



**TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, OCTOBER 26, 2023, at 5:30 PM**

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Updates - Special Presentation; Orders #246-2023 & #247-2023 – Warrant Totals
4. Approval of Minutes: September 28, 2023 and October 12, 2023 Regular Meeting.
5. **ORDINANCE #2-2023 Public Hearing** – 2nd Reading Amendment to Chapter 75, General Assistance, Code of the Town of Millinocket
6. Special Presentation(s): Diana Furukawa – Millinocket Memorial Library Quarterly Updates

UNFINISHED BUSINESS:

NEW BUSINESS:

7. Town Manager's Report – October 26, 2023
8. ORDER #246-2023 Approval of the Town Warrant for October 26, 2023
9. ORDER #247-2023 Approval of the Wastewater Warrant for October 26, 2023
10. ORDER #248-2023 Approval of Certain Parking Space Closures as Needed – Municipal Parking Lot
11. ORDER #249-2023 Authorization for the Town Manager to Send the Charter Review Committee's Proposed Charter Changes to Legal Counsel.
12. ORDER #250-2023 Approval to Increase the Computer Support FY24 Budget
13. ORDER #251-2023 Approval to Increase the Elevator Maintenance FY24 Budget
14. Reports and Communications:
 - a. Warrant Committee for the November 13, 2023, Council Meeting will be Councilor McLaughlin and Councilor Pelletier.
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
15. Adjournment

Join Zoom Meeting: <https://us02web.zoom.us/j/2906301567>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**—This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

TOWN WARRANTS

**TOWN COUNCIL MEETING
THURSDAY, OCTOBER 29, 2023**

TOWN	WARRANT (127)	
WARRANT	OCTOBER 29, 2023	\$100,825.61
TOWN	WARRANT (128)	
WARRANT	OCTOBER 29, 2023	\$650.00
	TOTAL	\$101,475.61

WW	WARRANT (126)	
WARRANT	OCTOBER 29, 2023	\$9,014.32
	TOTAL	\$9,014.32

ORDER #246-2023

PROVIDING FOR: Execution of the Town Warrant for October 26, 2023

IT IS ORDERED that the Town Warrant for October 26, 2023, in the amount of \$101,475.61 is hereby approved.

Passed by the Town Council _____

Attest: _____

Millinocket
10:30 AM

A / P Check Register

Bank: BANGOR SAVINGS A/P

**** REPRINT ****

Town

10/25/2023

Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	34632	38.67	10/29/23	127	1835 AIRGAS, INC.
R	34633	3,294.10	10/29/23	127	2095 AMBULANCE MEDICAL BILLING
R	34634	351.80	10/29/23	127	0869 BIDDEFORD INTERNET CORPORATION
R	34635	5,362.50	10/29/23	127	1869 BLOOMER RUSSELL BEAUPAIN
R	34636	12.45	10/29/23	127	0868 CAMPBELL, EVAN
R	34637	1,026.87	10/29/23	127	0229 CARQUEST AUTO PARTS
R	34638	368.66	10/29/23	127	1836 CINTAS CORPORATION NO. 2
R	34639	174.25	10/29/23	127	1883 CONSOLIDATED COMMUNICATIONS
R	34640	176.28	10/29/23	127	2154 COTE, JONATHAN P
R	34641	98.83	10/29/23	127	1294 CRANDALL'S HARDWARE, INC.
R	34642	27.32	10/29/23	127	0148 DAIGLE & HOUGHTON INC.
R	34643	130.00	10/29/23	127	2211 DANIELLE J BERUBE
R	34644	398.78	10/29/23	127	0157 DEAD RIVER
R	34645	785.43	10/29/23	127	1476 ELECTION SYSTEMS & SOFTWARE, LLC
R	34646	2,206.39	10/29/23	127	0211 FIRE TECH & SAFETY
R	34647	209.94	10/29/23	127	0226 GALLS LLC
R	34648	495.07	10/29/23	127	0241 GREENWAY EQUIP. SALES
R	34649	11,091.95	10/29/23	127	0248 HAHNEL BROS. CO.
R	34650	148.32	10/29/23	127	0250 HANNAFORD
R	34651	38.32	10/29/23	127	1488 HASKELL, LORRI L
R	34652	23,300.77	10/29/23	127	0805 HOYLE, TANNER & ASSOCIATES
R	34653	1,290.52	10/29/23	127	0828 HYGRADE BUSINESS GROUP, INC.
R	34654	65.00	10/29/23	127	2102 JAMIESON, PETER
R	34655	113.50	10/29/23	127	2053 JEAN'S SERENDIPITY INC
R	34656	55.18	10/29/23	127	1992 LEVESQUE, ALLEN
R	34657	300.00	10/29/23	127	0365 LINCOLN RENTAL SYSTEMS INC.
R	34658	85.00	10/29/23	127	0392 MAINE MUNICIPAL ASSOCIATION
R	34659	200.00	10/29/23	127	1926 MAINE PUBLIC
R	34660	433.50	10/29/23	127	0395 MAINE RESOURCE RECOVERY ASSOC.
R	34661	677.95	10/29/23	127	0037 MAINE WATER COMPANY
R	34662	86.46	10/29/23	127	0687 MALCOLM, THOMAS M.
R	34663	14,717.33	10/29/23	127	2198 MUNICIPAL WASTE SOLUTIONS, LLC
R	34664	320.00	10/29/23	127	1227 NATIONAL ELEVATOR INSPEC SVC INC
R	34665	3,254.40	10/29/23	127	1931 NORTHEAST PAVING
R	34666	20.00	10/29/23	127	0511 OAK GROVE SPRING WATER CO.
R	34667	163.48	10/29/23	127	1669 OFFICE DEPOT, INC
R	34668	100.00	10/29/23	127	2206 ORKIN
R	34669	51.10	10/29/23	127	1537 PELLETIER MANUFACTURING, INC.
R	34670	1,377.00	10/29/23	127	0547 PINE STATE ELEVATOR COMPANY
R	34671	3,048.48	10/29/23	127	1596 PREBLE OIL COMPANY
R	34672	166.15	10/29/23	127	0584 REGISTER OF DEEDS
R	34673	4,500.00	10/29/23	127	2083 RHR SMITH & COMPANY
R	34674	8.58	10/29/23	127	0649 STERNS LUMBER COMPANY INC
R	34675	496.80	10/29/23	127	0695 TOWN OF EAST MILLINOCKET
R	34676	85.00	10/29/23	127	0731 TWO DUCKS ON AN ISLAND, LLC
R	34677	55.14	10/29/23	127	0737 UNIFIRST CORPORATION
V	34678	0.00	10/29/23	127	1502 VERSANT POWER
V	34679	0.00	10/29/23	127	1502 VERSANT POWER

Millinocket
10:30 AM

A / P Check Register

10/25/2023
Page 2

Bank: BANGOR SAVINGS A/P

**** REPRINT ****

Town

Type	Check	Amount	Date	Wrnt	Payee
R	34680	10,976.96	10/29/23	127	1502 VERSANT POWER
R	34681	8,319.00	10/29/23	127	0781 WIGHTS SPORTING GOODS
R	34682	122.38	10/29/23	127	2073 XEROX FINANCIAL SERVICES LLC
Total		100,825.61			

Count

Checks	49
Voids	2

Millinocket
11:24 AM

A / P Check Register
Bank: BANGOR SAVINGS A/P

10/25/2023
Page 1

Town

Type	Check	Amount	Date	Wrnt	Payee
R	34683	650.00	10/25/23	128	0915 LOWRY, BRIAN
Total		650.00			

Count	
Checks	1
Voids	0