



**TENTATIVE AGENDA  
ORGANIZATIONAL & REGULAR TOWN COUNCIL MEETING  
in COUNCIL CHAMBERS & via ZOOM  
MONDAY, NOVEMBER 13, 2023 at 7:00 PM  
\*\*\*Note DATE and TIME \*\*\***

**'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'**

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Addition(s)- Order #263-2023.
4. Approval of Minutes: October 26, 2023, Regular Council Meeting, November 3, 2023, Special Council Meeting

**UNFINISHED BUSINESS:** n/a

**NEW BUSINESS:**

5. ORDER #255-2023 Execution of the Town Warrant for November 13, 2023
6. ORDER #256-2023 Execution of the Wastewater Warrant for November 13, 2023
7. ORDER #257-2023 Ratify the November 7, 2023, Municipal Election Results
8. Special Presentation(s): Resolve #8-2023 Proclamation Honoring Councilor Matthew Bragdon
9. Swearing in of New Town Council Members
10. Swearing in of New School Board Members
11. Open the Floor to Nominations for Council Chair
12. ORDER #258-2023 Election of New Town Council Chair
13. Town Manager's Report
14. ORDER #259-2023 Acceptance of the Town Council Procedure Policy
15. ORDER #260-2023 Approval of Snowmobile Trail Maintenance Application to the Maine Department of Conservation
16. ORDER #261-2023 Approval of Brownfields Community Assessment Proposal Award
17. ORDER #262-2023 Approval for Firefighter/EMT FY24 Budget Increase

18. ORDER #263-2023 Approval for Donation of the 1936 Ladder Truck to Dover Foxcroft Fire Association Museum

19. Reports and Communications:

- a. Warrant Committee for the November 27, 2023, Council Meeting will be Councilor Danforth and Councilor Dumais
- b. Chair's Committees Reports
- c. Two Minute Public Comment

20. Adjournment

**Meetings are open to the public for in person attendance and via Zoom.**

**The Town of Millinocket supports optional face masks/coverings and social distancing.**

Submit any public comments to the Town Manager prior to the meeting: [manager@millinocket.org](mailto:manager@millinocket.org) or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: [Millinocket.org](http://Millinocket.org).

**\*\*Stay Healthy, Stay Safe\*\***



# Millinocket

Maine's Biggest Small Town

**Town of Millinocket**

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org [www.millinocket.org](http://www.millinocket.org)

207-723-7000 Ext 5

## Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**—This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is [www.millinocket.org](http://www.millinocket.org).

**HOW CAN I GET MORE INVOLVED?** Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

**Want to do more?** Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

**ORDER #263-2023**

**PROVIDING FOR:** Approval for Donation of the 1936 Ladder Truck to Dover-Foxcroft Fire Association Museum

**WHEREAS** Millinocket's first motorized ladder truck was purchased new in 1936 and was in service till the mid 70's then used as a parade piece and stored in the old Spruce St. station; and

**WHEREAS** 1936 American La France, vin# L778, used periodically for parades until 2014 when it was decided that it could no longer be used for parades after an antique fire truck was involved in a fatal crash during the 2013 4<sup>th</sup> of July parade; and

**WHEREAS** the Dover Foxcroft Fire Association Museum is interested in displaying and willing to transport the antique fire truck placing it in the Piscataquis Fair Grounds Museum which is located in Dover Foxcroft at no expense to the Town of Millinocket; and

**WHEREAS** the truck will keep inside and will continue to bare the Town of Millinocket Fire Department lettering and Town Seal;

**THEREFORE, IT IS ORDERED** that the Millinocket Town Council approves the donation of the 1936 American La France, gifting it to the Dover-Foxcroft Fire Association Museum.

Passed by Council: \_\_\_\_\_

ATTEST: \_\_\_\_\_

## Diana Lakeman

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**From:** Tom Malcolm  
**Sent:** Monday, November 13, 2023 9:17 AM  
**To:** Peter Jamieson; Diana Lakeman  
**Subject:** Order for Fire Truck

Could we please get an order on the Council meeting for donation of the 1936 American LaFrance Ladder truck to the Dover Foxcroft Fire Museum. I have been in contact with them, and they would like to get it in the next week or so. I will include some information on the truck and a little history.

This was Millinocket's first motorized ladder truck and was purchased new in 1936 and was in service till the mid 70's, it was then used as a parade piece and stored in the old Spruce St. station. It was used up till 2014 when it was decided that it could not be used for parades after an antique fire truck was involved in a fatal crash during the 2013 4<sup>th</sup> of July parade. In 2021 the decision was made to sell the Spruce St. station and an agreement was made with Our Katahdin to let us store it along with other items from Spruce St. in a building at the old mill site, with the agreement that if Our Katahdin had a use or buyer for the building than it would have to be moved. That time has come that they need the space, and we must move the truck and we do not have a space where we could store it. The Dover Foxcroft Fire Museum has been interested in placing it in their facility for the past few years and the are willing to get the truck and place it in the Museum which is located at the Piscataquis Fair Grounds in Dover Foxcroft. They will keep the unit inside and will make sure that it will bear the Town of Millinocket Fire Dept. lettering and Town Seal on it, this would be a great way to make sure that it does not get scraped and will be on display for all to see.

Thanks,

Tom  
Thomas M. Malcolm | *Health & Safety Officer, CEO*



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[health.safety@millinocket.org](mailto:health.safety@millinocket.org) | (207)447-0911

197 Penobscot Ave. Millinocket, ME 04462