



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, FEBRUARY 22, 2024
at 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of Minutes: February 8, 2024, Regular meeting.

UNFINISHED BUSINESS: n/a

5. Special Presentation:
 - a. Diana Furukawa, Millinocket Memorial Library – Quarterly Financial Update
 - b. Mandy Hollway, Olver & Associates – Bates Street Project with MDOT

NEW BUSINESS:

6. ORDER #26-2024 Approval of the Town Warrant for February 22, 2024
7. ORDER #27-2024 Approval of the Wastewater Warrant for February 22, 2024
8. ORDER #28-2024 Approval of the Appointments to the Planning Board
9. ORDER #29-2024 Date, Time, Place and Warden for the Presidential Primary
10. ORDER #30-2023 Absentee Ballot Processing for the Presidential Primary
11. ORDER #31-2023 Registrar Office Hours
12. ORDER #32-2024 Approval of Certain Parking Lot Closures
13. Reports and Communications:
 - a. Warrant Committee for the March 14, 2024, Council Meeting will be Councilor Dumais and Councilor Higgins
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
14. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/u/kc0L05Af7m>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

February 8, 2024

The Regular meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Madore at 5:30 pm.

Roll Call: Town Council Members Present: Danforth, Dumais, Higgins, Madore, Mackin-Excused, Pelletier, McLaughlin. Also present: Town Manager Peter Jamieson, Town Clerk Diana Lakeman, Health Officer Thomas Malcolm, PW Director Bryan Duprey via Zoom, FC John Cote, Presenters: School-Shelley Lane and Rhonda Casey; Brownfield Program-Nick Sabatine +2; Chamber- Gail Fanjoy; Media Brian Brown-Zoom, KAT Tv, 7 in person public attendance and 3 in Zoom public.

Pledge of Allegiance; Adjustments to the Agenda:

Approval of Minutes: January 25, 2024, Regular Town Council meeting.

Motion- Pelletier Second-McLaughlin Vote 6-0

Council Comment: none

Public Comment: none

Special Presentation(s):

a) Shelley Lane, Superintendent of Schools – Quarterly Financial Update; high level overview with updates on financials; available programs and student interests; student enrollment status; departmental rundown; committees – student and community interests, involvements, and communications/suggestions; Strategic planning for assemblies, team teaching, volunteer hours; technology needs; hopeful to revamp summer camps to incorporate library programs; budgets underway, anticipated increase of \$14,984 for local share – anticipate \$329,136 each month to begin September; pending insurance quote from evaluation; new law changes, LD1528, CDS programs offered for ages under 4 expecting changes pending proposals; LD1064- retention of Schoolteachers increase salary over four years; LD974-Establish minimum pay pending final detail to consider; Rhonda informs checks coming in keeping payment schedule on track; international program continued interest with funding coming in; grant opportunity for literacy ends in July for monies to be reimbursed by end of September; working on grant applications; increases of meal programs availability; Shelley emphasizes schools in Millinocket are not stagnant, they are thriving and are on the move supporting community involvement, students, and staff.

Council Comment: Chair Madore expressed appreciation for the presentation and meeting previously; agrees school system is proactive with great staffing and student body; Councilor Dumais inquires concerns of safety/security within the Millinocket School system and what interactions would serve to alleviate concerns; Shelley informs meetings held with Police Department; Police presence at both schools daily, noting some officers have lunch with students; frequent communications through email, phone and on premise; looking to improve incorporate and follow the Love you Guys program; February 6th held a walk through for a training program headed by East Millinocket PD and involving multiple surrounding response teams during February vacation, feels lucky that Millinocket was chosen for the site; Councilor Danforth inquires thoughts on a resource officer; Shelley notes two retired police officers currently on staff with in the Ed Tech Programs which are currently used as a safety tool if needed; would look into a resource officer if necessary.

Public Comment: none;

b) Nick Sabatine, Qualified Environmental Professional, first congratulates Millinocket in receiving Brownfields first EPA Grant totaling \$500, 000 noting significant amount of money for the size of the community; introduces Ted and Aaron, US EPA/project managers; history-worked with Our Katahdin last five years, wanting to secure grant opportunities for a sustainable establishment benefiting both Millinocket and Our Katahdin; EPA funds sites throughout Maine to prevent urban sprawl; connection projects used Millinocket as resource for Brownfields sites ranging in many types of buildings/property; Brownfield funds used, at no cost, to assess sites for potential reuse; involves job training, response grants, EPA can use

assessments on behalf of Millinocket with out drawing out of the \$500,000 grant funding; informs high level overview of process involved but not limited to: RLF-Revolving Loan fund, annually submit grant monies subsequently for cleanup; Millinocket program phases-grant process to write needs, to assess possible sites, identify/prioritize sites, narrow down interests with potential for redevelopment, and funding; EPA supports as economic and environmental tool; phase 1- evaluate site, history, issues; phase 2-testing site of concerns -QIPP-Quality Insurance Project Plans; analysis of Brownfield's assessment; report of costs of evaluation of issues/concerns with fixes; if to proceed- environmental liability insurance; owner/developer benefits-quantifying environmental risks for businesses; communications weekly with project manager and is happy with progress; excited to see all potential benefits for Millinocket.

Council Comment: Chair Madore appreciates the information and looks forward to future discussions.

Public Comment: none.

c) Gail Fanjoy, Chamber of Commerce Board President – Eclipse Event: Eclipse event; received KCC grant from Penobscot County Commissioners, focused on increasing awareness with the anticipated 10,000-40,000 attendees throughout the multiple communities; safety, food lodging; support community's basic needs mentioned but not limited to: advice to residents in preparation of basics, food, prescriptions, gas, suggestions to block driveways for unwanted parking or keep open to charge for parking; suggests if you're a business be open throughout the even as additional support to feed/house is needed with suggestion to fill up and stock up on good and employees for goods and food services; Lodging and food concerns, advice to restaurants to simplify menus, offer buffets, asks organizations to provide breakfast/lunch and provide chamber information if hosting an event; expressed concerns with day trippers advising traffic safety, parking availability; suggests pack food/water for extended periods of traffic stay; encourages for available parking or space for food vending as Millinocket does not have enough space for the intended ten to forty thousand expected in attendance; requests if street lights and business to turn off exterior lights; expresses concerns of emergency services response times due to traffic and locations, encourages motorists to an pedestrians to stay off soft shouldcrs of roadways; anticipates increase of emergency response services and personnel available and for community awareness on what to expect to increase visitor experience.

Council Comment: Chair Madore inquiries if events are being planned throughout the town for public entertainment, anticipates something held in veterans park and through many star parks; *TM Jamieson expressed administration concerns have kept focused on public safety, not entertainment with concerns town being congested wo pull off other events safely; expects Vendors and music at veterans park; notes Millinocket is not hosting other events and focusing on safety; Gail Fanjoy informs solid information will be coming out soon when everything is finalized; *TM Jamieson informs Penobscot County funding provided program advisors for the event with concerns on safety and community needs; notes state police expressed concerns with congested interstate and unsafe travels; Gail reiterated the focus is on basic needs and safety as the Solar Eclipse is the event, cautions extra food water and clothes with caution to travelers; Councilor discussion expressed concerns of shutting off street lights cautioning safety issues, inquiries if dismissal of school for pedestrian safety concerns, and appreciation for presentation providing great suggestions and information; Gail informs school has discussed a virtual half day with intentions to utilize the parking lots and organizations to host vending; reminds safety eye wear is a must and is available at local businesses and the chamber will be providing as well; notes she would like to return on after April 9th to present on other items happening at the Chamber.

Public Comment: n/a;

Unfinished Business: None; Town Manager's Report – none

ORDER #21-202 PROVIDING FOR: Execution of the Town Warrant for February 8, 2024
IT IS ORDERED that the Town Warrant for February 8, 2024, in the amount of \$142,276.90 is hereby approved. Motion- McLaughlin Second-Danforth Vote 6-0

Council Comment: Noted larger expenses: Hol Tanner Associates, Northern Timber Cruisers-ATV Grant passthrough; Dead River, Millinocket Memorial Library-Quarterly payment, Municipal Waste Solutions, Radio Communications Management.

Public Comment: none

ORDER #22-2024 PROVIDING FOR: Execution of the Wastewater Warrant for February 8, 2024
IT IS ORDERED that the Wastewater Warrant for February 8, 2024, in the amount of \$6,684.30 is hereby approved. Motion- McLaughlin Second-Danforth Vote 6-0

Council Comment: Noted larger expenses: Pierce Atwood-Legal Fees.

Public Comment: none

ORDER #23-2024 PROVIDING FOR: Approval of Application for Re-Appointment to the Recreation Advisory Committee IT IS ORDERED that the Millinocket Town Council approves the re-appointment of Stephanie Jamieson to the Recreation Advisory Commission for a three-year term to expire January 2027. Note: Stephanie's application was received on 1/30/2024 and is the only application on file. If approved, the board will have one remaining seat available for full commitment.

Motion-Danforth Second-Pelletier Vote 6-0

Council Comment: Councilor Danforth and Chair Madore express appreciation to town board/committee volunteer doing great service to their community.

Public Comment: none

ORDER #24-2024 PROVIDING FOR: Approval of Expenditure from Undesignated Fund Balance – Lighting Upgrade WHEREAS: All work has been completed on the Municipal Building LED Lighting Upgrade project; and WHEREAS: The initiation of this project pre-dates the current municipal budget; and WHEREAS: A rebate of \$4,224.00 has already been received from Efficiency Maine toward the total project cost of \$13,078.00. IT IS ORDERED: The Millinocket Town Council approves payment of the attached invoice of \$13,078.00 from the unassigned fund balance.

Motion-Dumais Second-McLaughlin Vote 6-0

*Council Comment: Councilor Pelletier questions total project amount and amount requested from fund; *TM Jamieson informs total amount in order for disbursement having receipted reimbursement check; Councilor Higgins clarifies the warrant included the check for invoice payment; *TM Jamieson confirms.*

Public Comment: none

ORDER #25-2024 Providing For: Approval of the Recommendation by the Economic Development and Sustainability Committee WHEREAS: The Economic and Sustainability Committee was tasked with reviewing bids for the concept design of a Millinocket Community Center and to make a recommendation to the Millinocket Town Council as to what firm should be awarded the bid; IT IS ORDERED: That the Millinocket Town Council award the bid for the concept design of the proposed Millinocket Community Center to Arcadia Designworks for a cost of \$29,140 dollars. The committee recommends a yes vote.

Note: Listed below are the bidders and their proposed project costs:

Haley Ward-	\$ 77,500.00
Arcadia Designworks	\$29,140.00
Sealander Architects	\$34,000.00
CWS Architects	\$23,050-48,050
Placemark	\$75,995

Motion- Higgins Second- Dumais Vote 6-0

Council Comment: Councilor Dumais clarifies that the order is only on the approval of awarding the bidder for the design concept phase only; Chair Madore confirms.

Public Comment: none

Reports and Communications:

a. Warrant Committee for the February 22, 2024, Regular Council meeting will be Councilor Pelletier and Councilor Danforth.

b. Chair Committee Reports: Chair Madore informs met with Attorney Beaupain on the first draft of the STR Ordinance, notes should be available soon to proceed.

Councilor Danforth informs the Age Friendly Committee meeting was cancelled; encourages the community to join at the Snowdown on the 18th at the Recreation Complex.

Councilor Pelletier informs the Charter Review Committee has yet to hear from legal on the proposed amendments to the Charter.

c. Two Minute Public Comment: none

Motion to adjourn at 7:06 p.m. –McLaughlin, Second –Danforth Vote 5-1 (Pelletier/Opposed)



Quarterly Presentation

February 2024

Outline of Tonight's Presentation

1. Library Updates:
 - a. Operations
 - b. Building Updates
 - c. Programs & Marketing
 - d. Resource Navigation

2. 2024 Operating Budget Update

Operations

- New Operations Manager, Andrew Crandall, hired November.
- Focus areas include:
 - Quality library services, consistent customer experience
 - Safety, emergency planning
 - Facilities & equipment



Operations– Library Use Statistics

On an average week in 2023...

- 433 people visited the library
- 235 books were circulated
- 161 people connected to Wifi
- 53 people used a public computer
- 67 people used a meeting room
- 7 new people signed up for a library card
(74% of whom are Millinocket residents)
- 49 people attended a library or gear library program



**2023 Annual Report
coming soon!**

Operations- Youth Library Use

- Increased use of library by kids of all ages, especially teens & tweens
- Increased behavioral issues, but we are learning:
 - Communicating & enforcing our policies more consistently
 - Learning from other libraries (& educators) about staffing, policies, procedures required to operate an all-ages public space.



Operations- New Teen Space

- Soft launch of teen space in January
- **Upcoming Teen Space Grand Opening- stay tuned!**



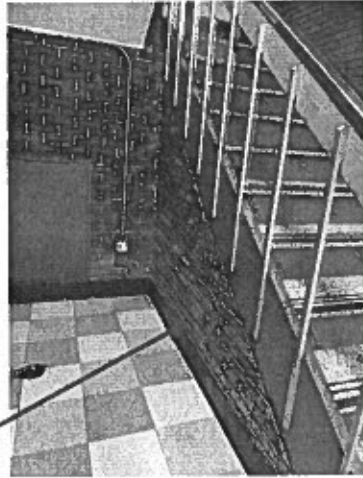
Building Project Updates

1. Plumbing Issues



Our plumbing issues have been resolved!

- **Timeline:** Repaired in November
- **Final cost:** ~\$3,500
- **Funding sources:** 2023 Operating Budget



Problem area

Building Project Updates

2. Elevator Modernization

We have decided to pursue modernization instead of full replacement.

- **Timeline:** ~Summer 2024
- **Total cost:** \$92,900
- **Funding sources:** American Library Association grant, 2023 Congressionally Delegated Spending (pending)



Our current elevator

Building Project Updates

3. Roof repairs

We are seeking quotes for both partial or full roof replacement.

- **Timeline:** ~Late 2024 or early 2025
- **Total cost:** TBD
- **Funding sources:** Library's capital savings, grants

Winter Programs



"Let's Talk About Accessibility" Community Conversation



Friends of MML Valentine's Tea

Winter Programs



Youth Art Club



Cross country ski clinic with Katahdin Gear Library & Katahdin Area Trails

Winter Programs



Coffee & Paper Crafts



Tech Help w/ Outer Reach Broadband

2024 Program Plan

General Goals

- Ensure programs reflect community interests
- Involve more people in planning programs:
 - Helping people launch their own programs
 - Forming Program Committee
- Develop marketing plan to improve outreach, communication, & participation



2024 Program Plan, cont.

Youth Program Goals

- Robust Summer Reading Program with 60+ youth participants
- Maintain story time, movie afternoons, art club
- 2-3 programs planned by teens
- 3 place-based programs



2024 Program Plan, cont.

Adult Program Goals

- 8-9 literary/cultural programs
- 3+ hands-on workshops on home & garden topics
- 3 place-based programs



2024 Program Plan, cont.

Resource & Technology Program Goals

- 2 community conversations
- 8 preventative programs like LiHEAP sign-ups with Penquis, weatherization with USDA, avoiding scams with KFCU
- 18-24 computer classes
- Piloting 1-1 Tech Help by appointment



Resource Navigation

- **Reminder:** Phasing out direct assistance as planned at end of heating season
- Our current focus is on:
 - Navigation services (information, research, referrals)
 - Preventative programs
 - Increasing collaboration for healthy community

Financial Updates

- 990 and independent financial compilation in process
 - We will share with council and public when complete this spring
- New board members with added financial experience: Bob Adams (Treasurer), Veronica Torres
- Financial goals for 2024 include:
 - Developing investment strategy & policy
 - Improving financial policies & procedures

2024 Operating Budget vs. Actuals

	YTD Actual	2024 Budget	
Income			
Total Donations	\$ 4,467.25	\$ 29,016.00	
Friends of MML	8,000	15,200	
Grants	0	5,256	
Employee Retention Credits	-11,337	0	Reversal of overpayment in 2023
Sewall Healthy People Healthy Places	0	100,000	
Total Grants	-\$ 11,337.49	\$ 105,256.00	Quarterly interest earned from New Markets Tax Credit process
Interest	2,713	10,848	
Library Revenue			
Consulting Work	0	8,000	
Copy/Fax Services	220	4,200	
EV Chargers	0	1,404	
Retail Sales	0	2,475	Retail to begin in spring
Total Library Revenue	\$ 220.00	\$ 16,079.00	
Town of Millinocket	0	137,500	
Total Income	\$ 4,062.27	\$ 313,898.00	
Gross Profit	\$ 4,062.27	\$ 313,898.00	

2024 Operating Budget vs. Actuals

	YTD Actual	2024 Budget
Expenses		
Total Collection and Materials	\$ 358.98	\$ 13,175.00
Community Engagement	0	0
Computer Software & Supplies	38	528
Marketing	6	400
Membership Fees	0	240
Program Supplies	86	4,200
Retail Inventory	0	1,603
Web Hosting	190	190
Total Community Engagement	\$ 320.16	\$ 7,160.50

2024 Operating Budget vs. Actuals

	YTD Actual	2024 Budget	
Facilities and Equipment	0	0	
Building Repairs	120	8,543	
Cleaning & Plowing	875	8,878	
Computer Equipment, Repairs, & Supplies	0	4,433	
Copier Lease & Supplies	451	2,558	
Elevator	249	2,097	
Furnishings & Fixtures	0	500	
Janitorial Supplies	258	1,000	
Utilities	0	0	
Electricity	728	9,481	← Receiving small monthly discounts via community solar
Propane	0	270	
Sewer	100	400	
Water	193	2,346	
Wood Pellets	680	7,965	
Total Utilities	\$ 1,856.92	\$ 22,081.83	
Total Facilities and Equipment	\$ 3,807.56	\$ 48,090.75	

2024 Operating Budget vs. Actuals

	YTD Actual	2024 Budget	
Library Administration	0	0	
Asset Management Fees (Rent)	32,000	32,000	← Annual rent payment to Millinocket Library Support Corporation, required by New Markets Tax Credit process until 2026. Used for asset management fees.
Bank fees	0	30	
Computer Software & Supplies	60	2,700	
Financial Reviews & Filings	0	8,500	
Fundraising	0	486	
Total Insurance	\$ 330.25	\$ 13,319.00	
Legal Fees	0	70	
Office Supplies	0	850	
Postage, Mailing Service	103	2,283	
Professional Development	4,179	3,900	← Will receive 50% refund from Alford Foundation for these classes/trainings.
Volunteer/Staff Appreciation	0	1,518	
Total Library Administration	\$ 36,672.66	\$ 65,655.50	

2024 Operating Budget vs. Actuals

	YTD Actual	2024 Budget
Payroll Expenses	0	0
Billing Impound, Processing	259	1,560
Total Employer Payroll Taxes	\$ 2,051.31	\$ 14,665.44
Total Salaries & Benefits	\$ 16,884.67	\$ 183,318.00
Total Payroll Expenses	\$ 19,194.48	\$ 199,543.44
Total Expenses	\$ 60,353.84	\$ 333,625.19
Net Operating Income	-\$ 56,291.57	-\$ 19,727.19

Negative net income for January as expected because of:

- Rent/asset management fees
- Employee Retention Credit overpayment reversal

Negative net income expected for 2024. But budget is balanced by \$20K donation received in 2023.

Questions?

Presented by Diana Furukawa, MML Director

diana@millinocketmemoriallibrary.org

207-723-7020

ORDER #26-2024

PROVIDING FOR: Execution of the Town Warrant for February 22, 2024

IT IS ORDERED that the Town Warrant for February 22, 2024, in the amount of \$85,259.19 is hereby approved.

Passed by the Town Council _____

Attest: _____

A / P Check Register
Bank: BANGOR SAVINGS A/P

Type	Check	Amount	Date	Wrnt	Payee
R	35131	1,205.72	02/22/24	237	2095 AMBULANCE MEDICAL BILLING
R	35132	38.95	02/22/24	237	0869 BIDDEFORD INTERNET CORPORATION
R	35133	3,587.50	02/22/24	237	1869 BLOOMER RUSSELL BEAUPAIN
R	35134	41.75	02/22/24	237	0229 CARQUEST AUTO PARTS
R	35135	2,500.00	02/22/24	237	0106 CENTRAL MAINE PYROTECHNICS
R	35136	936.73	02/22/24	237	0157 DEAD RIVER
R	35137	61.00	02/22/24	237	0865 DEPT OF ENVIRONMENTAL PROTECTION
R	35138	5,062.73	02/22/24	237	0222 FREIGHTLINER OF MAINE, INC.
R	35139	160.00	02/22/24	237	1629 GATEWAY PRESS
R	35140	117.49	02/22/24	237	0235 GILMAN ELECTRICAL SUPPLY
R	35141	817.50	02/22/24	237	0311 JORDAN EQUIPMENT CO.
R	35142	186.74	02/22/24	237	1903 KATAHDIN TRUE VALUE
R	35143	251.00	02/22/24	237	0915 LOWRY, BRIAN
R	35144	4,841.04	02/22/24	237	0392 MAINE MUNICIPAL ASSOCIATION
R	35145	196.90	02/22/24	237	0374 MAINE OXY ACETYLENE SUPPLY CO.
R	35146	39,459.02	02/22/24	237	0037 MAINE WATER COMPANY
R	35147	41.05	02/22/24	237	0687 MALCOLM, THOMAS M.
R	35148	230.00	02/22/24	237	1259 MATHESON TRI-GAS, INC.
R	35149	575.00	02/22/24	237	0451 MILLINOCKET INSURANCE AGENCY
R	35150	483.72	02/22/24	237	2184 MITCHELL, SHAWN A
R	35151	131.52	02/22/24	237	0468 MOTION INDUSTRIES, INC.
R	35152	4,739.74	02/22/24	237	2198 MUNICIPAL WASTE SOLUTIONS, LLC
R	35153	139.20	02/22/24	237	2023 NORTH COAST SERVICES, LLC
R	35154	500.00	02/22/24	237	0506 NORTHERN TIMBER CRUISERS, INC.
R	35155	30.00	02/22/24	237	0511 OAK GROVE SPRING WATER CO.
R	35156	488.47	02/22/24	237	1669 OFFICE DEPOT, INC
R	35157	100.00	02/22/24	237	2206 ORKIN
R	35158	25.00	02/22/24	237	1537 PELLETIER MANUFACTURING, INC.
R	35159	2,497.59	02/22/24	237	1596 PREBLE OIL COMPANY
R	35160	154.63	02/22/24	237	2178 RADIO COMMUNICATIONS MGMT INC
R	35161	196.00	02/22/24	237	0584 REGISTER OF DEEDS
R	35162	450.00	02/22/24	237	1499 RUSH, JEFFREY S
R	35163	1,483.20	02/22/24	237	2235 SEVEE & MAHER ENGINEERS, INC
R	35164	49.21	02/22/24	237	2093 THE SNOWMAN GROUP
R	35165	673.00	02/22/24	237	2230 TOMI LCC
R	35166	20.83	02/22/24	237	1404 TRACTOR SUPPLY COMPANY
R	35167	65.00	02/22/24	237	0705 TREASURER, STATE OF MAINE
R	35168	139.92	02/22/24	237	0748 US CELLULAR
V	35169	0.00	02/22/24	237	1502 VERSANT POWER
R	35170	12,582.04	02/22/24	237	1502 VERSANT POWER
Total		85,259.19			

Count

Checks	39
Voids	1

ORDER #27-2024

PROVIDING FOR: Execution of the Wastewater Warrant for February 22, 2024

IT IS ORDERED that the Wastewater Warrant for February 22, 2024, in the amount of \$19,803.38 is hereby approved.

Passed by the Town Council _____

Attest: _____

A / P Check Register
Bank: KEY BANK WW A/P FD 3

Type	Check	Amount	Date	Wrnt	Payee
R	10810	18.86	02/22/24	236	0229 CARQUEST AUTO PARTS
R	10811	79.96	02/22/24	236	0157 DEAD RIVER
R	10812	245.00	02/22/24	236	0235 GILMAN ELECTRICAL SUPPLY
R	10813	79.67	02/22/24	236	0330 KATAHDIN MOTORS, INC.
R	10814	40.02	02/22/24	236	1903 KATAHDIN TRUE VALUE
R	10815	420.96	02/22/24	236	0392 MAINE MUNICIPAL ASSOCIATION
R	10816	3,594.68	02/22/24	236	0037 MAINE WATER COMPANY
R	10817	245.00	02/22/24	236	2008 MAINE WATER ENVIRONMENT ASSOCIATION
R	10818	82.99	02/22/24	236	1819 NAPA AUTO PARTS
R	10819	134.99	02/22/24	236	1669 OFFICE DEPOT, INC
R	10820	598.22	02/22/24	236	0513 OLVER ASSOCIATES INC.
R	10821	898.94	02/22/24	236	1596 PREBLE OIL COMPANY
R	10822	34.96	02/22/24	236	0748 US CELLULAR
R	10823	261.17	02/22/24	236	1057 USA BLUE BOOK
R	10824	13,067.96	02/22/24	236	1502 VERSANT POWER
Total		19,803.38			

Count	
Checks	15
Voids	0

ORDER #28-2024

PROVIDING FOR: Approval of Appointments to the Planning Board

IT IS ORDERED that the Millinocket Town Council approves the appointments of _____ and _____ to the Planning Board for a five (5) year term to expire March 2029.

The Following Applications on file:

Richard Angotti	222 Katahdin Avenue, Millinocket
Jonathan Cote	269 Alder Street, Millinocket
Michael Wallace	2 Fern Street, Millinocket

Note: Anthony Filauro and Charles Cirame appointments to expire March 2024 and will not be seeking re-appointments having submitted their intent for resignation for re-appointment.

Passed by the Town Council _____

Attest: _____

Recvd: 2/14/24

Town of Millinocket
Application for Boards & Committees

IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS

Committee/Board: Planning Board

In order to assess the interest related to this committee, please complete this brief application.

Date 2-12-2024

Name: Richard Angotti Address: 222 Katahdin Ave.

Telephone Numbers: Day Time: 207-217-0385 Evenings: 207-723-5947

Email Address: richard.angotti@gmail.com

Why are you seeking to become a committee representative? To serve the community
I grew up in

What talents/skills do you feel you would bring to this position?
US Army Corp of Engineers, Former planning board member,
former code enforcement officer

What do you feel is the responsibility of this board/committee? To approver major development
plans and to review codes and zoning ordinances for the town

What municipal boards, volunteer organizations or community service groups have you
worked with the past and for what length of time? planning board, board of appeals,
airport commission, town council, school board, code enforcement officer,
Region III board of directors, KRDC, Trustee for the First Congregational
Church

What have you to offer to this committee which our Town can use in this important
undertaking? My desire to make this a better community for all

When are you available to meet, please specify?
Weekday open A.M. P.M.

If you need more space, please feel free to use the back or attach additional page(s).

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Planning Board
In order to assess the interest related to this committee, please complete this brief application.

Date: 2/19/2024

Name: Jonathan P. Cote Address: 269 Alder Street

Telephone Numbers: Day Time: 207-551-8653 Evenings: 207-551-8653

Email Address: fire.ems@millinocket.org

Why are you seeking to become a committee representative? to be part of the
Committee to review new plans + approve plans for new
development to the community and help make sure these
new plans meet the fire + life safety codes.

What talents/skills do you feel you would bring to this position? current job skills
Fire Chief / Emergency Management Director,

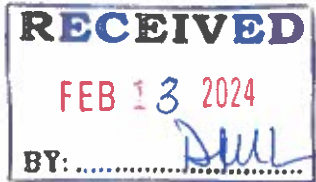
What do you feel is the responsibility of this board/committee? responsible for
reviewing and approving new development and construction plans,
and review applications, proposals, and make sure ordinances are
being followed.

What municipal boards, volunteer organizations or community service groups have you
worked with the past and for what length of time? Events Committee (1 year)
Red Cross, Pine Tree Burn Foundation, Fire Chief's
Association, Maine VOAD, (5 + 10 years)

What have you to offer to this committee which our Town can use in this important
undertaking? Fire / EMS, Emergency Management, OSHA,
Hazmat, Inspections, Safety Plans,

When are you available to meet, please specify?
Weekday Anytime A.M. _____ P.M. _____

If you need more space, please feel free to use the back or attach additional page(s).



Town of Millinocket
Application for Boards & Committees

IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS

Committee/Board: Planning Board
In order to assess the interest related to this committee, please complete this brief application.

Date: 2/18/24

Name: Michael Wallace Address: 2 Fern St. Apt 2 Millinocket

Telephone Numbers: Day Time: 205-8021 Evenings: 205-8021

EMAIL: smwallace@gmail.com

Why are you seeking to become a committee representative? I currently have an alternate seat and I am seeking a permanent placement on the Planning Board.

What talents/skills do you feel you would bring to this position? vast knowledge of construction practices for the industrial commercial and Residential fields, a diploma in Draftsmanship and a 4 year hold Education Teaching for

What do you feel is the responsibility of this board/committee? To better serve my community and make it a better place for all to live in a capacity and instrumentation for ABC wheels of learning and NAC New England Division Teaching Certificates

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? knights of Columbus (Fire Dept captain) and also serve the state of Maine subsurface wastewater disposal and local plumbing Dept.

What have you to offer to this committee which our Town can use in this important undertaking? I have been trained by the state of Maine and hold licenses pertaining to but not limited to subsurface wastewater, plumbing codes and legal services for the state of Maine

When are you available to meet, please specify?
Weekday Anytime A.M. P.M.

If you need more space, please feel free to use the back or attach additional page(s).

ORDER #29-2024

PROVIDING FOR: Date, Time, Place, Warden for the March 5, 2024, Presidential Primary

IT IS ORDERED that the Presidential Primary will be held on Tuesday, March 5, 2024, from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and

IT IS FURTHER ORDERED that Micheal Kight shall be Warden of said elections.

Passed by the Town Council _____

Attest: _____

ORDER #30-2024

PROVIDING FOR: Processing Absentee Ballots for the March 5, 2024 Presidential Primary

WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and

WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and

WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket;

NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 9:00 a.m., 11:00 a.m., 2:00 p.m., and 6:00 p.m. during the March 5, 2024 Presidential Primary.

Passed by the Town Council _____

Attest: _____

ORDER #31-2024

PROVIDING FOR: Office Hours of the Registrar

WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and

WHEREAS, The Town Clerk also serves as Registrar; and

WHEREAS, the Town Clerk has regular hours on four business days before election day to register voters; and

WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality;

NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be opened to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before election day.

Passed by the Town Council _____

Attest: _____

ORDER #32-2024

PROVIDING FOR Approval of Certain Parking Closures for April Eclipse Event

WHEREAS the Solar Eclipse Even is scheduled to take place on Monday, April 8th, 2024; and

WHEREAS Outer Reach Broadband requests the closure of the Veteran’s Memorial Park and Bandstand parking as necessary for the safety for all vendors, pedestrians, and solar eclipse event activity participation,

IT IS ORDERED that the Millinocket Town Council approves the closure of Veteran’s Memorial Park and the bandstand parking lot on Friday, April 5th, 2024, starting at 7:00 AM and ending Tuesday, April 9th, 2024 at 7:00 AM

Note: See Attached Email request

Passed by the Town Council _____

Attest: _____

Diana Lakeman

From: Tom Malcolm
Sent: Tuesday, February 13, 2024 1:43 PM
To: Peter Jamieson; Diana Lakeman
Subject: Veterans Park Closure Eclipse
Attachments: Parking Lot Closure For Eclipse.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Attached is request to close the parking lot and Veterans Park for the April Eclipse Event, would like to have parking lot closed to traffic so vendors can set up for the Eclipse Event sponsored by Outer Reach Broadband on Monday, April 8th. Would like to have it closed for the weekend for vendors that would like to set up on the other days before the event.

Thomas M. Malcolm | *Health & Safety Officer, CEO*



Millinocket

Maine's Biggest Small Town

health.safety@millinocket.org | (207)447-0911
197 Penobscot Ave. Millinocket, ME 04462

Parking Lot Closure for Solar Eclipse Event

Close Bandstand Parking Lot on Friday April 5th from 7a to Tuesday April 9th at 7a for activities in parking lot and Bandstand.

**Tom Malcolm
Public Health and Safety Officer**