



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, SEPTEMBER 12, 2024
at 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of Minutes: May 9, 2024 Regular/PH, August 8, 2024 Regular Meeting, & August 13, 2024 Special Executive Session.
5. Special Presentation:
 - a. East Millinocket Police Department – Quarterly Update
 - b. MADD – October 2024 Awareness Walk
 - c. Charter Review Committee – Report on Proposed Charter Amendments

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

6. Town Manager's Report: none
7. ORDER #200-2024 Approval of the Prior Fiscal Year 2024 Town Warrant for September 12, 2024
8. ORDER #201-2024 Approval of the Town Warrant for September 12, 2024
9. ORDER #202-2024 Approval of the Wastewater Warrant for September 12, 2024
10. ORDER #203-2024 Approval of the Re-Appointment to the Recreation Advisory Committee – R. Rideout
11. ORDER #204-2024 Approval of the Appointment to the Recreation Advisory Committee – A. Shortall
12. ORDER #205-2024 Approval of Victualer License Application – Katahdin Breads & Threads/S. Hale
13. ORDER #206-2024 Amendment of Charter Section C202
14. ORDER #207-2024 Amendment of Charter Section C205
15. ORDER #208-2024 Amendment of Charter Section C301

16. ORDER #209-2024 Amendment of Charter Section C402
17. ORDER #210-2024 Amendment of Charter Section C405.A
18. ORDER #211-2024 Amendment of Charter Section C405.B
19. ORDER #212-2024 Amendment of the Charter Section C1012
20. ORDER #213-2024 Approval of Certain Street Closure – TEF/Poplar St
21. ORDER #214-2024 Approval of Airport Project Contract Modification with Hoyle, Tanner & Associates, INC
22. ORDER #215-2024 Acceptance of Deed to 42 Aroostook Avenue
23. ORDER #216-2024 Approval of Self-Contained Breathing Apparatus Expenditure
24. Reports and Communications:
 - a. Warrant Committee for the September 26, 2024, Council Meeting will be Councilor Pelletier and Councilor Danforth
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
25. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/2906301567>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/kc0L05Af7m>

Meetings are open to the public for in-person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all the direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket
197 Penobscot Avenue
Millinocket, Maine 04462
Manager@Millinocket.org www.millinocket.org
207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

May 9, 2024

The Regular meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Madore at 5:31 pm. Roll Call: Town Council Members Present: Danforth, Dumais, Higgins, Madore, Mackin, Pelletier-Excused/briefly via Zoom @6:25pm, McLaughlin. Also present: Town Manager Peter Jamieson, Town Clerk Diana Lakeman, Health Officer Thomas Malcolm, Airport Manager Jeff Campbell, Public Works Director Bryan Duprey, GA/Personnel Lori Santerre, Fire Chief Jon Cote via Zoom, CID Amber Wheaton, & School Board; Presenters: School Business Manager Rhonda Casey, Town Attorney Dean Beaupain; Media: KAT Tv, Brian Brown-Zoom, 20 in person public attendance and 7 in Zoom public.

Pledge of Allegiance; Adjustments to the Agenda: Chair Madore moves Ordinance #1-2024 and the two minute public comment(s) prior to the special presentations.

Approval of Minutes: April 18, 2024, Special Town Council meeting.

Motion-McLaughlin Second-Dumais Vote 6-0; *Council Comment*: none. Public Comment: none.

Moved ahead in agenda: ORDINANCE #1-2024 *AMENDED - 1st Public Hearing: in @5:35pm – Setting of Town Council Stipends PROVIDING FOR Setting of Town Council Stipends BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLINOCKET, IN TOWN COUNCIL ASSEMBLED, that, pursuant to Article II, Section 205 of the Millinocket Town Charter, Chapter 27 of the Millinocket Code, Salaries and Compensation, Article I – Town Council, is amended as follows: Section 27-4 is amended to read as follows: “Regular Council members will be paid the amount of \$2,000 per year; the Council Chairperson will be paid the amount of \$3,000.00 per year.” Section 27-6 is amended to read as follows: “These increases *authorized by Ordinance Number 1-2024 will commence with the Council seated following the November 2024 General Election.” BE IT FURTHER ORDAINED that the Town Clerk make copies of this amendment and distribute to all parties known to have a copy of the Millinocket Code. BE IT FURTHER ORDAINED that this ordinance take effect 30 days after enactment.

Motion-Dumais Second- Higgins Vote- 1st Reading 5/9/2024; 6-0

Public Comment: Jessica Pelkey Currier, 120 New Jersey Street, announcing herself daughter to Lisa Dickey, a former councilor of Millinocket that 1200 people voted her in noting she represented everybody, suggests the council be mindful of when discussion that effect the community especially raising of council stipends; expressed concerns people did not have the right to speak or vote on this topic; expressed the Town Manager did not follow the charter setting the budget line for the stipends illegally prior to charter change, questions if the budget is now null in void by illegally excepting a line item before making a charter change first, inquires how percentages for pay increases were determined, noted public works did not receive wage increases for competitiveness, addressed minimum wage lack of competitiveness, questioned what the manager has done economically for the town stating no new business, no Police Department, and noted Our Katahdin has done more for the community than the manager;

Julie Hewke, 12 Prospect Street, acknowledged council stipends were last visited in 2007 and voted on within the budget process, notes the stipend proposed raise after taxes would be equivalent to approximately a bag of groceries per meeting.

Rachel Potvin, 38 Maine Ave., acknowledging previous statements made addressed her concerns being beyond a bag of groceries and is not fair for everybody as everything is being raised for the community except their wages and the fact the town council benefits on the taxpayer’s behalf.

Thomas Malcolm 73 School Street, attends every council meeting, acknowledges during the budget process there was debate on the topic of council stipend raises, it was not a secret and was brought forward with debate, acknowledges all the time councilors spend behind the scenes that go unrecognized by the public, expressed concerns with previous statements as there was plenty of opportunity through the entire budget process to voice opposition or support stating if people choose not to attend and speak up that is their choice.

Sandra Sullivan, 104 Sunset Drive, agrees with Mr. Malcolm confirming lack of attendance at meetings noting it seems people only attend meetings after its too late and don't want to come otherwise, agrees about the amount of personal time councilors spend beyond meetings, suggests this proposed raise does not compensate for all their expended time.

Scott Leavitt, 330 Congress Street, confirms council propose to drop the proposed stipend increase during council meetings noting he spoke in support of the stipend and the council approved the budget as proposed by the manager upon request by the people that attended the budget meetings to keep the proposed stipend increase, stating the council deserves it; Chair Madore clarifies the stipend increase and confirms Mr. Leavitt's statements.

Jessica Pelkey Currier 120 New Jersey St., doesn't debate the council doesn't deserve the increase, expressed her concerns with the process taken; reaffirms her concerns as the process was done illegally and went against the Town Charter.

*Attorney Beaupain addressed expressed concerns stating the process taken as previous practice and acknowledges the process taken has no "illegal" actions, acknowledging the Manager has authority to expend all funds within a department whether or not the monies are available within the budget, notes not major increases and if not already appropriated is taken out of undesignated fund balance;

Rachel Potvin inquires for clarification of process within the charter that states the charter must be amended feeling the process was done illegally.

*Attorney Dean Beaupain informs the budget approved takes effect July 1, the stipend increase if approved by ordinance would take affect after November clarifying the ordinance will have been voted in before the stipend increase takes effect, not agreeing illegal actions were committed compares the process taken as a "chicken before the egg" scenario recognizing the monies approved in the budget for stipends do not take effect until after November and acknowledges discussions of proposed stipend took place within the budget process, not outside budget meetings, recognized approved funding as being budget conscious allotting sufficiency to follow through with charter ordinance procedures clarifying once the ordinance is past before the stipend increase takes effect and is the most important consideration.

Jennifer McKinney, 20 Canyon Drive, seeks understanding if the public votes once the ordinance is past; Chair Madore informs no, the budget is voted on by the council not the public noting the public only votes on the school budget through validation.

*TM Jamieson points the budget process is a public process with two special hearings, public is invited and encouraged to attend to voice their opinions and concerns, clarifies this is the first reading of the ordinance and the vote will take place at the second public hearing noting if the council fails to pass the ordinance, the stipends will remain the same without increase.

Jeff Campbell, Airport Manager/3 Juniper Street, acknowledged the budget process as a planning process to include anticipated increases, specifically for the proposed council stipends if the increase wasn't included and approved through the budget process then there would be no reason to bring the ordinance forward for a charter change, expressed concerns with the controversy as this seems to be a simple planning process done months in advance in preparation for anticipated budget increases.

Julie Hewke, 12 Prospect St., expressed attendance at this meeting we exceed all 6 or 7 public budget meetings including the school's, regardless of the situation finds the turnout encouraging, reiterates planning for a budget whether the ordinance passes or not puts the budget into surplus if not approved and a deficit if not planned and approved previously.

Council Comment: Chair Madore encourages attendance for the next meeting for the second hearing and acknowledges all voices expressed were heard today, concluded no one does this job for the money, but for the best for the community as a whole; one last call for public comment-none seen;

Councilor Dumais supports the ordinance, expressed appreciation to all who spoke in favor and opposition valuing all opinions, notes he personally and the council have changed their minds before supporting the majority with discussions, acknowledges he previously announce will not be running again when his term is up and will not benefit from this ordinance and notes support for future councilors if increase passes, shared his

intentions to donate towards funding cheerleading after hearing the concerns of cutting the cheerleading program from the school, asks if there is interest from community members to organize and collect donations and encourages others to take this opportunity to do the same noting the cuts of programs are unfortunate. Councilor Higgins thanks the public for joining and appreciates the attendance expressing their opinions this evening noting all have been heard, acknowledges council opinions and votes have been changed before and encourages the community to keep voicing their opinions; no further comments; Public Hearing Out at: 6:05pm.

Two Minute Public Comment; (Moved from end of agenda): Rachel Potvin 38 Maine Ave., inquires if the town managers contract that she request a copy that was sent to her is the original or amended; *TM Jamieson informs he sent the amended contract with extension, clarifying hired on a two-year contract, less salary with agreement with 6 months' probation, salary increase to \$80,000, then became a negotiable item and ultimately agreed on a 5-year extension; Rachel expressed concern that the Town of Millinocket's manager salary is higher in comparison to the City of Bangor's while inquiring why he needs to make so much money at the community's expense and clarifies that the issue is with the position's salary and isn't saying it's a personal attack; *TM Jamieson informs the offer was made by the council and his acceptance of the offer was an individual offer, continued to clarify the new fiscal budget includes the expected pay increases still under negotiations, notes everyone in operations received raises within the fire and public works departments which is confidential while under negotiations but clarifies the increases will be as of July 1st and are higher than the advertised payrate as that was based on prior contract, continued to explain the budget process including all raises and encourages further conversation if necessary as he is always open to answer any questions or concerns; Rachel expressed concern that so many votes made by the council at the community's expense and is unfortunate there isn't an opportunity for the community to vote, further noting she will not voice opinion if it won't change the council vote; Chair Madore and *TM Jamieson collaboratively inform history has shown council votes have been swayed before when community voices there opinions, *TM Jamieson invites anyone for open discussions on any topic at any time.

Jessica Pelkey Currier 120 New Jersey Street, asks why she has never received the information requested from the manager, noting three times, for minutes of the proposed three year salary increase determination; *TM Jamieson informs all the minutes are available on the town's website explaining there isn't one set of minutes documenting his deliberation process for setting salaries, noting budget discussions have been discussed throughout ongoing conversation over several meetings throughout the past years with workshops, public hearings and then the approval of budget orders; Chair Madore clarifies the Council votes on the budget as a whole and the Town Manager negotiates employee salaries set in the budget he has brought forward in the budget; Jessica inquires how is a salary and percentage decided to be appropriate and competitive; *TM Jamieson states he determines by gathering information part of a list serve of communications with town managers throughout the State and decided 4% was appropriate for competitive wage increases noting payrates were so far off in comparison in prior years with some years no raise increase at all, notes going forward going back to 2% increases; Jessica inquires what percentage does the current budget reflect; *TM Jamieson informs based on cost of living increase was set at 4%; Jessica inquires the base cost of living increase using the Town Clerk's proposed increase of \$8,000 as an example stating an increase from a \$50,000 prior year budget; *TM Jamieson informs he determines pay increases at his discretion and is unable to discuss confidential information for personnel matters; Jessica states she is not looking for confidential information but the determination of salary increases; *TM Jamieson clarified all wage increases for department heads were based on researching and evaluations, comparing wage averages, competitiveness and investment in employee retention. Chair Madore reads a letter submitted by Councilor Pelletier and submitted into the minutes; Town Clerk Lakeman requested a copy for the minutes.

Scott Leavitt 330 Congress St., acknowledges hearing misinterpreted budget and manager contract information in tonight's discussions, clarifies budget only involved increases previously approved cost of living increases to Maine's standards for departments and did not have anything to do with the manager's contract; *TM Jamieson clarified that the number presented in the FY25 budget is in accordance with the contract increase and notes

reflects two different pay rates consistent with his annual contract year and fiscal year regarding the extension; Chair Madore closes the two minute public comment period and goes back to the original agenda.

Special Presentation(s):

a.) Resolve #1-2024 Proclamation Honoring St. Martin of Tours for Its 125th Anniversary.

WHEREAS St. Martin of Tours was established in 1899 as the first denominational church in what would soon become the Town of Millinocket, marking the beginning of a long and venerable history of spiritual leadership and community service, and WHEREAS in 1939, under the leadership of Father Quinn and dedicated parishioners, St. Martin's Parochial School was founded, further enhancing the educational landscape of our community, and WHEREAS the Sisters of the Holy Rosary dedicated over three decades to teaching and nurturing the young minds at St. Martin's Parochial School, as well as serving the church and the broader community with unwavering commitment and love, and WHEREAS St. Martin's Thrift Store and Food Pantry have, for decades, provided essential services such as food and fuel assistance, demonstrating an enduring commitment to supporting our citizens in times of need, and WHEREAS native son Joseph Gerry was called to a life of priesthood, ultimately becoming the Most Reverend Bishop Gerry, the 10th Bishop of the Diocese of Portland, exemplifying the spiritual and moral values nurtured within our community, and WHEREAS the current priest, Father Dominic Savio, has embraced the vision to celebrate the 125th Anniversary of St. Martin of Tours, reflecting on our rich history and looking forward to future contributions to our community. NOW, THEREFORE, BE IT RESOLVED, that on this significant occasion of its 125th anniversary, that the Millinocket Town Council, in council assembled on May 9th 2024 does hereby recognize and celebrate the lasting impact of St. Martin of Tours on our community, acknowledging its profound contributions to our community, education, and social fabric.

Motion- Madore Second- Dumais Vote 6-0

Council Comment: Chair Madore expressed support of this resolve as a lifelong parishioner with congratulations and acknowledgement of a town that grew up around St. Martins.

Public Comment: Matthew Bragdon, 92 Lincoln St., expressed thanks the citizens for reaching out, and to the Council for an expedited response in support of this proclamation, acknowledge the parish has made a huge impact on his life and is a reason he returned home, thanks Father Savio for bringing fresh ideas and life back to the church.

b.) Russel Rogers – Food Truck Festival; proposed new event with interest to host an annual food truck festival event in town, states people will travel bringing in thousands of dollars amount the local businesses; anticipates approximately 50 trucks for a two-day event, to include artisan craft fair, music, and non-profits, location to be bandstand parking lots, charities to receive proceeds, seeks town council and school board's permission to use two designated school parking lots for foot traffic parking, informs his Facebook poll supports this event and is using this connection to bring in vendors.

Council Comment: Chair Madore supports and encourages to coordinate with all departments involved to come to fruition safely and effectively, and bring back as a proposal to the council; Roger continued the event shouldn't burden the town and will bring in revenue, would like to charge \$5 per person (kids entry is free) to then donate to a charity, want to see something happen in town, has received an overwhelming phone calls with interest and support, will requires a lot of coordination for safety reasons, would offer monies to reimburse rental use of table and chairs; Chair Madore encourages further discussion with the manager and departments noting the town has no intentions to profit with promotion; Councilor Danforth expressed appreciation for bringing the idea forward, suggests forming a committee thinking successfully not skeptically.; Councilor Dumais welcomes and thanks Roger, agrees with Chair Madore and encourages any food trucks to Millinocket with the proper planning for a successful event. *Public Comment:* none

c.) Shelley Lane, Superintendent of Schools and Rhonda Casey, Business Manager – FY25 Proposed Budget; A high-level overview of the changes to the updated and final proposed FY25 School budget

version #9 drafted taking council advice recalculating other items like insurances, anticipates council approval.

Council Comment: Chair Madore expressed appreciation to Shelley, Rhonda and the School Board for their efforts with many revisions. *Public Comment:* none.

Unfinished Business: Line Item Articles for Approval of the Millinocket School Department Budget 2024-2025
ORDER #88-2024 *AMENDED – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Appropriation for System Administration (School) IT IS ORDERED that ~~\$864,617.08~~ *\$844,117.08 is hereby raised and appropriated for School System Administration for Fiscal 2025. Recommended: ~~\$864,617.08~~ *\$844,117.08.
Motion-McLaughlin Second-Danforth Vote 6-0

Council Comment: none

Public Comment: none

ORDER #89-2024 *AMENDED – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Appropriation for School Administration IT IS ORDERED that ~~\$482,238.36~~ *\$479,738.36 is hereby raised and appropriated for School Administration for Fiscal 2025. Recommended: ~~\$482,238.36~~ *\$479,738.36.

Motion- Danforth Second-Madore Vote 5-0-1 (McLaughlin/Abstain)

Council Comment: Councilor McLaughlin expressed support, notes intention to abstain, order contains her salary.

Public Comment: none

ORDER #90-2024 *AMENDED – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Appropriation for Regular Instruction IT IS ORDERED that ~~\$2,661,745.90~~ *\$2,648,745.90 is hereby raised and appropriated for Regular Instruction for Fiscal 2025. Recommended: ~~\$2,661,745.90~~ *\$2,648,745.90.

Motion- Madore Second- Dumais Vote 6-0

Council Comment: none

Public Comment: none

ORDER #91-2024*AMENDED – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Appropriation for Special Education IT IS ORDERED that ~~\$1,790,598.72~~ *\$1,780,598.72 is hereby raised and appropriated for Special Education for Fiscal 2025. Recommended: ~~\$1,790,598.72~~ *\$1,780,598.72.

Motion- Dumais Second-Higgins Vote 6-0

Council Comment: none;

Public Comment: none

ORDER #92-2024 – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Appropriation for Student and Staff Support IT IS ORDERED that \$490,964.40 is hereby raised and appropriated for Student and Staff Support for Fiscal 2025. Recommended: \$490,964.40

Motion- Higgins Second-Dumais Vote 6-0

Council Comment: none

Public Comment: none

ORDER #93-2024 – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Appropriation for Other Instruction IT IS ORDERED that \$337,914.79 is hereby raised and appropriated for Other Instruction for Fiscal 2025. Recommended: \$337,914.79

Motion-Mackin Second-McLaughlin Vote 6-0

Council Comment: none

Public Comment: none

ORDER #94-2024– TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Appropriation for Career and Technical Education IT IS ORDERED that \$28,061.02 is hereby raised and appropriated for Career and Technical Education for Fiscal 2025. Recommended: \$28,061.02

Motion-McLaughlin Second-Danforth Vote 6-0

Council Comment: none

Public Comment: none

ORDER #95-2024 *AMEMDED – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Appropriation for Facilities Maintenance IT IS ORDERED that ~~\$1,529,500.27~~ *\$1,513,700.27 hereby raised and appropriated for Facilities Maintenance for Fiscal 2025. Recommended: ~~\$1,529,500.27~~ *\$1,513,700.27.

Motion-Danforth Second-Madore Vote 6-0

Council Comment: none

Public Comment: none

ORDER #96-2024 – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Appropriation for Transportation and Busses IT IS ORDERED that \$320,297.82 is hereby raised and appropriated for Transportation and Busses for Fiscal 2025. Recommended: \$320,297.82

Motion-Madore Second-Dumais Vote 6-0

Council Comment: none

Public Comment: none

ORDER #97-2024 – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Appropriation for Debt Services and Other Commitments IT IS ORDERED that \$95,065.89 is hereby raised and appropriated for Debt Services and Other Commitments for Fiscal 2025. Recommended: \$95,065.89

Motion-Dumais Second-Higgins Vote 6-0

Council Comment: none

Public Comment: none

ORDER #98-2024– TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Appropriation for All Other Expenditures IT IS ORDERED that \$17,815.71 is hereby raised and appropriated for All Other Expenditures for Fiscal 2025. Recommended: \$17,815.71

Motion-Higgins Second-McLaughlin Vote 6-0

Council Comment: none

Public Comment: none

ORDER #99-2024 – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR Appropriation for Total Cost of Funding Public Education IT IS ORDERED that \$5,235,021.54 be appropriated for the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs and Services Funding Act and that \$1,285,383.34 be raised as the municipality’s contribution to the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs, and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688. The School Committee Recommends \$1,285,383.34 Explanation:

The Municipality’s contribution to the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Motion-Mackin Second-McLaughlin Vote 6-0

Council Comment: none

Public Comment: none

ORDER #100-2024 – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR Appropriation for Debt Services IT IS ORDERED that \$95,065.89 be raised and appropriated for the annual payments on debt service previously approved by the municipality’s legislative body for non-state-funded school construction projects, on-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the municipality’s contribution to the total cost of funding public education from prekindergarten to grade 12. The School Committee Recommends \$95,065.89

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality’s long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.

Motion- McLaughlin Second-Danforth Vote 6-0

Council Comment: none

Public Comment: none

ORDER #101-2024 - *AMENDED – TABLED 4/25/2024 to 5/9/2024 Article for Additional Local Funds requires approval by a majority of the entire school committee membership and approval by a majority of the entire council membership. PROVIDING FOR Appropriation of Additional Local Funds IT IS ORDERED that ~~\$2,382,116.82~~ *\$2,320,616.82 be raised and appropriated in additional local funds, which exceeds the State’s Essential Programs and Services allocation model by \$1,285,383.34 as required to fund the budget recommended by the School Committee. The School Committee recommends ~~\$2,382,116.82~~ *\$2,320,616.82 for additional local funds and gives the following reasons for exceeding the State’s Essential Programs and Services funding model by \$1,285,383.34: The EPS formula does not reflect the actual cost of funding education in rural areas where education may cost more because of its smaller size as compared to larger city schools. Therefore, monies will provide revenues to fully fund programs and operate schools, as well as, contractual obligations, areas excluded under EPS such as 504 programs, extra and co-curricular activities, capital improvements and repairs, etc.

Explanation: The additional local funds are those locally raised funds over and above the Town’s local contribution to the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state-funded debt service that will help achieve the Town’s budget for educational programs.

Motion-Danforth Second-Madore Vote 6-0

Council Comment: none

Public Comment: none

ORDER #102-2024 – *AMENDED - TABLED 4/25/2024 to 5/9/2024 Total Budget Article for Funding K-12 Education PROVIDING FOR Appropriation for Total cost of Funding Public Education IT IS ORDERED that the School Committee be authorized to expend ~~\$8,618,519.96~~ *8,557,019.96 for the fiscal year beginning July 1, 2024 and ending June 30, 2025 from the municipality’s contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statues, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools. The School Committee Recommends: ~~\$8,618,519.96~~ *8,557,019.96

Motion-Madore Second-Dumais Vote 6-0

Council Comment: none

Public Comment: none

ORDER #103-2024– TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR Additional Local Dollars in Support of the Food Service Program IT IS ORDERED that the municipality/district/unit will raise and to appropriate \$15,000 in additional local dollars in support of the food service program.

The School Committee Recommends \$15,000
Motion-Dumais Second-Higgins Vote 6-0
Council Comment: none
Public Comment: none

ORDER #104-2024– TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR Adult Education
IT IS ORDERED that \$2,815.71 be appropriated for Adult Education and that \$2,815.71 be raised as the local share; with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the adult education program. The School Committee recommends a “Yes” vote.
Motion-Higgins Second-Dumais Vote 6-0
Council Comment: none
Public Comment: none

ORDER #105-2024– TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR Regional Vocational Operating Budget
IT IS ORDERED that the Regional Vocational Operating Budget, as approved by the Cooperative Board for the period July 1, 2024, through June 30, 2025, be approved in the amount of \$2,295,316.07 (Millinocket’s share is \$28,061.02) with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and well-being of the vocational programs.
The School Committee Recommends a “Yes” vote
Motion-Mackin Second-McLaughlin Vote 6-0
Council Comment: none
Public Comment: none

ORDER #106-2024 – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR Regional Vocational Adult Education Operating Budget
IT IS ORDERED that the Regional Vocational Adult Education Operating Budget, as approved by the Cooperative Board for the period July 1, 2024, through June 30, 2025, be approved in the amount of \$43,900 (Millinocket’s share is \$2,815.71) with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and well-being of the Adult Education vocation programs. The School Committee Recommends a “Yes” vote
Motion-McLaughlin Second-Danforth Vote 6-0
Council Comment: none
Public Comment: none

ORDER #107-2024 *AMENDED – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Acceptance of State, Federal, or Other Sources of Funds
IT IS ORDERED that the Town of Millinocket Town Treasurer is authorized to accept and expend grants, including carryover amounts, from State, Federal or other Sources for the interest of education in Fiscal 2025. Special dedicated revenue budget amounts, to be in addition to the amounts appropriated and raised in the general budget ~~\$8,618,519.96~~ *\$8,557,019.96 and the clearing account budget. Amount unknown but estimated to be \$725,000. Sources include Title 1-A, Title II-A, Title V, Tier III, Local Entitlement, and others. (Some of these monies are now included in the new EPS funding model adopted in 2005 by the Maine State Legislature. The School Committee Recommends a “Yes” vote.
Motion-Danforth Second-Madore Vote 6-0
Council Comment: none
Public Comment: none

ORDER #108-2024 *AMENDED – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Acceptance of Enterprise and Agency Funds
IT IS ORDERED that the Town of Millinocket Town Treasurer is authorized to accept and expend enterprise and agency funds, including any carryover funds, on behalf of the following: with

any amounts to be expended in the clearing account budget in addition to amounts appropriated and raised for the general education budget ~~\$8,618,519.96~~ *\$8,557,019.96 and the special revenue budget \$725,000. Amount unknown but estimated to be \$575,000. Sources include: Millinocket School Lunch Program, and any others. (Some of these monies are now included in the new EPS funding model adopted in 2005 by the Maine State Legislature). The School Committee Recommends a "Yes" vote. BE IT ORDERED, that in addition to the amount approved for the total school budget next fiscal year, the school committee is authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, including the foreign student tuition program and the dual diploma program, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.

Motion- Madore Second-Dumais Vote 6-0

Council Comment: none

Public Comment: none

ORDER #111-2024 – TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Date, Time, Place, Warden for the State Primary and the FY25 School Budget Validation Referendum IT IS ORDERED that the State Primary and the FY25 School Budget Validation Referendum will be held on Tuesday, June 11, 2024, from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and IT IS FURTHER ORDERED that Diana M. Lakeman shall be Warden of said elections.

Motion-Dumais Second-Higgins Vote 6-0

Council Comment: none

Public Comment: none

ORDER #112-2024 ORDER #112-2024– TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Processing Absentee Ballots for the June 11, 2024, State Primary and the FY25 School Budget Validation Referendum WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket; NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 9:00 a.m., 11:00 a.m., 2:00 p.m., and 6:00 p.m. during the State Primary and FY25 School Budget Validation Referendum Elections on June 11, 2024.

Motion-Higgins Second-Madore Vote6-0

Council Comment: none

Public Comment: none

ORDER #113-2024 ORDER #113-2024– TABLED 4/25/2024 to 5/9/2024 PROVIDING FOR: Office Hours of the Registrar for the June 11, 2024 State Primary and the FY25 School Budget Validation Referendum Elections WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and WHEREAS, The Town Clerk also serves as Registrar; and WHEREAS, the Town Clerk has regular hours on four business days before election day to register voters; and WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality; NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be opened to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before election day.

Motion- Mackin Second-Higgins Vote 6-0

Council Comment: none

Public Comment: Town Clerk Diana Lakeman informs Absentee Ballots and application for request will be available tomorrow, 7:30am; Chair Madore thanks the School Board, Superintendent, and all involved being a huge effort and successful budget timeline; Dr. Shelly Lane, superintendent, states good things are ahead of us. Request for five-minute recess granted @ 7:12pm to 7:17pm;

New Business: Town Manager's Report – none.

ORDER #122-2024 PROVIDING FOR: Execution of the Town Warrant for May 9, 2024 IT IS ORDERED that the Town Warrant for May 9, 2024, in the amount of \$57,272.82 is hereby approved.

Motion-Higgins Second-Madore Vote 6-0

Council Comment: Noted larger expenses: Allied Equipment, Bernstein-Legal, Dead River, KAT Tv, MMA, Twin Pines Snowmobile Club, World of Flags.

Public Comment: none.

ORDER #123-2024 PROVIDING FOR: Execution of the Wastewater Warrant for May 9, 2024 IT IS ORDERED that the Wastewater Warrant for May 9, 2024, in the amount of \$7,924.50 is hereby approved.

Motion-Higgins Second-McLaughlin Vote 6-0

Council Comment: Noted larger expenses: Chadwick Baross INC, State of Maine-Treasurer

Public Comment: none.

ORDER #124-2024 PROVIDING FOR: PROVIDING FOR: Approval of the Proposed Amendments to the Cemetery Rules and Regulations WHEREAS the Cemetery Committee has identified the need to amend the Town of Millinocket's Cemetery Rules and Regulations Policy; and WHEREAS the attached policy was adopted at the March 22, 2024 Millinocket Cemetery Commission meeting and seeks approval of the commissions' recommendations to amend the Rules and Regulations Cemetery Policy, IT IS ORDERED that the Millinocket Town Council approves the most recently adopted Rules and Regulations policy of the Millinocket Municipal Cemetery and accepts the attached policy as amended.

Motion-Mackin Second-Dumais Vote 6-0

Council Comment: none

Public Comment: none.

ORDER #125-2024 PROVIDING FOR: Approval for an Application for a Malt, Vinous and Spirituous Liquor License for Angelos Pizza & Grille. IT IS ORDERED that the Millinocket Town Council approves the attached application for a malt, vinous and spirituous liquor license is hereby approved for: William Morgan, Business Address: 118 Penobscot Avenue, Millinocket d/b/a Angelos Pizza & Grille, 118 Penobscot Avenue, Millinocket

Motion-McLaughlin Second-Danforth Vote 6-0

Council Comment: none

Public Comment: none.

ORDER #126-2024 PROVIDING FOR: Approval of an Application for an Entertainment License for Angelos Pizza & Grille. IT IS ORDERED that the attached application for an Entertainment License is hereby approved for: William Morgan, Business Address: 118 Penobscot Avenue, Millinocket d/b/a Angelos Pizza & Grille, 118 Penobscot Avenue, Millinocket.

Motion-Danforth Second-Madore Vote 6-0

Council Comment: none

Public Comment: none.

ORDER #127-2024 PROVIDING FOR: Approval of an Application for a Victualer License for Angelo's Pizza & Grille. IT IS ORDERED that the attached application for a Victualer License is hereby approved for: William Morgan, Business Address: 118 Penobscot Avenue, Millinocket d/b/a Angelo's Pizza & Grille, 118 Penobscot Avenue, Millinocket.

Motion-Dumais Second-Higgins Vote 6-0

Council Comment: none
Public Comment: none.

ORDER #128-2024 PROVIDING FOR: Approval of an Application for a Victualer License for Katahdin General Store IT IS ORDERED that the attached application for a Victualer License is hereby approved for: Jamie & Michelle Brundrett, Business Address: 160 Bates Street, Millinocket d/b/a Katahdin General Store, 160 Bates Street, Millinocket.

Motion-Mackin Second-Higgins Vote 6-0

Council Comment: none
Public Comment: none.

ORDER #129-2024 PROVIDING FOR: Approval of an Application for a Victualer License for Baby Ruthies Takeout & Snackbar. IT IS ORDERED that the attached application for a Victualer License is hereby approved for: Jennifer Bolman, Business Address: 190 Penobscot Avenue, Millinocket d/b/a Baby Ruthies Takeout & Snackbar, 190 Penobscot Avenue, Millinocket.

Motion-McLaughlin Second-Danforth Vote 6-0

Council Comment: none
Public Comment: none.

ORDER #130-2024 PROVIDING FOR Application for the Northern Border Regional Commission Timber for Transit Program. IT IS ORDERED that the Town Manager and/or Community Initiatives Director provides all necessary documents to support the application submitted on Friday, May 3rd, 2024, for NBRC funds for the construction of the airport terminal building and accept any resulting funds.

Motion- Danforth Second-McLaughlin Vote 6-0

Council Comment: Councilor Higgins clarifies no money committee with the passing of this order; *TM Jamieson informs yes; CID Amber Wheaton informs seeking \$5 million full construction.
Public Comment: none.

ORDER #131-2024 PROVIDING FOR Donation to Millinocket Little League. WHEREAS The Millinocket Little League has submitted a request for donation to the Town Manager in the amount of \$1,828.00 field maintenance; and WHEREAS This amount is greater than the threshold for donations to be made at the Town Manager's discretion and therefore is being placed onto the council for consideration; IT IS ORDERED that the Millinocket Town Council approves a donation in the amount of \$1,828.00 to the Millinocket Little League, to be paid from donation line 0816-4043.

Motion- Dumais Second-Higgins Vote 6-0

Council Comment: Council express support for the children of the community; inquires line balance; *Tm Jamieson informs roughly \$1000 notes he is able to take requests up to \$500.
Public Comment: none

Reports and Communications: a. Warrant Committee for the May 23, 2024, Regular Council meeting will be Chair Madore and Councilor McLaughlin.

b. Chair Committee Reports: Councilor Danforth, Age Friendly- meeting Tuesday, at 2:00pm, Agenda went out and posted, planning Farmers and Artisans Market and beautification at community garden.

Chair Madore, Economic Development & Sustainability Committee, received STR documents from attorney, anticipates meeting soon to overview and to bring to council for review and start ordinance process.

*TM Jamieson-updates CID and himself attended village Partnership Dot concerning Sidewalks and Downtown revitalization, anticipates possible funding for entire project, will have a presentation when there are more details on the process; expect regular manager reports with budget season over.

Councilor Dumais notes looking for the Manager's article in the newspaper in the next coming months.

Chair Madore informs the Town Charter is at the Attorney's in the process of being viewed, anticipates more information by mid-July.

c. Two Minute Public Comment: Moved to follow Public Hearing – Ordinance #1-2024.

Motion to adjourn at 7:37 p.m. – Danforth, Second –Dumais Vote 6- 0

Position of Town Manager

To whom it may concern ,

The position of Town Manager is the highest position in the administration of Millinocket Town governance. It reports and answers only to the elected Town Council through a negotiated contract. The position has responsibility over staff in every department and personnel discussions between the Manager and Council are protected by State and Federal laws. The same laws that protect employees throughout our Country. Given this level of responsibility in our hierarchy, it's only common sense that it garners the highest Salary, barring deficiency in performance of the contract.

The Town Council cannot legally discuss personnel issues in public given they're employees of the Town, and would be subject to legal recourse as well as putting the Town in jeopardy of lawsuits. Millinocket is fortunate to have the best Manager in at least the past 20 years, given the last 3 negotiated contracts. These Contracts are public documents and may be reviewed by anyone. Anyone doing so may discuss the contract with any of the individual Councilors in order to gain an understanding why they personally supported the contract.

I certainly invite anyone to discuss this issue in a one on one meeting. I also encourage more public participation, especially in the form of running for elected office.

Sincerely,

Louis Pelletier

Councilor, Town of Millinocket.

August 8, 2024

The Regular Meeting of the Town Council was brought to order in Council Chambers and via Zoom by Chair Madore at 6:50 pm. Roll Call: Town Council Members Present: Dumais, Madore, McLaughlin, Pelletier, Higgins via Zoom. Also present: Town Manager Peter Jamieson, Deputy Town Clerk Amber Carney, Health & Safety/Code Officer Tom Malcom, Airport Manager Jeff Campbell, Fire Chief Jon Cote. Media: Kat TV, Brian Brown -Zoom, Avern Danforth- Lincoln News. 30 in person public attendance and 7 public via Zoom. President of Northern Timber Cruisers John Raymond.

Pledge of Allegiance: Adjustments to the Agenda: Penquis Housing Development-Update will be on August 22, 2024.

Approval of Minutes: July 11, 2024, Regular Meeting Motion-Dumais Second- McLaughlin Vocal Vote 5-0. *Council Comment:* NONE. *Public Comment:* NONE.

Special Presentation: President of the Norther Timber Cruisers John Raymond wanted to update the Town and Citizens that he has met with Selectmen from East Millinocket and Medway and wants all to come to the same set of rules that can and will cover any concerns/issues. Bridge construction will be complete in a few weeks. Wondering if there should be an Ordinance, zero tolerance, would it be easier to enforce, if all in agreement. Spoke on a safety course for underage. Would like to revisit after more input is received. And maybe offer a refresher course for Town Residence with Officer Gary Lakeman and Game Warden Andy Glidden. Councilors agree with it all, want to know how to make this all hold up, Summonses?

ORDER #177-2024 PROVIDING FOR: Execution of Prior Year Town Warrant for August 8, 2024 IT IS ORDERED that the Town Warrant for August 8, 2024 in the amount of \$608.46 is hereby approved. Motion-Dumais Second McLaughlin Vote-5-0 *Council Comment:* Noted larger expenses: Versant Power. *Public Comment:* NONE.

ORDER #178-2024 PROVIDING FOR: Execution of Prior Wastewater Warrant for August 8, 2024 in the amount of \$9,601.69 is here by approved. Motion-Madore Second-Dumais Vote-5-0 *Council Comment:* Noted larger expenses: Olver Associates Inc at \$4,822.13 and Versant Power \$4,528.22. *Public Comment:* NONE.

ORDER #178-2024 PROVIDING FOR: Execution of the Town Warrant for August 8, 2024 in the amount of \$177,350.74 is here by approved. Motion- Dumais Second- McLaughlin Vote-5-0. *Council Comment:* Noted larger expenses: Ascent Aviation Group, Inc \$15,593.39, Dysart's Service \$7,623.86, Tanner & Associates \$30,458.18, Municipal Waste Solutions \$11,593.43, Pine State Elevator Company \$18,049.69, The Pearl Group \$78,290.00. *Public Comment:* NONE.

ORDER #180-2024 PROVIDING FOR: Execution of Wastewater Warrant for August 8, 2024 in the amount of \$1,165.91 is here by approved. Motion- Madore Second- Dumais Vote- 5-0 *Council Comment:* NONE. *Public Comment:* NONE

ORDER #181-2024 PROVIDING FOR: Revisions to the Town of Millinocket Procurement Policy is here by approved. Motion- McLaughlin Second- Dumais Vote- 5-0 Town Manager Peter Jamieson said the original order was rough around the edges, he finally able to clean up the verbiage and make proper. *Council Comment:* NONE. *Public Comment:* NONE.

Two Minute Public Comment:

Many were worried about access to their camps, if the Katahdin Wood and Waters National Monument Access Act is passed. And it was explained that if this passes it will solidify the guaranteed access to the area as public access through the Park Service. One citizen expressed his concerns of the drugs coming into and going out of town with all the extra traffic. The National Park Service does have law enforcement, and no major change to the day to day will change. A few Business Owners have expressed support and encourages the Town and Citizens to also support, take advantage of the opportunity that has been brought to us.

Chair Madore addressed the Council and Citizens about deciding not to seek reelection. He thanks everyone who has supported him over the years. And now to needs to focus on family.

Council McLaughlin was asked to read a letter sent via email to the Councilors to be shared to the public from Ross Knowlton. Who is in support of the Katahdin Wood and Water Act. *Council Dumais* was asked to read a letter from Jim & Ellen Bozeman, they expressed their support for the Katahdin Woods and Water Act and would like the Town and Citizens to reconsider and support the passing of the Act. Both letters are attached.

Adjournment @ 7:48 pm

Motion- Dumais Second- McLaughlin Vote- 5-0

Diana Lakeman

From: Tammy McLaughlin
Sent: Thursday, August 8, 2024 7:48 PM
To: Diana Lakeman
Subject: Fwd: Public Comment

Letter read in public comment.

Thank you,
Tammy

[Get Outlook for iOS](#)

From: Ross Knowlton <knowlton_ross@yahoo.com>
Sent: Monday, August 5, 2024 9:04:58 PM
To: Jesse Dumais <j.dumais@millinocket.org>; Michael Madore <mmadore@millinocket.org>; Bob Higgins <b.higgins@millinocket.org>; Louie Pelletier <l.pelletier@millinocket.org>; Jane Danforth <j.danforth@millinocket.org>; Tammy McLaughlin <t.mclaughlin@millinocket.org>; Gail Mackin <g.mackin@millinocket.org>
Cc: Peter Jamieson <manager@millinocket.org>
Subject: Public Comment

Please read this during the next public comment session:

Dear Town Councilors,

My name is Ross Knowlton. I was born and raised here and have lived in Millinocket for almost all of my life. I've had a deep connection to the area from a young age, spending countless days hunting, fishing, and exploring the area with my family. In my teens, I discovered photography, and it's been my passion ever since. I love capturing the natural beauty of this area and sharing my photos to help people appreciate what we have here.

Anyway, the reason I'm writing to you today is the Katahdin Woods and Waters National Monument Access Act. I know the vote happened a while back, but I still feel compelled to share my thoughts and experiences as a young business owner from the area, an outdoor enthusiast, and someone who has worked closely with the Friends of Katahdin Woods and Waters, and ask you to reconsider.

For years, I've worked hard to try to make my photography business viable here. I get outside and take photos almost every day, and I sell my photos online and at several local businesses like the Appalachian Trail Cafe. But it's been hard.

Last year, I learned of an opportunity to apply for a photography contract with FKWW. I got the job and have worked with FKWW over the past year to document the Monument: its natural beauty, wildlife, and special places. This has meant that over the past year, I've probably visited the Monument over 15 times and have gotten to know it well. It's also been a great experience working with FKWW. They've treated me with respect, compensated me fairly, and I've grown to admire the work they are doing on the ground in our region to educate kids, connect them to where they live, and give them a reason to stay. This matters. I'm one of the only people in my high school class who still lives here, and I really wish that wasn't the case. But we have to give young people a reason to stay, by opening our community up to opportunities like this.

Even though I've lived here for 30 years, the first time I visited the Monument for my contract, I didn't know how to get there from Millinocket. There's almost no signage, and official maps do not show how to access it from the south. I have a low-clearance vehicle and had to turn around on the Stacyville Road and go all the way back up the Roberts Road. Now that I know how to do it, I go there all the time, but I'm certain that this experience would dissuade other people— both locals and visitors to the area.

Many people who do not support the KWW National Monument Access Act have said that it hasn't brought in many visitors. But starting a national monument from scratch takes time, and I worry that we haven't even come close to giving the Monument the chance to succeed or reach its potential. Please support young people like me who are trying to make a living here by showing your support for this important piece of legislation.

Sincerely,

Ross Knowlton
346 Penobscot Ave, Millinocket, ME

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

August 8, 2024

To Millinocket Town Councilors: Jesse Dumais, Bob Higgins, Tammy McGlaughlin and Gail Mackin

We are on the threshold of making positive changes that affect Millinocket's future. Voting for the Katahdin Woods and Waters Access Act is vital for the wellspring of tourism it will bring to Millinocket.

As former business owners in Millinocket, we know firsthand how important it is to have customers, and increased tourism to this area can provide more of those customers.

Let's share our beautiful town with those who come to visit Baxter State Park and Katahdin Woods and Waters National Monument.

We would like to encourage the council to reconsider their vote.

Ellen Bozeman



Jim Bozeman



40 Somerset St.

Millinocket, ME 04462

ORDER 200-2024

PROVIDING FOR: Execution of the Prior Year Town Warrant for September 12, 2024

IT IS ORDERED that the Prior Year Town Warrant for September 12, 2024, in the amount of \$854.98 is hereby approved.

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKET

WARRANT SHEET

SEPTEMBER 12, 2024

PRIOR YEAR

TOWN #376

TOWN AP WARRANT SEPTEMBER 12, 2024 **\$854.98**

Millinocket-2024
10:55 AM

A / P Check Register

09/09/2024

Bank: BANGOR SAVINGS A/P

Page 1

**** REPRINT ****

Town Prior Year

Type	Check	Amount	Date	Wrnt	Payee
R	35941	848.29	09/12/24	376	2095 AMBULANCE MEDICAL BILLING
R	35942	6.69	09/12/24	376	1669 OFFICE DEPOT, INC
Total		854.98			

Count

Checks	2
Voids	0

ORDER #201-2024

PROVIDING FOR: Execution of the Town Warrant for September 12, 2024

IT IS ORDERED that the Town Warrant for September 12, 2024, in the amount of \$583,415.52 is hereby approved.

Passed by the Town Council _____

Attest: _____

**TOWN OF MILLINOCKET
WARRANT SHEET
SEPTEMBER 12, 2024**

TOWN #63

TOWN AP WARRANT SEPTEMBER 12, 2024 **\$583,415.52**

Millinocket
10:34 AM

Town AP.
A / P Check Register
Bank: BANGOR SAVINGS A/P
**** REPRINT ****

09/09/2024
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	35943	64.00	09/12/24	63	0013 AFFILIATED HEALTHCARE MANAGEMENT
R	35944	494.60	09/12/24	63	1835 AIRGAS, INC.
R	35945	840.00	09/12/24	63	0027 AMERICAN CONCRETE INDUSTRIES INC
R	35946	63.03	09/12/24	63	1078 BEE LINE CABLE
R	35947	621.88	09/12/24	63	0869 BIDDEFORD INTERNET CORPORATION
R	35948	63.89	09/12/24	63	2249 BOUND TREE MEDICAL LLC
R	35949	450.00	09/12/24	63	2275 BURRELL EVELYN
R	35950	825.00	09/12/24	63	2218 CARNEY, PAUL
R	35951	59.26	09/12/24	63	0229 CARQUEST AUTO PARTS
R	35952	174.25	09/12/24	63	1883 CONSOLIDATED COMMUNICATIONS
R	35953	22.90	09/12/24	63	1294 CRANDALL'S HARDWARE, INC.
R	35954	1,372.00	09/12/24	63	1901 CREATIVE DIGITAL IMAGING, INC
R	35955	7,400.00	09/12/24	63	2277 CUSTOM GAME SHACKS
R	35956	108.35	09/12/24	63	2024 CYR, SHARON
R	35957	2,917.03	09/12/24	63	0157 DEAD RIVER
R	35958	977.50	09/12/24	63	1775 DESIGNLAB, LLC
E	35959	15,371.69	09/12/24	63	2173 ELAN FINANCIAL SERVICES
R	35960	1,703.77	09/12/24	63	0196 EMERY LEE & SONS, INC.
R	35961	40,662.52	09/12/24	63	2278 FEDERAL AVIATION ADMINISTRATION
R	35962	69.80	09/12/24	63	0222 FREIGHTLINER OF MAINE, INC.
R	35963	104.49	09/12/24	63	0226 GALLS LLC
R	35964	5,297.00	09/12/24	63	0240 GREEN THUMB LAWN SERVICE
R	35965	947.34	09/12/24	63	0241 GREENWAY EQUIP. SALES
R	35966	35.00	09/12/24	63	0242 GUAY FIRE EQUIPMENT INC
R	35967	106.08	09/12/24	63	1488 HASKELL, LORRI L
R	35968	8,370.50	09/12/24	63	0805 HOYLE, TANNER & ASSOCIATES
R	35969	1,300.00	09/12/24	63	2035 INGERSOLL, KEVIN A
R	35970	309.22	09/12/24	63	1903 KATAHDIN TRUE VALUE
R	35971	72.79	09/12/24	63	1079 LIFESAVERS, INC.
R	35972	350.00	09/12/24	63	0365 LINCOLN RENTAL SYSTEMS INC.
R	35973	5,031.75	09/12/24	63	0392 MAINE MUNICIPAL ASSOCIATION
R	35974	1,147.50	09/12/24	63	0395 MAINE RESOURCE RECOVERY ASSOC.
R	35975	3,125.04	09/12/24	63	1849 MAINE TECHNOLOGY GROUP LLC
R	35976	50.00	09/12/24	63	0687 MALCOLM, THOMAS M.
R	35977	395.95	09/12/24	63	1259 MATHESON TRI-GAS, INC.
R	35978	550.00	09/12/24	63	2255 MAYA 448 ME LLC
R	35979	400.00	09/12/24	63	0451 MILLINOCKET INSURANCE AGENCY
R	35980	500.00	09/12/24	63	2152 MILLINOCKET LODGE NO 1521 OF THE
R	35981	470.41	09/12/24	63	0456 MILLINOCKET, TOWN OF
R	35982	231.00	09/12/24	63	0468 MOTION INDUSTRIES, INC.
R	35983	11,363.86	09/12/24	63	2198 MUNICIPAL WASTE SOLUTIONS, LLC
R	35984	183.86	09/12/24	63	0511 OAK GROVE SPRING WATER CO.
R	35985	5,050.00	09/12/24	63	2279 OCEANID
R	35986	333.11	09/12/24	63	1669 OFFICE DEPOT, INC
R	35987	100.00	09/12/24	63	2206 ORKIN
R	35988	358,137.82	09/12/24	63	0534 PENOBSCOT COUNTY TREASURER
R	35989	47,440.00	09/12/24	63	0547 PINE STATE ELEVATOR COMPANY
R	35990	408.99	09/12/24	63	0553 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC

A / P Check Register

Bank: BANGOR SAVINGS A/P

**** REPRINT ****

Type	Check	Amount	Date	Wrnt	Payee
R	35991	10,885.00	09/12/24	63	1869 RUSSELL JOHNSON BEAUPAIN
R	35992	462.58	09/12/24	63	0371 SANTERRE, LORI A.
R	35993	694.84	09/12/24	63	2269 SCP DISTRIBUTORS LLC
R	35994	23,058.16	09/12/24	63	2235 SEVEE & MAHER ENGINEERS, INC
R	35995	400.00	09/12/24	63	2135 SIGNWORKS INC
R	35996	55.89	09/12/24	63	1668 STANLEY'S AUTO CENTER LLC
R	35997	18,240.69	09/12/24	63	0968 STRYKER MEDICAL
R	35998	59.69	09/12/24	63	1404 TRACTOR SUPPLY COMPANY
R	35999	109.86	09/12/24	63	0699 TRANSCO BUSINESS TECHNOLOGIES
R	36000	1,292.81	09/12/24	63	1094 TREELINE SERVICE INC
R	36001	94.17	09/12/24	63	0737 UNIFIRST CORPORATION
V	36002	0.00	09/12/24	63	1502 VERSANT POWER
R	36003	1,121.64	09/12/24	63	1502 VERSANT POWER
R	36004	639.68	09/12/24	63	1799 WEST BRANCH AVIATION LLC
R	36005	104.95	09/12/24	63	0781 WIGHTS SPORTING GOODS
R	36006	122.38	09/12/24	63	2073 XEROX FINANCIAL SERVICES LLC
Total		583,415.52			

Count

Checks	63
Voids	1

ORDER #202-2024

PROVIDING FOR: Execution of the Wastewater Warrant for September 12, 2024

IT IS ORDERED that the Wastewater Warrant for September 12, 2024, in the amount of \$196,193.49 is hereby approved.

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKET

WARRANT SHEET

SEPTEMBER 12, 2024

WW# 62

WW AP WARRANT SEPTEMBER 12, 2024 **\$196,193.49**

A / P Check Register

Bank: KEY BANK WW A/P FD 3

**** REPRINT ****

Type	Check	Amount	Date	Wrnt	Payee
R	11016	73.34	09/12/24	62	0869 BIDDEFORD INTERNET CORPORATION
R	11017	1,200.00	09/12/24	62	0092 CALS SEPTIC SERVICE
R	11018	1,628.62	09/12/24	62	0142 CUMMINS NORTHEAST LLC
R	11019	1,320.00	09/12/24	62	0183 E. J. PRESCOTT, INC.
R	11020	0.40	09/12/24	62	0330 KATAHDIN MOTORS, INC.
R	11021	230.25	09/12/24	62	0392 MAINE MUNICIPAL ASSOCIATION
R	11022	137,969.62	09/12/24	62	0846 MAINE MUNICIPAL BOND BANK
R	11023	245.00	09/12/24	62	0396 MAINE RURAL WATER ASSOC.
R	11024	640.07	09/12/24	62	1849 MAINE TECHNOLOGY GROUP LLC
R	11025	1,859.96	09/12/24	62	2276 PERZ PATRICIA
R	11026	184.36	09/12/24	62	1057 USA BLUE BOOK
R	11027	171.87	09/12/24	62	1502 VERSANT POWER
R	11028	50,250.00	09/12/24	62	2280 VORTEX SERVICES, LLC
R	11029	420.00	09/12/24	62	2267 WEATHERBEE DAVID K
Total		196,193.49			

Count

Checks	14
Voids	0

ORDER #203-2024

PROVIDING FOR: Approval of Application for Re-Appointment to the Recreation Advisory Committee

IT IS ORDERED that the Millinocket Town Council approves the re-appointment of Richard Rideout to the Recreation Advisory Commission for a three-year term to expire August 2027.

Note: Rideout's term expired 8/31/2024 and his application was received on 8/27/2024. If approved, the board has one partial (Exp. 2025) seat available for full commitment.

Passed by the Town Council _____

Attest: _____



Town of Milnocke
Application for Boards & Committees

IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS

Committee/Board Recreation Advisory Committee
In order to assess the interest related to this committee, please complete this brief application

Name: Richard Rideout Address: 281 Highland AVE

Telephone Numbers: Day Time 447-0077 Evening: same

Email Address: rideoutr@hotmail.com

Why are you seeking to become a committee representative?

I have lived in Milnocket most of my life
I have an feel for what we need for Rec. Programs

What talents/skills do you feel you would bring to this position? Coached Basketball
Baseball + Football

What do you feel is the responsibility of this board/committee? To be the eyes
and ears in the community to relay to the Rec Director

At municipal boards, volunteer organizations or community service groups have you
worked with the past and for what length of time? 10 years as a Coach
In the little pro basketball program, special Board
10 years,

What have you to offer to this committee which our Town can use in this important
undertaking? _____

When are you available to meet, please specify:
Weekday yes A.M. P.M.

If you need more space, please feel free to use the back or attach additional page(s).

Recreation Advisory Committee

ORDER #204-2024

PROVIDING FOR: Approval of Application for Appointment to the Recreation Advisory Committee

IT IS ORDERED that the Millinocket Town Council approves the appointment of Amanda Shortall to the Recreation Advisory Commission to fulfill the partial term expiring March 2027.

Note: Amanda's application was received on 9/2/2024 requesting to vacate her current seat as Alternate and fill the committee seat to complete the partial term.

If approved, the board will have available: one Alternate partial seat term to expire April 2026 for full commitment.

Passed by the Town Council _____

Attest: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: **Recreation Advisory Committee**

In order to assess the interest related to this committee, please complete this brief application.

Date 9/2/2024

Name: Amanda Shortall Address: 7 New York Street Millinocket

Telephone Numbers: Day Time: 207 329 5871 Evenings: 207 329 5871

Email Address: aeshortall@gmail.com

Why are you seeking to become a committee representative? To increase my involvement in the community, and step up from an alternate on the committee.

What talents/skills do you feel you would bring to this position? I am organized, thoughtful, have a positive attitude and am civic minded.

What do you feel is the responsibility of this board/committee? To work with the Recreation Director and the Recreation Department to provide opportunities for community members.

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? I am currently an alternate on the Rec Advisory Committee since 2022. I served as the Secretary of the Friends of the Thomaston Public Library 2007-2022

What have you to offer to this committee which our Town can use in this important undertaking? I would love to see this town grow and prosper and I believe that recreational opportunities for community members is a vital part of that.

When are you available to meet, please specify?
Weekday _____ A M _____ P M _____
If we continue to meet by zoom, anytime is fine.

If you need more space, please feel free to use the back or attach additional page(s).

ORDER #205-2024

PROVIDING FOR: Approval of an Application for a Victualer License for Katahdin Bread & Threads.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Sarah Hale, 27 Cedar Street, East Millinocket, ME

d/b/a

Katahdin Breads & Threads, 27 Cedar Street, East Millinocket, ME

Passed by the Town Council _____

Attest: _____



REC-IVED
AUG 23, 24
BY: DML

Millinocket

Maine's Biggest Small Town

ITEM	NEEDED
Victualer/State.Lic	<input checked="" type="checkbox"/>
Date Paid	8/23/24
Payment Type	Cash
Expire Date	May 31, 25
Clerks' Approval	DML

APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

NAME OF APPLICANT: Sarah Hale

PHONE NUMBER OF APPLICANT: 207-794-5583

RESIDENCE OF APPLICANT: East Millinocket

NAME OF BUSINESS: Katahdin Breads + Threads

PHONE NUMBER OF BUSINESS: 207-447-7334

BUSINESS ADDRESS: 27 Cedar St. East Millinocket 04430

NATURE OF BUSINESS: Bakery and craft items

LOCATION TO BE USED: _____

RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS:

East Millinocket

LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS:

DESCRIPTION OF PREMISES TO BE LICENSED

Sunday Sidewalk Sale / Downtown Millinocket

✓ (PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)



State of Maine

Department of Agriculture, Conservation & Forestry
Division of Quality Assurance & Regulations
28 State House Station, Augusta, ME 04333-0028
(207) 287-3841

SERIAL NUMBER

164206

5-21439

July 24, 2024

August 24, 2025

LICENSE NUMBER

DATE OF ISSUE

DATE OF EXPIRATION

This certifies that

Katahdin Breads & Threads
Katahdin Breads & Threads
27 Cedar ST

East Millinocket, ME 04430-

MOBILE VENDOR

Location: 27 Cedar ST, East Millinocket

This certificate is valid only between the date issued and expiration date appearing herein. Only the named holder at the location for which issued may use it.

The person named herein is authorized to sell or manufacture food products, fuel and/or sell or repair weighing and measuring devices as permitted by law for the listed authorizations.

This certificate and/or each type of authorization represented is subject to suspension, revocation or cancellation as authorized by Maine Revised Statutes.

LICENSE TYPE

DESCRIPTION OF LICENSE AUTHORIZATTONS

FEE

License Type	Authorizations	Fee
Mobile Vendor	Dairy Products Prepackaged Food	20.00
Home Food Processor	Breads, Rolls Cakes, Pies	20.00
TOTAL:		40.00



Department of Agriculture, Conservation & Forestry

Division of Quality Assurance

Amanda Beal

Celeste Franklin

Commissioner

Director



Maine Department of Agriculture, Conservation & Forestry
 Division of Quality Assurance and Regulations
 28 State House Station
 Augusta, Maine 04333-0028
 Phone: 207-287-3841 Fax: 207-287-5576



RETAIL FOOD INSPECTION REPORT

Establishment Name:		Katahdin Breads & Threads				Fee:			
Street Address:		27 Cedar ST				License #:		5-21439	
Expiration:		n/a		Type of Inspection:		Initial			
City:	East Millinocket	State:	ME	Zip:	04430-	Reason for Inspection:		Scheduled	
Telephone:	207.794.5583				Admin. Action Requested		N		Follow-up Date:
Date:	08/16/2024	Time In:	10:20	Time Out:	10:30	Report #:	884150		

CRITICAL DEFICIENCY POINTS : 0

TOTAL POINTS : 0

Critical Deficiencies

Non-Critical Deficiencies

Comments: *Ok to issue Mobile Vending. TC*

Inspector: Tom Cox

Received By: Sarah Hale

Signature:



Maine Department of Agriculture, Conservation & Forestry
 Division of Quality Assurance and Regulations
 28 State House Station
 Augusta, Maine 04333-0028
 Phone: 207-287-3841 Fax: 207-287-5576



Food Processing Inspection Report

Establishment Name: Katahdin Breads & Threads				Fee:	
Street Address: 27 Cedar ST				License #: 5-21439	Expiration: n/a
City: East Millinocket, ME 04430	State: ME	Zip: 04430-	Type of Inspection:		Initial
Telephone: 207.794.5583			Reason for Inspection:		Scheduled
Email: halesarah289@yahoo.com			Admin. Action Requested	N	Follow-up Date:
Date: 08/16/2024	Time In: 09:45	Time Out:	10:20	Report #:	884149

FOOD		
*01	SOURCE, SOUND CONDITION	5
02	ORIGINAL CONTAINER PROPERLY LABELED	1
FOOD PROTECTION		
*03	POTENTIALLY HAZARDOUS FOOD MEETS TEMPERATURE REQUIREMENTS DURING STORAGE, PREPARATION, DISPLAY, TRANSPORTATION	5
*04	FACILITIES TO MAINTAIN TEMPERATURE	4
05	THERMOMETERS PROVIDED, CONSPICUOUS, ACCURATE	1
06	POTENTIALLY HAZARDOUS FOOD PROPERLY THAWED	2
*07	CROSS-CONTAMINATION PREVENTED, DAMAGED, DETAINED FOOD SEGREGATED	4
08	FOOD PROTECTION DURING STORAGE, PREPARATION, DISPLAY, DISPENSING, PACKAGING, TRANSPORTATION	2
09	HANDLING OF FOOD (ICE) MINIMIZED	2
10	IN USE FOOD DISPENSING UTENSILS PROPERLY STORED	1
PERSONNEL		
*11	PERSONNEL WITH INFECTIONS RESTRICTED	5
*12	HANDS WASHED AND CLEAN, GOOD HYGIENIC PRACTICES	5
13	CLEAN CLOTHES, HAIR, RESTRAINTS	1
FOOD EQUIPMENT & UTENSILS		
14	FOOD-CONTACT SURFACES: DESIGNED, CONSTRUCTED, MAINTAINED, INSTALLED, LOCATED	2
15	NON-FOOD-CONTACT SURFACES: DESIGNED, CONSTRUCTED, MAINTAINED, INSTALLED, LOCATED, OPERATED	1
16	WAREWASHING FACILITIES: DESIGNED, CONSTRUCTED, MAINTAINED, INSTALLED, LOCATED, OPERATED	2
17	ACCURATE THERMOMETERS AND CHEMICAL TEST KITS PROVIDED	1
18	PREFLUSHED, PRESCRAPED, PRESOAKED	1
19	WASH, RINSE WATER: CLEAN, PROPER TEMPERATURE	2
*20	SANITIZATION RINSE: CLEAN, TEMPERATURE, CONCENTRATION, TIME, EQUIPMENT AND UTENSILS SANITIZED	4
21	WIPING CLOTHS: CLEAN, USE-RESTRICTED, STORED	1
22	FOOD-CONTACT SURFACES OF EQUIPMENT AND UTENSILS: CLEAN, FREE OF ABRASIVES, AND DETERGENTS	2
23	NON-FOOD-CONTACT SURFACES OF EQUIPMENT AND UTENSILS: CLEAN	1
24	CLEAN EQUIPMENT/ UTENSILS: STORAGE, HANDLING	1
25	SINGLE-SERVICE ARTICLES: STORAGE, HANDLING	1
26	NO RE-USE OF SINGLE SERVICE ARTICLES	2

WATER ANALYSIS DATE		NUMBER
*27	SOURCE: SUFFICIENT SUPPLY, HOT & COLD, UNDER PRESSURE	5

INSPECTOR SIGNATURE: **Tom Cox**

SEWAGE		
*28	SEWAGE AND WASTE WATER DISPOSAL	4
PLUMBING		
29	INSTALLED, MAINTAINED	1
*30	CROSS-CONNECTION BACK-SIPHONAGE, BACK-FLOW	5
TOILET & HANDWASHING FACILITIES		
*31	NUMBER, CONVENIENT, ACCESSIBLE, DESIGNATED, INSTALLED	4
32	TOILET ROOMS: ENCLOSED, SELF-CLOSING DOORS, FIXTURES, GOOD REPAIR, CLEAN, TISSUE, HAND CLEANSER, TOWELS/HAND-DRYING DEVICES PROVIDED AND PROPER WASTE RECEPTACLES PROVIDED.	2
GARBAGE & REFUSE DISPOSAL		
33	CONTAINERS OR RECEPTACLES: COVERED, ADEQUATE NUMBER, INSECT/RODENT RESISTANT, PICK-UP FREQUENCY, CLEAN	2
34	OUTSIDE STORAGE AREA AND ENCLOSURES: PROPERLY CONSTRUCTED, CLEAN, CONTROLLED INCINERATION	1
INSECT, RODENT, ANIMAL CONTROL		
*35	PRESENCE OF INSECTS, RODENTS, OUTER OPENINGS PROTECTED, NO ANIMALS	4
FLOORS, WALLS & CEILINGS		
36	FLOORS: CONSTRUCTED, DRAINED, CLEAN, GOOD REPAIR, COVERING, INSTALLATION, DUSTLESS METHODS	1
37	WALLS, CEILINGS: ATTACHED EQUIPMENT, CONSTRUCTED, CLEAN, GOOD REPAIR, SURFACES, INSTALLATION, DUSTLESS METHODS	1
LIGHTING		
38	LIGHTING PROVIDED AS REQUIRED: FIXTURES SHIELDED	1
VENTILATION		
39	ROOMS AND EQUIPMENT VENTED AS REQUIRED	1
DRESSING ROOMS		
40	ROOMS, AREA, LOCKERS: PROVIDED, LOCATED USED	1
OTHER OPERATIONS		
*41	TOXIC ITEMS NECESSARY PROPERLY STORED, LABELED, USED	5
42	PREMISES MAINTAINED FREE OF LITTER, UNNECESSARY ARTICLES, CLEANING, MAINTENANCE EQUIPMENT PROPERLY STORED	1
43	COMPLETE SEPARATION FROM LIVING/SLEEPING QUARTERS, LAUNDRY	1
44	CLEAN, SOILED LINEN PROPERLY STORED	1

*CRITICAL ITEMS REQUIRE IMMEDIATE ACTION

TOTAL:	100
---------------	------------

RECEIVED BY (PRINT):

Sarah Hale

RECEIVED BY (SIGNATURE):

Food Inspection Report Addendum

This form is to be used in conjunction with the Retail Food or Food Processing Inspection Report Form.

Item	Deficiency	Improvement Plan	Date By
------	------------	------------------	---------

Comments:

Ok to issue TC

This license allows you to manufacture shelf stable foods in your home kitchen. Sarah is planning to make sour dough breads along with other shelf stable foods. May make cake pops, jams, and jellies as well. Received an ingredient label (looks great!) and packaging for breads.

Smooth and easily cleanable surfaces, two bay sink (T111) and a dishwasher.

Inspector Signature: Tom Cox

Received by (Print):

Sarah Hale

Received by (Signature):

ORDER #206-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C202

WHEREAS, the Town Council has determined that Section C202 of the Charter should be amended to change the qualifications of the members of the Council including adding a felony conviction as vacating a Councilman's seat.

NOW THEREFORE,

Section 1. IT IS ORDERED that Section C202 of the Charter be amended to read as follows:

C202. Qualifications.

Councilmen shall be qualified electors (registered voters) of the Town of Millinocket and reside in the Town of Millinocket during each Councilman's term in office. Councilmen shall hold no office of emolument or profit under the Town Charter or ordinances. If a Councilman shall cease to possess any of these qualifications, or is convicted of a felony or crime of involving moral turpitude during a Councilman's term of office, upon the expiration of any appeal period following conviction with no appeal being filed or upon a final decision resolving any and all appeals, that Councilman's office shall be immediately vacant upon notice of such conviction to the Council.

(Explanation: The current section does not provide for a Councilman's seat to become vacant upon conviction of a felony or define a "qualified elector" as a registered voter.)

Section 2. IT IS FURTHER ORDERED, pursuant to Charter Section C1012 and Title 30-A, Section 2104, that the Council conduct a public hearing concerning the proposed amendment of Section C202 on Thursday September 26, 2024, at 5:30 p.m. in the Council Chambers and that notice of the hearing be published in the Katahdin Region News section of the Lincoln News at least 7 days before the hearing. The notice shall contain the text of the proposed amendment and a brief explanation.

12/676 00096854.DOCX 08 25 24

Passed by the Town Council _____

ATTEST: _____

(BACKUP)

**TOWN OF MILLINOCKET
PUBLIC HEARING**

A PUBLIC HEARING SHALL BE HELD ON THURSDAY, _____, 2024, AT _____ P.M. IN COUNCIL CHAMBERS LOCATED IN THE MILLINOCKET MUNICIPAL BUILDING 197 PENOBSCOT AVENUE, MILLINOCKET, MAINE, FOR THE PURPOSE OF AMENDING SECTION C202 THE TOWN CHARTER TO READ AS FOLLOWS:

C202. Qualifications.

Councilmen shall be qualified electors (registered voters) of the Town of Millinocket and reside in the Town of Millinocket during each Councilman's term in office. Councilmen shall hold no office of emolument or profit under the Town Charter or ordinances. If a Councilman shall cease to possess any of these qualifications, or is convicted of a felony or crime of involving moral turpitude during a Councilman's term of office, upon the expiration of any appeal period following conviction with no appeal being filed or upon a final decision resolving any and all appeals, that Councilman's office shall be immediately vacant upon notice of such conviction to the Council.

(Explanation: The current section does not provide for a Councilman's seat to become vacant upon conviction of a felony or define a "qualified elector" as a registered voter.)

Dated _____, 2024 at Millinocket, Maine

Diana Lakeman
Town Clerk

(BACKUP)

ORDER # _____-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C202

WHEREAS, the Town Council has determined that Section C202 of the Charter should be amended to change the qualifications of the members of the Council including adding a felony conviction as vacating a Councilman's seat.

WHEREAS, the Council has held a public hearing concerning the proposed Charter amendment;

NOW THEREFORE,

Section 1. IT IS ORDERED that a Municipal referendum be held on November 5, 2024, concerning the proposed changes to §C202 and the ballot question shall be as follows:

Shall the municipality approve the Charter Amendment reprinted below?

C202. Qualifications.

Councilmen shall be qualified electors (registered voters) of the Town of Millinocket and reside in the Town of Millinocket during each Councilman's term in office. Councilmen shall hold no office of emolument or profit under the Town Charter or ordinances. If a Councilman shall cease to possess any of these qualifications, or is convicted of a felony or crime of involving moral turpitude during a Councilman's term of office, upon the expiration of any appeal period following conviction with no appeal being filed or upon a final decision resolving any and all appeals, that Councilman's office shall be immediately vacant upon notice of such conviction to the Council.

(Explanation: The current section does not provide for a Councilman's seat to become vacant upon conviction of a felony or define a "qualified elector" as a registered voter.)

Section 2. IT IS FURTHER ORDERED that this charter amendment is effective on January 1, 2025 following its enactment at the referendum and that the Town Manager and Town Clerk are directed to:
A-incorporate the change into the official Charter of the Town with an appropriate reference to the date of the amendment;
B-prepare appropriate replacement pages and to distribute such replacement Pages to all known holders of copies of the Charter and
C-pursuant to Title 30-A Section 2106, the Town Clerk shall file certificates of the amendment with the offices of the Secretary of State, Law Library and in her records.

ORDER #207-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C205

WHEREAS, the Council has determined that Section C205 of the Charter should be amended to change the process for it to determine compensation of its members as well as the compensation of certain other employees;

NOW THEREFORE,

Section 1. IT IS ORDERED that Section C205 of the Charter be amended to read as follows:

C205. Compensation.

The Town Council will set the compensation of its members from time to time through the annual budget process with changes in compensation effective on July 1st following final adoption of the annual budget for each fiscal year. The Council, by order, shall fix the salaries of employees which it appoints, or for which it determines the manner of appointment, including the Town Manager, for his/her services. The Town Council shall also determine the salaries of employees appointed by the Town Manager.

(Explanation: The current procedure for the Town Council to determine its compensation is cumbersome and not part of the budget process.)

Section 2. IT IS FURTHER ORDERED, pursuant to Charter Section C1012 and Title 30-A, Section 2104, that the Council conduct a public hearing concerning the proposed amendment of Section C205 on Thursday September 26, 2024, at 5:30 p.m. in the Council Chambers and that notice of the hearing be published in the Katahdin Region News section of the Lincoln News at least 7 days before the hearing. The notice shall contain the text of the proposed amendment and a brief explanation.

12/676 00096850.DOCX 08/25/24

Passed by the Town Council _____

ATTEST: _____

(BACKUP)

**TOWN OF MILLINOCKET
PUBLIC HEARING**

A PUBLIC HEARING WILL BE HELD ON THURSDAY, _____, 2024, AT _____ P.M. IN COUNCIL CHAMBERS LOCATED IN THE MILLINOCKET MUNICIPAL BUILDING 197 PENOBSHOT AVENUE, MILLINOCKET, MAINE FOR THE PURPOSE OF AMENDING SECTION C205 THE TOWN CHARTER TO READ AS FOLLOWS:

C205. Compensation.

The Town Council will set the compensation of its members from time to time through the annual budget process with changes in compensation effective on July 1st following final adoption of the annual budget for each fiscal year. The Council, by order, shall fix the salaries of employees which it appoints, or for which it determines the manner of appointment, including the Town Manager, for his/her services. The Town Council shall also determine the salaries of employees appointed by the Town Manager.

(Explanation: The current procedure for the Town Council to determine its compensation is cumbersome and not part of the budget process.)

Dated _____, 2024 at Millinocket, Maine

Diana Lakeman
Town Clerk

(BACKUP)

ORDER # _____-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C205

WHEREAS, the Council has determined that Section C205 of the Charter should be amended to change the process for it to determine compensation of its members as well as the compensation of certain other employees;

WHEREAS, the Council has held a public hearing concerning the proposed Charter amendment;

NOW THEREFORE,

Section 1. IT IS ORDERED that a Municipal referendum be held on November 5, 2024, concerning the proposed change to §C205 and the ballot question shall be as follows:

Shall the municipality approve the Charter Amendment reprinted below?

C205. Compensation.

The Town Council will set the compensation of its members from time to time through the annual budget process with changes in compensation effective on July 1st following final adoption of the annual budget for each fiscal year. The Council, by order, shall fix the salaries of employees which it appoints, or for which it determines the manner of appointment, including the Town Manager, for his/her services. The Town Council shall also determine the salaries of employees appointed by the Town Manager.

(Explanation: The current procedure for the Town Council to determine its compensation is cumbersome and not part of the budget process.)

Section 2. IT IS FURTHER ORDERED that this charter amendment is effective on January 1, 2025 following its enactment at the referendum and that the Town Manager and Town Clerk are directed to:
A-incorporate the change into the official Charter of the Town with an appropriate reference to the date of the amendment;
B-prepare appropriate replacement pages and to distribute such replacement Pages to all known holders of copies of the Charter; and
and

C-pursuant to Title 30-A Section 2106, the Town Clerk shall file certificates of the amendment with the offices of the Secretary of State, Law Library and in her records.

12/676 00096850.DOCX 08/25/24

ORDER #208-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C301

WHEREAS, the Town Council has determined that Section C301 of the Charter should be amended to change the qualifications of the Town Manager to provide that the Town Manager live within a specified radius around the Town;

NOW THEREFORE,

Section 1. IT IS ORDERED that Section C301 of the Charter be amended to read as follows:

C301. Qualifications.

The Town Manager shall be chosen by the Town Council on the basis his character and his executive and administrative qualifications with reference to the individual's actual and related experience in, or knowledge of, accepted practice with respect to the duties of the office as hereinafter set forth. At the time of appointment, the individual need not be a resident of the town but will be required to establish a residence within a safe commuting distance of the Town of Millinocket within six (6) months of appointment to the position of Town Manager.

(Explanation: The current section does not require the Town Manager to live within a specified distance of the Town of Millinocket.)

Section 2. IT IS FURTHER ORDERED, pursuant to Charter Section C1012 and Title 30-A, Section 2104, that the Council conduct a public hearing concerning the proposed amendment of Section C301 on Thursday September 26, 2024, at 5:30 p.m. in the Council Chambers and that notice of the hearing be published in the Katahdin Region News section of the Lincoln News at least 7 days before the hearing. The notice shall contain the text of the proposed amendment and a brief explanation.

12/676 00096851.DOCX 08/25/24

Passed by the Town Council _____

ATTEST: _____

(BACKUP)

**TOWN OF MILLINOCKET
PUBLIC HEARING**

A PUBLIC HEARING WILL BE HELD ON THURSDAY, _____, 2024, AT _____ P.M. IN COUNCIL CHAMBERS LOCATED IN THE MILLINOCKET MUNICIPAL BUILDING 197 PENOBSCOT AVENUE, MILLINOCKET, MAINE FOR THE PURPOSE OF AMENDING SECTION C301 THE TOWN CHARTER TO READ AS FOLLOWS:

C301. Qualifications.

The Town Manager shall be chosen by the Town Council on the basis his character and his executive and administrative qualifications with reference to the individual's actual and related experience in, or knowledge of, accepted practice with respect to the duties of the office as hereinafter set forth. At the time of appointment, the individual need not be a resident of the town but will be required to establish a residence within a safe commuting distance of the Town of Millinocket within six (6) months of appointment to the position of Town Manager.

(Explanation: The current section does not require the Town Manager to live within a specified distance of the Town of Millinocket.)

Dated _____, 2024 at Millinocket, Maine

Diana Lakeman
Town Clerk

(BACKUP)

ORDER # _____-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C301

WHEREAS, the Town Council has determined that Section C301 of the Charter should be amended to change the qualifications of the Town Manager to provide that the Town Manager live within a specified radius around the Town; and

WHEREAS, the Council has held a public hearing concerning the proposed Charter amendment;

NOW THEREFORE,

Section 1. IT IS ORDERED that a Municipal referendum be held on November 5, 2024, concerning the proposed change to §C301 and the ballot question shall be as follows:

Shall the municipality approve the Charter Amendment reprinted below?

C301. Qualifications.

The Town Manager shall be chosen by the Town Council on the basis his character and his executive and administrative qualifications with reference to the individual's actual and related experience in, or knowledge of, accepted practice with respect to the duties of the office as hereinafter set forth. At the time of appointment, the individual need not be a resident of the town but will be required to establish a residence within a safe commuting distance of the Town of Millinocket within six (6) months of appointment to the position of Town Manager.

(Explanation: The current section does not require the Town Manager to live within a specified distance of the Town of Millinocket.)

Section 2. IT IS FURTHER ORDERED that this charter amendment is effective on January 1, 2025 following its enactment at the referendum and that the Town Manager and Town Clerk are directed to:
A-incorporate the change into the official Charter of the Town with an appropriate reference to the date of the amendment;
B-prepare appropriate replacement pages and to distribute such replacement Pages to all known holders of copies of the Charter; and

C-pursuant to Title 30-A Section 2106, the Town Clerk shall file certificates of the amendment with the offices of the Secretary of State, Law Library and in her records.

12/676 00096851.DOCX 08/25/24

ORDER #209-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C402

WHEREAS, the Town Council has determined that Section C402 of the Charter should be amended to change the qualifications of the members of the School Board to add a felony conviction as vacating a member's seat.

NOW THEREFORE,

Section 1. IT IS ORDERED that Section C402 of the Charter be amended to read as follows:

C402. Qualifications of Board Members.

Members of the School Board must be qualified electors (registered voters) of the Town of Millinocket and reside in the Town of Millinocket during each member's entire term in office. Members will hold no office of emolument or profit under the Town Charter or ordinances. If a member of the School Board will cease to possess any of these qualifications, or is convicted of a felony or crime of involving moral turpitude during a member's term of office, upon the expiration of any appeal period following conviction with no appeal being filed or upon a final decision resolving any and all appeals, that member's office will be immediately vacant upon notice of such conviction to the Council or School Board.

(Explanation: The current section does not provide for a school board member's seat to become vacant upon conviction of a felony.)

Section 2. IT IS FURTHER ORDERED, pursuant to Charter Section C1012 and Title 30-A, Section 2104, that the Council conduct a public hearing concerning the proposed amendment of Section C402 on Thursday September 26, 2024, at 5:30 p.m. in the Council Chambers and that notice of the hearing be published in the Katahdin Region News section of the Lincoln News at least 7 days before the hearing. The notice shall contain the text of the proposed amendment and a brief explanation.

12/676 00097115.DOCX 08/25/24

Passed by the Town Council _____

ATTEST: _____

(BACKUP)

**TOWN OF MILLINOCKET
PUBLIC HEARING**

A PUBLIC HEARING WILL BE HELD ON THURSDAY, _____, 2024, AT _____ P.M. IN COUNCIL CHAMBERS LOCATED IN THE MILLINOCKET MUNICIPAL BUILDING 197 PENOBSCOT AVENUE, MILLINOCKET, MAINE, FOR THE PURPOSE OF AMENDING SECTION C402 THE TOWN CHARTER TO READ AS FOLLOWS:

C402. Qualifications of Board Members.

Members of the School Board must be qualified electors (registered voters) of the Town of Millinocket and reside in the Town of Millinocket during each member's entire term in office. Members will hold no office of emolument or profit under the Town Charter or ordinances. If a member of the School Board will cease to possess any of these qualifications, or is convicted of a felony or crime of involving moral turpitude during a member's term of office, upon the expiration of any appeal period following conviction with no appeal being filed or upon a final decision resolving any and all appeals, that member's office will be immediately vacant upon notice of such conviction to the Council or School Board.

(Explanation: The current section does not provide for a school board member's seat to become vacant upon conviction of a felony.)

Dated _____, 2024 at Millinocket, Maine

Diana Lakeman
Town Clerk

(BACKUP)

ORDER # _____-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C402

WHEREAS, the Town Council has determined that Section C402 of the Charter should be amended to change the qualifications of the members of the School Board to add a felony conviction as vacating a member's seat.

WHEREAS, the Council has held a public hearing concerning the proposed Charter amendment;

NOW THEREFORE,

Section 1. IT IS ORDERED that a Municipal referendum be held on November 5, 2024, concerning the proposed changes to §C402 and the ballot question shall be as follows:

Shall the municipality approve the Charter Amendment reprinted below?

C402. Qualifications of Board Members.

Members of the School Board must be qualified electors (registered voters) of the Town of Millinocket and reside in the Town of Millinocket during each member's entire term in office. Members will hold no office of emolument or profit under the Town Charter or ordinances. If a member of the School Board will cease to possess any of these qualifications, or is convicted of a felony or crime of involving moral turpitude during a member's term of office, upon the expiration of any appeal period following conviction with no appeal being filed or upon a final decision resolving any and all appeals, that member's office will be immediately vacant upon notice of such conviction to the Council or School Board.

(Explanation: The current section does not provide for a school board member's seat to become vacant upon conviction of a felony.)

Section 2. IT IS FURTHER ORDERED that this charter amendment is effective on January 1, 2025 following its enactment at the referendum and that the Town Manager and Town Clerk are directed to:
A-incorporate the change into the official Charter of the Town with an appropriate reference to the date of the amendment;
B-prepare appropriate replacement pages and to distribute such replacement Pages to all known holders of copies of the Charter and
C-pursuant to Title 30-A Section 2106, the Town Clerk shall file certificates of

the amendment with the offices of the Secretary of State, Law Library and in her records.

12/676 00097115.DOCX 08/25/24

ORDER #210-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C405.A

WHEREAS, the Town Council has determined that Section C405.A of the Charter should be amended to provide for certain documentation prior to School Board budget workshops.

NOW THEREFORE,

Section 1. IT IS ORDERED that Section C402 of the Charter be amended to read as follows:

C405.A Powers and duties of Board; preparation of budget.

A. The School Board will have all the powers conferred, and will perform all the duties imposed, by law upon superintending school committees in regard to the care and management of the public schools of the Town of Millinocket, except as otherwise provided in this Charter. The School Board will prepare budget estimates in detail of the several sums required during the ensuing budget year for the support of the public schools and a draft budget will be provided to the Town Council and public prior to each School Board budget workshop and the current proposed draft budget will be sent out along with public notice of each budget workshop. The final budget adopted by the School Board will be submitted to the Town Council for approval and the Town Council will act on the school budget prior to the beginning of the next school year. The Town Council will prescribe the time and place of presentation of the school budget.

(Explanation: The current section does not provide for draft school budgets to be provided to the Council and public prior to school budget workshops.)

Section 2. IT IS FURTHER ORDERED, pursuant to Charter Section C1012 and Title 30-A, Section 2104, that the Council conduct a public hearing concerning the proposed amendment of Section C405.A on Thursday September 26, 2024, at 5:30 p.m. in the Council Chambers and that notice of the hearing be published in the Katahdin Region News section of the Lincoln News at least 7 days before the hearing. The notice shall contain the text of the proposed amendment and a brief explanation.

12/676 00097278.DOCX 08/25/24

Passed by the Town Council _____

ATTEST: _____

(BACKUP)

**TOWN OF MILLINOCKET
PUBLIC HEARING**

A PUBLIC HEARING WILL BE HELD ON THURSDAY, _____, 2024, AT _____ P.M. IN COUNCIL CHAMBERS LOCATED IN THE MILLINOCKET MUNICIPAL BUILDING 197 PENOBSCOT AVENUE, MILLINOCKET, MAINE, FOR THE PURPOSE OF AMENDING SECTION C405.A OF THE TOWN CHARTER TO READ AS FOLLOWS:

C405.A Powers and duties of Board; preparation of budget.

- A. The School Board will have all the powers conferred, and will perform all the duties imposed, by law upon superintending school committees in regard to the care and management of the public schools of the Town of Millinocket, except as otherwise provided in this Charter. The School Board will prepare budget estimates in detail of the several sums required during the ensuing budget year for the support of the public schools and a draft budget will be provided to the Town Council and public prior to each School Board budget workshop and the current proposed draft budget will be sent out along with public notice of each budget workshop. The final budget adopted by the School Board will be submitted to the Town Council for approval and the Town Council will act on the school budget prior to the beginning of the next school year. The Town Council will prescribe the time and place of presentation of the school budget.

(Explanation: The current section does not provide for draft school budgets to be provided to the Council and public prior to school budget workshops.)

Dated _____, 2024 at Millinocket, Maine

Diana Lakeman
Town Clerk

(BACKUP)

ORDER # _____-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C405.A

WHEREAS, the Town Council has determined that Section C405.A of the Charter should be amended to provide for certain documentation prior to School Board budget workshops.

WHEREAS, the Council has held a public hearing concerning the proposed Charter amendment;

NOW THEREFORE,

Section 1. IT IS ORDERED that a Municipal referendum be held on November 5, 2024, concerning the proposed changes to §C405.A and the ballot question shall be as follows:

Shall the municipality approve the Charter Amendment reprinted below?

C405.A Powers and duties of Board; preparation of budget.

- A. The School Board will have all the powers conferred, and will perform all the duties imposed, by law upon superintending school committees in regard to the care and management of the public schools of the Town of Millinocket, except as otherwise provided in this Charter. The School Board will prepare budget estimates in detail of the several sums required during the ensuing budget year for the support of the public schools and a draft budget will be provided to the Town Council and public prior to each School Board budget workshop and the current proposed draft budget will be sent out along with public notice of each budget workshop. The final budget adopted by the School Board will be submitted to the Town Council for approval and the Town Council will act on the school budget prior to the beginning of the next school year. The Town Council will prescribe the time and place of presentation of the school budget.

(Explanation: The current section does not provide for draft school budgets to be provided to the Council and public prior to school budget workshops.)

Section 2. IT IS FURTHER ORDERED that this charter amendment is effective on January 1, 2025 following its enactment at the referendum and that the Town Manager and Town Clerk are directed to:

A-incorporate the change into the official Charter of the Town with an appropriate reference to the date of the amendment;

B-prepare appropriate replacement pages and to distribute such replacement Pages to all known holders of copies of the Charter and

C-pursuant to Title 30-A Section 2106, the Town Clerk shall file certificates of the amendment with the offices of the Secretary of State, Law Library and in her records.

12/676 00097278.DOCX 08/25/24

ORDER # 211-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C405.B

WHEREAS, the Town Council has determined that Section C405.B of the Charter should be amended to conform school department budget lines with state law.

NOW THEREFORE,

Section 1. IT IS ORDERED that Section C405.B of the Charter be amended to read as follows:

C405.B. Powers and duties of Board, preparation of budget.

B. The school budget will include an itemized statement of revenue from:

- (1) Total education costs appropriated pursuant to Title 22 Section 15690 subsection 1;
- (2) Non-state funded debt service costs approved pursuant to Title 22 Section 15690 subsection 2;
- (3) Additional local funds, if any, approved pursuant to Title 20-A Section 15690 subsection 3, paragraph A, together with a statement of the amount of money to be raised by municipal taxation, together with comparative figures from the current and next preceding school budget year.

The school budget will include the School Board's recommended appropriation for each of the following line item categories of proposed expenditures, the sum of which will constitute the total proposed appropriation for school purposes, as well as year-to-date expenditures for the previous year and preceding two years:

- (1) Regular instruction;
- (2) Special education;
- (3) Career and technical education;
- (4) Other instruction, including summer school and extracurricular instruction;
- (5) Student and staff support;
- (6) System Administration;
- (7) School Administration;
- (8) Transportation and buses;

- (9) Facilities maintenance;
- (10) Debt Service and other commitments; and
- (11) All other expenditures, including school lunch;

(Explanation: The current section does not have the same line item categories as required by Title 20-A Section 1485.)

Section 2. IT IS FURTHER ORDERED, pursuant to Charter Section C1012 and Title 30-A, Section 2104, that the Council conduct a public hearing concerning the proposed amendment of Section C405.B on Thursday September 26, 2024, at 5:30 p.m. in the Council Chambers and that notice of the hearing be published in the Katahdin Region News section of the Lincoln News at least 7 days before the hearing. The notice shall contain the text of the proposed amendment and a brief explanation.

12/676 00097116.DOCX 08/25/24

Passed by the Town Council _____

ATTEST: _____

(BACKUP)

**TOWN OF MILLINOCKET
PUBLIC HEARING**

A PUBLIC HEARING WILL BE HELD ON THURSDAY, _____, 2024, AT _____ P.M. IN COUNCIL CHAMBERS LOCATED IN THE MILLINOCKET MUNICIPAL BUILDING 197 PENOBSCOT AVENUE, MILLINOCKET, MAINE, FOR THE PURPOSE OF AMENDING SECTION C405.B THE TOWN CHARTER TO READ AS FOLLOWS:

C405.B. Powers and duties of Board, preparation of budget.

B. The school budget will include an itemized statement of revenue from:

(1) Total education costs appropriated pursuant to Title 22 Section 15690 subsection 1;

(2) Non-state funded debt service costs approved pursuant to Title 22 Section 15690 subsection 2;

(3) Additional local funds, if any, approved pursuant to Title 20-A Section 15690 subsection 3, paragraph A, together with a statement of the amount of money to be raised by municipal taxation, together with comparative figures from the current and next preceding school budget year.

The school budget will include the School Board's recommended appropriation for each of the following line item categories of proposed expenditures, the sum of which will constitute the total proposed appropriation for school purposes, as well as year-to-date expenditures for the previous year and preceding two years:

- (1) Regular instruction;
- (2) Special education;
- (3) Career and technical education;
- (4) Other instruction, including summer school and extracurricular instruction;
- (5) Student and staff support;
- (6) System Administration;
- (7) School Administration;
- (8) Transportation and buses;
- (9) Facilities maintenance;
- (10) Debt Service and other commitments; and

(11) All other expenditures, including school lunch;

(Explanation: The current section does not have the same line item categories as required by Title 20-A Section 1485.

Dated _____, 2024 at Millinocket, Maine

Diana Lakeman
Town Clerk

12/676 00097116.DOCX 08/25/24

(BACKUP)

ORDER # _____-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C405.B

WHEREAS, the Town Council has determined that Section C405.B of the Charter should be amended to conform school department budget lines with state law.

WHEREAS, the Council has held a public hearing concerning the proposed Charter amendment;

NOW THEREFORE,

Section 1. IT IS ORDERED that a Municipal referendum be held on November 5, 2024, concerning the proposed changes to §C405.B and the ballot question shall be as follows:

Shall the municipality approve the Charter Amendment reprinted below?

C405.B. Powers and duties of Board, preparation of budget.

B. The school budget will include an itemized statement of revenue from:

(1) Total education costs appropriated pursuant to Title 22 Section 15690 subsection 1;

(2) Non-state funded debt service costs approved pursuant to Title 22 Section 15690 subsection 2;

(3) Additional local funds, if any, approved pursuant to Title 20-A Section 15690 subsection 3, paragraph A.

together with a statement of the amount of money to be raised by municipal taxation, together with comparative figures from the current and next preceding school budget year.

The school budget will include the School Board's recommended appropriation for each of the following line item categories of proposed expenditures, the sum of which will constitute the total proposed appropriation for school purposes, as well as year-to-date expenditures for the previous year and preceding two years:

(1) Regular instruction;

- (2) Special education;
- (3) Career and technical education;
- (4) Other instruction, including summer school and extracurricular instruction;
- (5) Student and staff support;
- (6) System Administration;
- (7) School Administration;
- (8) Transportation and buses;
- (9) Facilities maintenance;
- (10) Debt Service and other commitments; and
- (11) All other expenditures, including school lunch;

(Explanation: The current section does not have the same line item categories as required by Title 20-A Section 1485.

Section 2. IT IS FURTHER ORDERED that this charter amendment is effective on January 1, 2025 following its enactment at the referendum and that the Town Manager and Town Clerk are directed to:

A-incorporate the change into the official Charter of the Town with an appropriate reference to the date of the amendment;

B-prepare appropriate replacement pages and to distribute such replacement Pages to all known holders of copies of the Charter and

C-pursuant to Title 30-A Section 2106, the Town Clerk shall file certificates of the amendment with the offices of the Secretary of State, Law Library and in her records.

ORDER #212-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C1012

WHEREAS, the Council has determined that Section C1012 of the Charter should be amended to provide for periodic reviews of the Charter;

NOW THEREFORE,

Section 1. IT IS ORDERED that Section C1012 of the Charter be amended to read as follows:

C1012 Charter Amendment.

This Charter may be amended in accordance with Title 30-A M.R.S.A. Sections 2101 et seq.

At least once every ten (10) years, the Council, by order, shall create a committee comprised of members of the Council and qualified electors (registered voters) of Millinocket to review the Charter and recommend amendments to this the Charter to be considered by the Council in accordance with Title 30-A M.R.S.A. section 2104 as amended from time to time or replaced by another statute.

(Explanation: This Amendme4nt provides for periodic reviews of Section C1012 of the Charter.)

Section 2. IT IS FURTHER ORDERED, pursuant to Charter Section C1012 and Title 30-A, Section 2104, that the Council conduct a public hearing concerning the proposed amendment of Section C1012 on Thursday September 26, 2024, at 5:30 p.m. in the Council Chambers and that notice of the hearing be published in the Katahdin Region News section of the Lincoln News at least 7 days before the hearing. The notice shall contain the text of the proposed amendment and a brief explanation.

12/676 00097341.DOCX 09/02/24

Passed by the Town Council _____

ATTEST: _____

(BACKUP)

**TOWN OF MILLINOCKET
PUBLIC HEARING**

A PUBLIC HEARING WILL BE HELD ON THURSDAY, _____, 2024, AT _____ P.M. IN COUCNIL CHAMBERS LOCATED IN THE MILLINOCKET MUNICIPAL BUILDING 197 PENOBSCOT AVENUE, MILLINOCKET, MAINE FOR THE PURPOSE OF AMENDING SECTION C1012 THE TOWN CHARTER AS FOLLOWS:

C1012 Charter Amendment.

This Charter may be amended in accordance with Title 30-A M.R.S.A. Sections 2101 et seq.

At least once every ten (10) years, the Council, by order, shall create a committee comprised of members of the Council and qualified electors (registered voters) of Millinocket to review the Charter and recommend amendments to this the Charter to be considered by the Council in accordance with Title 30-A M.R.S.A. section 2104 as amended from time to time or replaced by another statute.

(Explanation: This Amendment provides for periodic reviews of Section C1012 of the Charter.)

Dated _____, 2024 at Millinocket, Maine

Diana Lakeman
Town Clerk

(BACKUP)
ORDER # _____-2024

PROVIDING FOR: AMENDMENT OF CHARTER SECTION C1012

WHEREAS, the Council has determined that Section C1012 of the Charter should be amended to provide for periodic reviews of this Charter;

WHEREAS, the Council has held a public hearing concerning the proposed Charter amendment;

NOW THEREFORE,

Section 1. IT IS ORDERED that a Municipal referendum be held on November 5, 2024, concerning the proposed change to §C1012 and the ballot question shall be as follows:

Shall the municipality approve the Charter Amendment reprinted below?

C1012 Charter Amendment.

This Charter may be amended in accordance with Title 30-A M.R.S.A. Sections 2101 et seq.

At least once every ten (10) years, the Council, by order, shall create a committee comprised of members of the Council and qualified electors (registered voters) of Millinocket to review the Charter and recommend amendments to this the Charter to be considered by the Council in accordance with Title 30-A M.R.S.A. section 2104 as amended from time to time or replaced by another statute.

(Explanation: This Amendment provides for periodic reviews of Section C1012 of the Charter.)

Section 2. IT IS FURTHER ORDERED that this charter amendment is effective on January 1, 2025 following its enactment at the referendum and that the Town Manager and Town Clerk are directed to:

- A-incorporate the change into the official Charter of the Town with an appropriate reference to the date of the amendment;
- B-prepare appropriate replacement pages and to distribute such replacement pages to all known holders of copies of the Charter; and
- C-pursuant to Title 30-A Section 2106, the Town Clerk shall file certificates of

the amendment with the offices of the Secretary of State, Law Library and in her records.

12/676 00097341.DOCX 09/02/24

PROVIDING FOR Approval of Street Closure for Trails End Festival

WHEREAS the Trails End Festival Committee has requested an additional street closure in order to accommodate a vendor, allowing appropriate set up time before festivities begin;

IT IS ORDERED that the Millinocket Town Council, at the recommendation of the Town Manager and Public Health and Safety Officer, approves closure of Poplar Street from Penobscot Avenue to Katahdin Avenue from 6:00pm Thursday September 12th until Sunday September 15th at 6:00pm.

PASSED BY COUNCIL: _____

ATTEST: _____

PROVIDING FOR Approval of Airport Project Contract Modification with Hoyle, Tanner & Associates, INC.

WHEREAS environmental work included in the original agreement has come in underbudget and further necessary environmental work has been identified related to the taxiway reconfiguration; and

WHEREAS combining the cost savings with additional funding in the amount of \$15,555.00 will allow for the necessary work to be completed;

IT IS ORDERED the Millinocket Town Council, at the recommendation of the Town Manager and Airport Manager, approves the modifications outlined in the attached agreement, the additional \$15,555.00 to be covered through the Unassigned Fund Balance, and for the Town Manager to execute all related documents.

NOTE: This additional funding is included in the FAA's reimbursement agreement, which was recently updated to reimburse 97.5% of these expenses. The Town's out-of-pocket cost for this modification is \$388.87.

PASSED BY COUNCIL: _____

ATTEST: _____

Modification No. 2

To

AIRPORT PROJECT CONTRACT

Between

TOWN OF MILLINOCKET, MAINE

And

HOYLE, TANNER & ASSOCIATES, INC.

AIRPORT/OWNER Contact Person: Peter Jamieson, Town Manager

Title of Services: Design Reconstruction of Runway 11-29

Project Location:	Modified Project Contract Negotiated Price:	<u>\$566,640.00</u>
Millinocket Municipal Airport	Project Contract Begin Date:	<u>June 8, 2023</u>
Millinocket, Maine	Original Contract Expiration Date:	<u>September 30, 2024</u>
	Modified Contract Expiration Date:	<u>September 30, 2025</u>
Federal Tax I.D. #: <u>14-2010196</u>	GCA Agreement Number:	<u>23.390801.00</u>
	GCA Ordering Period Dates:	<u>4/15/2023 – 4/14/2027</u>

WHEREAS, the Town of Millinocket, Maine (hereinafter referred to as the "Sponsor") has determined it to be in the interest of the Town of Millinocket, Maine that the Airport Project Contract (hereinafter referred to as the "Agreement") between the Town of Millinocket, Maine and Hoyle, Tanner & Associates, Inc. (hereinafter referred to as the "Consultant"), accepted by said Consultant on the 8th day of **June, 2023**, to be modified as hereinafter provided.

NOW THEREFORE, WITNESSETH:

That in consideration of the benefits to accrue to the parties hereto, the Sponsor, on the one part, and the Consultant, on the other part, do hereby mutually agree to modification of this project as follows:

See attached documents:

1. Modification 2 - Scope of Work
2. Modification 2 – Estimate of Engineering Cost

The Maximum Amount of the Agreement shall be **increased by \$15,555**, from **\$551,085** to **\$566,640**

All other terms and conditions of the original Agreement shall remain in effect. The Sponsor and the Consultant by their duly authorized representatives, have executed this modification to said original Agreement on the date last signed below.

**TOWN OF MILLINOCKET, MAINE
(AIRPORT/OWNER OWNER)**

Date

Peter Jamieson
Town Manager

**HOYLE, TANNER & ASSOCIATES, INC.
(CONSULTANT)**

August, 26 2024

Date



Robert M. Furey, PE
Senior Vice President

**Millinocket Municipal Airport
Design Reconstruction of Runway 11-29
Hoyle Tanner Project No. 23.390801.01**

**Modification No. 2
August 2024**

MODIFIED SCOPE OF WORK

The original scope of work assumed the reconstruction of RW 11-29 would be confined to the primary runway corridor (11-29). In recent discussions with Maine DOT and FAA and the Town, it was concluded that a portion of the cross wind runway (16-34) will be removed, and the new landing threshold relocated to the South of RW 11-29. This requires reconfiguration of a portion of the taxiway system, and a new taxiway connection from existing TW A to RW 11 threshold be designed, permitted, and installed. This modification requests additional fee to hire RW Gillespie for geotechnical borings, and Haley Ward for topographic survey. Additionally, this modification supports on-going efforts to make the Town's Disadvantaged Business Enterprise (DBE) plan compliant with FAA's recent changes to report format.

Article I, Project Administration

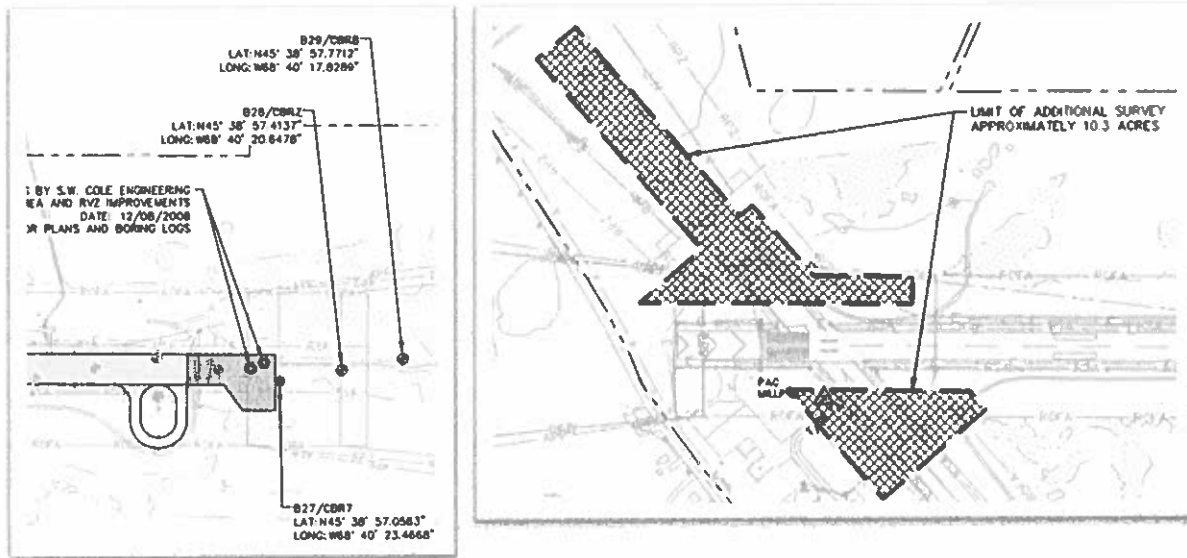
Additional effort will be required in the following task:

1.10 Revised and reissue the Town Airport's DBE plan in response to FAA changing the format per final ruling, which can be found in the Federal Register, 49 CFR parts 23 and 26, dated April 9, 2024.

Article II, Data Collection

Additional effort will be required in the following task:

2.12 This modification requests additional fee to hire RW Gillespie for geotechnical borings, and Haley Ward for topographic survey as shown.



Article III, Cost Comparison Analysis

No changes to the original scope of work

Article IV, Design

4.3 Additional geometric layout and stormwater design to support relocated Taxiway A and relocated RW 16 threshold.

Article V, Permitting and FAA NEPA

No changes to the original scope of work

Article VI, Bidding

No changes to the original scope of work

Article VII, Closeout

No changes to the original scope of work

Expenses and Subconsultants

See attached subconsultant proposals

Appendix D
 Amendment No. 2
ESTIMATE OF ENVIRONMENTAL ASSESSMENT AND SUPPORTING DESIGN COSTS
 for

Reconstruct Runway 11-29
 5001' Option
 at
 Millinocket Municipal Airport
 for
 Town of Millinocket
 Millinocket , Maine
 August, 2024

HOYLE, TANNER PROJECT NO. 23.390801.01

	Original	Amendment No. 1	Amendment No. 2	New Total	
Article I – Project Administration	\$36,700	\$1,800	\$1,000	\$39,500	ACTUAL COST PLUS FIXED FEE
Article II – Data Collection	\$22,100	\$16,000	\$1,300	\$39,400	ACTUAL COST PLUS FIXED FEE
Article III – Cost Comparison Analysis	\$39,400	\$0	\$0	\$39,400	ACTUAL COST PLUS FIXED FEE
Article IV – Design	\$166,400	\$19,400	\$4,100	\$189,900	ACTUAL COST PLUS FIXED FEE
Article V – NEPA & Permitting REVISED FOR EA AND NRPA	\$40,800	\$80,800	\$0	\$121,600	ACTUAL COST PLUS FIXED FEE
Article VI – Bidding	\$15,900	\$0	\$0	\$15,900	ACTUAL COST PLUS FIXED FEE
Article VII – Closeout	\$10,700	\$0	\$0	\$10,700	LUMP SUM
Expenses and Subconsultants	\$89,680	\$11,405	\$9,155	\$110,240	ACTUAL COST

TOTAL ESTIMATED PROJECT COST: \$421,680 \$129,405 \$15,555 **\$566,640**

HOYLE, TANNER PROJECT NO. 23.390801.01

ESTIMATED HOURS BY LABOR CLASSIFICATION										
Task	Description	Principal \$78.00 /HR	Project Manager \$78.00 /HR	Assistant Project Manager \$44.00 /HR	Sr Environmental Coordinator \$57.00 /HR	Staff Engineer \$39.00 /HR	Sr CAD Designer \$49.00 /HR	Grants Administrator \$36.00 /HR	Total Hours	Total Labor Cost
1.1									0	\$0.00
1.2									0	\$0.00
1.3									0	\$0.00
1.4									0	\$0.00
1.5									0	\$0.00
1.6									0	\$0.00
1.7									0	\$0.00
1.8									0	\$0.00
1.9									0	\$0.00
1.10	Revised and reissue the Town Airport's DBE plan in response to FAA changing the format per final ruling, which can be found in the Federal Register, 49 CFR parts 23 and 26, dated April 9, 2024.			8					8	\$352.00
1.11									0	\$0.00
1.12									0	\$0.00
1.13									0	\$0.00
1.14									0	\$0.00
1.15									0	\$0.00
1.16									0	\$0.00
1.17									0	\$0.00
1.18									0	\$0.00
	TOTAL HOURS	0	0	8	0	0	0	0	8	\$352.00
	TOTAL DIRECT LABOR	\$0.00	\$0.00	\$352.00	\$0.00	\$0.00	\$0.00	\$0.00		\$352.00

DIRECT LABOR OVERHEAD 157.23% \$352.00
 \$553.45
 \$905.45

FIXED FEE 15% \$100.00

ACTUAL COST PLUS FIXED FEE **\$1,000**

Hoyle, Tanner & Associates, Inc. 150 Dow Street, Manchester, NH 03101

Millinocket Municipal Airport

Reconstruct Runway 11-29
5001' Option

Article II – Data Collection
Hoyle Tanner Phase 10
For Additional Wetland Survey and Vernal Pool Survey

		ESTIMATED HOURS BY LABOR CLASSIFICATION								Total Hours	Total Labor Cost
Task	Description	Principal \$78.00 /HR	Project Manager \$78.00 /HR	Assistant Project Manager \$44.00 /HR	Enviromental Coordinator \$57.00 /HR	Enviromental Coordinator \$38.00 /HR	Staff Engineer \$39.00 /HR	Sr CAD Designer \$49.00 /HR	Grants Administrator \$36.00 /HR		
2.1										0	\$0.00
2.2										0	\$0.00
2.3										0	\$0.00
2.4										0	\$0.00
2.5										0	\$0.00
2.6										0	\$0.00
2.7										0	\$0.00
2.8										0	\$0.00
2.9										0	\$0.00
2.10										0	\$0.00
2.11										0	\$0.00
2.12	Jurisdictional resources as identified will be delineated, flagged and classified according to the Natural Resources Protection Act of 1988 (NRPA: 38 M.R.S. 480) using the procedures outlined in the Regional Supplement to the US Army Corps of Engineers Wetland Delineation Manual: Northcentral and Northeast Regional Supplement (2012) and the federal Manual for Identifying and Delineating Jurisdictional Wetlands (1987). Assume 2 days field work Environmental Coordinator and assistant plus travel.		2	6						8	\$420.00
2.13										0	\$0.00
2.14										0	\$0.00
2.15										0	\$0.00
2.16										0	\$0.00
2.17										0	\$0.00
2.18										0	\$0.00
TOTAL HOURS		0	2	6	0	0	0	0	0	8	\$420.00
TOTAL DIRECT LABOR		\$0.00	\$156.00	\$264.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

DIRECT LABOR OVERHEAD
157.23%
\$420.00
\$660.37
\$1,080.37

FIXED FEE
15%
\$200.00

ACTUAL COST PLUS FIXED FEE
\$1,300

Hoyle, Tanner & Associates, Inc. 150 Dow Street, Manchester, NH 03101

HOYLE, TANNER PROJECT NO. 23.390801.01

Task	Description	ESTIMATED HOURS BY LABOR CLASSIFICATION								Total Labor Cost
		QA/QC \$73.00 /HR	Project Manager \$78.00 /HR	Assistant Project Manager \$44.00 /HR	Sr Environmental Coordinator \$57.00 /HR	Staff Engineer \$39.00 /HR	Sr CAD Designer \$49.00 /HR	Grants Administrator \$36.00 /HR	Total Hours	
4.1									0	\$0.00
4.2									0	\$0.00
4.3	Additional geometric layout and stormwater design to support relocated Taxiway A and relocated RW 16 threshold.	6				24			30	\$1,404.00
4.4									0	\$0.00
4.5									0	\$0.00
4.6									0	\$0.00
4.7									0	\$0.00
4.8									0	\$0.00
4.9									0	\$0.00
4.10									0	\$0.00
4.11									0	\$0.00
4.12									0	\$0.00
4.13									0	\$0.00
4.14									0	\$0.00
4.15									0	\$0.00
4.16									0	\$0.00
4.17									0	\$0.00
4.18									0	\$0.00
4.19									0	\$0.00
	TOTAL HOURS	6	6	0	0	24	0	0	30	\$1,404.00
	TOTAL DIRECT LABOR	\$468.00	\$468.00	\$0.00	\$0.00	\$936.00	\$0.00	\$0.00		

DIRECT LABOR OVERHEAD 157.23% \$1,404.00
 \$2,207.51

FIXED FEE 15% \$500.00

ACTUAL COST PLUS FIXED FEE **\$4,100**

HOYLE, TANNER PROJECT NO. 23.390801.01

Reimbursable Expenses	Resident Mileage & Tolls \$286.60 /trip	Mileage & Tolls \$286.60 /trip	Postage & Communications	Printing	Lodging \$109.76 /night	Per Diem		GPS Unit \$150.00 /day	SDA Amendment & NRP Permit Fees	Expenses Total	Subconsultant	Subconsultant Fees
						\$59.00 /full day	\$44.25 /travel day					
Article I – Project Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	type sub name	\$ -
Article II – Data Collection	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Survey Orig Scope Underrun Survey Amend 2	\$ (9,345.00) \$ 13,900.00
Article III – Cost Comparison Analysis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Geotech Orig Scope Underrun Geotech Amend 2 type sub name	\$ (8,900.00) \$ 13,500.00 \$ -
Article IV – Design	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	type sub name	\$ -
Article V – NEPA & Permitting REVISED FOR EA AND NRPA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	type sub name	\$ -
Article VI – Bidding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	type sub name	\$ -
Article VII – Closeout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	type sub name	\$ -
Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

Reimbursables Expenses: \$0.00

Subconsultants: \$ 9,155.00

Total Expenses: \$9,155.00

PROVIDING FOR Acceptance of Deed to 42 Aroostook Avenue

WHEREAS this property has been identified as a dangerous building and pursued by the Town Manager for action to be taken; and

WHEREAS the Town Manager, with legal representation from Attorney Patrick Hunt, has reached an agreement with the property owner to take ownership of this property on behalf of the Town of Millinocket through conveyance of deed;

IT IS ORDERED that the Millinocket Town Council accepts the attached Quit Claim Deed and Trustee's Deed to 42 Aroostook Avenue, the agreements stated within these documents, and authorizes the Town Manager to execute any documents related to the matter.

IT IS FURTHER ORDERED that the Town Manager is authorized to produce and post a Request for Proposals bid announcement for the demolition and clearing of this parcel.

PASSED BY COUNCIL: _____

ATTEST: _____

TRUSTEE'S DEED

THERESA GOEN and OTHA MORRIS GOEN, JR., TRUSTEES OF THE GOEN LIVING TRUST DATED OCTOBER 4, 2023, duly organized, and having a mailing address of 239 West Mistletoe Avenue, San Antonio, County of Bexar, and State of Texas 78212, by the power conferred by law, and every other power, for consideration paid, grant to THE INHABITANTS OF THE MUNICIPALITY OF THE TOWN OF MILLINOCKET, A Maine Municipal Corporation, duly organized and existing under the laws of the State of Maine, and having a mailing address of 197 Penobscot Avenue, Millinocket, County of Penobscot, and State of Maine 04462:

The land in Millinocket, County of Penobscot, and State of Maine, to wit:

Lot #16 in Block #28 according to a survey drafted by H.S. Ferguson, Professional Land Surveyor, dated August 29, 1900, and recorded in Plan Book 6, Page 44, at the Penobscot County Registry of Deeds, in Houlton, Maine.

The above described lot is conveyed subject to the conditions, restrictions, exceptions, reservations, and covenants set forth in the original deed of these premises by Great Northern Paper Company a matter of record in the Penobscot County Registry of Deeds, and hereby referred to.

By delivery, acceptance, and recording this Deed; the Town of Millinocket agrees as follows:

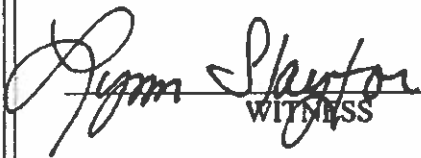
1. To forgive all real estate taxes on said real estate.
2. To pay all outstanding water and sewer bills.
3. To remove or have a third party remove all buildings and debris on said real estate.
4. To discharge a lawsuit now pending in Penobscot County Superior Court with prejudice, and without cost to Otha Morris Goen, Jr.

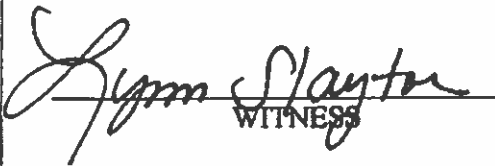
And, being the same premises conveyed to the Grantor by the Quitclaim Deed of Otha Morris Goen, Jr., dated October 4, 2023, and recorded in Book 16969, Page 172, at the Penobscot County Registry of Deeds in Bangor, Maine.

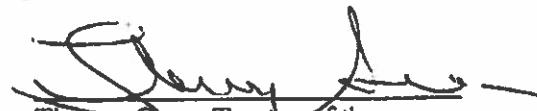

1

IN WITNESS WHEREOF, Theresa Goen and Otha Morris Goen, Jr., Trustees of the Goen Living Trust Dated October 4, 2023, has caused this instrument to be signed by its Trustees, Theresa Goen and Otha Morris Goen, Jr., hereunto duly authorized.

WITNESS our hands and seals this 28 day of August, 2024.


WITNESS


WITNESS


Theresa Goen, Trustee of the
Goen Living Trust
Dated October 4, 2023

Otha Morris Goen, Jr., Trustee of the
Goen Living Trust
Dated October 4, 2023

STATE OF Maine
Knox COUNTY

August 28, 2024

Personally appeared the above named Theresa Goen and Otha Morris Goen, Jr., Trustees of the Goen Living Trust Dated October 4, 2023, and acknowledged the foregoing instrument to be their free act and deed, and the free act and deed of said Trust.

Before me,



Notary Public

Corey R. Belcher
Notary Public, State of Maine
My Commission Expires July 24, 2027

QUITCLAIM DEED

OTHA MORRIS GOEN, JR., Single, and having a mailing address of 239 West Mistletoe Avenue, San Antonio, County of Bexar, and State of Texas 78212 for consideration paid, grants to THE INHABITANTS OF THE MUNICIPALITY OF THE TOWN OF MILLINOCKET, A Maine Municipal Corporation, duly organized and existing under the laws of the State of Maine, and having a mailing address of 197 Penobscot Avenue, Millinocket, County of Penobscot, and State of Maine 04462, with QUITCLAIM COVENANTS:

The land in Millinocket, County of Penobscot, and State of Maine, to wit:

Lot #16 in Block #28 according to a survey drafted by H.S. Ferguson, Professional Land Surveyor, dated August 29, 1900, and recorded in Plan Book 6, Page 44, at the Penobscot County Registry of Deeds, in Houlton, Maine.

The above described lot is conveyed subject to the conditions, restrictions, exceptions, reservations, and covenants set forth in the original deed of these premises by Great Northern Paper Company a matter of record in the Penobscot County Registry of Deeds, and hereby referred to.

By delivery, acceptance, and recording this Deed; the Town of Millinocket agrees as follows:

1. To forgive all real estate taxes on said real estate.
2. To pay all outstanding water and sewer bills.
3. To remove or have a third party remove all buildings and debris on said real estate.
4. To discharge a lawsuit now pending in Penobscot County Superior Court with prejudice, and without cost to Otha Morris Goen, Jr.

And, being the same premises conveyed to the Grantor by the Quitclaim Deed of Jason Spingel dated July 9, 2021, and recorded in Book 16102, Page 22, at the Penobscot County Registry of Deeds in Bangor, Maine.

WITNESS my hand and seal this 25 day of JULY, 2024.

[Signature]
WITNESS

[Signature]
Otha Morris Goen, Jr.

Maine
STATE OF ~~TEXAS~~
~~DEXAR~~, ss. Knox County

July 25, 2024

Personally, appeared the above named Otha Morris Goen, Jr. and acknowledged the foregoing instrument to be his free act and deed.

Before me,

[Signature]
Notary Public

HOLLY CRONK
NOTARY PUBLIC
State of Maine
My Commission Expires
June 7, 2029

PROVIDING FOR Approval of Self-Contained Breathing Apparatus Expenditure

WHEREAS the SCBA's used by Millinocket Fire & EMS will soon be out of compliance with NFPA, ISO, and Maine BLS Standards for respiratory protection and SCBA; and

WHEREAS this equipment is critical to the operation of the department, the safety of our employees, and the safety of our community;

IT ORDERED that the Millinocket Town Council authorizes the purchase of 5 SCBA's with face pieces for a total cost of \$38,375.00, using unassigned funds, as described in the attached email communication.

PASSED BY COUNCIL: _____

ATTEST: _____



Quote

Quote Nbr.: Q300837
 Quote Date: 7/15/2024
 Expiration Date: 7/30/2024
 Customer ID: C001890

Fire Tech & Safety
 84 A RT 133
 PO Box 435
 Winthrop, ME, 04364
 Phone: (207) 377-2800
<https://firetechusa.com/>

BILL TO:	SHIP TO:
MILLINOCKET FIRE DEPT-ME	MILLINOCKET FIRE DEPT-ME
C-O TOWN OF MILLINOCKET	C-O TOWN OF MILLINOCKET
222 AROOSTOOK AVENUE	222 AROOSTOOK AVENUE
MILLINOCKET ME 04462	MILLINOCKET ME 04462

CUSTOMER P.O. NO.	TERMS	CONTACT
	Net 30 Days	Jonathan Cole

SHIP VIA
 Salesman

ITEM	QTY.	PRICE	EXT PRICE
SCOTT X3 PRO, 4.5, C5 QD PKTR	5.00	7,250.00	36,250.00
SCOTT MEDIUM VISION C5 FACEPIECE	5.00	425.00	2,125.00
SHIPPING AND HANDLING INCLUDED IN PRICE	0.00	0.00	0.00

Sales Total:	38,375.00
Freight & Misc.:	0.00
Less Discount:	0.00
Tax Total:	0.00
Total (USD):	38,375.00

*NOTICE...One or more of the products listed above may contain PFAS. For detailed product information please call 800-256-8700.
 Fire Tech & Safety Terms and Conditions: <https://firetechusa.com/FTSTAC.pdf>*

Diana Lakeman

From: Bob Higgins
Sent: Tuesday, July 16, 2024 3:58 PM
To: Michael Madore; Peter Jamieson; Gail Mackin; Jane Danforth; Jesse Dumais; Louie Pelletier; Tammy McLaughlin
Subject: Re: SCBA Upgrade Needed

Thank you. But if it helps our First Responders protect themselves and our town. So be it.

Bob Higgins
Town Councilor

From: Michael Madore <mmadore@millinocket.org>
Sent: Tuesday, July 16, 2024 3:54:26 PM
To: Peter Jamieson <manager@millinocket.org>; Bob Higgins <b.higgins@millinocket.org>; Gail Mackin <g.mackin@millinocket.org>; Jane Danforth <j.danforth@millinocket.org>; Jesse Dumais <j.dumais@millinocket.org>; Louie Pelletier <l.pelletier@millinocket.org>; Tammy McLaughlin <t.mclaughlin@millinocket.org>
Subject: Re: SCBA Upgrade Needed

Thanks for keeping me in the loop.

mike1

From: Peter Jamieson <manager@millinocket.org>
Sent: Tuesday, July 16, 2024 2:40 PM
To: Bob Higgins <b.higgins@millinocket.org>; Gail Mackin <g.mackin@millinocket.org>; Jane Danforth <j.danforth@millinocket.org>; Jesse Dumais <j.dumais@millinocket.org>; Louie Pelletier <l.pelletier@millinocket.org>; Michael Madore <mmadore@millinocket.org>; Tammy McLaughlin <t.mclaughlin@millinocket.org>
Subject: FW: SCBA Upgrade Needed

FYI – We just learned about this upcoming, unplanned expense. We'll be chatting more about it internally but I wanted to loop you in now rather than later.

Peter Jamieson | *Town Manager*



manager@millinocket.org | (207) 723-7000 x5
197 Penobscot Avenue. Millinocket, ME. 04462

From: Jonathan Cote <fire.ems@millinocket.org>
Sent: Tuesday, July 16, 2024 1:19 PM
To: Peter Jamieson <manager@millinocket.org>
Cc: Lori Santerre <humanresource@millinocket.org>; Beverly MacLeod <treasurer@millinocket.org>
Subject: SCBA Upgrade Needed

Hello,

We have learned recently that we have 5 SCBA's that will be outdated within the next 6 months when the standards change for the SCBA. I have spoke with Fire Tech & Safety who currently maintains, and services are SCBA now, and they have provided a quote of \$38,375.00 to update these 5 SCBA with all new ones.

This is not in the budget for this year, but is something we will need to do, to be in compliance and keep our crews safe fighting structure fires. Fire Tech & Safety has a lease program that could be an option for the town.

Is this something we can present to Council in the near future to get these replaced?

Thanks,

Jon

Jonathan P. Cote Fire Chief/ EMA Director
Millinocket Fire Department
fire.ems@millinocket.org Office: 207-723-7026
Cell: 207-551-8653 Fax: 207-723-7022
222 Aroostook Avenue, Millinocket ME 04462



Diana Lakeman

From: Jonathan Cote
Sent: Thursday, August 22, 2024 2:18 PM
To: Peter Jamieson
Cc: Lori Santerre; Diana Lakeman
Subject: RE: SCBA Update

5 SCBA (Self Contained Breathing Apparatus) with Face piece to replace non complaint SCBA's come this fall. These SCBA will be placed on the following apparatus one on each ambulance, and two in the Chiefs truck.

The SCBA will be purchased from Fire Tech & Safety, where the last SCBA's were order from and they provide annual and routine service to the department's SCBA's.

This purchase will get the department in complaint, and will meet all NFPA, ISO, and Maine BLS Standards for respiratory protection and SCBA.

The total cost for the project is \$38,375.00

Jonathan P. Cote Fire Chief/ EMA Director
Millinocket Fire Department
fire.ems@millinocket.org Office: 207-723-7026
Cell: 207-450-2542 Fax: 207-723-7022
222 Aroostook Avenue, Millinocket ME 04462



From: Peter Jamieson <manager@millinocket.org>
Sent: Monday, August 19, 2024 9:24 AM
To: Jonathan Cote <fire.ems@millinocket.org>
Cc: Lori Santerre <humanresource@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>
Subject: RE: SCBA Update

Let's shoot for September 12th if we can. Can you shoot me over the info at some point?

Peter Jamieson | *Town Manager*



manager@millinocket.org | (207) 723-7000 x5
197 Penobscot Avenue. Millinocket, ME. 04462

From: Jonathan Cote <fire.ems@millinocket.org>
Sent: Monday, August 19, 2024 8:34 AM
To: Peter Jamieson <manager@millinocket.org>

Cc: Lori Santerre <humanresource@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>

Subject: SCBA Update

Hi Peter,

Just following up on the 5 SCBA's that need to be replaced early this fall. I was wondering how soon we can get this on the Council Agenda to start the purchase process. It will take a little time once we order to get them.

Thanks,

Jonathan P. Cote Fire Chief/ EMA Director

Millinocket Fire Department

fire.ems@millinocket.org Office: 207-723-7026

Cell: 207-450-2542 Fax: 207-723-7022

222 Aroostook Avenue, Millinocket ME 04462



Millinocket

Maine's Biggest Small Town