



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, MARCH 28, 2024
at 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Updates – 2/29/2024 & 3/21/2024 Executive Session Minutes; Orders #49-2024 & #50-2024.
4. Approval of Minutes: March 14, 2024, Regular meeting; Executive Sessions: February 29, 2024, March 13, 2024, March 14, 2024, & March 21, 2024.

UNFINISHED BUSINESS: n/a

5. Special Presentation: None

NEW BUSINESS:

6. Town Manager's Report: 3/28/2024
7. ORDER #49-2024 Approval of the Town Warrant for March 28, 2024
8. ORDER #50-2024 Approval of the Wastewater Warrant for March 28, 2024
9. ORDER #51-2024 Approval of a Victualer License Application – Big Daddy's Hot Box (MFT)
10. ORDER #52-2024 Approval of a Victualer License Application – Joe's Chuck Wagon (MFT)
11. ORDER #53-2024 Approval of a Victualer License Application – Yum Bake Shop
12. ORDER #54-2024 Approval of Permanent Community Initiatives Director Position
13. Reports and Communications:
 - a. Warrant Committee for the April 11, 2024, Council Meeting will be Councilor McLaughlin and Councilor Pelletier
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment

14. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/u/kc0L05Af7m>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

February 29, 2024

The Special Meeting for Executive Session was brought to order in the Town Manager's office and via Zoom at 5:31 pm by Chair Madore.

Roll Call:

Town Council Members Present:

Danforth	Madore
Dumais -Absent	McLaughlin
Higgins	Pelletier
Mackin -Absent/Excused	

Also in attendance: Town Manager Peter Jamieson, Peter Malikowski, Michele McInnis, Shane Flynn, and Steve Sanders via Zoom.

- Entered Executive Session - @ 5:35 pm.

Order #20-2024 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(C) for Discussions o Economic Development.

Motion – Danforth Second – McLaughlin Vote 5-0

Executive session adjournment at 7:13 pm;

Motion- Councilor Danforth, Seconded- Councilor McLaughlin, Vote 5-0

Motion to Adjourn @ 7:15 pm –Councilor Danforth,

Second- Councilor McLaughlin

Vote 5-0

March 21, 2024

The Special Meeting for Executive Session was brought to order in the Town Manager's office and via Zoom at 5:31 pm by Chair Madore.

Roll Call:

Town Council Members Present:

Danforth	Madore
Dumais	McLaughlin
Higgins	Pelletier via Zoom
Mackin	

Also in attendance: Town Manager Peter Jamieson, and guest presenter Michael Wallace.

- Entered Executive Session - @ 5:35 pm.

Order #48-2024 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(C) for Discussions o Economic Development.

Motion – Danforth Second – Higgins Vote 7-0

Executive session adjournment at 6:16 pm;

Motion- Councilor Danforth, Seconded- Councilor Higgins, Vote 7 -0

Motion to Adjourn @ 6:18 pm –Councilor Dumais,

Second- Councilor Higgins

Vote 7-0

ORDER #49-2024

PROVIDING FOR: Execution of the Town Warrant for March 28, 2024

IT IS ORDERED that the Town Warrant for March 28, 2024, in the amount of \$149,827.95 is hereby approved.

Passed by the Town Council _____

Attest: _____

TOWN WARRANTS

**TOWN COUNCIL MEETING
THURSDAY, MARCH 28, 2024**

TOWN	WARRANT (278)	
WARRANT	MARCH 28, 2024	\$149,827.95
	TOTAL	\$149,827.95

A / P Check Register

Bank: BANGOR SAVINGS A/P

**** REPRINT ****

Town

Type	Check	Amount	Date	Wrnt	Payee
R	35257	200.00	03/28/24	278	2226 ALLEN, JULIA
R	35258	613.30	03/28/24	278	2095 AMBULANCE MEDICAL BILLING
R	35259	13,694.53	03/28/24	278	0039 ASCENT AVIATION GROUP INC
R	35260	63.03	03/28/24	278	1078 BEE LINE CABLE
R	35261	200.00	03/28/24	278	2079 BERNIER JENNIFER
R	35262	1,069.00	03/28/24	278	0064 BERNSTEIN, SHUR, SAWYER & NELSON
R	35263	355.09	03/28/24	278	0869 BIDDEFORD INTERNET CORPORATION
R	35264	200.00	03/28/24	278	2204 CAIL, CRYSTAL
R	35265	295.39	03/28/24	278	0229 CARQUEST AUTO PARTS
R	35266	174.95	03/28/24	278	1883 CONSOLIDATED COMMUNICATIONS
R	35267	320.00	03/28/24	278	2154 COTE, JONATHAN P
R	35268	31.79	03/28/24	278	1294 CRANDALL'S HARDWARE, INC.
R	35269	200.00	03/28/24	278	1911 CULLEN, KATIE
R	35270	361.27	03/28/24	278	0157 DEAD RIVER
R	35271	790.00	03/28/24	278	1775 DESIGNLAB, LLC
R	35272	1,350.00	03/28/24	278	0185 EASTERN AREA AGENCY ON AGING
R	35273	200.00	03/28/24	278	0420 FARRINGTON, MATTHEW P.
R	35274	316.37	03/28/24	278	0207 FASTENAL COMPANY
R	35275	314.00	03/28/24	278	0226 GALLS LLC
R	35276	339.89	03/28/24	278	1629 GATEWAY PRESS
R	35277	11.69	03/28/24	278	0235 GILMAN ELECTRICAL SUPPLY
R	35278	59.67	03/28/24	278	1488 HASKELL, LORRI L
R	35279	9,986.29	03/28/24	278	0805 HOYLE, TANNER & ASSOCIATES
R	35280	153.06	03/28/24	278	1188 INDUSTRIAL PROTECTION SERVICES, LLC
R	35281	100.00	03/28/24	278	2240 IVS LLC
R	35282	65.00	03/28/24	278	2102 JAMIESON, PETER
R	35283	240.72	03/28/24	278	1277 JIMAR CONSTRUCTION PRODUCTS, LLC
R	35284	120.20	03/28/24	278	1813 KATAHDIN GENERAL STORE LLC
R	35285	27.17	03/28/24	278	0330 KATAHDIN MOTORS, INC.
R	35286	200.00	03/28/24	278	2220 LABBY STACY
R	35287	177.00	03/28/24	278	1516 MAINE FIRE PREVENTION
R	35288	4,349.00	03/28/24	278	0392 MAINE MUNICIPAL ASSOCIATION
R	35289	44,083.51	03/28/24	278	0391 MAINE MUNICIPAL ASSOCIATION
R	35290	280.50	03/28/24	278	0395 MAINE RESOURCE RECOVERY ASSOC.
R	35291	15.00	03/28/24	278	0407 MAINE WELFARE DIRECTORS
R	35292	172.66	03/28/24	278	0454 MILLINOCKET REGIONAL HOSPITAL
R	35293	200.00	03/28/24	278	2184 MITCHELL, SHAWN A
R	35294	8,726.70	03/28/24	278	2198 MUNICIPAL WASTE SOLUTIONS, LLC
R	35295	280.00	03/28/24	278	2239 N.E.T.S. INC.
R	35296	2,884.03	03/28/24	278	1680 NEW ENGLAND SALT CO. LLC
R	35297	2,800.00	03/28/24	278	2174 NIEWOLA, CAROL L
R	35298	1,501.10	03/28/24	278	1448 NORTHEAST EMERGENCY APPARATUS LLC
R	35299	30.00	03/28/24	278	0511 OAK GROVE SPRING WATER CO.
R	35300	1,008.35	03/28/24	278	1669 OFFICE DEPOT, INC
R	35301	144.50	03/28/24	278	0513 OLVER ASSOCIATES INC.
R	35302	4,514.53	03/28/24	278	2225 OUELLETTE NICOLAS P
R	35303	1,535.00	03/28/24	278	1120 PENQUIS CAP, INC.
R	35304	45.00	03/28/24	278	0653 PERREAULT, STEVEN L.

A / P Check Register

Bank: BANGOR SAVINGS A/P

**** REPRINT ****

town

Type	Check	Amount	Date	Wrnt	Payee
R	35305	1,561.79	03/28/24	278	1596 PREBLE OIL COMPANY
R	35306	1,940.90	03/28/24	278	1772 SARGENT CORPORATION
R	35307	24,978.79	03/28/24	278	2235 SEVEE & MAHER ENGINEERS, INC
R	35308	379.98	03/28/24	278	1668 STANLEY'S AUTO CENTER LLC
R	35309	132.93	03/28/24	278	1404 TRACTOR SUPPLY COMPANY
R	35310	442.00	03/28/24	278	0717 TREASURER, STATE OF MAINE
R	35311	167.41	03/28/24	278	0737 UNIFIRST CORPORATION
R	35312	147.95	03/28/24	278	0748 US CELLULAR
V	35313	0.00	03/28/24	278	1502 VERSANT POWER
V	35314	0.00	03/28/24	278	1502 VERSANT POWER
R	35315	13,958.80	03/28/24	278	1502 VERSANT POWER
R	35316	915.76	03/28/24	278	2238 WITMER PUBLIC SAFETY GROUP, INC
R	35317	122.38	03/28/24	278	2073 XEROX FINANCIAL SERVICES LLC
R	35318	279.97	03/28/24	278	1321 ZERO WASTE USA
Total		149,827.95			

Count

Checks	60
Voids	2

ORDER #50-2024

PROVIDING FOR: Execution of the Wastewater Warrant for March 28, 2024

IT IS ORDERED that the Wastewater Warrant for March 28, 2024, in the amount of \$13,458.19 is hereby approved.

Passed by the Town Council _____

Attest: _____

WASTEWATER WARRANTS

**TOWN COUNCIL MEETING
THURSDAY, MARCH 28, 2024**

WW	WARRANT (279)	
WARRANT	MARCH 28, 2024	\$13,458.19
	TOTAL	\$13,458.19

A / P Check Register
Bank: KEY BANK WW A/P FD 3

WW

Type	Check	Amount	Date	Wrnt	Payee
R	10850	65.38	03/28/24	279	0869 BIDDEFORD INTERNET CORPORATION
R	10851	104.83	03/28/24	279	0157 DEAD RIVER
R	10852	356.89	03/28/24	279	0235 GILMAN ELECTRICAL SUPPLY
R	10853	136.80	03/28/24	279	1516 MAINE FIRE PREVENTION
R	10854	2,320.19	03/28/24	279	0391 MAINE MUNICIPAL ASSOCIATION
R	10855	773.00	03/28/24	279	0451 MILLINOCKET INSURANCE AGENCY
R	10856	75.00	03/28/24	279	0491 NEIWPC
R	10857	147.97	03/28/24	279	1669 OFFICE DEPOT, INC
R	10858	80.00	03/28/24	279	0546 PIERCE ATWOOD LLP
R	10859	218.04	03/28/24	279	1532 SEWER EQUIPMENT CO. OF AMERICA
R	10860	36.99	03/28/24	279	0748 US CELLULAR
R	10861	9,053.11	03/28/24	279	1502 VERSANT POWER
R	10862	89.99	03/28/24	279	0445 W. S. EMERSON COMPANY, INC
Total		13,458.19			

Count	
Checks	13
Voids	0