



**TENTATIVE AGENDA  
WORKSHOP & REGULAR TOWN COUNCIL MEETING to Follow  
in COUNCIL CHAMBERS & via ZOOM  
THURSDAY, AUGUST 22, 2024  
at 5:30 PM**

**'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'**

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of Minutes: July 25, 2024, Regular Meeting
5. Special Presentation: a) Jason Bird – Penquis Housing Development

**UNFINISHED BUSINESS:** n/a

**NEW BUSINESS:**

6. Town Manager's Report: 8/22/2024
7. ORDER #183-2024 Approval of the Prior Fiscal Year 2024 Town Warrant for August 22, 2024
8. ORDER #184-2024 Approval of the Prior Fiscal Year 2024 Wastewater Warrant for August 22, 2024
9. ORDER #185-2024 Approval of the Town Warrant for August 22, 2024
10. ORDER #186-2024 Approval of the Wastewater Warrant for August 22, 2024
11. ORDER #187-2024 Approval of the Re-Appointment to the Recreation Advisory Committee – T. Malcolm
12. ORDER #188-2024 Approval of the Appointment to the Recreation Advisory Committee – S. Kaul
13. ORDER #189-2024 Authorization to Establish Temporary Accessible Parking for Events
14. ORDER #190-2024 Approval of Certain Street and Town Parking Lot Closures – Trails End Festival
15. ORDER #191-2024 Approval of Certain Street Closures – Sidewalk Sale Event
16. ORDER #192-2024 Award of Winter Sand Bid
17. ORDER #193-2024 Adoption of Town of Millinocket Tax-Acquired Property Policy

18. ORDER #194-2024 Approval of Solid Waste Contract with Penobscot County Unorganized Territories
19. ORDER #195-2024 Approval of Solid Waste Contract with Piscataquis County Unorganized Territories
20. ORDER #196-2024 Authorization to Expend Unassigned Funds Toward Village Partnership Initiative with Maine Department of Transportation
21. ORDER #197-2024 Approval of LOS Regarding S.4209 – Katahdin Woods and Waters Access Act
22. Reports and Communications:
  - a. Warrant Committee for the September 12, 2024, Council Meeting will be Chair Madore and Councilor McLaughlin
  - b. Chair’s Committees Reports
  - c. Two Minute Public Comment
23. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/2906301567>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/kc0L05Af7m>

**Meetings are open to the public for in-person attendance and via Zoom.**

**The Town of Millinocket supports optional face masks/coverings and social distancing.**

Submit any public comments to the Town Manager prior to the meeting: [manager@millinocket.org](mailto:manager@millinocket.org) or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all the direct links on our website: [Millinocket.org](http://Millinocket.org).

**\*\*Stay Healthy, Stay Safe\*\***



# Millinocket

Maine's Biggest Small Town

**Town of Millinocket**  
197 Penobscot Avenue  
Millinocket, Maine 04462  
Manager@Millinocket.org [www.millinocket.org](http://www.millinocket.org)  
207-723-7000 Ext 5

## **Citizen Guide to Town Council Meetings**

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is [www.millinocket.org](http://www.millinocket.org).

**HOW CAN I GET MORE INVOLVED?** Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

**Want to do more?** Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

July 25, 2024

The Regular meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Madore at 5:30 p.m.

Roll Call: Town Council Members Present: Danforth, Dumais, Madore, McLaughlin, Pelletier. Councilor Higgins was via Zoom. Also present: Town Manager Peter Jamieson, Deputy Town Clerk Amber Carney, CEO Thomas Malcolm, Public Works Director Bryan Duprey, Treasurer Beverly MacLeod, Airport Manager Jeff Campbell, Fire Chief Jon Cote. Special Presenter Ron Smith & Holly Vining with FY23 Audit Review via Zoom. Media: Brian Brown via Zoom. Public: 4 in person

Pledge of Allegiance. Adjustments to the Agenda: none

Approval of Minutes: June 13, 2024 Regular Meeting. Motion-Dumais Second- McLaughlin Vote 6-0

Special Presentation: Ron Smith FY23 Audit Review – Town & School Department. Ron Smith did two Audits; a financial statement of Federal Compliance for the School and Town. The school received the Highest Opinion/Unmodified Opinion. They tested three programs, all based on Federal Funding for a Level One Town. A few compliance matters that centered around Title 1 and Esser. He stated that the school could have done a better job at reconciling the schoolbooks, the math with the Town. The grants are all in the Towns name on behalf of the School Department. Ron also spoke on how they are diligently working on FY24 Audit. A few of the councilors expressed and complimented the school and appreciate that we're past the struggles from before. Superintendent Shelly Lane thanked the Councilors/Town and gave appreciation to the working relationships we have. As for the Town side of the report, we received the Highest Opinion/Unmodified Opinion. There were no compliance findings. Financially healthy conditions. He said the last of the Covid funds are coming to an end and mentioned there's lots of money out there "Go get them"!

Town Managers Report: Solar Project mentioned several meetings ago, as leased acreage/revenue from the Elks purchase. Made progress, got some great advice for tweaking and amending with the Planning Board. Which will go to a public hearing in the near future. Public Works has been doing a lot of stuff around town, just about completed the new bench installs around town. We did have a few extra benches, so we decided to add a couple over at the dog park. Public Works was also fixing a sink hole at the top of Katahdin Avenue, across from the park, in their investigation they found an old water inlet from Ferguson Pond for the swim hole back in the 30's.

Code has been working to finalize the Solar ordinance. The airport had 138 planes, avgas sales are steady and already into their 2<sup>nd</sup> load for the season, jet fuel sales are also good and increasing.

Community Initiatives: CBDG are live on our website, we encourage commercial property owners in the community and/or those leasing commercial property to apply for that grant. They are also working on the End of Summer pool party, a Back-to-School supply giveaway. Rick Waceken and Rick Lax, local trades men are volunteering their time to get the electrical and groundwork done for the Ski Tow project. Gilman Electric offering a big discount for this project. Nomination papers are available at the clerk's office, for 2 council seats and a school board seat. There are also a couple of seats on the Rec Advisory Committee available. Councilor Dumais appreciates the Initiatives events and encourages all to go! Also asked for some information on 181 Penobscot Avenue building that burned and the Penquis Housing. TM Jamieson said Jason Bird from Penquis Housing, still moving forward, will update in the near future and as far as Mr. Benjamins property we are working diligently on it and hope to have an update soon.

Chair Madore expresses his appreciation for the new benches and hopes for more to be replaced. He would like to mention the great job that our CID/Amber Wheaton and the job she is doing, and the project is needed by the community. It helps people from near and far.

ORDER #171-2024 PROVIDING FOR: Approval of Prior Year Town Warrant for July 25,2024. IT IS ORDERED that the Town Warrant for July 25,2024, in the amount of \$30,797.73 is hereby approved. Motion-Pelletier Second-McLaughlin Verbal Vote 6-0 Council comment: Heavy Hitters Mentioned: Maine Water \$2,403.55, Versant Power \$11,215.54, New Pool Pump \$13,059.99

ORDER #172-2024 PROVIDING FOR: Approval of Prior Year Wastewater Warrant for July 25,2024. IT IS ORDERED that the Wastewater Warrant for July 25, 2024, in the amount of \$14,451.66 is hereby approved. Motion- Pelletier Second-McLaughlin Verbal Vote 6-0 Heavy Hitters Mentioned: Allens Environmental Services \$5,949.75 Clearwater Laboratory \$7,170.00

ORDER #173-2024 PROVIDING FOR: Execution of Town Warrant for July 25, 2024. IT IS ORDERED that the Town Warrant for July 25, 2024 in the amount of \$362,787.98 is hereby approved. Motion-McLaughlin Second-Danforth Verbal Vote 6-0 Heavy Hitters mentioned: Bangor Saving Bank, Cives Corp, Maine Municipal Association, MML, Municipal Waste Solutions, Reister of Deeds, Town of East MLKT.

ORDER #174-2024 PROVING FOR: Execution of The Wastewater Warrant for July 25, 2024. IT IS ORDERED that the Wastewater Warrant for July 25, 2024 in the amount of \$2,555.68 is hereby approved. Motion-McLaughlin Second- Danforth Verbal Vote 6-0 Heavy Hitter Mentioned: Maine Municipal Association.

ORDER #175-2024 PROVIDING FOR: Adoption of Youth Ambassador Policy. IT IS ORDERED The Millinocket Town Council adopts the attached Youth Ambassador Policy,

identifying parameters for this role and its relationship with the Town Manager and Town Council. Motion-Dumais Second- McLaughlin Verbal Vote 6-0

ORDER #176-2024 PROVIDING FOR: Appointment of Youth Ambassador. IT IS ORDERED The Millinocket Town Council, at the recommendation the of Town Manager, appoints Andrew Hallett as the Millinocket Town Council's Youth Ambassador for a one-year term. Motion-Danforth Second-McLaughlin Verbal Vote 6-0 Brief Pause to the meeting for Deputy Clerk to get paperwork to Swear Andrew Hallett in as Youth Ambassador. Picture taken of Andrew Hallett with TM Jamieson and the Town council.

Reports and Communications:

Chair's Community Report: farmers market reminder, Charter Review met on the 22<sup>nd</sup> with Legal for the 1<sup>st</sup> review of Recommendations, 2<sup>nd</sup> review is August 19<sup>th</sup> @ 5:30 in the Town Managers Office.

Public comment: NONE

Adjournment: @6:37 pm

Motion- Dumais Second- Danforth Verbal Vote 6-0



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## Town Manager's Report – 8.22.24

### **EPA Brownfields Public Meeting:**

- We recently held a public meeting in partnership with Our Katahdin, providing updates and progress made locally with our respective EPA Brownfields funding.
- The Sevee & Maher environmental team lead the discussion, providing explanations of their work, with before and after visuals on several major projects.
- We were thrilled to have Jim Burnes, head of EPA Region I, and several of his colleagues in attendance. They boast at the national level about the remarkable assessment and cleanup work happening in our region by Our Katahdin, and more recently, The Town of Millinocket.

### **Penobscot Ave. / Iron Bridge Road Culvert & Bridge:**

- The Public Works Director and I met last week with our engineering partners, Olver & Associates, and Barney Silver of Lou Silver Inc. the selected contractor for this project, for our pre-construction meeting.
- At that meeting, we signed the official "Notice to Proceed" contract with a start date of August 26<sup>th</sup>.
- We were informed that this projects would likely take 3-4 weeks to complete. Once the work is complete and inspected, the road will be opened!

### **THE BANK IS COMING DOWN:**

- As I type, Adam Qualey Inc. is next door demoing the former Bank.
- According to the property owner, this will be clear in another few days and will remain a slab likely until next spring or summer when he expects to place a modular office building in the space.

### **MDOT Village Partnership Initiative:**

- The CID and I continue working with the MDOT and BACTS teams on this project.
  - To date; The Project Scope and Engineering Estimate have been completed.
  - We have an order for funding related to the next step in this project on tonight's agenda.
  - This is extremely exciting work and I can't wait to see it come to fruition. It will be several years of hard work paying off in a hugely impactful way!
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## Department Updates:

### Public Works:

- Public works has completed the crosswalk and traffic marker painting.
- Our line striping contractor has made it to town and completed the striping of all divider lanes.
- 5 failing storm drains have been repaired and re hot topped.
- Public Works has replaced two rusted out steel cross culverts on Rice Farm Rd that required road closures for the work to be completed safely. One culvert replacement was hindered by the old pulp pipeline that connect the two paper mills. Both new culverts have been stoned in place for appearance and longevity.
- The road to the Dog Park has had fresh gravel added and finish graded.
- Public Works has been trimming brush that has grown into the roadways and sidewalks. There is much more to do as time allows.
- The department has been steadily filling potholes. Please contact us regarding any that we have missed.

### Transfer Station:

- The contractor has evacuated the freon from the refrigerators and air conditioning units at the transfer site.
- The contractor that grinds the brush has requested that nothing longer than 8 feet be brought to our brush pile. Anything longer than that plugs the grinder.
- The compost pile is open for residents to drop off brush and yard waste. Bagged leaves must be emptied, and the bags disposed of properly.
- As always, we are accepting all the cardboard, plastic jugs and tin cans that we can get for recycling. Help us keep as much waste as possible from ending up in the landfill.

### Cemetery:

- The Cemetery crew has performed 49 internments so far this season.
- We are working to raise some sunken graves to improve the appearance of our Cemetery as well as make mowing easier.
- As the summer sun and wind has begun taking its toll on some of the decorations, we ask that you remove any that are starting to fall apart and blow across the cemetery.
- **We will be doing a fall cleanup of the cemetery to include all decorations on or around October 15<sup>th</sup>. Please plan accordingly to remove any decorations at the cemetery before this time.**

Bryan Duprey, Director of Public Works

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# Millinocket

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## Code / Public Health & Safety

- Followed up on trash and sewer complaints received from citizens.
- Followed up on complaints received concerning items on properties around community.
- Continued to work on Solar Energy Ordinance.
- Participated in the 3rd Annual Back to School supply giveaway.
- Continue to be in constant contact with Mr. Benjamin concerning property at 181 Penobscot Ave.
- Participated in Annual End of Summer Pool Party.
- Continue to collaborate with Vendors at Peddlers Hill
- Continue to work on additional CEO training.
- Continued to follow up on inspections for permits that have been issued.
- Meet with engineering company on new renovations to Millinocket Regional Hospital and review their plans.
- Awaiting new signage for Peddlers Hill.
- Had a building inspector here from Trident, our underwriter for property insurance to inspect our boiler room.
- Attended regional Traffic Incident Management meeting.
- Continue to collaborate with the owner of 316 Penobscot Ave. and attempts to get area cleaned up and building taken down.
- Finalized certificates for Solar One solar field at Our Katahdin.

Tom Malcolm, Code Enforcement and Public Health & Safety

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## Assessor:

- We continue to prep for the commitment of taxes
- Traci has been entering the personal property account, calling/visiting taxpayers for clarification and verifying accuracy.
- I am processing the remaining deeds and preparing new valuations
- Traci and I have been doing street by street reviews of the work the reval team has finished.
- Once reviewed, we will pass it along for data entry.

Lorna Thompson – Tax Assessor

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## Community Initiatives Director

- Worked on the community newsletter "Magic City Monthly" along with the Manager and various departments/organizations!
- Used Facebook, Constant Contact, and digital sign to communicate with the community.



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- Worked alongside DesignLab on the following projects:
  - Community Calendar
  - Social Media
  - Advertising
  - Welcome Home Guide
  - Website updates
- Overseeing the following projects:
  - Concept design of the Community Center
  - Brownfields Community Wide Assessment
    - Sevee and Maher continue their assessments.
  - Hopeful Sign
    - New donation from Our Katahdin
    - Expected donation from Northern Forest Center
    - Meeting soon with Gary Allen for marathon runner support
  - New Windows for the Municipal Building
    - Measurements have been taken.
    - Set for construction in November.
  - Ski Tow Project
    - Pre-construction meeting with Bryan Duprey, Peter Jamieson, Rick Lax and Rick Waceken.
  - CDBG Façade Program
    - Now accepting applications.
  - Improvements to the community garden
  - Ordered pop-up tents for the Age Friendly Committee/Farmers' Market- for vendor use -courtesy of the grant from Farm Credit East.
- Researched various grant opportunities.
- End of Summer Pool Party
  - Hosted August 15<sup>th</sup>
  - Thank you to the Events Team, Katahdin Area Transition Team and volunteers for making this event a blast!
- Back to School Supply Giveaway
  - Hosted on August 17<sup>th</sup>
  - Thank you to the Events Team and our amazing volunteers for making this a success.
- Submitted a grant application to the Alford Foundation for \$500,000 to revitalize Katahdin Pride Park – a new playground and cement slab for skating rink.

Amber Wheaton, Community Initiatives Director

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## Town Clerk/Tax Collectors Office:

Totals include July 19, 22, 2024, through August 16, 2024: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$1,407,034.97 were collected, which involved 2282 transactions processed in Trio. *\*Report Attached*

- FY23/24 Real Estate & Personal Property: **\*Lien Status** as of 8/1/2024;
  - 161 filed with Registry of Deeds; 13 paid to date;
  - 148 accounts: Lien Summary total - \$176,524.73
- Total Tax Summary as of 8/16/2024: *\*Reports Attached*
  - 2024 Real Estate: 232 total accounts; Amount Due: \$176,524.73
  - 2024 Personal Property: 27 accounts; Amount Due: \$9,643.80
  - Mailed reminder letters to delinquent Personal Property accounts
- July Sewer Billing – 2024 3<sup>rd</sup> Qtr.: Bill Date: 7/31/24; Due Date: 8/29/24; Int. Date: 8/30/24
- Motor Vehicle reports current, reconciled, and submitted to BMV.
- July month end reports for Vital Records, IF& Wildlife, and Dogs were reconciled and collected monies were submitted to all State agencies accordingly.
- Marriage and Cemetery season is in full swing – Recording sales, deeds, maps, and electronic/card files.
- Dog Rabies Certificates filed and communications with ACO.
- Finalizing prior council meeting minutes.
- Fulfilling requests for tax information, providing normal daily requests of motor vehicles, wastewater, and tax account balances via e-mail, fax and phone calls.
- Processing daily mail, online, phone, and drop box payments.
- Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries.
- Continued restoration efforts of vital records by filing, indexing, and storage.

## Elections Department:

- Received first 3 mailings for the November 5, 2024 General Election; process all required documents by posted deadlines.
- Municipal Election - **Nomination papers:** Town Council & School Board - available at the Town Clerk's office: July 26<sup>th</sup>, 2024 through **September 6<sup>th</sup>, 2024, to be returned by 4:00 pm.**
  - Town Council: Two (2) – 3-Year terms available (Madore/McLaughlin)
    - Matthew Bragdon – Returned and certified by Clerk's office.
    - Scott A. Leavitt – Not returned
    - Tammy McLaughlin - Not returned
    - Michael A. Madore –Nomination paper: Withdrawn
  - School Board: One (1) – 3-Year term available (Steward)
    - Warren Steward – Returned and certified by Clerks office.



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Other Items: Boards/Committees: **Volunteers needed – Recreation Advisory Committee: (1) Full Seat available and (1) Partial Term to expire 3/2025**

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk

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## **Fire & Ambulance:**

- Chief Cote attended various committee meetings.
- Chief Cote attended the Healthcare Coalition of Maine Leadership Team Meeting.
- Chief Cote attended the NERIS Workshop on new fire reporting.
- The department hosted the Penobscot Rural TIMS (Traffic Incident Management Systems) Meeting on Wednesday August 14<sup>th</sup>.
- The department hosted and participated in the Back-to-School Event on Saturday August 17<sup>th</sup> with 106 children in attendance.
- Engine 781 is scheduled for another pump test on August 20<sup>th</sup> to determine the future of the truck.
- The new Ambulance (788) is scheduled to arrive on August 20<sup>th</sup> and will be a week roughly before it's in service fully. After arrival it will need to be stocked, radios installed, Wi-Fi installed, and licensing.
- General Aviation for Structural Firefighters (Airport Training) is scheduled for Sept 10<sup>th</sup> and Oct 16<sup>th</sup> for fulltime staff. Paid Call Members will tour the airport as well.
- Chief Cote has worked to set up a regional class on October 30<sup>th</sup> to be held at the Millinocket Memorial Library on Lithium-Ion Batteries, Solar Panels, and Electric Vehicles for all area fire departments. Expenses for this program will be covered by the State Emergency Response Commission.
- Chief Cote is working on firefighter cancer preventive measures and program for the department.
- Chief Cote is working with regional departments to set up a rural tanker shuttle training for the area in the fall.
- Chief Cote is working with Millinocket Regional Hospital to get their Hazmat Team up and operational again.
- Chief Cote is working with Millinocket Regional Hospital on Employee Fire Safety for September.
- Katahdin Area Regional Firefighter I & II Class will complete their written test on August 21<sup>st</sup> in East Millinocket, and the skills test will be completed with options of traveling to Caribou on September 7<sup>th</sup> or Bangor on September 21<sup>st</sup>.
- Chief Cote and various partners have started the work on the emergency action plans for the Millinocket Marathon for December.
- Items from the Maine EMS Stabilization Grant have been ordered and we're just waiting for them to arrive and be installed.
- Fire Prevention Month planning has started for the month of October.



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- A \$200 gift card from Harbor Freight was received as part of their Community Give Back Program for the department to use on items needed for the station.
- Chief Cote continues working on a hazard and needs assessment plan for the fire department and the community.
- Chief Cote continues working on a cooling/warming center plan for the Community.
- Chief Cote is continuing to work to get the department ready for a SHAPE (Safety & Health Award for Public Employers) Inspection with Maine Safety Works.
- Chief Cote continues working on updating mutual aid plans, response plans, and preplans.
- The Department continues to distribute File of Life Cards and Naloxone to residents.
- Chief Cote continues inspecting various open burn/campfire sites in the community and educating community members on the new state open burning laws & regulations.
- One member has completed their EMT-Basic Class and is waiting on taking their National Registry Exam for Licensing.
- One FF/Paramedic out for an on-the-job injury, unknown at this time how long personnel will be out.
- One Fulltime Opening is posted and being advertised.

Jon Cote – Fire Chief

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**Police Department: SEE ATTACHED REPORT**

**Millinocket Memorial Library: SEE ATTACHED REPORT**

Respectfully Submitted,

Peter Jamieson, Town Manager.











# Receipt Search Report

Actual Date Between 07/19/2024 and 08/16/2024, Receipt Type Between 1 and 804

## Receipt Summary

Type	Count	Amount
1 MOTOR VEHICLE	1	945.45
2 BOAT REGISTRATION	28	3,402.75
3 ATV REGISTRATIONS	18	1,517.06
5 GAME LICENSES	15	501.00
7 CODE ENFORCEMENT	19	882.00
8 ASSESSING MISCELLAN	3	171,065.64
9 POLICE DEPARTMENT	1	100.00
12 TRANSFER SITE RECYC	1	2,530.91
14 GENERAL ASSISTANCE	1	332.70
15 AIRPORT	2	1,119.48
16 AIRPORT EXC/SALE TX	1	101.10
22 ADM COPIES /AUDIT	3	23.00
26 NOTARY FEES	7	45.00
29 TOWN DONATIONS & EVENTS	6	1,650.00
30 REV SHARING/BETE	1	238,633.19
39 AMB AR COLLECTIONS	1	509.07
40 GRANTS	1	500.00
41 CLERK'S OFFICE	2	45.00
42 CDBG MLKT HIST SOC	1	465.86
47 FIRE DEPT	1	33,602.44
49 FIRE DEPARTMENT	1	10.54
50 MUNICIPAL BLDG	1	2,333.33
51 ECONOMICAL DEVELOPM	1	98,347.07
53 AMBULANCE PAYMENTS	17	3,076.23
54 AMULANCE CR CARD PAYMENTS	2	480.00
61 SCHOOL APCON 2597	2	671.19
62 SCHOOL REVENUE 2597	10	103,933.43
63 VIC/ENT/PED/VND/BUS	7	135.00
64 CNTY SALT/SHED PREP	1	329,136.52
70 SCHOOL PAYROLL TAX	4	52,164.48
74 CEMETERY BILLING	14	3,525.00
77 WASTEWATER TREATMEN	1	575.50
81 FRINGE BENEFITS	1	4,412.00
90 Real Estate Payment	60	35,107.73
91 Tax Lien Payment	28	23,808.60
94 Utility - Sewer Payment	1474	163,354.25
95 Utility - Sewer Lien	8	1,444.94
99 Motor Vehicle	428	119,951.79
100 WASTE WATER PR TAX	5	4,775.72
111 TRANSFER STICKER TO	32	612.00
112 TRANSFER STICKER UN	26	270.00
800 Dog Registration	12	170.00

## Receipt Search Report

Actual Date Between 07/19/2024 and 08/16/2024, Receipt Type Between 1 and 804

### Receipt Summary

Type	Count	Amount
801 Death Certificate	5	153.00
802 Birth Certificate	20	368.00
803 Marriage Certificate	9	247.00
	2282	1,407,034.97

**Non Zero Balance on All Accounts**

Tax Year: 2024-1 To 2024-2

*Real Estate*

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
1923 L	SPEED, MISHA	2024	775.54	0.00	775.54
837 L	STANLEY, DUSTIN &	2024	1,494.65	0.00	1,494.65
160 L	THE 1903 COMPANY INC	2024	11,752.93	0.00	11,752.93
269 L	THOMPSON, GENE A	2024	1,611.57	0.00	1,611.57
270 L	THOMPSON, GENE A	2024	1,641.24	0.00	1,641.24
358 L	TOMI LLC	2024	1,935.74	0.00	1,935.74
2464 L	TRACY, RHONDA B	2024	473.42	0.00	473.42
566 L	WARREN, LEONARD &	2024	1,300.75	0.00	1,300.75
228 L	WARREN, LEONARD S	2024	1,434.27	0.00	1,434.27
438 L	WARREN, LEONARD S	2024	1,825.22	0.00	1,825.22
540 L	WARREN, LEONARD S	2024	696.21	0.00	696.21
1325 L	WARREN, LEONARD S	2024	1,407.36	0.00	1,407.36
1598 L	WARREN, LEONARD S	2024	1,190.02	0.00	1,190.02
567 L	WARREN, LEONARD S &	2024	1,695.39	0.00	1,695.39
927 L	WARREN, LEONARD S &	2024	1,591.54	0.00	1,591.54
2222 L	WARREN, LEONARD S &	2024	1,573.73	0.00	1,573.73
296 L	WEYMOUTH, RICHARD	2024	1,009.63	0.00	1,009.63
1554 L	WODNICK, FRANK E &	2024	1,091.08	0.00	1,091.08
521 L	WP REAL ESTATE	2024	3,167.16	0.00	3,167.16
1975 L	WP REAL ESTATE	2024	1,446.14	0.00	1,446.14
1613 L	WP REAL ESTATE LLC	2024	3,701.27	0.00	3,701.27
2456 L	WP REAL ESTATE LLC	2024	1,327.45	0.00	1,327.45
460 L	WP REAL ESTATE, LLC	2024	2,395.67	0.00	2,395.67
530 L	WP REAL ESTATE, LLC	2024	1,561.87	0.00	1,561.87
334 L	WP REAL ESTATE, LLC.	2024	1,674.62	0.00	1,674.62
1156 L	WP REAL ESTATE, LLC.	2024	1,775.51	0.00	1,775.51
195 L	YORK, AGNES R &	2024	626.67	0.00	626.67
1871 L	YORK, JENNIFER L (NUTTING)	2024	1,081.16	0.00	1,081.16
<b>Total for 148 Bills:</b>	148 Accounts		178,588.42	2,063.69	176,524.73

**Payment Summary**

Type	Principal	Interest	Costs	Total
P - Payment	1,572.22	52.92	438.55	2,063.69
Total	1,572.22	52.92	438.55	2,063.69

**Lien Summary**

2024-1	✓ 148	176,524.73 ✓
Total	148	176,524.73

✓ **Total for 232 Bills:** 288,652.45 103,978.45 184,674.00 ✓

*Personal Property*

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
23	P AIRPORT CABINS	2024	16.92	0.00	16.92
285	P ALLEN, RICHARD	2024	56.40	0.00	56.40
321	P ALLIANCE HEALTHCARE SERVICES	2024	14,610.42	14,608.80	1.62
81	P AUTOMATIC VENDING & GAMES	2024	98.70	0.00	98.70
338	P CONOPCO, INC	2024	76.14	75.84	0.30
210	P COTE, ANGELA	2024	59.22	0.00	59.22
348	P CSI LEASING, INC	2024	5.64	0.00	5.64
49	P CYR, ED & SON INC	2024	70.50	0.00	70.50
145	P DISH NETWORK LLC	2024	552.72	551.73	0.99
2213	P DOLLAR GENERAL STORE #25421	2024	5,167.93	0.00	5,167.93
108	P DUVEL ROBERT	2024	28.20	0.00	28.20
19	P FERLAND, WAYNE	2024	126.90	126.70	0.20
65	P FSC SUBWAY LLC	2024	205.86	201.88	3.98
278	P GETCHELL BROS. INC.	2024	28.20	0.00	28.20
2205	P GLIDDEN, JON	2024	366.60	0.00	366.60
372	P HALLMARK MARKETING COMPANY LLC	2024	36.66	36.60	0.06
53	P HERITAGE MOTOR INN INC	2024	1,077.24	1,077.25	-0.01
250	P JANDREAU CLEANING	2024	22.56	0.00	22.56
374	P KELLEY MOBILE HOME PARK	2024	129.72	0.00	129.72
248	P LAMSON REALTY LLC	2024	2,095.26	0.00	2,095.26
393	P LEASE CORPORATION OF AMERICA	2024	586.56	586.10	0.46
160	P NORTHWOODS REAL ESTATE LLC	2024	62.04	61.96	0.08
62	P STERN'S LUMBER COMPANY INC.	2024	1,043.40	1,042.82	0.58
282	P SURPRENANT DAVID & LUISA	2024	874.20	0.00	874.20
387	P SURPRENANT, DAVID & LUISA	2024	141.00	0.00	141.00
186	P THREE RIVERS HOLDINGS LLC	2024	473.76	0.00	473.76
378	P VIASAT INC	2024	64.86	64.13	0.73
<b>Total for 27 Bills:</b>		27 Accounts	28,077.61	18,433.81	9,643.80

**Payment Summary**

Type	Principal	Interest	Costs	Total
P - Payment	18,433.81	0.00	0.00	18,433.81
<b>Total</b>	<b>18,433.81</b>	<b>0.00</b>	<b>0.00</b>	<b>18,433.81</b>

**Non Lien Summary**

2024-1	27	9,643.80
<b>Total</b>	<b>27</b>	<b>9,643.80</b>

**No Bills**

0.00      0.00      0.00

**Payment Summary**

Type	Principal	Interest	Costs	Total
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Lien Summary**

<b>Total</b>	<b>0</b>	<b>0.00</b>
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## FIRE AND AMBULANCE RUNS REPORT FOR JULY 2024

### **AMBULANCE**

Local BLS: 37

Local ALS: 16

Local No Transport: 12

Out of Town BLS: 6

Out of Town ALS: 3

Out of Town No Transport: 2

Police Stage: 2

Public Assist: 5

### **CHIEF OFFICER CALL IN NO STAFFING: 15**

Lost Calls BLS: 7

Lost Calls ACLS (Paramedic): 6

### **FIRES**

**Commercial Fire Alarm Activation-2**

**Residential Smoke Alarm Activation-2**

**Motor Vehicle Accident Property Damage-1**

**Motor Vehicle Accident with Injuries- 2**

**Low Hanging Wire-1**

**Smoldering Campfire-1**

**Open Burning Complaint-5**

**Code Enforcement Assist -1**

**PD Assist-1**

**Public Assist-2**

**Fire Works Detail-1**

**Aid to the Ambulance-5**

**Mutual Aid to Howland- 1**

Chief Jonathan P. Cote  
Millinocket Fire Department  
[fire.ems@millinocket.org](mailto:fire.ems@millinocket.org)



## East Millinocket Police Department



125 Main St East Millinocket ME 04430  
Telephone (207)746-3555 Fax (207)746-3557  
[www.eastmillinocketpolice.com](http://www.eastmillinocketpolice.com)

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### Memo

To: Town Manager Peter Jamieson  
From: Corporal Bradley Fitzgerald  
Date: August 14, 2024  
Re: EMPD Update

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#### Calls for Service (To Date)

- Total Calls = 7,453
  - o Millinocket = 4,300

We are excited to announce that we are progressing in our steps to be awarded Congressionally Directed Spending for the construction of a new Public Safety Building. This is a very much needed project as we have outgrown our space and we are in desperate need of additional space due to our call volume, staffing, and coverage area. We are very much in need of a dedicated interview room with appropriate security and audio/visual, evidence room, and storage space to name a few items.

All three officers who attended orientation and the physical agility test for the upcoming August BLETP were selected, however, due to scheduling and staffing one officer will attend in August and the other two will attend the January session.

Shift coverage has been going well. All evening shifts have been filled with a minimum of 3 officers and we continue to see many shifts with four officers in the afternoon into late evening. This continues to prove to be a great need as call volume is high and we have responded to multiple serious incidents requiring a multiple-officer response.

Officers are continuing to be engaged in multiple community events to include K-9 Demos, Car Seat Safety Inspections and other town events. We have been working with MADD (Mothers Against Drunk Drivers) to plan a community awareness walk in October. We feel this is a good event as our region is continuing to see a high number of impaired drivers. We also have been invited to multiple other K-9 Demos and other upcoming events in our communities this fall.

We have received word that our funding we requested for body cameras should be released by late September, so we are hopeful we can be fully implemented with body cameras by end of 2024 or beginning of 2025.

We have begun the process of replacing a few aging cruisers. We are working on quotes currently, but finding police cruisers currently is challenging due to the market. We will also be working on quotes to upgrade our Tasers as our current models will not be supported soon. There are many purchase or lease options we will explore to keep the cost down. We also will be working soon on upgrading our computers in our police station as those are several years old. We have been fortunate to get the life out of these equipment items as a lot are well past their expected life cycle.

We have an officer that will be attending DARE school to become a certified DARE Officer as we hope to bring the DARE program back to our regions schools and students.

Lastly, we are in the process of joining the Blue Envelope Program, as many police agencies have across the state. The purpose of the program is to help build relationships between Law Enforcement and community members with a disability or condition where additional accommodations or awareness could be helpful. This program is voluntary and self-implemented. We will soon be releasing more information to the public about this program.

Respectfully,

*Bradley Fitzgerald*

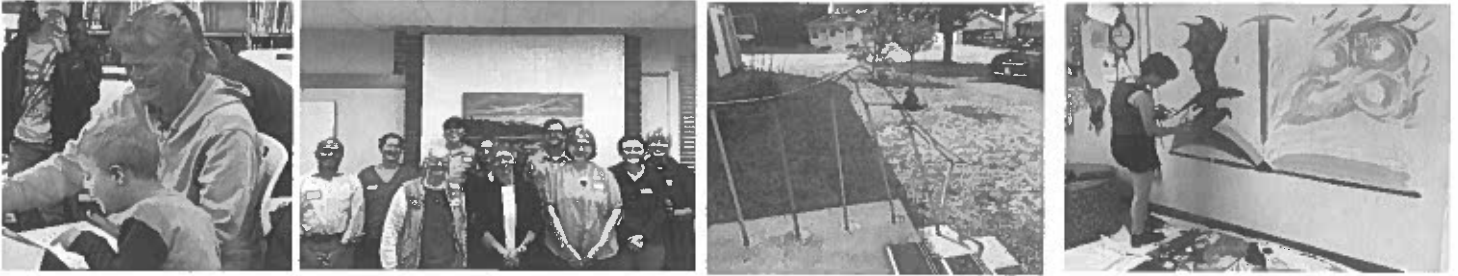
Corporal Bradley Fitzgerald  
East Millinocket Police



# Millinocket Memorial Library Director's Report

July/August 2024

Prepared by Library Director, Diana Furukawa, for Millinocket Town Council, 8.16.2024



## LIBRARY UPDATES

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### Programs

The Summer Reading Program wrapped up with our End of Summer Celebration on August 16th. Summer youth programs have included a teen/tween art club (hosted by our intern, Marguerite Carrithers), Pokemon and Dungeons & Dragons club (hosted by teen volunteers), science workshops with the Maine Discovery Museum, and a special, cat-themed story time with Jeff Hamm.

Recent adult programs have included a lecture with Tim and Susan Caverly, a discussion with Kerri Arsenault, author of "Mill Town: Reckoning with What Remains", a plant identification workshop with Lake Stewards of Maine, and a launch party for a literary magazine with local roots.

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### Operations & Staff

This summer, we experimented with offering additional evening hours, staying open until 8pm on Tuesdays. Approximately 150 additional people visited the library during these extended hours, and we received positive feedback on the experiment from a community survey we distributed throughout the summer.

While a staff member is on family medical leave this fall/winter, Melissa Crocco will be filling in as a part-time, temporary Circulation Clerk. Melissa has been a circulation volunteer and a temporary employee in the past. For next year, we would like to consider hiring a few substitute circulation clerks who can fill in as needed. This staffing model has been highly recommended by other Maine library directors, as it provides additional support and flexibility for full-time staff and can make it easier to implement staggered schedules that allow for extended hours.

Interlibrary loan (ILL) service, which was on hold statewide this summer, will resume on September 3rd. In the meantime, we have been able to work with Bangor Public Library to fill many requests by mail.

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## Facilities

On Saturday, August 3rd, a member of the public drove up over our front curb and collided with the railing on the side of the library's old front entrance on Maine Avenue. No one was injured, but the railing will need to be fully replaced. Staff who were present during the collision and handled the situation very well, calling in law enforcement to complete an official crash report. We are currently working with the driver's insurance company and the library's insurance company to determine next steps.

Local high schooler Makenna Johnson is creating a mural in the Teen Lounge. She's doing excellent work, and it already adds a lot more personality to the space. We were able to pay her a stipend for her work through our 2023 Challenge Grant.

The contractor who was slated to complete the regrading and patio work behind the library decided not to take on the project at the last minute, so the project has been delayed. We're currently exploring other contractor leads and still hope to complete the work as soon as possible.

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## Gear Library

Due to limited staff capacity, the gear library has been open for less hours than previous summers, focusing on weekends. This has resulted in fewer gear rentals, foot traffic, and overall use. However, General Manager Baileigh Studer has really been focused on contributing to quality, collaborative youth programs through the Katahdin Region Outdoor Collective (KROC). Through KROC, the gear library has helped execute over 14 immersive youth programs this summer, and it's been great to see the participation and interest in these programs grow significantly compared to last year.

Baileigh, Mike Smith of the Outdoor Sport Institute, and I have been meeting as a team to conduct a mini strategic planning process for the gear library to determine our goals for program over the next couple of years.

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## Professional Network

In July, we hosted Maine State Librarian, Lori Fisher, other Maine State Library staff, and an evaluator from the Institute of Museum and Library Services (IMLS) to discuss challenges and successes at our library has been utilizing IMLS-funded statewide services like interlibrary loan van delivery and Cloudlibrary. It was a great opportunity to share our work with library professionals at the state level and beyond.

Assistant Director, Nicole Brennan, will be participating in the Institute for Civic Leadership (ICL) program starting in September. I completed the ICL program in 2023, and it was an amazing opportunity to learn about how to lead through change. Nicole's tuition was entirely paid for by a scholarship from Maine Development Foundation.

# LIBRARY STATISTICS

<b>Patrons</b>	<b>June 2024</b>	<b>July 2024</b>	<b>Change</b>	<b>July 2023</b>	
Cardholders	2896	2920	24	24	2665
Adult Cardholders	2261	2279	18	18	2059
Youth Cardholders	634	639	5	5	605
Millinocket Resident Cardholders	2172	2182	10	10	2004
Out of State Cardholders	69	73	4	4	64

<b>Circulation</b>	<b>June 2024</b>	<b>July 2024</b>	<b>Change</b>	<b>July 2023</b>	
Active Cardholders	455	432	-23	-23	424
Circulation	1215	1589	374	374	1212
Active Cloudlibrary Users	31	33	2	2	32
Imagination Library Users	188	185	-3	-3	155

<b>Program Engagement</b>	<b>June 2024</b>	<b>July 2024</b>	<b>Change</b>	<b>July 2023</b>	
Library Website Visits	3181	2967	-214	-214	2215
Facebook Likes	1947	1965	18	18	1678
Instagram Followers	703	709	6	6	640
Adult Programs	7	6	-1	-1	10
Adult Program Attendance	145	42	-103	-103	18
Children's Programs	15	26	11	11	14
Children's Program Attendance	187	121	-66	-66	110
Community Meetings	17	15	-2	-2	11
Community Meeting Attendance	102	104	2	2	70
Foot Traffic	2560	2577	17	17	2077
Library Volunteer Hours	119	176	57	57	208

<b>Facilities</b>	<b>June 2024</b>	<b>July 2024</b>	<b>Change</b>	<b>July 2023</b>	
Hours Open	174	183	9	9	158
Computer Sessions	304	301	-3	-3	240
Public Meeting Room Use	121	114	-7	-7	122
EV Charges	5	9	4	4	N/A
Wifi Connections	742	851	109	109	619

<b>Gear Library</b>	<b>June 2024</b>	<b>July 2024</b>	<b>Change</b>	<b>July 2023</b>	
Gear Circulation	17	45	28	28	107
KGL Programs	4	10	6	6	10
KGL Program Attendance	102	52	-50	-50	48
KGL Hours Open	88.5	85	-4	-4	131
KGL Foot Traffic	104	52	-52	-52	232

**Journal Listing**

**Journal No. 102      08/16/2024 C/R      Post Date: 8/19/2024      Type: CW**

Per	Date	Description	RCB	Type	Account	Proj	Debit	Credit
08	08/16/2024	08/16/2024 C/R	R	C	G 01-115-00			240.00
08	08/16/2024	08/16/2024 C/R	R	C	G 01-181-25			6.44
08	08/16/2024	08/16/2024 C/R	R	C	G 01-182-24			923.92
08	08/16/2024	08/16/2024 C/R	R	C	G 01-245-00			2,188.75
08	08/16/2024	08/16/2024 C/R	R	C	G 01-247-00			710.40
08	08/16/2024	08/16/2024 C/R	R	C	G 01-248-00			4.40
08	08/16/2024	08/16/2024 C/R	R	C	G 03-114-00			5,327.94
08	08/16/2024	08/16/2024 C/R	R	C	R 0104-0102			6,257.77
08	08/16/2024	08/16/2024 C/R	R	C	R 0104-0104			54.64
08	08/16/2024	08/16/2024 C/R	R	C	R 0104-0118			31.60
08	08/16/2024	08/16/2024 C/R	R	C	R 0104-0119			109.00
08	08/16/2024	08/16/2024 C/R	R	C	R 0409-0514			20.00
08	08/16/2024	08/16/2024 C/R	R	C	R 0409-0515			10.00
08	08/16/2024	08/16/2024 C/R	R	C	R 2100-1401			10.58
08	08/16/2024	08/16/2024 C/R	R	C	G 01-115-00			625.00
08	08/16/2024	08/16/2024 C/R	R	C	G 03-114-00			100.28
08		08/16/2024 C/R	L	C	G 03-101-01		100.28	
08		08/16/2024 C/R	L	C	G 01-110-00		625.00	
08		08/16/2024 C/R - Cash	L	C	G 01-100-00		5,624.66	
08		08/16/2024 C/R - Cash	L	C	G 03-100-00		4,938.52	
08		08/16/2024 C/R	L	C	G 03-101-00		400.00	
08		08/16/2024 C/R	L	C	G 01-101-00		4,932.26	
08		Revenue CTL	L	C	G 01-600-00			6,483.01
08		Revenue CTL	L	C	G 03-600-00			10.58
<b>Total</b>							16,620.72	16,620.72

**Summary**

Funds	Exp	Rev	GL	Cash	Due To	Due From	Enc Control
01	0.00	-6,483.01	858.35	5,624.66	0.00	0.00	0.00
03	0.00	-10.58	-4,927.94	4,938.52	0.00	0.00	0.00
<b>Totals</b>	<b>0.00</b>	<b>-6,493.59</b>	<b>-4,069.59</b>	<b>10,563.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**ORDER #183-2024**

**PROVIDING FOR:** Execution of the Prior Year Town Warrant for August 22, 2024

**IT IS ORDERED** that the Prior Year Town Warrant for August 22, 2024, in the amount of \$212,158.15 is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**PRIOR YEAR  
TOWN OF MILLINOCKET  
WARRANT SHEET  
AUGUST 22, 2024**

TOWN #375

TOWN AP WARRANT

AUGUST 22, 2024 **\$212,158.15**

WW #374

WW AP WARRANT

AUGUST 22, 2024 **\$1,032.50**

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

Town Prior Year

Type	Check	Amount	Date	Wrnt	Payee
R	35878	195,985.00	08/22/24	375	0835 LOU SILVER, INC.
R	35879	9,500.00	08/22/24	375	0975 LUCAS, STEPHEN K
R	35880	172.50	08/22/24	375	1259 MATHESON TRI-GAS, INC.
R	35881	3,000.00	08/22/24	375	2083 RHR SMITH & COMPANY
R	35882	2,687.01	08/22/24	375	0156 ROLLINS PLUMBING AND HEATING
R	35883	813.64	08/22/24	375	0771 WASTEWATER TREATMENT
<b>Total</b>		<b>212,158.15</b>			

**Count**

Checks	6
Voids	0

**ORDER #184-2024**

**PROVIDING FOR:** Execution of the Prior Year Wastewater Warrant for August 22, 2024

**IT IS ORDERED** that the Prior Year Wastewater Warrant for August 22, 2024, in the amount of \$1,032.50 is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



**PRIOR YEAR  
TOWN OF MILLINOCKET  
WARRANT SHEET  
AUGUST 22, 2024**

TOWN #375

TOWN AP WARRANT

AUGUST 22, 2024 **\$212,158.15**

WW #374

WW AP WARRANT

AUGUST 22, 2024 **\$1,032.50**

WW Prior Year

**A / P Check Register**  
Bank: KEY BANK WW A/P FD 3

Type	Check	Amount	Date	Wrnt	Payee
R	10987	600.00	08/22/24	374	0092 CALS SEPTIC SERVICE
R	10988	170.00	08/22/24	374	0009 CLEARWATER LABORATORY
R	10989	262.50	08/22/24	374	1903 KATAHDIN TRUE VALUE
<b>Total</b>		<b>1,032.50</b>			

<b>Count</b>	
Checks	3
Voids	0

**ORDER #185-2024**

**PROVIDING FOR:** Execution of the Town Warrant for August 22, 2024

**IT IS ORDERED** that the Town Warrant for August 22, 2024, in the amount of \$360,578.16 is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**TOWN OF MILLINOCKET  
WARRANT SHEET  
AUGUST 22, 2024**

TOWN #43

TOWN AP WARRANT AUGUST 22, 2024 **\$93,946.73**

TOWN #48

TOWN AP WARRANT (1) AUGUST 22, 2024 **\$1,339.43**

TOWN#49

TOWN AP WARRANT(2) AUGUST 22, 2024 **\$265,292.00**

**\$360,578.16**

WW #42

WW AP WARRANT AUGUST 22, 2024 **\$32,671.13**

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

Town AP

Type	Check	Amount	Date	Wrnt	Payee
R	35884	1,590.70	08/22/24	43	2095 AMBULANCE MEDICAL BILLING
R	35885	1,293.36	08/22/24	43	0869 BIDDEFORD INTERNET CORPORATION
R	35886	18.60	08/22/24	43	2249 BOUND TREE MEDICAL LLC
R	35887	1,044.61	08/22/24	43	0229 CARQUEST AUTO PARTS
R	35888	221.52	08/22/24	43	0157 DEAD RIVER
R	35889	1,738.50	08/22/24	43	0181 DYSARTS SERVICE
E	35890	11,176.56	08/22/24	43	2173 ELAN FINANCIAL SERVICES
R	35891	405.73	08/22/24	43	0226 GALLS LLC
R	35892	769.26	08/22/24	43	1629 GATEWAY PRESS
R	35893	554.61	08/22/24	43	0241 GREENWAY EQUIP. SALES
R	35894	300.08	08/22/24	43	1488 HASKELL, LORRI L
R	35895	464.30	08/22/24	43	1039 HOGAN TIRE, INC.
R	35896	65.00	08/22/24	43	2102 JAMIESON, PETER
R	35897	810.32	08/22/24	43	0311 JORDAN EQUIPMENT CO.
R	35898	416.48	08/22/24	43	1903 KATAHDIN TRUE VALUE
R	35899	22.26	08/22/24	43	0374 MAINE OXY ACETYLENE SUPPLY CO.
R	35900	3,125.56	08/22/24	43	1849 MAINE TECHNOLOGY GROUP LLC
R	35901	41,285.53	08/22/24	43	0037 MAINE WATER COMPANY
R	35902	851.22	08/22/24	43	1259 MATHESON TRI-GAS, INC.
R	35903	11,228.40	08/22/24	43	2198 MUNICIPAL WASTE SOLUTIONS, LLC
R	35904	135.00	08/22/24	43	2272 NSI-ALPHA CORPORATION
R	35905	228.00	08/22/24	43	0511 OAK GROVE SPRING WATER CO.
R	35906	45.88	08/22/24	43	1669 OFFICE DEPOT, INC
R	35907	100.00	08/22/24	43	2206 ORKIN
R	35908	100.00	08/22/24	43	2271 PETTY CASH
R	35909	417.15	08/22/24	43	2200 PINE STATE ELECTRIC
R	35910	1,165.10	08/22/24	43	1772 SARGENT CORPORATION
R	35911	489.99	08/22/24	43	1668 STANLEY'S AUTO CENTER LLC
R	35912	399.43	08/22/24	43	0649 STERNS LUMBER COMPANY INC
R	35913	49.21	08/22/24	43	2093 THE SNOWMAN GROUP
R	35914	23.25	08/22/24	43	1940 THOMPSON, LORNA M
R	35915	74.48	08/22/24	43	0737 UNIFIRST CORPORATION
R	35916	175.59	08/22/24	43	0748 US CELLULAR
R	35917	50.18	08/22/24	43	1057 USA BLUE BOOK
V	35918	0.00	08/22/24	43	1502 VERSANT POWER
R	35919	12,638.79	08/22/24	43	1502 VERSANT POWER
R	35920	264.99	08/22/24	43	0792 WINTERPORT BOOT
R	35921	207.09	08/22/24	43	2074 WORLD OF FLAGS U.S.A.

**Total 93,946.73**

**Count**

Checks	37
Voids	1

Millinocket  
11:09 AM

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P  
\*\*\*\* REPRINT \*\*\*\*

08/20/2024  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	35923	1,339.43	08/22/24	48	2273 SAVAGE ELIZABETH
<b>Total</b>		<b>1,339.43</b>			

<b>Count</b>	
Checks	1
Voids	0

Millinocket  
1:52 PM

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P  
\*\*\*\* REPRINT \*\*\*\*

08/20/2024  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	35924	265,292.00	08/22/24	49	0047 AUTOTRONICS, LLC
<b>Total</b>		<b>265,292.00</b>			

<b>Count</b>	
Checks	1
VOIDS	0

**ORDER #186-2024**

**PROVIDING FOR:** Execution of the Wastewater Warrant for August 22, 2024

**IT IS ORDERED** that the Wastewater Warrant for August 22, 2024, in the amount of \$32,671.13 is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



**TOWN OF MILLINOCKET  
WARRANT SHEET  
AUGUST 22, 2024**

TOWN #43

TOWN AP WARRANT AUGUST 22, 2024 **\$93,946.73**

TOWN #48

TOWN AP WARRANT (1) AUGUST 22, 2024 **\$1,339.43**

TOWN#49

TOWN AP WARRANT(2)AUGUST 22, 2024 **\$265,292.00**

**\$360,578.16**

WW #42

WW AP WARRANT AUGUST 22, 2024 **\$32,671.13**

### A / P Check Register

Bank: KEY BANK WW A/P FD 3

WW AP

Type	Check	Amount	Date	Wrnt	Payee
R	10990	4,690.50	08/22/24	42	1505 ALLEN'S ENVIRONMENTAL SERVICES INC.
R	10991	70.49	08/22/24	42	0869 BIDDEFORD INTERNET CORPORATION
R	10992	170.00	08/22/24	42	0009 CLEARWATER LABORATORY
R	10993	1,187.40	08/22/24	42	1901 CREATIVE DIGITAL IMAGING, INC
R	10994	311.17	08/22/24	42	1318 ELECTRONIC MEASUREMENT LABS, INC.
R	10995	108.23	08/22/24	42	0235 GILMAN ELECTRICAL SUPPLY
R	10996	50.00	08/22/24	42	0204 HALE, EVERETT E.
R	10997	544.74	08/22/24	42	0253 HAYES PUMP, INC
R	10998	593.70	08/22/24	42	0828 HYGRADE BUSINESS GROUP, INC.
R	10999	50.00	08/22/24	42	2075 INGALLS JASON M
R	11000	448.44	08/22/24	42	0330 KATAHDIN MOTORS, INC.
R	11001	353.62	08/22/24	42	1903 KATAHDIN TRUE VALUE
R	11002	640.18	08/22/24	42	1849 MAINE TECHNOLOGY GROUP LLC
R	11003	3,718.00	08/22/24	42	0037 MAINE WATER COMPANY
R	11004	300.25	08/22/24	42	1819 NAPA AUTO PARTS
R	11005	20.49	08/22/24	42	1669 OFFICE DEPOT, INC
R	11006	8,433.50	08/22/24	42	0513 OLVER ASSOCIATES INC.
R	11007	30.87	08/22/24	42	0649 STERNS LUMBER COMPANY INC
R	11008	853.66	08/22/24	42	1057 USA BLUE BOOK
R	11009	10,095.89	08/22/24	42	1502 VERSANT POWER
<b>Total</b>		<b>32,671.13</b>			

Count	
Checks	20
Voids	0

**ORDER #187-2024**

**PROVIDING FOR:** Approval of Application for Re-Appointment to the Recreation Advisory Committee

**IT IS ORDERED** that the Millinocket Town Council approves the re-appointment of Thomas Malcolm to the Recreation Advisory Commission for a three-year term to expire August 2027.

Note: Malcolm's term expires 8/2024 and his application was received on 8/13/30/2024. If approved, the board has one full and one partial (Exp. 2025) seats available for full commitment.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**Town of Millinocket**  
**Application for Boards & Committees**

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS  
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Recreation Advisory  
In order to assess the interest related to this committee, please complete this brief application.

Date: 8/13/24

Name: Thomas Ullakotum Address: 73 School St.

Telephone Numbers: Day Time: 447-0911 Evenings: 447-0911

Why are you seeking to become a committee representative?  
Have served on committee and wish to continue.

What talents/skills do you feel you would bring to this position?  
Experience in committees and working with  
Town & school depts.

What do you feel is the responsibility of this board/committee?  
Oversee recreation programs for the children  
in our community

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time?  
School Board, Recreation Committee, Rotary, PHC #1  
MNH Board, KACC, Age Friendly Millinocket

What have you to offer to this committee which our Town can use in this important undertaking?  
Time and dedication

When are you available to meet, please specify?  
Weekday Open A.M. \_\_\_\_\_ P.M. \_\_\_\_\_

If you need more space, please feel free to use the back or attach additional page(s).

**ORDER #188-2024**

**PROVIDING FOR:** Approval of Application for Appointment to the Recreation Advisory Committee

**IT IS ORDERED** that the Millinocket Town Council approves the re-appointment of Sue Kaul to the Recreation Advisory Commission for a three-year term to expire August 2027.

Note: Kaul's application was received on 8/13/30/2024. If approved, the board has one partial (Exp. 2025) seat available for full commitment.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**Town of Millinocket**  
**Application for Boards & Committees**

IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS  
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS

Committee/Board: Recreational Council

In order to assess the interest related to this committee, please complete this brief application.

Date: 8-13-2024

Name: Sue L. Kaul Address: 65 Grand Ave, Millinocket

Telephone Numbers: Day Time: 207-223-2110 Evenings: 207-735-7145  
Work phone # Ext 2107 Personal - cell phone

Why are you seeking to become a committee representative? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What talents/skills do you feel you would bring to this position? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What do you feel is the responsibility of this board/committee? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What have you to offer to this committee which our Town can use in this important undertaking? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

When are you available to meet, please specify?

Weekday any day A.M. X P.M. X

If you need more space, please feel free to use the back or attach additional page(s).

## Millinocket Recreational Council Application

To help create a safe environment that children can thrive in. I have observed over the past years Millinocket's

- 1) recreational sports, i.e.. Baseball, Basketball, Football and Millinocket Town pool and how they are organized and run and would like to help in any compacity that I can.

I have taken many child hood college classes worked with children at Granite St school for 7 years along with volunteering where there was a need.

- 2) As an office administrator I may wear many hats, from organizing a lunch for field audits, ordering office supplies, processing recreational Permit (contracts) to utilize company land base, to processing financial information and what staff may require help with.

- 3) The responsibility of the recreational council would be: create policies, procedures and recommendations to guide staff/volunteers run the programs keeping children safe.

I currently volunteer on The Maine Avenue Manor board of directors and have for about 15 years.

- 4) As our sons were growing up in Millinocket, they were in basketball, football, soccer, baseball, and boy scouts. I would volunteer as a coach, a boy scout leader or where the sport needed assistance for 18 years.

My years of experience working at the Millinocket school system and as a office administrator, accountant and

- 5) corporate secretary I can offer my years of team experience writing, revising, and recommending policies and or procedures and offering assistance where I can.





**ORDER #189-2024**

**PROVIDING FOR** Authorization to Establish Temporary Accessible Parking for Events

**IT IS ORDERD** The Millinocket Town Council authorizes the Town Manager or Public Health and Safety Officer to establish temporary accessible parking spots for events including but not limited to the examples outlined in the attached request from Millinocket's Public Health and Safety Officer.

**PASSED BY COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

## **PERMISSION FOR TEMPORARY HANDICAPPED PARKING**

**Am seeking permission to set up temporary handicapped parking spots during events held in Veterans Park and the Bandstand throughout the year. Would like to make spaces for two vehicles on Penobscot Ave. just past the entrance to the Bandstand parking lot marked and used for handicapped parking, also would do the same thing on Katahdin Ave just before Poplar St. This would provide a space for individuals that are unable to get out of their vehicles with an opportunity to enjoy the events that take place in the Bandstand. Thanks for your consideration of this request.**

**Thomas Malcolm  
Health and Safety Officer  
CEO  
Town of Millinocket**

**ORDER #190-2024**

**PROVIDING FOR** Approval of Street Closures for Trails End Festival

**IT IS ORDERD** The Millinocket Town Council, at the recommendation of the Public Health and Safety Officer, authorizes the following street closures:

Veterans Park parking lot from Friday, September 13<sup>th</sup> at 6:00am until Sunday, September 15<sup>th</sup> at 6:00pm

Poplar Street (Penobscot to Katahdin) from Friday, September 13<sup>th</sup> at 6:00am until Sunday, September 15<sup>th</sup> at 6:00pm

Municipal park on Penobscot Ave – Saturday, September 14<sup>th</sup> from 8:00am until 12:00pm for the “Touch A Truck” event

**PASSED BY COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

## **PERMISSION FOR TRAILS END CLOSURES**

**Would like to have permission from the Town Council to close Veterans Park parking area from Friday, Sept. 13<sup>th</sup> at 6am till Sunday, Sept. 15<sup>th</sup> at 6pm for the annual Trails End Festival. Also seeking permission to close Poplar St. from Penobscot Ave. to Katahdin Ave. during the same time for the festival. Seeking permission to close the Municipal Parking Lot on Penobscot Ave. on Saturday, Sept. 14<sup>th</sup> from 8am till noon for Touch a Truck that will be in the parking lot.**

**Thomas Malcolm  
Health and Safety Officer  
CEO  
Town of Millinocket**

**ORDER #191-2024**

**PROVIDING FOR** Approval of Street Closures for Sidewalk Sale Event

**WHEREAS** The request for street closures to accommodate for the upcoming Sidewalk Sale Event organized by local community members, Karen Delaney and Leah Malcolm;

**IT IS ORDERD** The Millinocket Town Council, at the recommendation of the Public Health and Safety Officer, authorize the closure of Penobscot Avenue from Central Street to Summer Street on Sunday, September 29<sup>th</sup>, from 6:00am to 6:00pm.

**PASSED BY COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

## **Closures for Penobscot Ave. Sunday Sidewalk Sale**

**Would like to close Penobscot Ave. from Central St. to Summer St. for the Penobscot Ave. Sunday Sidewalk Sale event on Sunday, September 29<sup>th</sup> from 6am to 6pm.**

**Thomas Malcolm  
Public Health and Safety Officer**

**PROVIDING FOR Award of Winter Sand Bid**

**WHEREAS** The Town of Millinocket recently held its bid opening for winter sand and received two bids;

**IT IS ORDERD** The Millinocket Town Council, at the recommendation of the Public Works Director and Town Manager, award the winter sand bid to Adam Qualey Inc. for a cost of \$10.00 per yard and a travel distance of 3 miles.

**Bids received:**

Adam Qualey Inc. - \$10.00 per yard / 3 miles

Emery Lee & Sons Inc. - \$14.00 per yard / 15 miles

**PASSED BY COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_



# Millinocket

Maine's Biggest Small Town

8-13-24

To: Millinocket Town Council

From: Bryan Duprey, Millinocket Public Works Director

RE: Winter Sand Bid

On August 13<sup>th</sup>, 2024, the Town Manager and myself opened the bids for winter sand for the upcoming winter. Two bids were received from local contractors, Adam Qualey Inc and Emery Lee and Sons Inc. Both contractors could supply the available material in the time requested. The bid package requested a price per cubic yard of sand as well as a travel distance from the Public Works garage to the location where we can pick up the sand.

Emery Lee and Sons Inc returned a price of \$14.00 per cubic yard and a travel distance of 15 miles.

Adam Qualey Inc returned a price of \$10.00 per yard and a travel distance of 3 miles.

With consideration given to the lower price and less hauling distance, I recommend purchasing 2500 cubic yards from Adam Qualey Inc for a total price of \$25,000.00

Sincerely,

Bryan Duprey

Millinocket Public Works Director





# Millinocket

Maine's Biggest Small Town

July 22, 2024

## Winter Sand Bid Form, 2024-2025\*

Company Name FOAM QUALLEY INC.

Address 17 CANYON DRIVE  
MILLINOCKET, ME 04462

Contact Name ADAM QUALLEY

Phone 207-731-3837

Distance from PW Garage to location that sand will be loaded 3 miles

Bid price per yard \$ 10

Total cost for 2,500 yards \$ 25,000

\*The town reserves the right to accept or reject any or all submitted bids. Any exceptions to be considered can be detailed below.

Exceptions:



# Millinocket

Maine's Biggest Small Town

July 22, 2024

## Winter Sand Bid Form, 2024-2025\*

Company Name Emery Lee + Sons dnc

Address 936 Central Street  
Millinocket, me 04462

Contact Name Cathy

Phone 207-723-8850

Distance from PW Garage to location that sand will be loaded 15 miles

Bid price per yard \$14.00 per yard

Total cost for 2,500 yards \$35,000.00

\*The town reserves the right to accept or reject any or all submitted bids. Any exceptions to be considered can be detailed below.

Exceptions:



# Millinocket

Maine's Biggest Small Town

July 22, 2024

RE: Sealed Bids for Winter Sand

The Town of Millinocket is soliciting bids for up to 2500 cubic yards of winter sand for the 2023-2024 winter season. The public works will be responsible for the transportation of the material unless otherwise agreed upon. Interested bidders are requested to use the attached bid form for all submitted bids. Please note this work is expected to be completed by October 31, 2024 unless other arrangements are made.

The bids shall be submitted on the attached "Bid Form" and sealed in an envelope plainly labeled "Winter Sand Bid".

Under Maine Law 39A, M.R.S.A 102 (13-A), an Independent Contractor needs to Obtain Certificates of Worker's Comp Insurance and provide copies to the Town.

Bids can be mailed, or hand delivered to:

Town Manager  
Town of Millinocket Sand Bid  
197 Penobscot Ave  
Millinocket ME 04462

Please return your bids by August 13<sup>th</sup>, 2024. The bids will be opened at 1:00p m in the Town Manager's office on that date. All bidders are welcome to attend.

Any questions regarding this bid package shall be directed to Bryan Duprey at the Public Works Garage, 723-7030. A separate sheet in the bid package details the specifications required of the material to be purchased.

The Town reserves the right to accept or reject any or all submitted bids. Only written bids will be considered.

Thank you,

Bryan Duprey, Public Works Director



# Millinocket

Maine's Biggest Small Town

July 22, 2024

## RE Winter Sand Bid Specs

To be considered acceptable for the Town of Millinocket's "winter Sand Bid", the material must meet the following requirements:

- 1) Up to 2500 cubic yards of 1/2" square screened winter sand. Sand must be 100% passing through 1/2" square screen with no more than 5% passing the 200 sieve. Sand must be as dry as possible.
- 2) Any wet, lumpy or contaminated loads will be rejected and replaced by the contractor.
- 3) Sand will be loaded onto Town trucks by supplying contractor unless otherwise agreed upon
- 4) Completion of work by October 31, 2024.



# Millinocket

Maine's Biggest Small Town

July 22, 2024

## Winter Sand Bid Form, 2024-2025\*

Company Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Contact Name \_\_\_\_\_

Phone \_\_\_\_\_

Distance from PW Garage to location that sand will be loaded \_\_\_\_\_

Bid price per yard \_\_\_\_\_

Total cost for 2,500 yards \_\_\_\_\_

\*The town reserves the right to accept or reject any or all submitted bids. Any exceptions to be considered can be detailed below.

Exceptions:

**ORDER #193-2024**

**PROVIDING FOR** Adoption of Town of Millinocket Tax-Acquired Property Policy

**IT IS ORDERD** The Millinocket Town Council approves and adopts the attached Town of Millinocket Tax-Acquired Property Policy, which was produced to meet the standards of procedure outlined in recent State Legislation.

**PASSED BY COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**Town of Millinocket**  
**Tax-Acquired Property Policy**

**Article 1. PURPOSE**

The purpose of this chapter is to establish a policy procedure whereby real estate property acquired in accordance with 36 M.R.S. § 942 and 943, as amended, shall be managed, administered, and disposed of by the Town of Millinocket.

**Article 2. MANAGEMENT AND ADMINISTRATION**

Following statutory foreclosure of a tax lien mortgage, title to the real estate property automatically passes to the municipality. The management of this property rests exclusively with the municipal officers, subject to the provisions of state statutes and local municipal ordinances and regulations.

The municipal officers shall consider the following when disposing of tax-acquired property and tax-acquired mobile homes:

- A.** The municipal officers shall determine, by majority vote, whether a tax-acquired property is to be retained for municipal use, sold to the former owner, or disposed of in accordance with provisions of this policy.
  
- B.** The municipal officers may obtain fire loss insurance for tax-acquired property in a dollar value not less than all outstanding taxes, liens, costs and other attendant expenses.
  
- C.** The municipal officers may obtain general liability insurance coverage for the tax acquired property sixty (60) days following foreclosure.
  
- D.** If the municipality will retain tax-acquired property for municipal use, the municipal officers must procure an appraisal of the property. The appraiser must be licensed to provide appraisals in Maine and may not hold an elected or appointed office in, or otherwise be employed by, the municipality (§943-C (7)).

**E.** Municipal officers must calculate whether any excess sale proceeds exist using the appraised value (instead of sale price) and then must provide the notices otherwise required for post-sale distribution of proceeds. The appraisal must be prepared within 120 days before the distribution of excess proceeds, if any. The appraisal fee may be included in the calculation of excess proceeds. (§943-C (4, 8)).

**F.** Calculation of the amount of excess sale proceeds to be returned to the former owner is equal to the amount of sales proceeds remaining after the municipality deducts the following amounts (36 M.R.S. §943-C(3)(c)):

1. All taxes owed on the property.
2. Total property taxes that would have been assessed on the property after foreclosure while the property was owned by the municipality.
3. All accrued interest.
4. Fees, including advertising, mailing, recording, property listing and real estate agent's and broker's fees, to the extent that those fees are not included in the broker or agent fee agreement.
5. Any other expenses incurred by the municipality in selling, maintaining, or improving the property, including, but not limited to, documented administrative costs and reasonable attorney's fees.
6. The municipality's lien and foreclosure process costs, including but not limited to, reasonable attorneys' fees.
7. Unpaid sewer, water, or other utility charges and reasonable fees imposed by the municipality.

**G.** In the event the property is to be retained by the town, then the occupants thereof should be evicted. If the property is to be returned to the prior owner or sold, eviction should be avoided.



### **Article 3. DISPOSITION OF TAX-ACQUIRED PROPERTY**

**A.** Effective August 9, 2024, wording within the 90-day notice of impending foreclosure required by 36 M.R.S. §943 must be revised to say: “If the tax lien forecloses, the municipality will own your property and may sell it and return excess sale proceeds to you, if any, pursuant to the Maine revised statutes, Title 36, Section 943-C.”

**B.** Within seven (7) days following the date of foreclosure, the Treasurer shall provide the municipal officers with an inventory of all tax-acquired property. The inventory shall include all tax-acquired real estate property from prior years in which the municipality continues to retain an interest.

Following receipt of the inventory list from the Treasurer, the municipal officers may offer the property for sale to the immediate prior owner for all past due taxes, accrued interest and costs, and a \$75.00 cost to cover administrative costs associated with the tax lien foreclosure process. Following acceptance of payment in full, the municipality shall deliver a municipal quitclaim deed without covenants to the immediate prior owner releasing the municipality’s interest in the property. If property is sold to the former owner, the sale procedures and notices required in 36 M.R.S. §943-C do not apply.

**C.** If the real estate property is not sold to the former owner(s), a pre-sale notice must be issued 90-days prior to listing property for sale the municipal officers must send a written notice, (a Maine Revenue Service form should be used to provide the notice), to the last known address of the former owner(s) by U.S. Postal Service certified mail, return receipt requested and by first-class mail, notifying the former owner(s) of the sale process required by 36 M.R.S. §943-C.

**D.** The municipal officers must list the property for sale with a real estate agent or broker licensed in Maine, at the highest reasonable price at which the property is anticipated to sell. Licensed real estate agents or brokers may not hold an elected or appointed office in the municipality nor be employed by the municipality. The municipality must allow at least 12 months after listing for the property to sell.

**E.** If the municipal officers are unable to list the property with a real estate agent or broker (after three tries) or to sell the property within 12 months after listing with an agent or broker, the municipal officers may proceed to sell the property as otherwise allowed, provided that the former owner must still receive any excess sale proceeds.

**F.** If the property is to be sold, and unable to be listed with a real estate agent or broker, then the municipal officers shall cause a public notice of an impending public sale of tax-acquired property to be posted and advertised for two (2) successive weeks in the newspaper generally used by the town for legal advertisements. A bid package shall be prepared by the Treasurer describing in detail the subject property, bid requirements and a bid form. The municipal officers shall require the following for proper submission:

1. A bid sheet containing the bid price in United States currency and proposed use of the property.
2. That all bids be received by the town office in a sealed envelope clearly marked "*Tax-Acquired Property Bid.*"

**G.** The municipal officers shall retain the right to accept or reject any and all bids submitted and shall cause the same disclaimer to be noted in any public notice soliciting bids in accordance with this chapter. Bids received from delinquent taxpayers shall be rejected. Should the municipal officers reject all bids, the property may be offered again for public sale without notice.

**H.** The municipal officers shall notify, via mail, any successful bidder.

**I.** The municipal officers shall require payment in full from any successful bidder within thirty (30) calendar days following the date when bids are opened, read and accepted. Should the bidder fail to pay the full balance, the municipality may offer the property to the next bidder or restart the sale process, whichever is in the best interest of the town.

**J.** The municipal officers shall issue only a quitclaim deed without covenants to convey title to tax-acquired property.

**K.** If excess proceeds exist, at least 30 days before the Treasurer distributes the proceeds to the former owner(s), the municipal officers must provide notice of the proceeds to (1) the former owner(s), and (2) any recorded holder of interest in the property. Notice must be sent by first class mail and certified mail, return receipt requested. The former owner(s) may request a written accounting of the amount of excess sale proceeds, and an itemization of any deductions allowed in 36 M.R.S. §943-C(3)(c).

**L.** If the former owner(s) cannot, after reasonable diligence, be located in order for the municipal officers to send the written notice of intent to distribute proceeds, the Town Council may publish notice once a week for three (3) consecutive weeks in a newspaper of general circulation in the county. The published notice must contain the name of the former owner, a description of the property, the amount of excess proceeds, and the date by which the proceeds must be claimed. If the owner fails to claim the excess proceeds within 30 days after the final notice is published, the proceeds must be transferred to the Unclaimed Property Fund in the State Treasurer's office.

**M.** Within 10 days after distributing excess proceeds are paid to a former owner, the municipality must record a notice in the county registry of deeds documenting its compliance with the law (36 M.R.S. §943-C (11)). A template of the recorded notice shall be provided by the Maine Revenue Service. The notice will contain the name(s) of former owner(s) to whom excess proceeds were paid; the amount of excess proceeds; the date proceeds were paid to the former owner(s), or State Treasurer; a description of property, and a statement that the former owner's receipt of excess proceeds is deemed to be a waiver of the former owner's right to commence a challenge to the foreclosure pursuant to 36 M.R.S. §946-B. The municipality may include the names of those with a recorded interest in the property and the date that the notice of intent to distribute proceeds was sent to those parties.

#### **Article 4. APPLICABILITY**

This is a policy and not an ordinance which is intended as a guideline with regard to tax acquired property. The municipal officers may vote to act differently from the guidelines set forth in this chapter if, in their judgment, it is in the best interest of the respective Town of Millinocket.

**ORDER #194-2024**

**PROVIDING FOR** Approval of Solid Waste Contract with Penobscot County Unorganized Territories

**IT IS ORDERD** The Millinocket Town Council, at the recommendation of the Public Works Director and Town Manager, approve the attached Solid Waste Contract with Penobscot County Unorganized Territories.

**PASSED BY COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**MEMORANDUM OF AGREEMENT**

**By and between**

**THE TOWN OF MILLINOCKET AND PENOBSHOT COUNTY**

The Penobscot County Commissioners, acting in their capacity as Municipal Officers in and for the Unorganized Territories of IP3, IP4, TA R7 WELS, Cedar Lake, Long A, Hopkins Academy Grant, Veazie Gore, T1 R8 WELS and T2 R8 WELS in Penobscot County, hereinafter referred as "THE COUNTY," in accordance with the vote of said Commissioners at their regular meeting held \_\_\_\_\_, 2024 enter into an agreement with the Town of Millinocket, hereinafter referred to as "THE TOWN", for use of the Millinocket Transfer Station by the residents of the above-named township(s), hereafter described and designated under the following terms:

1. This agreement includes the disposal of municipal solid waste, recycled materials, white goods, minor demolition debris, and universal waste and brush.
2. The County will provide the Town with a property owner listing for the purpose of issuing permits. The County will also provide a list of acceptable/non-acceptable materials and a schedule of the transfer station hours and charges to each family living in the above-named township(s). The Town agrees to verify residency before issuing permits.
3. The Town will charge the residents of Penobscot County an annual transfer station sticker fee of \$20.00 and a per item fee for the disposal of items containing Freon, tires, bricks, cement, porcelain fixtures, and shingles according to the Town's attached guideline sheet.
4. The Town agrees to deliver all MSW to EPEC, and the County will pay the tipping fees for the estimated 240 tons of waste generated by the residents and businesses in the above township(s).
5. The County agrees to pay the Town per the following fee schedule per year for the use of the Town's transfer station. Two invoices will be sent from the Town to cover six months.

2024-2025	\$28,628.00
2025-2026	\$29,773.00
2026-2027	\$30,963.00

6. The County will pay the six-month fee within 30 days of the receipt of an invoice from the Town. This yearly cost is based on 240 tons of MSW, demo debris, and universal waste.
7. The term of this agreement shall be for the period July 1, 2024, until June 30, 2027.
8. Currently, the town has a contractor that removes the brush and tree waste at no charge. If this changes and the town incurs costs related to brush disposal, both parties agree to amend this agreement to cover the cost of processing and disposing of the brush.
9. In addition, if the Town's price for diesel fuel rises above **Three dollars and no cents (\$3.00)** per gallon, the Town will charge the County a fuel surcharge. The surcharge will be the cost per gallon above \$3.00 for every gallon purchased and attributed to this contract. The Town will be responsible to submit a copy of the fuel invoices.
10. Either party may cancel this agreement at any time, with or without cause, provided at least a 60-day notification, in writing, is provided to the other party. This notice allows for alternative arrangements to be made if necessary and time to communicate the change to the Unorganized Territory users.

IN WITNESS OF, the parties to this agreement have executed the same in triplicate on this \_\_\_\_\_ day of \_\_\_\_\_, 2024, and hereunto set their hands.

**PENOBSCOT COUNTY**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Scott Adkins, County Administrator

**TOWN OF MILLINOCKET**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Town of Millinocket, Chairman

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Town of Millinocket

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Town of Millinocket

**ORDER #195-2024**

**PROVIDING FOR** Approval of Solid Waste Contract with Piscataquis County Unorganized Territories

**IT IS ORDERD** The Millinocket Town Council, at the recommendation of the Public Works Director and Town Manager, approve the attached Solid Waste Contract with Piscataquis County Unorganized Territories.

**PASSED BY COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_





# Millinocket

Maine's Biggest Small Town

## Memorandum of Agreement

By and Between

### The Town of Millinocket and Piscataquis County

The Piscataquis County Commissioners, acting in their Capacity as Municipal Officers in and for the Unorganized Territories of T1-R9 WELS, T1R-10 WELS, T2-R10 WELS, T3-R11 WELS AND TA-R11 WELS in Piscataquis County, herein after referred to as "THE COUNTY", in accordance with the vote of said Commissioners at their regular meeting held August 6, 2024, enter into agreement with the Town of Millinocket, herein after referred to as "THE TOWN", for use of the Millinocket Transfer Station by the residents of the above named Townships, hereafter described and designated under the following terms:

1. This agreement includes the disposal of municipal solid waste (MSW), recycled materials, white goods, minor residential demolition debris, universal waste and brush clippings.
2. The County will provide the Town with a property owner list for the purpose of issuing permits. The County will also provide a list of acceptable/non-acceptable materials and a schedule of the transfer station hours and disposal charges to each family living in the above-named Townships. The Town agrees to verify residency before issuing permits.
3. The Town will charge residents of Piscataquis County and annual transfer station usage fee of \$20.00, as well as per item disposal fees on tires, appliances containing freon, bricks, cement, porcelain fixtures and shingles according to the then current disposal fees approved by the Town.
4. The County will pay the tipping fees and receive any revenue from the Hampden Facility for the estimated 150 tons of waste generated by the residents and businesses in the above townships. The town agrees to allow the Hampden facility (MRC) to credit the County for those tons on a monthly basis. (12.5 tons per month)
5. The County agrees to pay the Town per the following fee schedule per year for the use of the Town's Transfer Station. Two invoices from the Town will be sent annually, one every six months to cover each ½ year.



# Millinocket

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## *Annual Fee Chart:*

<b>2024-2025</b>	<b>\$16,062.91</b>
<b>2025-2025</b>	<b>\$16,705.43</b>
<b>2026-2027</b>	<b>\$17,373.65</b>

The County will pay the six month fee within 30 days of receipt of the invoice from the Town. The Yearly cost is based on 150 tons.

6. The Term of This Agreement shall be for the period of July 1, 2024 until June 30, 2027.
7. Currently the town has a contractor that removes the brush and tree waste at no charge. If this changes and the Town incurs costs related to brush disposal, both parties agree to amend this agreement to cover the cost of processing and disposing of the brush.
8. Both parties agree to an annual review to ensure population and tonnage estimates are accurate and provide the Hampden Facility (MRC) notice of any agreed changes to the tonnage allocation set forth in section 9 below.
9. Both Parties agree to provide the Hampden Facility (MRC) notice that for the period of July 1, 2024 to June 30, 2027 12.5 tons per month of Millinocket Deliveries to the Hampden Facility will be allocated to Piscataquis County.
10. In addition, if the Town's price for diesel fuel rises above Three Dollars (\$3.00) per gallon, the Town will charge the County a fuel surcharge in the amount of cost per gallon above \$3.00 for every gallon purchased and attributed to this contract. The Town will be responsible to submit a copy of the fuel invoices.
11. Either party may cancel this agreement at any time, with or without cause provided at least a 60 day notification in writing is provided to the other party. This notice allows for alternative arrangements to be made in necessary and time to communicate the change to the Unorganized Territory users.



# Millinocket

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In Witness of, the parties to this agreement have executed the same in triplicate on the 6 Day of August, 2024 and hereunto set their hands.

> \_\_\_\_\_

Witness, Town Clerk, Millinocket

> Loni Adkins

Witness, Admin Assistant, Piscataquis

> \_\_\_\_\_

Manager, Town of Millinocket

> \_\_\_\_\_

Chairman, Town of Millinocket

> \_\_\_\_\_

Councilor, Town of Millinocket

> \_\_\_\_\_

Councilor, Town of Millinocket

\_\_\_\_\_

Councilor, Town of Millinocket

> [Signature]

Piscataquis County, Chairman

> [Signature]

Piscataquis County

> [Signature]

Piscataquis County

> \_\_\_\_\_

Councilor, Town of Millinocket

> \_\_\_\_\_

Councilor, Town of Millinocket

> \_\_\_\_\_

Councilor, Town of Millinocket



**ORDER #196-2024**

**PROVIDING FOR** Authorization to Expend Unassigned Funds Toward Village Partnership Initiative with Maine Department of Transportation

**WHEREAS** the next step in the process for Millinocket's Village Partnership Initiative with the Maine Department of Transportation for downtown reconstruction requires a 50% match payment from the Town of Millinocket;

**IT IS ORDERD** The Millinocket Town Council authorizes the Town Manager and Town Treasurer to sign and submit appropriate documents and a payment of \$39,995.39 toward this project.

**PASSED BY COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**ORDER #197-2024**

**PROVIDING FOR** Approval of sending a letter regarding S.4209 – Katahdin Woods and Waters Access Act, supporting this legislation while emphasizing priority issues for the Millinocket community.

**WHEREAS** The Millinocket Town Council would like to submit a letter offering the Millinocket Town Council’s perspective on a federal bill: S.4209 – Katahdin Woods and Waters Access Act; and

**WHEREAS** This legislation would ensure access for Millinocket residents and the general public on currently private roads important for travel to recreation opportunities and other key destinations; and

**WHEREAS** Establishing monument access from Millinocket, and the expected increase in visitation throughout Millinocket, could provide tangible benefits to our local businesses and economy, and could bring future investments into our community; and

**WHEREAS** The Millinocket Town Council supports this bill with the expectation that the federal government will work in partnership with the Town of Millinocket to assist with emergency response and infrastructure needs related to Katahdin Woods and Waters National Monument in a manner that does not further burden Millinocket tax payers; and

**WHEREAS** The Millinocket Town Council supports this bill with the understanding that existing access rights to camps along roadways that the legislation covers will not be impacted, but rather enhanced, and that there will be no additional roadway management and/or maintenance responsibilities on parties with existing access and use rights on the roadways.

**IT IS ORDERED** that the Millinocket Town Council approves the attached letter, supporting the legislation, referencing economic support for the local business community and potential future investments within Millinocket, and highlighting community needs to be addressed.

**PASSED BY COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_



# Millinocket

Maine's Biggest Small Town

August 22, 2024

Senator Angus S. King, Jr.  
133 Hart Senate Office Building  
Washington, D.C. 20510

Via email: [Patrick\\_Bond@king.senate.gov](mailto:Patrick_Bond@king.senate.gov)

Dear Senator King,

On behalf of the Millinocket Town Council, I write to express our perspective on S.4209 – Katahdin Woods and Waters National Monument Access Act (“Access Act”).

Visitors to Katahdin Woods and Waters National Monument do not currently have a direct route to or from Millinocket. The Millinocket Town Council recognizes that the expected increase in visitation throughout Millinocket could certainly benefit many of our local businesses and inspire future investments into our community. The Access Act will ensure that Millinocket residents and the general public have guaranteed access on roads that are used for traveling around the region, providing access to many areas for recreational activities. Though this topic has received a wave of positive support, I would be remiss if I did not mention the amount of community feedback received in opposition, even after many arguments had been disproven.

In light of these benefits, and after considerable input from Millinocket residents, both for and against the Access Act, the Millinocket Town Council offers our support for S. 4209 and advises you of several important issues related to that support.

The Town of Millinocket provides an array of valuable services, including emergency services, throughout the region, and it is critical that our resources not be further strained to address any increased demand associated with the monument. If the Access Act passes, we expect increased partnership and financial support from the Federal Government to ensure that Millinocket can safely and sufficiently respond to the emergency needs of our residents and visitors to Katahdin Woods and Waters National Monument. For example, we are currently down a fire truck that is now obsolete due to the age of the equipment and new standards for operation. This is a heavy financial burden on a Town our size, who regularly relies on and provides mutual aid to nearby communities and the unorganized territories. In addition, locating and affording a modern fire truck is met by the burden of our obsolete fire station. We are attempting to seek out funding to build a new, modern facility and have made investments toward that goal, however, the final engineering and construction costs have yet to be identified. This may be an opportunity for the Federal Government to provide valuable assistance to a community expected to provide critical services to Katahdin Woods and Waters National Monument.



# Millinocket

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The Millinocket Town Council has also heard from residents about the importance of ensuring continued access along the Stacyville, Huber, and Roberts Roads to access camps and other essential locations for outdoor recreation. We want to emphasize just how critical that traditional access is to our community. In that context, the Millinocket Town Council supports this bill with the understanding that access to those camps and locations will not be impacted, but rather enhanced, and that there will be no additional roadway management and maintenance responsibilities on parties with existing access and use rights on the roadways.

A prior letter from the Town of Millinocket written in support of local access to Katahdin Woods and Waters was contingent on continued trail access for our local Snowmobile and ATV community. We now know that with the help of your office, the Trust for Public Land, and the State of Maine Bureau of Parks and Lands, an easement has been secured to solidify that access and allow for this critical trail connection to be completed. For this, we express our appreciation.

Thank you for considering this letter and for your efforts to enhance the Katahdin region and to ensure Millinocket benefits from existing assets in our backyard. We look forward to continued communication on partnerships and support from the Federal Government toward addressing the anticipation of increased financial strain on Millinocket's infrastructure as development of Katahdin Woods and Waters National Monument progresses.

Sincerely,

Michael Madore, Council Chair