



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, MAY 23, 2024
at 5:30 PM

‘This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Updates – Town Manager’s Report; Addition – Resolve #4-2024
4. Approval of Minutes: May 8, 2024, Special meeting - Executive Session.

Special Presentation: a.) Resolve #2-2024 Proclamation Recognition of EMS Week, May 19th through May 25th, 2024.
b.) Resolve #3-2024 Department of Economic and Community Development Application for a Community Development Block Grant
c.) Brad Fitzgerald, East Millinocket Police Department – Quarterly Update
d.) Resolve #4-2024

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

5. ORDINANCE #1-2024 2nd Public Hearing – Setting of Town Council Stipends
6. Town Manager’s Report: May 23, 2024
7. ORDER #133-2024 Approval of the Town Warrant for May 23, 2024
8. ORDER #134-2024 Approval of the Wastewater Warrant for May 23, 2024
9. ORDER #135-2024 Approval of a Victualer License Application – McDonald’s
10. ORDER #136-2024 Approval of a Victualer License Application – Millinocket Variety
11. ORDER #137-2024 Approval of a Victualer License Application – Appalachian Trail Cafe
12. ORDER #138-2024 Approval of Municipal ATV Grant Application with Northern Timber Cruisers
13. ORDER #139-2024 Approval of Contract for Police Services
14. ORDER #140-2024 Approval of Penobscot County Ambulance Contract

15. ORDER #141-2024 Approval of Penobscot County Fire Contract

16. Reports and Communications:

- a. Warrant Committee for the June 13, 2024, Council Meeting will be Chair Pelletier and Councilor Danforth
- b. Chair's Committees Reports
- c. Two Minute Public Comment

17. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>
Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)
Dial In: Find your local number: <https://us02web.zoom.us/j/kc0L05A7m>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



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Town of Millinocket
197 Penobscot Avenue
Millinocket, Maine 04462
Manager@Millinocket.org www.millinocket.org
207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.



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Town Manager's Report – 5.23.24

Unorganized Territories Fire & EMS Contracts:

- Chief Cote and I had a great meeting with the Penobscot County U.T. Administration recently and came to an agreement on what would be proposed to the County Commissioners regarding our contract to provide Fire & EMS support to the U.T.'s.
- This agreement will benefit the Town financial and resolves the burden that the Taxpayers of Millinocket have carried for years related to the cost of providing these services outside of our community.
- We are please to have worked through this agreement with the U.T. Administration and thank them for their patience throughout the process. They were wonderful to work with.
- It is my understanding that the Penobscot County Commissioners will be presented with this agreement for consideration on Tuesday, 5/21
- We will be meeting soon to consider the renewal of our Solid Waste contract with the U.T.'s, as the current agreement ends in June. Public Works Director, Bryan Duprey, and I will be reviewing this contract and presenting necessary updates to the County. Our hope for this one is for it to be short and sweet.

Elks' Land:

- I intend to meet in the very future with wood cutting outfits in preparation for clearing the acreage needed for our new Fire Station & Public Safety Building.
- We have submitted a request to the Congressionally Directed Spending program that, if rewarded, would fund the engineering and construction of this facility. We are hopeful to receive the funding, however, if we are not awarded these funds, we will continue to search for other funding sources.
- I have revived the conversation with Dirigo Solar regarding their interest to construct a solar array at the back of this parcel, near the airport boundary. We are meeting this week to start planning that work and discuss a new lease option. It will be great to have this investment begin to produce revenue as was intended.
- Discussions are ongoing regarding the remainder of the acreage. Research is showing conflicting information as to what would be best suited for the area in terms of housing vs. mixed use commercial. More to come!

Court Lease:

- Completion of the updated court lease is right around the corner!
- I have been addressing this with the Court administration with assistance from our attorney.
- The new agreement should provide a better financial benefit to the Town as well as help fund necessary improvements to the building.

Upcoming Projects:



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- This will be a busy summer with the various projects set to begin work:
 - We have more paving work being done than the Town has seen in a very long time.
 - The Department of Transportation has a major paving project planned for much of Central Street (Rt. 11/157)
 - The culvert and bridge connecting Penobscot Avenue to Iron Bridge Road will finally be replaced as soon as the water flowage is at the proper level. I understand this generally happens in late July into early August.
 - Work should begin on the Ski Tow Project.
 - Millinocket will begin the process of conceptual design of our future community center. The public is encouraged to please participate in the community meetings to share their input on the proposed project.
- I know I'm forgetting a couple of projects here, but all of these summer projects and the upcoming fall projects including the start of the main pump station upgrade and the modernization of the municipal building elevator will certainly make for a busy year!

Respectfully submitted,

Peter Jamieson, Town Manager.

Department Updates

Public Works:

Safety:

- Bryan Duprey and Jeremy Santerre Attended a "Work Zone Traffic Control" Safety class sponsored by Maine DOT. All PW Employees have now taken this course. Steve Perreault, Tom Creehan, and Mike York attended the "Roadway Fundamentals" class also sponsored by the Maine DOT.
- Public Works Garage and Transfer Station facility was visited by the Maine Municipal Association Risk Assessment/Loss Control for an inspection of both facilities. I was informed of a few updates needed to make our facilities safer for employees and the visiting public. Overall, we are in good standing with this inspection.



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Operations:

- Street Sweeping is underway. We have had multiple breakdowns with sweeper this spring causing delays in getting to all parts of town.
- Sand piles can be left in front of residences, but we ask to leave the sand in small rows and not large piles. Our sweeper will pick them up more efficiently this way.
- We have been working to repair damage caused by our snow removal efforts over the winter. Contact the Public Works if you have an area damaged by us in need of repair.

Transfer Station:

- Wood ash from the lumber burn pile has been hauled to Dolby Landfill for the final time. The landfill is in the process of being capped and we will need to find other arrangements for our wood ash in the future.
- The contractor that grinds the brush has requested that nothing longer than 8 feet be brought to our brush pile. Anything longer than that plugs the grinder.
- The compost pile is open for residents to drop off brush and yard waste. Bagged leaves must be emptied, and the bags disposed of properly.
- As always, we are accepting all the cardboard, plastic jugs, and tin cans that we can get for recycling. Help us keep as much waste as possible from ending up in the landfill.

Cemetery:

- The Cemetery operations are in full swing with spring burials.
- The American Legion has partnered with students from Granite St School to place American Flags on the graves of our veterans.
- The cemetery was fertilized and treated for grubs this spring. We will be reseeded the areas damaged by grubs last season.

Bryan Duprey – Public Works Director



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Treasurer:

- Worked with the Auditors on some federal grant testing.
- Federal and State quarterly reporting.
- Monthly work of reconciling accounts.
- Overall catching up on things after budget season ended.
- Attended various TRIO trainings.
- Completed FY25 Municipal Budget with Town Manager and Department Heads

Respectfully submitted, *Beverly MacLeod, Town Treasurer*

Assessing:

- Traci is processing the 100+ personal property declarations that we have received to date.
- Traci and I have been doing street reviews of the revaluation team's completed documentation. Once reviewed, we will send the files off for data entry into our TRIO software.
- Traci and I have also been following up on the construction projects that have been done since April 1, 2023.
- I am also working on the State reports regarding our ratio of assessments as compared to sales. Again, the sales are substantially outpacing our assessments. At this time, despite all of our historical adjustments, we have slipped to 68%. I will be analyzing the sales data to implement cost schedules changes to improve our compliance.

Lorna Thompson – Town Assessor

Human Resources Director

- Personnel issues
- Drug and Alcohol testing.
- Municipal Release deeds
- Supplies for Municipal building.
- Employee Benefits

General Assistance Director

- Assisted individuals to meet their unmet needs.
- Submitted for reimbursements.
- Yearly updates for GA maximums



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Bookkeeper

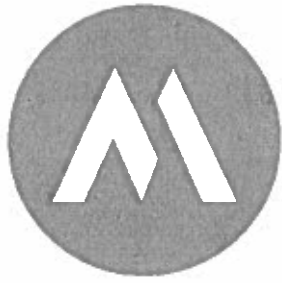
- Process payroll for Town and Wastewater to include the warrants for the taxes.
- Town and WW bills

Lori Santerre, HR Director, GA Director, Bookkeeper

Code Enforcement / Public Health & Safety:

- Following up on residential property projects inspections.
- Working to finish the Solar Energy System Ordinance to take to the Planning Board.
- Followed up on several trash and sewer complaints received from citizens.
- Followed up on complaints received concerning items on properties around community.
- Working with subcommittee of Age Friendly on this year's Farmers Market.
- Attended Manufactured Housing (Tiny Homes) put on by MBOIA.
- Received certification from Age Friendly Master Class program.
- Attended continuing education training for LHO around Mold and Moisture in rental properties.
- Attended class with Maine DHHS on Maine Health Inspection Program updates for coming summer season.
- Check and work with Vendors at Peddlers Hill
- Completed LSC inspections for citizens receiving Town rental assistance.
- Collaborated with Solar Companies installing home based Solar projects.
- Talked with LUPC and have flyer with information for persons looking for information on doing work around their properties located near bodies of water.
- Attending online Life Safety Code classes as required for re-certification.
- Jason Johnson from MMA Safety Coordinator conducted inspections at the Town Office, Airport, Public Works, and the Transfer Station as part of our annual inspections this year. Items addressed will be addressed and report sent to Jason.
- Continue to work with Bob Benjamin on property at 181 Penobscot Ave.

Thomas Malcolm – CEO, Public Health & Safety



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Airport:

- All the winter equipment has been stored and replaced with summer equipment.
- Spring cleaning of the facility along with mowing and trimming has begun.
- The Rotating Beacon is now back in service thanks to Pine State Electric (Rick W)
- Runway lights that were damaged by snow removal equipment are fixed. (we have a few every year)
- The annual FAA AIP (airport improvement plan) also known as the CIP (capital improvement plan) process has begun.
I attend the first meeting at MEDOT in Augusta on May 21st.
- I have been asked to attend the National Paper Airplane Day at Granite Street School on May 24th.
I am looking forward to presenting the award for the longest paper airplane flight.
- The Based Aircraft List has been updated to show that we now have 22 aircraft that call KMLT home.
This number is up two from last year as we have two new aircraft that were built here over the last several months.
- We currently have four people taking flying lessons here with the new instructor.
- The G.A.R.D. system has recorded 109 aircraft operations this month to date. 5-17-24.
- I have had several meetings with Hoyle Tanner on the design of the main runway and taxiway extension.

Jeff Campbell – Airport Manager

Wastewater Treatment:

- The month of April are percent removals dropped a bit into the 80th percentile for BOD and TSS removals. This is due to the lagoons' heavy algae which occurs around this time of year. The good news is that it is slowly but steadily improving day by day and we will be reporting back up into the mid 90's on removal.
- On May 16, we had our annual DEP state inspection. The inspection went very well and there were no issues with the way the plant and process are being operated. This will be followed by a state report outlining areas covered in the inspection. It is a great feeling knowing we are doing the job we have been hired to do. Kirk, Everett and I work well together and take great pride in what we do that reflects the State inspection. We continue to provide great service to our town and the environment in which we live in.
- On the agenda for the summer, we will be taking care of some much-needed maintenance, pump installation, and the start of our new Main pump station upgrade. We are excited for the upgrade which will help the wastewater process run a lot smoother.

Jason Ingalls – Wastewater Superintendent



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Community Initiatives:

- Worked on the community newsletter "Magic City Monthly" along with the Manager and various departments/organizations!
- Used Facebook, Constant Contact, and digital sign to communicate with the community.
 - Senior Sign Project 2024 is now live.
- Assisting Age Friendly Committee with various projects.
- Worked alongside DesignLab on the following projects:
 - Community Calendar
 - Social Media
 - Advertising
 - Welcome Home Guide
 - Still fine tuning
 - Street Pole Banners
 - Final designs have been ordered.
- Overseeing the following projects:
 - Concept design of the Community Center
 - Brownfields Community Wide Assessment
 - Sevee and Maher continue assessments.
 - New Awnings for Municipal Building
 - They are up!
 - Ski Tow Project
 - Planning meeting will happen in the next few weeks.
 - RFP for electrical work to follow shortly after.
- Researched various grant opportunities.
- The events team has selected two winners of the Town of Millinocket Scholarship.
 - The winners will be announced during Senior Night at the High School.
 - Formal resolutions will be submitted for the council meeting on June 13th to honor the recipients.
- Continued the planning of the Independence Day celebration with Events Team.
- Submitted a grant for the construction of the airport terminal building through the Northern Border Regional Commission Timber for Transit Program in the amount of five million dollars.
- Submitted a CDS request both to Senator King and Senator Collins for the design and construction of a new Fire Station / Public Safety Building.
- Received news that Millinocket was selected for the CDBG grant to start a façade program in Millinocket in the amount of \$100,000.
 - We are working on the next steps now.
 - More info and RFA (Request for Applications) to come within the next few weeks.



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- Received news that the Town was awarded the Energy Efficiency Priorities Grant in the amount of \$100,00 to replace some windows in the Municipal Building.
- Attending the Brownfields Summit in Portland at the end of the month.
- Received news that Millinocket was selected to receive a \$10,000 grant toward the Ski Tow Project.
 - This will be extremely helpful as costs have increased since the original budget was created!

Amber Wheaton – Community Initiatives Director

Town Clerk/Tax Collectors Office:

Totals include March 26, 2024, through May 17, 2024: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$2,558,762.60 were collected, which involved 3808 transactions processed in Trio. **Report Attached*

- FY23/24 Real Estate & Personal Property: **past due**; Tax paid summary as of 5/17/2024: **Reports Attached*
 - 2024 Real Estate: 355 accounts; Amount Due: \$353,474.81.
 - 2024 Personal Property: 28 accounts; Amount Due: \$9,849.95
 - Mailed reminder letters to delinquent Personal Property accounts on February 29, 2024.
 - April Sewer Billing – 2024 2nd Quarter:
 - Bill Date 4/25/24; Due Date 5/23/24; **Interest Date 5/24/24 (8%)**
 - Sharon, Tax Collector, mailed reminder notices to delinquent tax account holders and made phone calls for some account holders with smaller balances due. **TC Letter Attached*
 - Mailed renewal reminder letters to current Victualer License holders on 3/20/24.
 - Motor Vehicle reports current, reconciled, and submitted to BMV.
 - April month end reports for Vital Records, IF& Wildlife, and Dogs were reconciled and collected monies were submitted to all State agencies accordingly.
 - Marriage and Cemetery season is gearing up – Recording sales, deeds, electronic/card file.
 - finalizing prior council meeting minutes.
 - Fulfilling requests for tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls.
 - Processing daily mail, online, phone, and drop box payments.
 - Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries.
- Elections Department:**
- June 11, 2024, Primary and FY25 School Budget Validation elections; Items of interest: Certified, and Submitted all required Clerk documents to SOS (Secretary of State-Elections Division) by timeline provided; Absentee Ballots Available May 10, 2024 through June 6, 2024



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- Absentee Ballot Applications only are available for the June 11th, 2024, Primary: request can be made by electronic ABR system, mail in, in person, or over the phone.

Other Items: Boards/Committees:

- **Recreation Advisory Committee: (1) Full Seat available and (1) Partial Term to expire 3/2025.**
- 2024 Annual Transfer Site stickers available; Resident fee: \$20/Non-Resident fee: \$10
- 2024 ATV and Boat Registration Stickers available: Reminder: IF & Wildlife mandatory agent fee increase to \$5 on ATV snowmobile registrations

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk

Fire & Ambulance:

- The Department is taking part in celebrating the 50th National EMS Week during May 19th -May 25th.
- Attended various committee meetings.
- Chief Cote attended the Penobscot County Fire Chiefs Association Meeting via zoom. Millinocket Fire will be hosting the June County Chiefs Meeting.
- Chief Cote attended the Healthcare Coalition of Maine State Leadership Committee Meeting.
- Chief Cote attended the Maine EMS report writer workshop.
- Chief Cote attended the Fire Reporting Data Framework and Update workshop for new fire reporting.
- Chief Cote hosted a meeting for mutual aid chiefs to discuss the new potential OSHA draft ruling.
- Chief Cote held a After Action Review Meeting for area departments and agencies on the April 8th Eclipse.
- Fire Department has partnered with Age Friendly to start a File of Life program with a start date of June.
- Chief Cote is working on an inspection program for facility inspections of the Millinocket Fire Dept.
- Chief Cote is working to get the department ready for a SHAPE (Safety & Health Award for Public Employers) Inspection with Maine Safety Works.
- Chief Cote is working with T-Mobile to put cell phones in each Ambulance and Fire Truck, as well as back up cell phone in dispatch with a start date of July 1st.
- Maine Forest Service Volunteer Fire Assistance Grant has been closed out and submitted for reimbursement.
- Chief Cote is working on a Live Fire Burn Plan to conduct Live Fire Training for Millinocket Fire Department and Katahdin Regional Firefighter 1&2 Class to take place on June 23rd in Hodgdon.
- All Tier II Reporting for the Millinocket Area has been reported by local business and submitted to the Fire Department and County & State Emergency Management Offices.



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- Chief Cote working on updating the Town of Millinocket Emergency Action Plan.
- Fulltime crews are training on pumps, hydrants, and scene size up during shifts.
- Driver Recertification Training is happening for full-time and paid call staff.
- One fulltime member just completed the Advance EMT Class in Lewiston and is awaiting national registry testing.
- One paid call member just completed Emergency Vehicle Driver's Training and is signed up to take the EMT-Basic class in July.
- Katahdin Area Regional Firefighter I&II is going full speed at Millinocket Fire, with 18 students in the program throughout the region. Lost three students recently in the program for various reasons.
- Two new EMS Jump Bags and a suction unit have been purchased for the ambulances.
- Inspecting various open burn/campfire sites in the community and educating community members on the new state open burning laws & regulations.
- Chief Cote continues to work with Town Manager and the Unorganized Territory Administrator on Fire & EMS contracts with Penobscot County.
- Chief Cote continues working on updating mutual aid plans, response plans, and preplans.
- One FF/Paramedic and One Paid Call Firefighter out for on-the-job injury, unknown at this time how long personnel will be out.
- One Fulltime Opening is posted and being advertised.
- Full-time and Paid Call Staff Meetings and Training continue monthly.

Jon Cote – Fire Chief / Emergency Manager Director

Millinocket Memorial Library Update Attached

Receipt Search Report

Actual Date Between 03/26/2024 and 05/17/2024, Receipt Type Between 1 and 804

Receipt Summary

Type	Count	Amount
1 MOTOR VEHICLE	10	-60.76
2 BOAT REGISTRATION	298	17,679.90
3 ATV REGISTRATIONS	26	2,648.23
4 SNOWSLED REG	1	60.06
5 GAME LICENSES	43	1,406.00
7 CODE ENFORCEMENT	27	1,315.00
8 ASSESSING MISCELLAN	1	1,115.20
9 POLICE DEPARTMENT	2	50.00
11 TRANSFER SITE	1	355.00
12 TRANSFER SITE RECYC	1	368.00
14 GENERAL ASSISTANCE	1	1,506.85
15 AIRPORT	2	509.53
16 AIRPORT EXC/SALE TX	2	135.00
18 PAYMENT IN LIEU TAX	2	8,072.36
19 BD CHECK & WASH ACC	2	568.55
22 ADM COPIES /AUDIT	8	22.64
26 NOTARY FEES	10	75.00
27 MISC ASSESSING	1	28,678.01
30 REV SHARING/BETE	3	369,782.39
39 AMB AR COLLECTIONS	7	1,763.86
42 CDBG MLKT HIST SOC	2	931.72
46 OTHER ADMIN	1	10.00
50 MUNICIPAL BLDG	2	4,666.66
52 FIRE & AMBULANCE MISC	4	60.00
53 AMBULANCE PAYMENTS	29	5,377.22
54 AMULANCE CR CARD PAYMENTS	8	1,164.00
55 PUBLIC WORKS ADMIN	2	130.00
61 SCHOOL APCON 2597	5	7,915.10
62 SCHOOL REVENUE 2597	21	1,393,721.47
63 VIC/ENT/PED/VND/BUS	27	615.00
67 WW & SCHOOL BANK FE	2	314.43
70 SCHOOL PAYROLL TAX	8	121,462.43
72 INSURANCE REIM	1	9,736.34
74 CEMETERY BILLING	6	1,900.00
81 FRINGE BENEFITS	1	2,961.00
90 Real Estate Payment	288	158,578.52
91 Tax Lien Payment	9	6,434.91
92 Personal Property Payment	3	1,173.48
94 Utility - Sewer Payment	1733	174,170.84
95 Utility - Sewer Lien	21	5,908.25
99 Motor Vehicle	879	213,421.12
100 WASTE WATER PR TAX	8	6,432.29

Receipt Search Report

Actual Date Between 03/26/2024 and 05/17/2024, Receipt Type Between 1 and 804

Receipt Summary

Type	Count	Amount
101 ELECTION-REIMBURSE	1	218.00
111 TRANSFER STICKER TO	122	2,402.00
112 TRANSFER STICKER UN	103	1,070.00
800 Dog Registration	26	722.00
801 Death Certificate	14	522.00
802 Birth Certificate	24	450.00
803 Marriage Certificate	10	243.00
	3808	2,558,762.60



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In March and April reminder letters were mailed out to taxpayers still owing balances over \$10.00 on their 2024 tax accounts. 185 accounts were paid to date.

In June, 30-day notices will be sent out to inform taxpayers a lien will be placed on the property if taxes are not paid within the 30 days.

Currently there are 271 accounts unpaid.

Sharon Cyr

Tax Collector

Phone: (207) 723-7000
Fax: (207) 723-7002
Address: 197 Penobscot Avenue,
Millinocket, ME 04462
Web: Millinocket.org



Non Zero Balance on All Accounts

Tax Year: 2024-1 To 2024-1

Real Estate

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
326	R WIDEN, ANDREW	2024	4,441.50	7.84	4,433.66
1263	R WIDEN, ANDREW	2024	1,627.14	1.69	1,625.45
324	R WIDEN, ANDREW J	2024	1,872.48	1.96	1,870.52
701	R WIDEN, ANDREW J	2024	1,404.36	13.25	1,391.11
713	R WIDEN, ANDREW J	2024	301.74	0.55	301.19
729	R WIDEN, ANDREW J	2024	1,579.20	1.64	1,577.56
771	R WIDEN, ANDREW J	2024	2,157.30	3.80	2,153.50
1554	R WODNICK, FRANK E &	2024	1,979.64	989.82	989.82
1039	R WOODWORTH, RAYMOND K	2024	1,446.66	723.33	723.33
521	R WP REAL ESTATE	2024	2,944.08	0.00	2,944.08
1975	R WP REAL ESTATE	2024	1,308.48	0.00	1,308.48
1613	R WP REAL ESTATE LLC	2024	3,451.68	0.00	3,451.68
2456	R WP REAL ESTATE LLC	2024	1,195.68	0.00	1,195.68
460	R WP REAL ESTATE, LLC	2024	2,210.88	0.00	2,210.88
530	R WP REAL ESTATE, LLC	2024	1,418.46	0.00	1,418.46
334	R WP REAL ESTATE, LLC.	2024	1,525.62	0.00	1,525.62
1156	R WP REAL ESTATE, LLC.	2024	1,621.50	0.00	1,621.50
1317	R WYMAN, GERALDINE B (DEVISEES)	2024	1,229.52	614.76	614.76
1318	R WYMAN, GERALDINE MCMAHON (DEVISEES)	2024	1,528.44	764.22	764.22
1765	R WYMAN, GERTRUDE D	2024	1,362.90	1,361.54	1.36
195	R YORK, AGNES R &	2024	1,139.28	583.54	555.74
1871	R YORK, JENNIFER L (NUTTING)	2024	961.62	0.00	961.62
867	R YORK, NIKKI-JO	2024	1,663.80	1,661.03	2.77
1474	R YORK, RUDY R	2024	2,041.68	1,020.84	1,020.84
Total for 355 Bills:		355 Accounts	518,072.91	164,598.10	353,474.81

Payment Summary

Type	Principal	Interest	Costs	Total
C - Correction	-476.78	0.00	0.00	-476.78
P - Payment	158,558.54	0.00	0.00	158,558.54
Y - Prepayment	6,516.34	0.00	0.00	6,516.34
Total	164,598.10	0.00	0.00	164,598.10

Non Lien Summary

2024-1	355	353,474.81
Total	355	353,474.81

No Bills 0.00 0.00 0.00

Payment Summary

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

Lien Summary

Total	0	0.00
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Non Zero Balance on All Accounts

Tax Year: 2024-1 To 2024-2

Personal Property

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
23	P AIRPORT CABINS	2024	16.92	0.00	16.92
285	P ALLEN, RICHARD	2024	56.40	0.00	56.40
321	P ALLIANCE HEALTHCARE SERVICES	2024	14,610.42	14,608.80	1.62
81	P AUTOMATIC VENDING & GAMES	2024	98.70	0.00	98.70
338	P CONOPCO, INC	2024	76.14	75.84	0.30
210	P COTE, ANGELA	2024	59.22	0.00	59.22
348	P CSI LEASING, INC	2024	5.64	0.00	5.64
49	P CYR, ED & SON INC	2024	70.50	0.00	70.50
145	P DISH NETWORK LLC	2024	552.72	551.73	0.99
2213	P DOLLAR GENERAL STORE #25421	2024	5,167.93	0.00	5,167.93
108	P DUVEL ROBERT	2024	28.20	0.00	28.20
19	P FERLAND, WAYNE	2024	126.90	126.70	0.20
65	P FSC SUBWAY LLC	2024	205.86	0.00	205.86
278	P GETCHELL BROS. INC.	2024	28.20	0.00	28.20
2205	P GLIDDEN, JON	2024	366.60	0.00	366.60
372	P HALLMARK MARKETING COMPANY LLC	2024	36.66	36.60	0.06
53	P HERITAGE MOTOR INN INC	2024	1,077.24	1,077.25	-0.01
250	P JANDREAU CLEANING	2024	22.56	0.00	22.56
374	P KELLEY MOBILE HOME PARK	2024	129.72	0.00	129.72
248	P LAMSON REALTY LLC	2024	2,095.26	0.00	2,095.26
393	P LEASE CORPORATION OF AMERICA	2024	586.56	586.10	0.46
396	P MAINE HERITAGE TIMBER LLC	2024	2,944.08	2,939.81	4.27
160	P NORTHWOODS REAL ESTATE LLC	2024	62.04	61.96	0.08
62	P STERN'S LUMBER COMPANY INC.	2024	1,043.40	1,042.82	0.58
282	P SURPRENANT DAVID & LUISA	2024	874.20	0.00	874.20
387	P SURPRENANT, DAVID & LUISA	2024	141.00	0.00	141.00
186	P THREE RIVERS HOLDINGS LLC	2024	473.76	0.00	473.76
378	P VIASAT INC	2024	64.86	64.13	0.73
Total for 28 Bills:		28 Accounts	31,021.69	21,171.74	9,849.95

Payment Summary

Type	Principal	Interest	Costs	Total
P - Payment	21,171.74	0.00	0.00	21,171.74
Total	21,171.74	0.00	0.00	21,171.74

Non Lien Summary

2024-1	28	9,849.95
Total	28	9,849.95

Millinocket Memorial Library Director's Report

April/May 2024

Prepared by Library Director, Diana Furukawa, for Millinocket Town Council, 5.17.2024



LIBRARY UPDATES

Operations

We are considering experimenting with evening hours this summer to better serve community members who work typical jobs or prefer evening hours. We intend to measure foot traffic by hours and gather feedback from the community throughout the summer to determine which hours make sense going forward.

You'll be seeing some new faces at the library this summer. We are excited to be hosting four internships this summer— two at the gear library and two at the library. Three are local youth, and one is a library science graduate student interested in helping us offer more art programs and activities for teens.

Programs

Recent programs have included Nutrition Classes with Maine SNAP-Ed, a series of Writing Workshops, a monthly Slow Jam session for musicians of all levels, and the grand opening of our Teen Space.

Our annual Summer Reading Program this year will include a visit from Darling's Ice Cream Truck, a hands-on animal program with "Drew and His Animals Too", a cynaotype art program, and a special story time with local author Jeff Hamm, among other activities. The Summer Reading Program is generously sponsored by Katahdin Federal Credit Union.

As usual, we will be one of the sites for the Summer Lunch Program. This year, the program has been expanded to include to-go dinner as well, which is sure to help many local families.

Facilities

We are gathering quotes for some regrading work outside our Children's Room to address recurring drainage issues by bringing water farther away from the building. If accepted by the board, we hope to complete this work before the start of our summer programs.

In April, we met with Maine Accessibility Corporation to understand our full range of options to increase the accessibility and functionality of our basement. We're using our findings from that meeting to finalize the scope of work for our FY24 Congressionally Delegated funds, which can be used for elevator modernization and other accessibility improvements.

The Help Desk

At the end of April, we completed our phase out of heating fuel assistance. Our current focus is on providing quality resource navigation services here at the library through what we're calling "The Help Desk". In many ways, the Help Desk is like the reference services we provide at our Circulation Desk, but with a focus on peoples' overall needs. Through the Help Desk, our staff meet with community members in person or over the phone to answer questions like: What food pantries are open this week?, What are the affordable housing options in the area?, How can I update my phone or download an app?, Where can I find a pro bono lawyer?, or How can I apply for MaineCare? To reach the Help Desk or make an appointment, call us at 207-723-7020, stop in at the library, or visit: MillinocketMemorialLibrary.org/HelpDesk.

Partnerships

In May we signed a contract with the Katahdin Collaborative to take on some facilitation work over the next year. Per this contract, library staff will be helping to engage more community members and organizations towards projects related to making the area more livable, healthy, and inclusive. I'm excited to tell you more about this work at my next presentation to the council.

Gear Library

The gear library reopened for the summer season in early May lending mountain bikes, kayaks, canoes, paddle boards, and backpacks to the public. We plan to expand hours in June once the foot traffic picks up.

We received a generous donation of five new mountain bikes from L.L.Bean this April which will help spruce up the fleet, and are actively writing grants to help update the bikes in our collection over time.

LIBRARY STATISTICS

Patrons	March 2024	April 2024	Change	April 2023	
Cardholders	2821	2845	24	24	2507
Adult Cardholders	2197	2220	23	23	1989
Youth Cardholders	619	622	3	3	518
Millinocket Resident Cardholders	2114	2131	17	17	1873
Out of State Cardholders	67	73	6	6	60

Circulation	March 2024	April 2024	Change	April 2023	
Active Cardholders	404	424	20	20	313
Circulation	1205	1278	73	73	885
Active Cloudlibrary Users	37	35	-2	-2	33
Imagination Library Users	182	183	1	1	150

Program Engagement	March 2024	April 2024	Change	April 2023	
Library Website Visits	1875	2146	271	271	1688
Facebook Likes	1886	1915	29	29	1613
Instagram Followers	689	695	6	6	626
Adult Programs	5	8	3	3	17
Adult Program Attendance	73	64	-9	-9	139
Children's Programs	13	16	3	3	9
Children's Program Attendance	72	57	-15	-15	156
Community Meetings	13	11	-2	-2	12
Community Meeting Attendance	111	62	-49	-49	77
Foot Traffic	2083	2350	267	267	2031
Library Volunteer Hours	107	116	9	9	135

Facilities	March 2024	April 2024	Change	April 2023	
Hours Open	154	168	14	14	158
Computer Sessions	250	253	3	3	220
Public Meeting Room Use	165	169	4	4	178
EV Charges	1	20	19	19	N/A
Wifi Connections	724	777	53	53	750

Gear Library	March 2024	April 2024	Change	April 2023	
Gear Circulation	KGL Closed	KGL Closed	N/A	N/A	KGL Closed
KGL Programs	1	8	7	7	<i>In 2023, these were included in library program count.</i>
KGL Program Attendance	4	75	71	71	
KGL Hours Open	KGL Closed	KGL Closed	N/A	N/A	KGL Closed
KGL Foot Traffic	KGL Closed	KGL Closed	N/A	N/A	KGL Closed

WHEREAS, the University of Maine system is currently seeking a feasibility study for a Penobscot County based medical school due to legislation sponsored by Maine Senator Joe Baldacci, passed by the legislature last year, and signed by Governor Janet Mills, and

WHEREAS, the useful need for such a school is seen by many people, and

WHEREAS, Maine's physician shortage is much greater in rural areas of Maine, and

WHEREAS, medical students from schools located in those rural areas are more likely to settle and practice in rural areas after completion of their residencies, and

WHEREAS, a medical school located in a rural town like Millinocket can be expected to entice college students from surrounding areas to apply to that medical school, and

WHEREAS, the need for such a school in the part of Maine in which Millinocket is located is clear, and

WHEREAS, the Town of Millinocket has been making substantial efforts to help Millinocket and the area immediate around Millinocket further develop and prosper, so

BE IT HERE RESOLVED, by the Millinocket Town Council to support the development of such a school in or near Millinocket, and

FURTHER HERE DIRECTS the Millinocket town staff to inform Governor Mills and Senator Baldacci and the University of Maine system and others of this resolve and assist in locating a place for such a school.

DATE ENACTED: _____

Municipal Seal

AUTHORIZED SIGNATURES

Attest: _____

Town Clerk Diana M. Lakeman

Millinocket Town Council	
Name	Date
Chair Michael Madore	
Name	Date
Councilor Jane Danforth	
Name	Date
Councilor Tammy McLaughlin	
Name	Date
Councilor Louis Pelletier	
Name	Date
Councilor Gail Mackin	
Name	Date
Councilor Robert Higgins, Jr	
Name	Date
Councilor Jesse Dumais	