



**TENTATIVE AGENDA  
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM  
MONDAY, NOVEMBER 27, 2023, at 5:30 PM  
\*\*Note: Date/Time Change\*\***

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of Minutes: October 25, 2023, Executive Session, and November 13, 2023, Organizational/Regular Meeting.
5. Special Presentation(s): n/a

**UNFINISHED BUSINESS:  
NEW BUSINESS:**

6. Town Manager's Report – November 27, 2023
7. ORDER #264-2023 Approval of the Town Warrant for November 27, 2023
8. ORDER #265-2023 Approval of the Wastewater Warrant for November 27, 2023
9. ORDER #266-2023 Approval of Chair Committee Appointments
10. ORDER #267-2023 Approval of Personnel Appeals Board Appointment – M. Bragdon
11. ORDER #268-2023 Approval of Street Closures for the Millinocket Marathon and a Half
12. Reports and Communications:
  - a. Warrant Committee for the December 14, 2023, Council Meeting will be Councilor Dumais and Chair Madore.
  - b. Chair's Committees Reports
  - c. Two Minute Public Comment
13. Adjournment

Join Zoom Meeting: <https://us02web.zoom.us/j/2906301567>

**Meetings are open to the public for in person attendance and via Zoom.**

**The Town of Millinocket supports optional face masks/coverings and social distancing.**

Submit any public comments to the Town Manager prior to the meeting: [manager@millinocket.org](mailto:manager@millinocket.org) or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: [Millinocket.org](http://Millinocket.org).



# Millinocket

Maine's Biggest Small Town

**Town of Millinocket**

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org [www.millinocket.org](http://www.millinocket.org)

207-723-7000 Ext 5

## Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure** – This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is [www.millinocket.org](http://www.millinocket.org).

**HOW CAN I GET MORE INVOLVED?** Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

**Want to do more?** Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

October 25, 2023

The Executive Session was brought to order in the Town Manager's office and via Zoom at 5:30 pm by Chair Dumais.

Roll Call:

Town Council Members Present:

Bragdon	Higgins
Danforth	Pelletier
Dumais	Madore-Excused
	McLaughlin

Also in attendance: Town Manager Peter Jamieson.

- Entered Executive Session - 5:31 pm.

Order #245-2023 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(A) for Personnel Matters.

Motion – Danforth Second – Bragdon Vote 6-0

Motion to Adjourn at 6:35 pm –Councilor Bragdon,

Second- Councilor Pelletier

Vote 6-0

November 13, 2023

The Organizational and Regular meetings of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Dumais at 7:00 pm.

Roll Call: Town Council Members Present: Bragdon, Danforth, Dumais, Higgins, Madore, Pelletier, McLaughlin. Also present: Town Manager Peter Jamieson, Town Clerk Diana Lakeman, Fire Chief Cote, Airport Manager Jeff Campbell, Health Officer Thomas Malcolm, Media: KAT Tv, Brian Brown-Zoom, 8 in person public attendance and 2 in Zoom public.

Pledge of Allegiance; Adjustments to the Agenda: Additions-Order #263-2023; Approval of the Minutes: October 26, 2023, Regular Council Meeting, and November 3, 2023 Special Council Meeting.

Motion- Bragdon Second- Madore Vote 7-0

*Council Comment:* none

Public Comment: none

Unfinished Business: None

New Business:

Order #255-2023 PROVIDING FOR: Execution of the Town Warrant for November 13, 2023

IT IS ORDERED that the Town Warrant for November 13, 2023, in the amount of \$57,252.09 is hereby approved.

Motion-Pelletier Second-Bradon Vote 7-0

*Council Comment:* noted larger expenses.

Public Comment:

Order #256-2023 PROVIDING FOR: Execution of the Wastewater Warrant for November 13, 2023

IT IS ORDERED that the Wastewater Warrant for November 13, 2023, in the amount of \$2,035.86 is hereby approved.

Motion- McLaughlin Second- Higgins Vote 7-0

*Council Comment:* none

Public Comment: none

Order #257-2023 PROVIDING FOR: Ratification of the November 7, 2023, Municipal Election Results

IT IS ORDERED that the results of the November 7, 2023, Municipal Election are hereby ratified as follows:

Total Ballots Cast: 1190; TOWN COUNCIL 3 Year (Vote for 3): ROVC: 3570

Danforth, Jane 886

Mackin, Gail 732

Pelletier, Louis 892

Stratton, Gilda 440

Blanks 620

SCHOOL BOARD 3 Year (Vote for 2) ROVC: 2380

Raymond, Doanld E. 714

Hewke, Julie P. 715

Malcolm, Thomas M. 633

Blanks 318

Note: Warden's Return of Votes Cast and Clerk's Certification attached.

Motion- Bragdon Second- Madore Vote 7-0

*Council Comment:* Councilor Higgins notes the abundance of Blanks reported in the voting totals speaks volumes.

Public Comment: none

Special Presentation(s): Resolve #8-2023 Proclamation Honoring Councilor Matthew Bragdon for his Service on the Millinocket Town Council: WHEREAS Matthew Bragdon has shown great dedication and integrity in his commitment to the role of Town Councilor for the Town of Millinocket; a position he was elected to and served in from 2020 to 2023; and WHEREAS Mathew Bragdon made has made substantial efforts in advocating for the inclusion and connection with youth in the community, as well as public safety, and assisted in technology upgrades for the Municipal Staff and Town Council throughout his term; and WHEREAS Matthew Bragdon has devoted significant personal time to many other committees, groups, and issues throughout the community with a consistent message of collaboration, honesty, transparency, and progress, NOW THEREFORE, be it resolved, that the Millinocket Town Council, in council assembled November 13, 2023, does hereby recognize, honor, and congratulate Matthew Bragdon for his years of dedication to the Town of Millinocket, Maine.

Motion- Second- Vote 6-1 (Bragdon/Opposed)

*Council Comment:* Councilor Pelletier expressed gratitude and appreciation of Matt's involvement in the Charter Review Committee going above and beyond noting all couldn't have happened without his expertise and input technically, hopes he continues being involved.

Councilor Danforth expresses Matt's presence will be missed noting his great perspective and youthfulness he brought to the council and committees, acknowledging he is wise above his years and is an encouragement to the younger generation to participate in local government and be involved in local committees.

Councilor McLaughlin recognized Matt being very helpful and great to work with, setting a great example for the younger generation interested in getting involved.

Councilor Higgins expresses appreciation for Matt's help and involvement in the last year, giving much credit for many council, committee and community advancements than what was acknowledged.

Councilor Madore acknowledged Matt showed positivity with opportunity and direction moving forward, even during disparity, and is an example for those to get involved for the love of the community, admires Matt energy pushing the council and success that it brought, anticipates his return.

Chair Dumais expresses Matt is a credit to his generation knowing his own strengths and weaknesses, notes his passion and representation of his community well making both family and Town proud of his accomplishments, and states it was a pleasure to work with him.

*Public Comment:* Sandra Sullivan, 104 Sunset Street, expresses Matt will be missed, acknowledges his younger point of view was well represented and respected, hopes he will return to serve the community.

Avern Danforth, 317 Massachusetts Ave, welcomes Matt to the Alumni, thanks him for his service and dedication to the community, recognizing he set a great example for the younger generation, and wishes luck to future endeavors.

Thomas Malcolm, 73 School Street, Thanks Matt for his advocacy for public safety and always willing to ask the hard questions.

Ellissa Bragdon, Wife via Zoom, states family is all so proud.

Councilor Bragdon, follows up on statements expressed, remembers how nervous he was at first, explains now is worried how to leave his council seat, notes the many highs and lows, with and without community support during his time on the council, voices his intentions with plans to return as a citizen for committee member, and expressing the need to step away momentarily while remaining active in boards and committees; informs he is always available to the community and staff encourages to reach out.

Swearing in of new Town Council and School Board members: Town Clerk Lakeman swears in Louis Pelletier, Jande Danforth, and Gail Mackin for Town Council; and Donald Raymond and Julie Hewke for School Board; Town Clerk Lakeman opens the floor for nominations of Council Chair: Councilor Danforth motions nomination for Michael Madore, seconded by Councilor Pelletier; Councilor Higgins motions nomination for Louis Pelletier, respectfully declines; hearing no second to the motion; Town Clerk Lakeman asks all in favor for nomination of Michael Madore votes 7-0.

ORDER #258-2023 PROVIDING FOR: Election of Town Council Chairman; IT IS ORDERED that the Millinocket Town Council elects Michael Madore as its Chairman for a one-year term commencing on November 13, 2023 and ending November 2024, or until a successor is duly elected.

Motion- Town Clerk Lakeman      Second- Danforth      Vote 7-0

*Council Comment:* newly elected Chair Madore expresses his gratitude, states his intentions to do his best to represent the community and council well, commends Councilor Dumais exceeding all expectations as a leader and Council Chair, acknowledges his dedication to the community and appreciation of the support working alongside as a councilor.

Public Comment: none.

Town Manager's Report – 11/13/2023: **Election:** Congratulations to the successful candidates for both School Board and Town Council: School Board: Don Raymond and Julie Hewke; Town Council: Louis Pelletier, Jane Danforth, and Gail Mackin; Thank you to each and every election worker, Michael Kight, our Election Warden, and Amber Carney, our Deputy Clerk, for their efforts in the election. Major shout out and thank you to our amazing Town Clerk for the great work she does in preparing and overseeing the entire election operation. She does this so well and deserves every bit of recognition for producing such flawless and successful elections time and time again.

**Treasurer:** As many are aware, Mary Alice Cullen will be leaving her post as Millinocket Town Treasurer after 7 years. She has been an incredible resource for the team and for the Town of Millinocket as a whole. We certainly wish her the very best on her next chapter. I am pleased to announce that this unquestionably critical position has been accepted by Beverly MacLeod. Bev joins our team with 27 years of experience as a Municipal Treasurer. We are grateful to have had interest from such a qualified candidate and look forward to working with her. This transition will happen over the first week of December.

**Wastewater – Main Pump Station Upgrade:** I recently met with the Millinocket Wastewater Team and Olver Associates to go over the final drawings for the long anticipated Main Pump Station Upgrade! We were able to review the drawings and discuss the details of the work. Everyone was pleased with proposed work and all that was able to be included stemming from many conversations and studies along the way. The Olver team will now prepare the Request for Proposals and send the project out to bid. The lead time for the work to begin is unknown. This will depend on available of contractors and materials.

**Online Code Permitting:** The online code permit application portal discussed at our last meeting is now fully operational and able to accept payment of application fees, making it a one stop shop! We will be putting out more information and promotion of this new convenience in the coming weeks. We have already started to see permit applications come through the portal and all is going well so far. We are excited to see what this new level of convenience will do for the amount of permitted work we see versus our knowledge of how much unpermitted work has happened throughout the town over the years. Education will be our friend here.

**Donation & Advertising Update:** Per policy, I am providing an update on what has been expended from the Donation & Advertising budget: Karen Oloughlin - \$250.00 for beautification of Veterans Monument; Maine Public - \$200.00. This is a regular donation that in previous years had come before the Council as a separate order; Bobbies Gardens - \$500.00; Unified Performing Arts - \$100 advertisement in the Willy Wonka play program; Bangor Daily News - \$225.00. Advertisement in special fire prevention edition representing Millinocket Fire & EMS. (Committed – Not yet paid); Katahdin Chamber of Commerce - \$525.00 (Committed - Not yet paid); Remaining Balance = \$4,200.00. Respectfully Submitted, Peter Jamieson, Town Manager.

*Council Comment:* Chair Madore recognized Mary Alice Cullen's retirement and wishes the best in future endeavors acknowledging her skill and professionalism; welcomes Beverly into the treasurer position with years of experience and as a great asset to the team.      Public Comment: none

ORDER #259-2023 **\*Amended** - PROVIDING FOR: Acceptance of Town Council Procedure Policy.  
IT IS ORDERED that the Millinocket Town Council re-adopt the Town Council Meeting Procedure Policy proposed as amended on **\*November 13, 2023**, a copy of which is attached to this order.

Motion- Danforth Second- Higgins Vote as Amended 7-0

*Council Comment:* Councilor Danforth not two discretionary items: Section 9 Participation-requiring sign in of in person attendance; and in the final Section does not specify zoom attendance requirements must have video for speaking to the council; offers amendments to both sections making the motion, seconded by Councilor Pelletier, vote on the amendments to the attached procedure policy passes 7-0.

Public Comment: none

ORDER #260-2023 PROVIDING FOR: Approval of Snowmobile Trail Maintenance Application to the Maine Department of Conservation

IT IS ORDERED that approval is granted to submit the 2023-2024 application for the Maine Department of Conservation Snowmobile Program Municipal Grant-in-Aid Agreement. The Application requests a total of \$279,670.45 in State funds that are to be supplemented by local funds of \$83,901.14 project cost of \$279,670.45. In addition to this the Town of Millinocket will pay Twin Pines Snowmobile Club \$12,857.40 and Northern Timber Cruisers \$2,142.60 to assist with grooming. IT IS FURTHER ORDERED that the Town Manager is authorized to sign and execute any and all agreements necessary to receive this grant.

Motion- McLaughlin Second- Dumais Vote 7-0

*Council Comment:* none

Public Comment: none

ORDER #261-2023 PROVIDING FOR Approval of Brownfields Community Assessment Proposal Award

IT IS ORDERED that the Millinocket Town Council accepts the proposal for the Brownfields Community Assessment from Sevee and Maher Engineers and approves work to begin immediately.

One bid received: Sevee and Maher Engineers – billable hours up to \$500,000.00 (five hundred thousand dollars)

Motion- Higgins Second- Dumais Vote 7-0

*Council Comment:* Councilor Higgins asks to address the Manager for clarification understanding classes were attended with funds, inquires if funds will cover future costs for additional training; \*TM Jamieson informs the grants did cover training noting some expenditures may come out of pocket, explains the outfit encourages to use grant funding wisely and does not promote full expenditures; notes order states “up to” \$500,000 and expressed confidence that staff will spend wisely.

Public Comment: none

ORDER #262-2023 PROVIDING FOR: Approval for Firefighter/EMT FY24 Budget Increase

IT IS ORDERED that the Millinocket Town Council approves transferring \$103,648 from the Unassigned Fund Balance to increase the Fire & Ambulance General FY24 Budget to cover the additional expenses associated with adding two extra EMT positions. The following accounts will be affected:

E0205-0372 (Firefighter/EMT) - \$50,040

E0205-3002 (Social Security/Medicare Taxes) - \$3,828

E0205-3004 (Hospital Insurance) - \$29,170

E0205-3008 (Maine PERS) - \$5,655

E0205-3006 (Accident/Sickness Insurance) - \$1,210

E0205-2052 (Uniforms) - \$5,000

E0205-2053 (Uniform Cleaning) - \$1,200

E0205-3003 (Workmen’s Compensation) - \$7,000

E0205-3005 (Unemployment) - \$545

Motion- Dumais Second- Danforth Vote 7-0



*Council Comment:* Councilor Pelletier inquires if department at full complement; Fire Chief Cote explains yes at full complement with capacity of 8 full time with 2 persons on 24 hours a day.

Councilor Dumais recognized this is the first time in a very long time to be fully staffed within the EMS department and welcomes the expenditure as it was discussed during budget sessions in anticipation.

\*TM Jamieson informs in preparation of FY24 Workshops, not including the expenditure into the budget for uncertainty of the added expense to the taxpayers with the agreement to revisit and put into the unassigned fund balance in anticipation for full complement.

Public Comment: Clerk noting Applause of council and audience in attendance.

ORDER #263-2023 PROVIDING FOR: Approval for Donation of the 1936 Ladder Truck to Dover-Foxcroft Fire Association Museum

WHEREAS Millinocket's first motorized ladder truck was purchased new in 1936 and was in service till the mid 70's then used as a parade piece and stored in the old Spruce St. station; and WHEREAS 1936 American La France, vin# L778, used periodically for parades until 2014 when it was decided that it could no longer be used for parades after an antique fire truck was involved in a fatal crash during the 2013 4th of July parade; and WHEREAS the Dover Foxcroft Fire Association Museum is interested in displaying and willing to transport the antique fire truck placing it in the Piscataquis Fair Grounds Museum which is located in Dover Foxcroft at no expense to the Town of Millinocket; and WHEREAS the truck will keep inside and will continue to bare the Town of Millinocket Fire Department lettering and Town Seal; THEREFORE, IT IS ORDERED that the Millinocket Town Council approves the donation of the 1936 American La France, gifting it to the Dover-Foxcroft Fire Association Museum.

Motion- Mackin      Second-Dumais      Vote 7-0

*Council Comment:* Councilor Pelletier expressed concerns wishing to retain the truck for its history noting would like to retain for the Millinocket Museum or explore other local options; will support if assurance that the truck can be given back to the town.

Chair Madore informed all options seem to be exhausted and the need to be placed elsewhere with lack of proper storage space with the expectation for the truck to return if requested;

Councilor Dumais supports the donation of the truck noting interest to retain its history.

Public Comment: Thomas Malcolm, 73 School Street/Health-Safety Officer, assures the truck can be given back by request at the expense of the Town for transportation; informs the truck does not run and will have to be towed, notes Our Katahdin stepped up and stored the truck but now needs the space; acknowledges the concerns as he too has history with the truck and does not want to see the truck stored outside for concerns of deterioration.

Sandy Sullivan, 104 Sunset Drive, expressed perhaps the new fire station will have room to house the truck at a later date.

Reports and Communications: Town Clerk Lakeman reminder the Town Office is closing at noon on Wednesday 11/15 for training; and will be closing 11/23 and 11/24 in observance of Thanksgiving Holiday.

a. Warrant Committee for the November 27, 2023, Council meeting will be Councilor Danforth and Councilor Higgins in Councilor Dumais absence.

b. Chair Committee Reports: none

c. Two Minute Public Comment: none

Motion to adjourn at 8:08 p.m. –Danforth, Second – Dumais Vote 7-0



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## **Town Manager's Report – 11.27.23**

### Department Updates

#### Safety:

- We held a joint chainsaw safety class with East Millinocket and Medway Public Works. I attended a Roadway Fundamentals class sponsored by the Maine Local Road branch of the Maine DOT on October 24th. Two of my newest crew members will be attending an "Ice and Snow Control" also sponsored by the Maine Local Roads on November 21<sup>st</sup>.

#### Public Works:

- The DEP required summer flushing of the town sewers has reached its conclusion. We did have a few situations of water being forced back into residences and this brings up the need for homeowners to install backflow valves to alleviate this risk. This is also a good time to remind everyone that wipes, cooking grease and other foreign objects cause problems in the sewer.
- The crew has started the fall leaf pickup service. We are happy to pick up any bagged leaves that are left curbside. Please call the Public Works and leave the address where the leaves need to be picked up.
- We are continuing to trim brush and limbs that are causing line of sight obstructions and growing into the rights-of-way around town. Currently we are focusing on limbs that risk damage to our plow trucks.
- With winter fast approaching I want to remind everyone that our trucks need lots of room to maneuver and have many inherent blind spots. Please give us room to clear your streets.
- The new Arial Lift truck is being built at the dealer. I have word that all parts are now in stock, and the truck should be delivered by the end of November.

#### Transfer Station:

- Currently one compactor is out of service. We may be shuffling the trailers from one side to the other while waiting for parts to repair the compactor.
- The 2011 trailer is being rebuilt at Pelletier Manufacturing. The work being done on this trailer will give us many more years of service to our initial investment.
- This is a reminder that the Millinocket Transfer Site is for waste generated within the town, and those approved unorganized Territories only. Surrounding communities have their own Transfer sites for residents in those towns.
- We have a trailer load of OCC cardboard being sent out to be recycled on November 20<sup>th</sup>.



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- Recycling is being accepted and we are looking for all the cardboard, plastic jugs and tin cans that we can get.
- The contractor that grinds and removes our brush pile is expecting to be on site at the end of November or early December. This works well for us to go into winter with little to no brush accumulated.

## Cemetery:

- The cemetery staff has ended their season. I would like to thank Jim Stanley and Nate Cross for their hard work this summer. These two individuals have served all of us well in keeping the cemetery looking good and selflessly working nearly every weekend for burials.
- The cemetery will be closed completely at the first snowfall or when the frost begins to affect the roadways. Any decorations left at this time will be removed and disposed of.

Respectfully submitted, Bryan Duprey – Director of Public Works

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## Wastewater Operations:

- The Wastewater treatment plant is operating well. We are experiencing a change in the weather which changes the biology of the 3 ponds. This change is normal and does not affect the treatment process. We are discharging clean water into the river.
- We continue doing our normal day and day out duties with pump station checks and maintenance where need be. Weekly testing is ongoing and reported to the DEP and EPA monthly. Public works have been out flushing sewer lines throughout the town and have been since summer. We had one bypass on Crestview Avenue. Public works handle the situation with the Flusher truck to get the sewer line unplugged and running smoothly again. This bypass was reported to my inspector within 24 hours and a report was sent within the 5-day mandatory period. Bryan and his crew have been monitoring it to make sure it has been corrected. Public works does a great job for us out on the town sewer infrastructure.
- We are currently still working on the new pumps at Stearns High School with a few bumps along the way but are still moving forward and are fully committed to getting these online. We had an issue with our telemetry alarm system at the end of September first of October but have had that resolved from the help of Whitten's two-way out of Bangor. We determined a lightning strike was most likely the culprit of knocking out a radio and power supply.
- We remain committed to the Wastewater Treatment Plant and are always looking for ways to improve its well-being. Everett, Kirk and I work well together and are always in constant communication and problem solving when needed.

Jason Ingalls, Superintendent

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## **Human Resources Director**

- Personnel issues
- Drug and Alcohol testing.
- Municipal Release deeds
- Supplies for Municipal building.
- Employee Benefits
- Interviewed and onboarded new employees in:
  - Fire & EMS
  - Public Works
  - Finance

## **General Assistance Director**

- Assisted individuals to meet their unmet needs.
- Submitted for reimbursements.
- Yearly updates for GA maximums

## **Bookkeeper**

- Process payroll for Town and Wastewater to include the warrants for the taxes.
- Town and WW bills

Lori Santerre, HR Director, GA Director, Bookkeeper

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## **Code Enforcement / Public Health & Safety:**

- Follow up on numerous residential property projects that are ongoing, follow up inspections.
- Attended via ZOOM a presentation on Bicycle and Pedestrian safety in Maine presented by AARP.
- Spoke with Regional Site Manager for Dunkin Donuts that will be redoing the building on Central St. got initial set of plans. Followed up with on-site visit with contractor.
- Continued to work on Bragdon Car Wash and get sewer, water, and electrical hook up completed. Numerous follow up's on-site as the building is being put up.
- Several visits to the site of Solar 1 project at One North property.
- Finishing with IWORQ which is now on-line for permitting and code.
- Continued to meet with Millinocket Historical Society as they go to the next phase in renovations of their building. Followed up with contractor that has started next phase of renovations.



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- Attended Department Head meeting.
- Attended Active Shooter Training for all Town employees.
- Followed up on trash, debris, and junk vehicle complaints in the community and have been able to make some progress in getting compliance.
- Working with the public and awareness of when and why permits need to be taken out and explaining that anything done goes into their property records and may be extremely helpful to them down the road.
- Attended ZOOM presentation on updates to LSC in reference to tiny homes and STR.

Thomas Malcolm – CEO, Public Health & Safety

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## Airport:

- The G.A.R.D. system has recorded 124 aircraft operations this month to date.
- Most of the aircraft that get stored in hangars for the winter are here. (Seaplanes, etc.)
- A new snowblower for the tractor should be here during the first week of December.
- The new plow for the Airport Pickup, if approved should be installed the same week as the blower.
- The Airport Snow Removal equipment is being prepared for the winter season.
- Attended a meeting on 11/14 with the FAA, ME DOT, and Hoyle Tanner to go over the design and funding options for Runway 11-29.

Jeff Campbell – Airport Manager

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## EMPD:

- EMPD has responded to 9530 calls for service to date in 2023, with more than 4890 of those calls being in the Town of Millinocket
- Officers have arrested or summonsed over 515 individuals to date and conducted more than 2665 motor vehicle stops.
- Ofc Clayton and K-9 Derby are set to graduate from the first phase of K-9 school and will return to patrol before leaving for school again in April. This will be a huge asset to the region, which again was funded by grant money.
- Ofc Edson recently successfully became certified by the National Highway Traffic Safety Administration as a Child Passenger Safety Seat Technician. Ofc Edson will be able to provide inspections and assistance with installation of child safety seats to all community members at NO COST!
- We are planning on another very busy Marathon weekend and will have multiple additional resources in town to help make a safe, enjoyable event!



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## Town Clerk/Tax Collectors Office:

Totals include October 24, 2023, through November 17, 2023: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$1,209,544.26 were collected, which involved 2498 transactions processed in Trio. *\*Report Attached*

- FY23/24 Real Estate & Personal Property: 1<sup>st</sup> & 2<sup>nd</sup> half due dates: 10/25/2023 & 1/25/2024; Tax paid summary as of 11/17/2023: *\*Reports Attached*
  - 2024 Real Estate: 1653 accounts; Original Tax \$3,718,857.47; Amount Due: \$2,196,233.64.
  - 2024 Personal Property: 75 accounts; Original Tax \$1,077,562.31; Amount Due: \$503,305.07.
- Motor Vehicle reports current, reconciled, and submitted to BMV.
- October month end reports were reconciled and collected monies were submitted to all State agencies accordingly.
- Marriage and Cemetery season seems to be wrapping up – Recording sales, deeds, electronic/card file
- finalizing prior council meeting minutes.
- Fulfilling requests of tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls.
- Processing daily mail, online, phone, and drop box payments.
- Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries.

## Election:

- November 7, 2023 State Referendum and Municipal Election; Items of interest: Certified and Submitted all required Clerk and Warden's closing polls documents to SOS (Secretary of State-Elections Division), by timeline provided. Final steps to follow timeline.

## Other Items:

- 2024 Dog tags became available on October 15, 2023; Fees: \$6 spayed/neutered; \$11 intact.  
***Mandatory \$25 Late Fee effective Feb. 4, 2024***

**Reminder:** All dogs must be vaccinated and licensed in their residing towns by State Statute and to utilize the Town's Dog Park.

- **Boards/Committees:** Personnel Appeals Board: (1) Full seat available -One Application on file pending council action-Matthew Bragdon
- 2024 Snowmobile Registration Stickers available; Reminder: IF & Wildlife mandatory agent fee increase to \$5 on ATV snowmobile registrations
- Continued restoration efforts of vital records by filing, indexing, and storage.

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk

---



# Millinocket

Maine's Biggest Small Town

## Fire & Ambulance:

- Attended various committee meetings.
- Chief Cote attended the Penobscot County Fire Chiefs Association Meeting via zoom.
- Chief Cote attended the Baxter Park Volunteer Recognition Banquet in Brewer and received a recognition award for the department.
- Chief Cote attended EMCC EMS Advisory Committee Meeting.
- Chief Cote attended the Healthcare Coalition of Maine Leadership Team Meeting.
- Chief Cote attended the Marathon Planning meetings with East Millinocket Police Dept and Penobscot Emergency Management.
- Chief Cote met with the hospital emergency preparedness coordinator on fire safety plans for the hospital.
- Chief Cote & Fulltime Crews are working on completing their 2023 Maine EMS Protocol Updates.
- Chief Cote continues to move forward in getting things ready for the Katahdin Regional Firefighter 1 & 2 Academy to start on January 10<sup>th</sup>, 2024.
- Chief Cote instructed ALICE Active Shooter Training with all town departments and will continue to work with departments to set up safety plans for each facility on active shooters.
- Chief Cote and the duty crew took part in a fire drill at the local Hannaford.
- Chief Cote is working on a new staffing and response plan as the department moves into two person crews.
- Chief Cote is working on the 2024 annual training and the 2024 Fire & EMS annual training calendar.
- Chief Cote is working on updating response plans and preplans.
- Chief Cote is working with town administration staff on renewing the Penobscot Fire & EMS Contracts.
- Chief Cote has inspected at the owner/insurance company request Pellet/Wood Stoves at three homes.
- On duty crews cleaned and inspected all department ground ladders.
- Rescue Sled and trailer has been serviced for winter and ready for snow sled accidents.
- New IV Kit Bags were placed in each ambulance.
- Department Cardiac Monitors have all been inspected and serviced.
- Department mobile radios and base radios have all been updated and a siren has been installed in the Chief's truck.
- New Staff orientation continues in house for new staff.
- Chief Cote continues working with the Ambulance Drivers to get them licensed as Ambulance Drivers under the new Maine EMS standard.
- One FF/Paramedic out for on-the-job injury, unknown at this time how long personnel will be out.
- The last Firefighter/EMT-B Position has been filled and will start on December 4<sup>th</sup>.

Jon Cote – Fire Chief, Emergency Management Director

**Plow driver's  
blind spot**

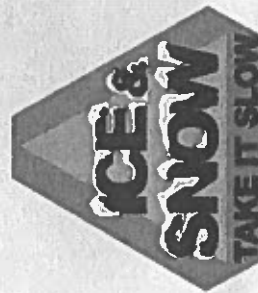
**Plow driver's  
rear field of vision**

**Plow driver's  
blind spot**  
Salt or sand



**Plow driver's  
rear field of vision**

**Plow driver's  
blind spot**



**M A I N E D E P A R T M E N T O F T R A N S P O R T A T I O N**





## Receipt Search Report

Actual Date Between 10/24/2023 and 11/17/2023, Receipt Type Between 1 and 804

### Receipt Summary

Type	Count	Amount
3 ATV REGISTRATIONS	2	260.00
4 SNOWSLED REG	19	1,216.50
5 GAME LICENSES	10	345.00
6 DOG LICENSES	2	22.00
7 CODE ENFORCEMENT	13	622.00
8 ASSESSING MISCELLAN	1	1,115.20
10 POLICE MISCELLANOUS	1	20.00
11 TRANSFER SITE	1	985.00
14 GENERAL ASSISTANCE	2	2,251.87
15 AIRPORT	1	143.50
16 AIRPORT EXC/SALE TX	1	494.10
18 PAYMENT IN LIEU TAX	1	2,500.00
19 BD CHECK & WASH ACC	3	86.00
22 ADM COPIES /AUDIT	1	2.00
26 NOTARY FEES	4	35.00
29 TOWN DONATIONS & EVENTS	1	25.00
39 OLD AMB AR	2	1,041.77
42 CDBG MLKT HIST SOC	1	465.86
43 UNUM - W/C REIMBURS	3	5,285.72
44 UNUM - W/C REIMBURS	1	3,785.71
50 MUNICIPAL BLDG	1	2,333.33
53 AMBULANCE PAYMENTS	9	1,781.55
54 AMULANCE CR CARD PAYMENTS	3	305.00
55 PUBLIC WORKS ADMIN	1	50.00
61 SCHOOL APCON 2597	2	2,552.82
62 SCHOOL REVENUE 2597	6	329,534.88
65 PUBLIC WORKS/EXPENS	4	4,173.16
67 WW & SCHOOL BANK FE	1	153.27
70 SCHOOL PAYROLL TAX	4	63,441.92
90 Real Estate Payment	581	485,717.40
91 Tax Lien Payment	9	5,721.10
92 Personal Property Payment	35	35,597.23
94 Utility - Sewer Payment	1396	158,044.38
95 Utility - Sewer Lien	9	1,669.57
99 Motor Vehicle	282	93,593.14
100 WASTE WATER PR TAX	4	3,168.28
111 TRANSFER STICKER TO	7	100.00
112 TRANSFER STICKER UN	2	40.00
800 Dog Registration	47	332.00
801 Death Certificate	5	144.00
802 Birth Certificate	17	303.00
803 Marriage Certificate	2	66.00



Millinocket  
11:36 AM

## Receipt Search Report

11/17/2023  
Page 2

Actual Date Between 10/24/2023 and 11/17/2023, Receipt Type Between 1 and 804

### Receipt Summary

Type	Count	Amount
804 Burial Permit	1	20.00
	2498	1,209,544.26

# Non Zero Balance on All Accounts

Tax Year: 2024-1 To 2024-2

11/17/2023

Page 36

Real Estate

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
867 R	YORK, NIKKI-JO	2024	1,663.80	1,661.03	2.77
2357 R	YORK, RICHARD G	2024	4,063.62	2,031.81	2,031.81
1474 R	YORK, RUDY R	2024	2,041.68	1,020.84	1,020.84
1510 R	YORK, SCOTT E	2024	1,675.08	837.54	837.54
1342 R	YORK, STEPHANIE R	2024	1,858.38	929.19	929.19
2216 R	YOST, RICHARD W JR	2024	138.18	0.00	138.18
263 R	YOST, ROBERTA A	2024	1,940.16	970.08	970.08
1337 R	YOUNG, GEORGE W JR	2024	1,829.00	914.50	914.50
1875 R	YOUNG, PETER G &	2024	809.34	404.67	404.67
<b>Total for 1653 Bills:</b>		1653 Accounts	3,718,857.47	1,522,633.83	2,196,223.64

## Payment Summary

Type	Principal	Interest	Costs	Total
A - Abatement	555.54	0.00	0.00	555.54
C - Correction	-6,801.43	0.00	0.00	-6,801.43
P - Payment	1,509,167.73	0.00	0.00	1,509,167.73
Y - Prepayment	19,711.99	0.00	0.00	19,711.99
Total	1,522,633.83	0.00	0.00	1,522,633.83

## Non Lien Summary

2024-1	1653	2,196,223.64
Total	1653	2,196,223.64

<b>No Bills</b>	0.00	0.00	0.00
-----------------	------	------	------

## Payment Summary

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

## Lien Summary

Total	0	0.00
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<b>Total for 1653 Bills:</b>	3,718,857.47	1,522,633.83	2,196,223.64
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Millinocket  
08:16 AM

**Non Zero Balance on All Accounts**

Tax Year: 2024-1 To 2024-2

11/17/2023

Page 3

*Personal Property*

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
No Bills			0.00	0.00	0.00

**Payment Summary**

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

**Lien Summary**

Total	0	0.00
-------	---	------

<b>Total for 75 Bills:</b>	1,007,562.31	504,257.24	503,305.07
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## **FIRE AND AMBULANCE RUNS REPORT FOR OCTOBER 2023**

### **AMBULANCE**

Local BLS: 54

Local ALS: 11

Local No Transport: 3

Out of Town BLS: 4

Out of Town ALS: 0

Out of Town No Transport: 0

Police Stage: 0

Public Assist: 17

### **CHIEF OFFICER CALL IN NO STAFFING: 3**

Lost Calls BLS: 8

Lost Calls ACLS (Paramedic): 10

### **FIRES**

**Motor Vehicle Accident Property Damage- 1**

**General Fire Alarm Activation-1**

**House Full of Smoke/Pellet Stove Malfunction- 1**

**Structure Fire- 1**

**Hazmat- 1**

**Assist Funeral Home- 1**

**Assist Public- 1**

**Open Burning Complaint- 5**

Chief Jonathan P. Cote  
Millinocket Fire Department  
[fire.ems@millinocket.org](mailto:fire.ems@millinocket.org)





## TOWN WARRANTS

### TOWN COUNCIL MEETING MONDAY, NOVEMBER 27, 2023

#### TOWN - NOVEMBER 27, 2023

#154	78,324.46
#156	51,712.34
<b>TOTAL</b>	<b>130,036.80</b>

#### WWT - NOVEMBER 27, 2023

#153	26,802.71
<b>TOTAL</b>	<b>26,802.71</b>

<b>GRAND TOTAL</b>	<b>156,839.51</b>
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**ORDER #264-2023**

**PROVIDING FOR:** Execution of the Town Warrant for November 27, 2023

**IT IS ORDERED** that the Town Warrant for November 27, 2023, in the amount of \$130,036.80 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest: \_\_\_\_\_

Type	Check	Amount	Date	Wrnt	Payee
R	34744	70.00	11/22/23	154	0017 AIRNAV LLC
R	34745	250.00	11/22/23	154	0054 BANGOR PUBLISHING CO
R	34746	390.75	11/22/23	154	0869 BIDDEFORD INTERNET CORPORATION
R	34747	253.75	11/22/23	154	1869 BLOOMER RUSSELL BEAUPAIN
R	34748	20.00	11/22/23	154	0292 CAMPBELL, JEFFREY W
R	34749	50.00	11/22/23	154	2082 CARNEY AMBER M
R	34750	436.39	11/22/23	154	0229 CARQUEST AUTO PARTS
R	34751	276.77	11/22/23	154	2154 COTE, JONATHAN P
R	34752	71.88	11/22/23	154	1294 CRANDALL'S HARDWARE, INC.
R	34753	3,970.68	11/22/23	154	0157 DEAD RIVER
R	34754	862.40	11/22/23	154	0181 DYSARTS SERVICE
R	34755	1,500.00	11/22/23	154	2132 FRAZIER SIGNAL TECHNOLOGIES LLC
R	34756	8.00	11/22/23	154	0222 FREIGHTLINER OF MAINE, INC.
R	34757	105.58	11/22/23	154	0226 GALLS LLC
R	34758	182.38	11/22/23	154	1629 GATEWAY PRESS
R	34759	98.00	11/22/23	154	0235 GILMAN ELECTRICAL SUPPLY
R	34760	44.33	11/22/23	154	0250 HANNAFORD
R	34761	35,596.75	11/22/23	154	0805 HOYLE, TANNER & ASSOCIATES
R	34762	120.16	11/22/23	154	2140 JOHN DEERE FINANCIAL POWERPLAN
R	34763	525.00	11/22/23	154	0107 KATAHDIN AREA CHAMBER OF COMMERCE
R	34764	410.65	11/22/23	154	1903 KATAHDIN TRUE VALUE
R	34765	150.00	11/22/23	154	0365 LINCOLN RENTAL SYSTEMS INC.
R	34766	251.00	11/22/23	154	0915 LOWRY, BRIAN
R	34767	3,342.59	11/22/23	154	0392 MAINE MUNICIPAL ASSOCIATION
R	34768	1,370.40	11/22/23	154	1849 MAINE TECHNOLOGY GROUP LLC
R	34769	1,100.00	11/22/23	154	0451 MILLINOCKET INSURANCE AGENCY
R	34770	115.26	11/22/23	154	0456 MILLINOCKET, TOWN OF
R	34771	10,240.33	11/22/23	154	2198 MUNICIPAL WASTE SOLUTIONS, LLC
R	34772	315.00	11/22/23	154	1448 NORTHEAST EMERGENCY APPARATUS LLC
R	34773	511.10	11/22/23	154	1931 NORTHEAST PAVING
R	34774	68.00	11/22/23	154	0511 OAK GROVE SPRING WATER CO.
R	34775	12.33	11/22/23	154	1669 OFFICE DEPOT, INC
R	34776	100.00	11/22/23	154	2206 ORKIN
R	34777	334.36	11/22/23	154	1537 PELLETIER MANUFACTURING, INC.
R	34778	917.00	11/22/23	154	0547 PINE STATE ELEVATOR COMPANY
R	34779	265.58	11/22/23	154	0553 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
R	34780	434.03	11/22/23	154	1596 PREBLE OIL COMPANY
R	34781	19.00	11/22/23	154	0584 REGISTER OF DEEDS
R	34782	1,717.30	11/22/23	154	1772 SARGENT CORPORATION
R	34783	16.78	11/22/23	154	1668 STANLEY'S AUTO CENTER LLC
R	34784	712.34	11/22/23	154	0649 STERNS LUMBER COMPANY INC
R	34785	50.00	11/22/23	154	0695 TOWN OF EAST MILLINOCKET
<del>R</del>	<del>34786</del>	<del>271.00</del>	<del>11/22/23</del>	<del>154</del>	<del>1404 TRACTOR SUPPLY COMPANY</del>
R	34787	40.00	11/22/23	154	0705 TREASURER, STATE OF MAINE
R	34788	181.68	11/22/23	154	0748 US CELLULAR
V	34789	0.00	11/22/23	154	1502 VERSANT POWER
R	34790	9,779.14	11/22/23	154	1502 VERSANT POWER
R	34791	11.00	11/22/23	154	2216 WABANAKI

*VOID*

Millinocket  
4:25 PM

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

11/20/2023  
Page 2

TOWN

Type	Check	Amount	Date	Wrnt	Payee
R	34792	306.77	11/22/23	154	0771 WASTEWATER TREATMENT
R	34793	720.00	11/22/23	154	1799 WEST BRANCH AVIATION LLC

**Total** 78,595.46

271.00 VOID #34786

Count

78,324.46

Checks	49
Voids	1

Type	Check	Amount	Date	Wrnt	Payee
R	34802	32,536.25	11/27/23	156	0056 BANGOR SAVINGS BANK
R	34803	1,165.00	11/27/23	156	1775 DESIGNLAB, LLC
R	34804	611.43	11/27/23	156	0265 HOWARD P. FAIRFIELD, LLC
R	34805	15,169.11	11/27/23	156	2198 MUNICIPAL WASTE SOLUTIONS, LLC
R	34806	635.59	11/27/23	156	1819 NAPA AUTO PARTS
R	34807	504.50	11/27/23	156	0513 OLVER ASSOCIATES INC.
R	34808	206.57	11/27/23	156	1404 TRACTOR SUPPLY COMPANY
R	34809	883.89	11/27/23	156	1502 VERSANT POWER
Total		51,712.34			
			Count		
			Checks	8	

0.\*

78,595.46+

271.00-

000

#15378,324.46\*

0.\*

#15378,324.46+

#15651,712.34+

002

total-130,036.80\*

0.\*

**ORDER #265-2023**

**PROVIDING FOR:** Execution of the Wastewater Warrant for November 27, 2023

**IT IS ORDERED** that the Wastewater Warrant for November 27, 2023 in the amount of \$26,802.71 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest: \_\_\_\_\_

Millinocket  
3:39 PM

**A / P Check Register**  
Bank: KEY BANK WW A/P FD 3  
\*\*\*\* REPRINT \*\*\*\*

11/20/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10702	71.70	11/22/23	153	0869 BIDDEFORD INTERNET CORPORATION
R	10703	37.72	11/22/23	153	0229 CARQUEST AUTO PARTS
R	10704	1,063.26	11/22/23	153	1901 CREATIVE DIGITAL IMAGING, INC
R	10705	300.00	11/22/23	153	0183 E. J. PRESCOTT, INC.
R	10706	590.70	11/22/23	153	0828 HYGRADE BUSINESS GROUP, INC.
R	10707	302.64	11/22/23	153	0330 KATAHDIN MOTORS, INC.
R	10708	133.06	11/22/23	153	1903 KATAHDIN TRUE VALUE
R	10709	34.00	11/22/23	153	1516 MAINE FIRE PREVENTION
R	10710	290.66	11/22/23	153	0392 MAINE MUNICIPAL ASSOCIATION
R	10711	2,540.01	11/22/23	153	0456 MILLINOCKET, TOWN OF
R	10712	2,967.10	11/22/23	153	0456 MILLINOCKET, TOWN OF
R	10713	147.56	11/22/23	153	1819 NAPA AUTO PARTS
R	10714	130.99	11/22/23	153	1669 OFFICE DEPOT, INC
R	10715	8,366.96	11/22/23	153	0546 PIERCE ATWOOD LLP
R	10716	145.00	11/22/23	153	1596 PREBLE OIL COMPANY
R	10717	114.00	11/22/23	153	0584 REGISTER OF DEEDS
R	10718	49.95	11/22/23	153	1668 STANLEY'S AUTO CENTER LLC
R	10719	45.42	11/22/23	153	0748 US CELLULAR
R	10720	508.37	11/22/23	153	1057 USA BLUE BOOK
R	10721	8,130.46	11/22/23	153	1502 VERSANT POWER
R	10722	213.00	11/22/23	153	0445 W. S. EMERSON COMPANY, INC
R	10723	620.15	11/22/23	153	0780 WHITTEN'S 2 WAY SERVICE
<b>Total</b>		<b>26,802.71</b>			

**Count**

Checks	22
Voids	0

**ORDER #266-2023**

**PROVIDING FOR:** Approval of Appointments to Town of Millinocket Council  
Chair Committees

**IT IS ORDERED** that the Millinocket Town Council approves the appointments  
and/or extend the appointments of committee members as revised and described in  
the attached document.

PASSED BY THE COUNCIL: \_\_\_\_\_

ATTEST: \_\_\_\_\_



**Town of Millinocket**  
**Application for Boards & Committees**

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS  
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Charter Review Committee

In order to assess the interest related to this committee, please complete this brief application.

Date: 11/09/23

Name: Matthew Bragdon Address: 92 Lincoln st

Telephone Numbers: Day Time: \_\_\_\_\_ Evenings: \_\_\_\_\_

(207)447-0006

Why are you seeking to become a committee representative? I am actively a member  
of this committee but as a member of the town council. I wish to apply as a citizen

What talents/skills do you feel you would bring to this position? Technical knowledge  
Knowledge of the charter, Knowledge of the pending changes made to the charter

What do you feel is the responsibility of this board/committee? To continue to update  
and maintain the charter of Millinocket.

What municipal boards, volunteer organizations or community service groups have you  
worked with the past and for what length of time? Charter review COUNCIL MEMBER (1year)  
Events committee (2 years), Among other boards and volunteer groups in the area

What have you to offer to this committee which our Town can use in this important  
undertaking? Technical knowledge among other skills

When are you available to meet, please specify?

Weekday ALL A.M. \_\_\_\_\_ P.M. After 4PM

If you need more space, please feel free to use the back or attach additional page(s).



## **Council Chair Boards and Committees**

---

### **OUR KATAHDIN EXEC**

Councilor Michael Madore

Councilor Jesse Dumais

Councilor Jane Danforth

Town Manager

Mike Faloon- Our Katahdin

Steve Sanders- Our Katahdin

### **ECONOMIC DEVELOPMENT & SUSTAINABILITY COMMITTEE**

Councilor Michael Madore (Chair)

Councilor Robert Higgins

Tammy McLaughlin

Randy Jackson

Gilda Stratton

Amber Wheaton

Thomas Malcolm

Michele McInnis

### **AGE FRIENDLY COMMITTEE**

Councilor Jane Danforth (Chair)

Councilor Louis Pelletier (Vice Chair)

Councilor Robert Higgins

Randy Jackson

H/S Officer Thomas Malcolm

Robin Stevens - Thrive Penobscot

Diana Furukawa – MML

Brittany Grutter

### **CHARTER REVIEW COMMITTEE**

Councilor Louis Pelletier (Chair)

Councilor Robert Higgins

Matthew Bragdon

Wallace Paul

Richard Angotti

Gage Modery

Sandra Sullivan

**KATAHDIN REGION BROADBAND UTILITY BOARD of DIRECTORS (2 Members)**

Richard Angotti – Public Citizen

**Katahdin Region Broadband Utility Member Representative (1 Member)**

Councilor Louis Pelletier

**Amended – 11/27/2023**

**ORDER #267-2023**

**PROVIDING FOR:** Approval of Application for Appointment to the Personnel Appeals Board

**IT IS ORDERED** that the Millinocket Town Council approves the appointment of Matthew Bragdon to the Personnel Appeals Board for a three-year term to expire November 2026.

Note: Mr. Bragdon's application was received on November 9, 2023, and is the only application on file. The board currently has two (1) full term vacancy.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**Town of Millinocket**  
**Application for Boards & Committees**

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS  
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Personal Appeals Board

In order to assess the interest related to this committee, please complete this brief application.

Date: 11/09/23

Name: Matthew Bragdon Address: 92 Lincoln St.

Telephone Numbers: Day Time: \_\_\_\_\_ Evenings: \_\_\_\_\_  
(207)447-0006

Why are you seeking to become a committee representative? To continue my service  
To the town and people of Millinocket

What talents/skills do you feel you would bring to this position? Knowledge of the charter  
Tand ordinances of the town as well as background with the town council

What do you feel is the responsibility of this board/committee? N/A Self explanatory

What municipal boards, volunteer organizations or community service groups have you  
worked with the past and for what length of time? Events committee (2 years) Charter review  
(1 year), Among other groups. I actively serve in multiple community groups in the area  
EX. Red Knights, Knights of Columbus.

What have you to offer to this committee which our Town can use in this important  
undertaking? An active member who is committed to uphold the resonsibilities entailed.

When are you available to meet, please specify?  
Weekday ALL A.M. \_\_\_\_\_ P.M. After 4 PM

If you need more space, please feel free to use the back or attach additional page(s).



**ORDER #268-2023**

**PROVIDING FOR** Approval of Street Closures for the Millinocket Marathon

**WHEREAS** the Millinocket Marathon is scheduled to take place on December 2<sup>nd</sup>, 2023; and

**WHEREAS** the closure of Penobscot Avenue is necessary for the safety of the race participants and it's spectators,

**IT IS ORDERED** that the Millinocket Town Council approves the street closures of Penobscot Avenue from Central Street up through Katahdin Avenue on Saturday, December 2<sup>nd</sup>, 2023, starting at 7:00 AM and ending at 5:00 PM; and briefly close the intersection of Katahdin Avenue and Poplar Street at the start of the race.

Note: See Attached Email request

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

## Diana Lakeman

---

**From:** Peter Jamieson  
**Sent:** Tuesday, November 21, 2023 8:14 PM  
**To:** Diana Lakeman  
**Subject:** NEED ORDER FW: Marathon

Can you add an order for closing the streets?

Peter Jamieson | *Town Manager*



# Millinocket

Maine's Biggest Small Town

[manager@millinocket.org](mailto:manager@millinocket.org) | (207) 723-7000 x5  
197 Penobscot Avenue, Millinocket, ME. 04462

---

**From:** Bryan Duprey <[publicworks@millinocket.org](mailto:publicworks@millinocket.org)>  
**Sent:** Monday, November 20, 2023 1:04 PM  
**To:** Bradley Fitzgerald <[bfitzgerald@eastmillinocketpolice.com](mailto:bfitzgerald@eastmillinocketpolice.com)>; Peter Jamieson <[manager@millinocket.org](mailto:manager@millinocket.org)>  
**Cc:** Jonathan Cote <[fire.ems@millinocket.org](mailto:fire.ems@millinocket.org)>; Jeff Campbell <[airport@millinocket.org](mailto:airport@millinocket.org)>  
**Subject:** RE: Marathon

Good Afternoon,

I will have the barricades placed on Friday for you or the event organizers to put in place Saturday. I will set the lights to blink as well.

-Bryan



# Millinocket

Maine's Biggest Small Town

[publicworks@millinocket.org](mailto:publicworks@millinocket.org)  
207-723-7030

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**From:** Bradley Fitzgerald <[bfitzgerald@eastmillinocketpolice.com](mailto:bfitzgerald@eastmillinocketpolice.com)>  
**Sent:** Monday, November 20, 2023 12:31 PM  
**To:** Peter Jamieson <[manager@millinocket.org](mailto:manager@millinocket.org)>  
**Cc:** Jonathan Cote <[fire.ems@millinocket.org](mailto:fire.ems@millinocket.org)>; Bryan Duprey <[publicworks@millinocket.org](mailto:publicworks@millinocket.org)>; Jeff Campbell <[airport@millinocket.org](mailto:airport@millinocket.org)>  
**Subject:** Marathon

Good morning all,

As we continue our planning for the Marathon I just wanted to touch base on a few items.

Peter

- Can you get the council approval to close Penobscot Ave between Central and Katahdin Ave starting at 0700 and reopening at 1700 hours?
- Also we will briefly close the Katahdin and Poplar intersection at the start of the race to allow the runners to go
- We will be manning Central & Penobscot as the runners start to come back through to help direct traffic.

Brian

- Can we get the necessary barricades and cones in place to shut off the connecting side streets to this section of Penobscot Ave at 0700 hours.
- Can we have the traffic light at Central & Penobscot turned onto flash by 0800 hours

Jeff

- Can we have the large snowblower again to close off and protect the runners? We will place at right at the very top of the park at Penobscot & Katahdin. A little farther back this year at the request of the event organizers.

We will be operating a command post again this year which will be at the Millinocket Library. I do want to thank Chief Cote for his more active role in the planning this year and bringing in additional resources to help cover the event.

I will provide a more in-depth operations plan by next week as I did last year.

Please let me know if any has questions, comments or concerns. We look forward to a large turnout and a safe event!

--

**Corporal Bradley B Fitzgerald**  
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