



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, June 27, 2024
at 5:30 PM

‘This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Updated – Order(s) #154-2024, #155-2024, & #163-2024.
4. Approval of Minutes: none

Special Presentation: a.) Resolve #7-2024 Proclamation Honoring the Stearns High School Baseball Team
b.) Randy Jackson – Presentation for Interest in Painted Mural at the Stearns High School
c.) Arcadia Designworks – Community Center Project

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

5. Town Manager’s Report: 6/27/2024
6. ORDER #154-2024 Approval of the Town Warrant for June 13, 2024
7. ORDER #155-2024 Approval of the Wastewater Warrant for June 13, 2024
8. ORDER #156-2024 Approval of a Victualer License Application – Lucy Q’s Place (MFT)
9. ORDER #157-2024 Approval of a Victualer License Application – This Lil Piggy
10. ORDER #158-2024 Approval of an Entertainment License Application - Hillcrest Golf Club
11. ORDER #159-2024 Approval of a Liquor License Application – Hillcrest Golf Club
12. ORDER #160-2024 Authorization of Tax Write-Off – Elks Property
13. ORDER #161-2024 Approval of Certain Streets and Parking Lots for Fourth of July Celebrations
14. ORDER #162-2024 Approval of Support Letter for Katahdin Woods and Waters Access via Millinocket
15. ORDER #163-2024 Approval of Adjustments to the FY24 Municipal Budget

16. Reports and Communications:

- a. Warrant Committee for the July 11, 2024, Council Meeting will be Councilor Mackin and Councilor Madore
- b. Chair's Committees Reports
- c. Two Minute Public Comment

17. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/u/kc0L05Af7m>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

***Updated- ORDER #154-2024**

PROVIDING FOR: Execution of the Town Warrant for June 27, 2024

IT IS ORDERED that the Town Warrant for June 27, 2024, in the amount of
*\$338,271.58 is hereby approved.

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKET

WARRANT SHEET

JUNE 27, 2024

TOWN # 359

TOWN AP WARRANT

JUNE 27, 2024

\$338,271.58

Town
A / P Check Register
Bank: BANGOR SAVINGS A/P

Type	Check	Amount	Date	Wrnt	Payee
R	35622	200.00	06/27/24	359	2226 ALLEN, JULIA
R	35623	19,206.99	06/27/24	359	0039 ASCENT AVIATION GROUP INC
R	35624	8,180.70	06/27/24	359	2265 BANGOR TIRE COMPANY INC
R	35625	1,000.00	06/27/24	359	2261 BERNARDINI DANIEL
R	35626	200.00	06/27/24	359	2079 BERNIER JENNIFER
R	35627	2,258.00	06/27/24	359	0064 BERNSTEIN, SHUR, SAWYER & NELSON
R	35628	355.09	06/27/24	359	0869 BIDDEFORD INTERNET CORPORATION
R	35629	1,043.15	06/27/24	359	2249 BOUND TREE MEDICAL LLC
R	35630	200.00	06/27/24	359	2204 CAIL, CRYSTAL
R	35631	1,701.85	06/27/24	359	0229 CARQUEST AUTO PARTS
R	35632	2,500.00	06/27/24	359	0106 CENTRAL MAINE PYROTECHNICS
R	35633	4,250.00	06/27/24	359	2254 CHAMBERS LEASING COMPANIES
R	35634	700.00	06/27/24	359	2260 CONCRETE CORING OF MAINE, LLC
R	35635	174.25	06/27/24	359	1883 CONSOLIDATED COMMUNICATIONS
R	35636	320.00	06/27/24	359	2154 COTE, JONATHAN P
R	35637	129.99	06/27/24	359	1294 CRANDALL'S HARDWARE, INC.
R	35638	200.00	06/27/24	359	1911 CULLEN, KATIE
R	35639	846.82	06/27/24	359	1775 DESIGNLAB, LLC
R	35640	89.68	06/27/24	359	1567 DUPREY, BRYAN
R	35641	622.50	06/27/24	359	0196 EMERY LEE & SONS, INC.
R	35642	359.54	06/27/24	359	0205 F.W. WEBB COMPANY
R	35643	200.00	06/27/24	359	0420 FARRINGTON, MATTHEW P.
R	35644	147.36	06/27/24	359	0207 FASTENAL COMPANY
R	35645	126.89	06/27/24	359	0226 GALLS LLC
R	35646	889.25	06/27/24	359	1629 GATEWAY PRESS
R	35647	163.46	06/27/24	359	0241 GREENWAY EQUIP. SALES
R	35648	2,044.70	06/27/24	359	1039 HOGAN TIRE, INC.
R	35649	22,404.99	06/27/24	359	0805 HOYLE, TANNER & ASSOCIATES
R	35650	80.17	06/27/24	359	0828 HYGRADE BUSINESS GROUP, INC.
R	35651	2,870.00	06/27/24	359	1188 INDUSTRIAL PROTECTION SERVICES, LLC
R	35652	6,000.00	06/27/24	359	2188 IWORQ SYSTEMS INC
R	35653	12,470.58	06/27/24	359	0311 JORDAN EQUIPMENT CO.
R	35654	98.65	06/27/24	359	0319 K & T ENVIROMENTAL EQUIP INC
R	35655	662.07	06/27/24	359	1903 KATAHDIN TRUE VALUE
R	35656	200.00	06/27/24	359	2220 LABBY STACY
R	35657	273.72	06/27/24	359	0354 LACAL EQUIPMENT INC.
R	35658	300.00	06/27/24	359	2264 LANDRY LAURI
R	35659	2,078.10	06/27/24	359	1849 MAINE TECHNOLOGY GROUP LLC
R	35660	200.00	06/27/24	359	0687 MALCOLM, THOMAS M.
R	35661	2,000.00	06/27/24	359	2080 MANZO, FRANK JR
R	35662	415.07	06/27/24	359	1259 MATHESON TRI-GAS, INC.
R	35663	1,000.00	06/27/24	359	2262 MATTILA JAMES
R	35664	550.00	06/27/24	359	2255 MAYA 448 ME LLC
R	35665	1,400.43	06/27/24	359	0454 MILLINOCKET REGIONAL HOSPITAL
R	35666	89.10	06/27/24	359	0456 MILLINOCKET, TOWN OF
R	35667	10,663.82	06/27/24	359	2198 MUNICIPAL WASTE SOLUTIONS, LLC
R	35668	1,029.44	06/27/24	359	1448 NORTHEAST EMERGENCY APPARATUS LLC
R	35669	454.37	06/27/24	359	1669 OFFICE DEPOT, INC

A / P Check Register
Bank: BANGOR SAVINGS A/P

Type	Check	Amount	Date	Wrnt	Payee
R	35670	1,638.00	06/27/24	359	1537 PELLETIER MANUFACTURING, INC.
R	35671	31.98	06/27/24	359	0584 REGISTER OF DEEDS
R	35672	513.50	06/27/24	359	2257 SERENDIPITY EMBROIDERY & DESIGN
R	35673	261.91	06/27/24	359	0636 SOUTH-WORTH MILTON, INC.
R	35674	25.98	06/27/24	359	1668 STANLEY'S AUTO CENTER LLC
R	35675	127.02	06/27/24	359	0649 STERNS LUMBER COMPANY INC
R	35676	132.76	06/27/24	359	2263 T-MOBILE USA INC.
R	35677	195,095.50	06/27/24	359	0695 TOWN OF EAST MILLINOCKET
R	35678	197.37	06/27/24	359	1404 TRACTOR SUPPLY COMPANY
R	35679	109.86	06/27/24	359	0699 TRANSCO BUSINESS TECHNOLOGIES
R	35680	110.00	06/27/24	359	0705 TREASURER, STATE OF MAINE
R	35681	8,641.37	06/27/24	359	2259 ULINE, INC
R	35682	283.32	06/27/24	359	0737 UNIFIRST CORPORATION
V	35683	0.00	06/27/24	359	1502 VERSANT POWER
V	35684	0.00	06/27/24	359	1502 VERSANT POWER
R	35685	12,044.70	06/27/24	359	1502 VERSANT POWER
R	35686	318.25	06/27/24	359	1799 WEST BRANCH AVIATION LLC
R	35687	589.21	06/27/24	359	0778 WHITE SIGN
R	35688	79.67	06/27/24	359	0790 WING AERO PRODUCTS INC.
R	35689	4,720.45	06/27/24	359	2238 WITMER PUBLIC SAFETY GROUP, INC
Total		338,271.58			

Count

Checks	66
Voids	2

***Updated- ORDER #155-2024**

PROVIDING FOR: Execution of the Wastewater Warrant for June 27, 2024

IT IS ORDERED that the Wastewater Warrant for June 27, 2024, in the amount of *\$19,134.90 is hereby approved.

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKET

WARRANT SHEET

JUNE 27, 2024

WW # 360

WW AP WARRANT

JUNE 27, 2024

\$19,134.90

Millinocket
2:35 PM

WW
A / P Check Register
Bank: KEY BANK WW A/P FD 3

06/26/2024
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10935	435.49	06/27/24	360	0330 KATAHDIN MOTORS, INC.
R	10936	100.70	06/27/24	360	1903 KATAHDIN TRUE VALUE
R	10937	208.00	06/27/24	360	0425 MCMaster-CARR SUPPLY COMPANY
R	10938	3,541.29	06/27/24	360	0456 MILLINOCKET, TOWN OF
R	10939	1,524.29	06/27/24	360	1819 NAPA AUTO PARTS
R	10940	5,729.00	06/27/24	360	0513 OLVER ASSOCIATES INC.
R	10941	952.00	06/27/24	360	0693 TMDE CALIBRATION LABS, INC
R	10942	1,452.14	06/27/24	360	1057 USA BLUE BOOK
R	10943	5,191.99	06/27/24	360	1502 VERSANT POWER
Total		19,134.90			

Count	
Checks	9
Voids	0

*Updated - **ORDER #163-2024**

PROVIDING FOR Adjustments to the FY24 Municipal Budget

WHEREAS The Town Manager and Town Treasurer request these adjustments to be made within the FY24 Municipal Budget in preparation for year end accounting;

IT IS ORDERED that the Millinocket Town Council approves the budget adjustments listed below:

- \$12,470.58 from E0115-3778 to E0403-2008 (PW Gravel Screen)
- \$4,250.00 from E0115-3778 to E0403-2008 (PW Utility Trailer for Pavement Roller)
- \$500.96 from E0115-3778 to E0409-2014 (Transfer Site Security Cameras – Brush Pile & Compost)
- \$240.00 from E0115-3778 to E0409-2014 (Transfer Site Security Cameras Mobile Backup – Brush Pile & Compost)
- \$996.93 from E0115-3778 to E1002-3105 (Rec. Dept. Security Cameras – Jerry Pond)
- \$480.00 from E0115-3778 to E1002-3105 (Rec. Dept. Security Cameras Mobile Backup – Jerry Pond)
- \$3,780.00 from E0115-3778 to E1002-3105 (Rec. Dept. Replacement Docks – Jerry Pond)
- \$1,088.00 from E0115-3778 to E0112-2018 (Postage - Eclipse Mailing)
- \$2,994.00 from E0205-0422 to E0203-0410 (Fire/EMS – Training)
- \$3,000.00 from E0203-2050 to E0204-2051 (Fire/EMS – Equipment)

Unassigned Fund Balance Transfers:

- \$7,576.16 from UFB to E0209-4202 (Fleet Insurance Overage)
- \$1,535.00 from UFB to E0209-4208 (Public Officials Insurance)
- \$7,036.00 from UFB to E0209-4209 (Employment Practices Insurance)
- *\$10,676.49 from UFB to E0112-1112 (Computer Support - Mid-Year Contract Renewal)
- \$8,62.84 from UFB to E0112-2057 (Computer Network & Licensing)
- \$450.80 from UFB to E0104-2030 (Leadership Institute Training/Travel – Clerk)
- \$81.94 from UFB to E0118-2035 (Leadership Institute Training/Travel – CID)

PASSED BY COUNCIL: _____

ATTEST: _____