

Revised: September 28, 2023

RULES AND REGULATIONS
OF THE
MILLINOCKET MUNICIPAL CEMETERY
MILLINOCKET, MAINE

Adopted by the Millinocket Cemetery Commission: **May 11, 2023**

Approved by the Millinocket Town Council: **September 28, 2023**

TABLE OF CONTENTS

Motto	3
Mission Statement	3
Foreward	4
Purchase of Lots	5
Ownership and Title of Lots	5,6
Care of Lots	7
Privileges and Restrictions	8
Rules for Visitors	9,10
Interments	10,11
Disinterments	11
Stone and Monument Work	12
Trees, Shrubs and Flowers	13
Fees, Charges and Payments	14

MOTTO”

“DO NO HARM” To grounds, monuments, and the environment, including decorations, flags and holders.

MISSION STATEMENT

The responsibility of this commission is to ensure that the Town Cemetery is a place of respect and that a sense of peace, sacredness, safety and security is maintained. To “Do No Harm” to gravesites and monuments as well as safety for the maintenance crew and the general public.

FOREWORD

It is the desire of the Town to make the Millinocket Municipal Cemetery a quiet, beautiful resting place for the deceased, and where a sense of repose will be obtained by dignified landscape effects on a well maintained lawn. To secure these effects, the Town has spent and will continue to expend considerable sums of money and will require the help and co-operation of every lot owner/family. Anything which would mar the general beauty and harmony of the cemetery must be avoided. Peace and good order must prevail to maintain the sacredness of the cemetery at all times. It is to this end that these rules and regulations have been adopted and made effective to obtain these objectives. Revisions of these rules and regulations shall be updated as circumstances warrant.

PURCHASE OF LOTS

Persons desiring to purchase a lot in the cemetery are referred to the Cemetery Superintendent, Sexton or designee. The Superintendent, Sexton or designee will have available suitable lots showing size and price of lots and such other information as may be required and will be pleased to render assistance to those desiring to make a lot purchase. Upon having made a lot selection, the Superintendent, Sexton, or designee will issue a lot order to the prospective purchaser and will present such order at the office of Town Manager where the lot sale will be made and deed issued.

OWNERSHIP AND TITLE OF LOTS

The terms “Lot Owner” or “Ownership” shall be construed to mean the right to use a lot or part of a lot as purchased from the Town for burial purposes only, under the rules and regulations as prescribed by the Town. Upon full payment of the purchase price of a lot the Town will issue a Cemetery deed under its seal and the deed will be recorded in the records of the Town as evidence of ownership.

All burial rights in cemetery lots, purchased from the Town, occupy the same position as real estate at the death of the owner. Only such persons as names appear on the Cemetery records of the Town will be recognized as owners or part owners of lots. The title to a cemetery lot/lots invests in the owners right to use such lot for burial purposes only, for themselves, their heirs, or for any such persons as they choose to admit, provided such admission is free of charge and without compensation and in accordance with the Cemetery Rules and Regulations.

No owner or proprietor of any lot or lots located in the Millinocket Cemetery or the representative of such an owner or proprietor as defined under the provisions of this section, shall sell, transfer and/or convey any interest in such lot or lots for any consideration without first offering in writing to convey the same to the Town of Millinocket for the amount which records of the Town of Millinocket shall disclose as the total consideration which the Town of Millinocket received for said lot or lots. If upon the expiration of sixty days from the receipt of said offer, then in that event, such sale, transfer or conveyance of said lot or lots may be made to any third party provided always that the new owner shall remain expressly subject to the Rules and Regulations of the Town of Millinocket now or hereafter in force and to the provisions of the Statutes of Maine now hereafter in force.

CARE OF LOTS

All cemetery lots in the Millinocket Municipal Cemetery will be provided with annual care by the Town of Millinocket. “Annual Care” includes the regular mowing of the lot, trimming around monuments and markers, fertilizing and seeding when necessary.

All general ground maintenance in the cemetery will be done by the Town. It is desired that each lot owner feels free to consult with the Superintendent or designee of the cemetery at all times when contemplating the purchase of monumental work or making lot improvements. The Town reserves the right for its workman and those persons necessary in the performance of normal cemetery operations to enter upon or cross over any lot in the performance of such duties.

The Town or its employees assume no liability for physical damage or mental anguish in the performance of normal operations or the loss by vandalism or other acts beyond reasonable control.

PRIVILEGES AND RESTRICTIONS

No mounds shall be raised upon any grave above the general level of the lot. Mounds are difficult to maintain and are easily injured by heat, drought, and frost.

The Town reserves the right at any time to remove unsightly mounds and to re-sod the grave at the general level of the lot. As soon as flowers, wreathes (live or artificial), emblems etc. placed during funerals, or on graves at other times, become unsightly and faded, they will be removed and no responsibility for their protection or maintenance is assumed.

No hedges, shrubs, trees, fences, rocks, including decorative rocks or pebbles or closures of any kind will be permitted on or around lots. No glass containers of any kind to be used in the cemetery.

NO PLANTING OF ANY KIND IN THE GROUND IS PERMITTED.

Window boxes, urns, artificial decorations or other similar containers will be permitted.

RULES FOR VISITORS

The Cemetery shall be open to visitors around May 1st depending on road conditions and closed approximately Nov 1st depending on snow.

VISITING HOURS ARE FROM SUNRISE TO SUNSET.

Permission to enter the Cemetery at any other time must be obtained from the Superintendent. Any persons found on the grounds after sunset (dark) will be considered a trespasser.

- The speed limit is 10 MPH
- Children under fourteen (14) years of age must be accompanied by parent or guardian
- No pets are allowed in the cemetery (*see note below)
- Four wheelers, dirt bikes and/or motorbikes, bicycles, are not permitted in the Cemetery
- Visitors are required to use roadways at all times
- The picking of any flowers (wild or cultivated) or injury to any plants including any marring of any monument, stone or structure is forbidden
- No touching, leaning or pushing on headstones
- No driving or parking on grass/lawn areas
- Picnic parties with refreshments are not allowed

All persons are reminded that the cemetery grounds are sacredly devoted to the burial of the deceased and that the provisions and penalties of the law, as provided by statute, shall be strictly enforced in all cases of wanton injury, disturbance and disregard of the rules.

NOTES: Dogs shall be allowed in the cemetery for funerals

INTERMENTS

Generally all interments in lots shall be restricted to members of the family. However, permission in writing from a lot owner must accompany all requests for permits to bury persons not members of the immediate family. Such permission shall not be for remuneration. All graves shall be opened and closed by the Town under the direction of the Superintendent. A charge for opening and closing a grave and the sodding and seeding of such grave will be made. The lot owner or funeral director shall designate the location of the grave on the lot to the Superintendent and any change of location made after the opening of the grave has begun shall be at the expense of the lot owner. The cemetery Superintendent shall be given twenty-four hours (24 hrs) notice for the opening and preparation of the grave prior to interment.

The interment of two (2) bodies in one single grave space will not be allowed except in the case of mother and infant, twin children, two (2) children buried at the same time or four (4) cremated remains, or one (1) casket and two (2) cremations. No interment of remains other than that of a human body will be permitted. In all interments the casket shall be enclosed in permanent outside container, concrete boxes, concrete, copper or steel burial vaults and sectional concrete crypts. The Superintendent or his representative is expected to attend every interment and see that the rules and regulations are observed.

DISINTERMENTS

Disinterment of bodies from graves in the Cemetery will only be made by the Town in accordance with the requirements of the statutes of the State. Charges made for the Town's work preparation will be made in accordance with the fee schedule. Owners or their heirs desiring graves opened shall secure the necessary disinterment permit, if remains are to be removed to another Cemetery, from the Town Clerk, to be delivered to the receiving Superintendent. All removals (meaning to transport remains out of the Cemetery) will be made under supervision of a licensed funeral director. Any markers or monuments designating the location of an interment shall be removed at the time a disinterment is made.

STONE AND MONUMENTAL WORK

All stone and monumental work shall be subject to the following regulations and requirements. All memorial foundations shall be placed on solid ground not included in actual grave space except where grave liner is of permanent type and of sufficient strength to support weight of foundation and memorial. The setting of monuments, stones and markers and the transportation of all tools, materials, etc. within the Cemetery grounds shall be subject to the supervision and control of the Superintendent. Heavily loaded vehicles will not be permitted within the Cemetery when in the opinion of the Superintendent such vehicles might cause injury to the roadways. Except when special permission is obtained, all work as outlined above shall be performed during daylight hours, Monday through Friday. Stone or monumental work will not be permitted on a lot until the lot is fully paid for and the Town reserves the right to refuse permission to erect any monumental work not in the keeping with the good appearance of the grounds. No grave markers can be installed above ground level. Care of markers and headstones are the responsibility of the lot owner. Any leveling or raising of grave markers will be done by the Town upon written request of the lot owner to the Superintendent. Should a grave marker become a hinderance in the performance of ground maintenance work, the Town reserves the right to raise or lower grave maker as needed.

TREES SHRUBS AND FLOWERS

All general ground maintenance in the Cemetery will normally be done by the Town. Lot owners may feel free at any time to consult with the Superintendent regarding matters pertaining to general care and upkeep of lots. No person will be permitted to make improvements in the Cemetery except on his own lot.

The Town reserves the right to remove any tree, shrub, vine, plants or flowers which may have become unsightly, extreme in size, dangerous or not in keeping with landscape design. Many plants, especially vines, interfere with proper care of the lots and graves and injure the grass.

Window boxes, artificial flowers etc. should be removed by November 1st.

Winter decorations are allowed.

FEES CHARGES AND PAYMENTS

<u>Service:</u>	<u>Fee:</u>
Purchase Burial Lot	\$200.00
Week Day Burial	\$425.00
Week Day Cremation	\$200.00
Weekend Burial *	\$600.00
Weekend Cremation *	\$300.00

***No Sunday Burials**

Disinterment:

Full Size	\$275.00
Cremations	\$100.00

Reinterment:

Full Size	\$375.00
Cremations	\$200.00

