



**TENTATIVE AGENDA**  
**REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM**  
**THURSDAY, SEPTEMBER 26, 2024**  
**at 5:30 PM**

‘This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Additions- Orders #227-2024, #228-2024, #229-2024, & #230-2024.
4. Approval of Minutes: May 23, 2024 Regular/PH, & September 17, 2024 Special Executive Session.
5. Special Presentation: none

**UNFINISHED BUSINESS:** n/a

**NEW BUSINESS:**

6. Town Manager’s Report: September 26, 2024
7. ORDER #218-2024 Approval of the Town Warrant for September 26, 2024
8. ORDER #219-2024 Approval of the Wastewater Warrant for September 26, 2024
9. ORDER #220-2024 Approval of an Event Liquor License for Boreal Theater
10. ORDER #221-2024 Approval of Certain Street Closures – Halloween Festivities
11. ORDER #222-2024 Award of Wastewater Plow Truck Bid
12. ORDER #223-2024 Approval to Carry Forward FY24 Unspent General Fund Budget Items
13. ORDER #224-2024 Approval to Carry Forward FY24 Unspent Wastewater Budget Items
14. ORDER #225-2024 Approval of Adjustment to the FY24 Municipal Budget Regarding Postage
15. ORDER #226-2024 Award of Public Works One Ton Dump with Plow Bid
16. ORDER #227-2024 Commitment of FY25 Property Taxes
17. ORDER #228-2024 Setting the Mil Rate for FY25

18. ORDER #229-2024 Setting the Interest Rate for FY25 Delinquent Taxes

19. ORDER #230-2024 Interest Rate for Overpayment of Taxes

20. Reports and Communications:

- a. Warrant Committee for the October 10, 2024, Council Meeting will be Councilor Dumais and Councilor Higgins
- b. Chair's Committees Reports
- c. Two Minute Public Comment

21. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/2906301567>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/kc0L05Af7m>

**Meetings are open to the public for in-person attendance and via Zoom.**

**The Town of Millinocket supports optional face masks/coverings and social distancing.**

Submit any public comments to the Town Manager prior to the meeting: [manager@millinocket.org](mailto:manager@millinocket.org) or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all the direct links on our website: [Millinocket.org](http://Millinocket.org).

**\*\*Stay Healthy, Stay Safe\*\***



# Millinocket

Maine's Biggest Small Town

**Town of Millinocket**

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org [www.millinocket.org](http://www.millinocket.org)

207-723-7000 Ext 5

## Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is [www.millinocket.org](http://www.millinocket.org).

**HOW CAN I GET MORE INVOLVED?** Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

**Want to do more?** Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

**ORDER #227-2024**

**PROVIDING FOR:** Commitment of FY25 Property Taxes.

**IT IS ORDERED** that the Fiscal Year 2025 Property Taxes be committed and the due date for the first half payment is 30 days after the commitment date.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**ORDER #228-2024**

**PROVIDING FOR:** Setting the Mil Rate for FY25.

**IT IS ORDERED** that the Millinocket Town Council set the FY25 Mil Rate at \$27.60.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**ORDER #229-2024**

**PROVIDING FOR:** Setting the Interest Rate for FY25 Delinquent Taxes.

**IT IS ORDERED** that the interest rate for FY25 delinquent taxes be set at 8.5% and interest shall begin for the first half taxes on the 31<sup>st</sup> day after the commitment date; and,

**IT IS FURTHER ORDERED** that the interest rate for the FY25 delinquent sewer fees be set at the same rate as the FY25 delinquent taxes.

PASSED BY THE COUNCIL: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**PROVIDING FOR:** Interest Rate for Overpayment of Taxes.

**IT IS ORDERED** that the Millinocket Town Council set the FY25 interest rate for overpayment of taxes at 4.5 percent.

NOTE: § 506-A Overpayment of Taxes allows a municipality to reduce the interest rate for overpayment of taxes by 4 percentage points of what it charges for the interest rate of delinquent taxes.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_