

## Planning Board Minutes

Date: 06/20/2024

Meeting Convened: 4:06 pm

### In attendance:

Michael Wallace - Board Chair  
Jonathan Cote,  
Michelle Anderson,

### Alternate members:

Evan Campbell  
Maghann Runyon - Board Secretary

### Also in Attendance:

Peter Jamieson - Town Manager

Members of the Public: 3

### Opening Statements:

Welcome to our new Alternate Board Member Evan Campbell.

### Old Business:

Review of meeting minutes from March 5th, 2024. Motion to accept minutes: Evan Campbell, seconded by Maghann Runyon, minutes approved 5-0-1.

### New Business:

- Conduct a Site Plan Review Concerning Proposed Family in Home Day Care to be Located at 25 Katahdin Avenue. Tom Malcolm acting as CEO. The proposed site is zoned as R-1, which requires a site plan review prior to licensing. Safety concerns are minimal, and the EMS truck can access the property with no issues. Applicant plans to monitor parking and traffic flow. The applicant, CEO, and board members all agreed that the flexibility and timing of families will evade any issues. Inquiries were sent to neighboring homes, no feedback or comments were received. The remaining items for full licensure were the life and safety final walk-through, and reinspection after 6 months.

Motion to approve: Evan Campbell, seconded by Maghann Runyon, minutes approved 5-0-1 (Tom Malcolm abstained as acting CEO).

- Board Chair Michael Wallace requested all board members to review the Solar Ordinance in advance of the next planning Board Meeting. Come prepared with questions.
- No communications from Penquis on the current project for new construction. The Town Manager and Chair Board will continue to attempt communications. The permit that was granted does expire after 18 months.

Public Comments:

Concerns over the Penquis project remain, no communications, and the project appears to be stalled. The Board Chair and Town Manager assured the public all is being done to communicate with Penquis on the project.

No other business was brought before the board. Motion to adjourn by Jonathan Cote, seconded by Evan Campbell.