



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, SEPTEMBER 26, 2024
at 5:30 PM

‘This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of Minutes: May 23, 2024 Regular/PH, & September 17, 2024 Special Executive Session.
5. Special Presentation: none

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

6. Town Manager’s Report: September 26, 2024
7. ORDER #218-2024 Approval of the Town Warrant for September 26, 2024
8. ORDER #219-2024 Approval of the Wastewater Warrant for September 26, 2024
9. ORDER #220-2024 Approval of an Event Liquor License for Boreal Theater
10. ORDER #221-2024 Approval of Certain Street Closures – Halloween Festivities
11. ORDER #222-2024 Award of Wastewater Plow Truck Bid
12. ORDER #223-2024 Approval to Carry Forward FY24 Unspent General Fund Budget Items
13. ORDER #224-2024 Approval to Carry Forward FY24 Unspent Wastewater Budget Items
14. ORDER #225-2024 Approval of Adjustment to the FY24 Municipal Budget Regarding Postage
15. ORDER #226-2024 Award of Public Works One Ton Dump with Plow Bid
16. Reports and Communications:
 - a. Warrant Committee for the October 10, 2024, Council Meeting will be Councilor Dumais and Councilor Higgins

- b. Chair's Committees Reports
- c. Two Minute Public Comment

17. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/2906301567>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/u/kc0L05Af7m>

Meetings are open to the public for in-person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all the direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket
197 Penobscot Avenue
Millinocket, Maine 04462
Manager@Millinocket.org www.millinocket.org
207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

May 23, 2024

The Regular meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Madore at 5:32 pm. Roll Call: Town Council Members Present: Danforth, Dumais, Higgins, Madore, Mackin, Pelletier via Zoom, McLaughlin. Also present: Town Manager Peter Jamieson, Town Clerk Diana Lakeman, Health Officer Thomas Malcolm, Airport Manager Jeff Campbell, Fire Chief Jon Cote, CID Amber Wheaton via Zoom, Presenters: Police Cpl. Fitzgerald & Chief McDunnah; Media: KAT Tv, Brian Brown-Zoom, 9 in person public attendance and 4 in Zoom public.

Pledge of Allegiance; Adjustments to the Agenda: Updates – Town Manager’s Report; Addition – Resolve #4-2024.

Approval of Minutes: May 8, 2024, Special meeting – Executive Session.

Motion-Dumais Second-Danforth Vote 7-0; *Council Comment*: none. Public Comment: none.

ORDINANCE #1-2024 ***AMENDED** - 1st Public Hearing: in @ 6:28pm – Setting of Town Council Stipends PROVIDING FOR Setting of Town Council Stipends BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLINOCKET, IN TOWN COUNCIL ASSEMBLED, that, pursuant to Article II, Section 205 of the Millinocket Town Charter, Chapter 27 of the Millinocket Code, Salaries and Compensation, Article I – Town Council, is amended as follows: Section 27-4 is amended to read as follows: “Regular Council members will be paid the amount of \$2,000 per year; the Council Chairperson will be paid the amount of \$3,000.00 per year.” Section 27-6 is amended to read as follows: “These increases ***authorized by Ordinance Number 1-2024** will commence with the Council seated following the November 2024 General Election.” BE IT FURTHER ORDAINED that the Town Clerk make copies of this amendment and distribute to all parties known to have a copy of the Millinocket Code. BE IT FURTHER ORDAINED that this ordinance take effect 30 days after enactment.

Motion-Pelletier, Second- Higgins, Vote- 1st Reading-5/9/2024 (6-0); Second Reading-as Amended 5/23/2024 **Fails: 3-4** (Opposed/Dumais, Danforth, McLaughlin, Madore)

Councilor Danforth motion to amend, Second by Councilor Higgins, Vote on the Amendment 6-1 (Dumais/Opposed)

Public Comment: Bruce Leavitt, 72 Aroostook Ave, does not support the increase, suggesting remaining as is. Sandra Sullivan, 104 Sunset Drive, supports the stipend increase, recognizes all the work that goes into being a councilor beyond monthly meetings noting lack of public attendance, states the current rate does not support the current times.

Tom Malcolm, 73 School Street, supports the increase noting it is long overdue with last increase being in 2007. Rachel Potvin, 38 Maine Ave., notes the council is deserving of an increase but does not support it and feels the council should vote on their increase.

John Raymond 236 Highland Ave, being a prior councilman, notes this increase is long overdue, expresses the council deals with a lot of negative community communications beyond hours expected and anticipated community support, supports the proposed increase with anticipation it will happen; no further comment.

Council Comment: Councilor Dumais explains initially sponsored and will be changing to a no vote with the appearance to the public with majority not supporting the proposed increase, going against his beliefs.

Councilor Pelletier clarifies posing a question employees of the Town after being elected, with no benefits; confirms by charter the council are the only ones that can give stipend raises; questions how it’s justified that less than \$5/hour for stipend/meetings is acceptable and wants public to think on that.

Public Hearing Out at 6:32 pm.

Special Presentation(s): a.) Resolve #2-2024 PROCLAMATION IN RECOGNITION OF EMS WEEK, MAY 19, 2024 THROUGH MAY 25, 2024 WHEREAS Emergency medical services are a vital public service; and WHEREAS The members of our emergency medical services team are ready to provide life-saving care to those in need 24 hours a day, seven days a week; and WHEREAS Access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illnesses or injury; and

WHEREAS Emergency medical services have grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and education; and WHEREAS The emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, administrators, pre-hospital nurses, emergency nurses, emergency physicians, and other out of hospital medical care providers; and WHEREAS The members our emergency medical services team, whether full or part time, engage in thousands of hours of specialized training and continuing education to enhance their life-saving skills; and WHEREAS It is appropriate to recognize the value and the accomplishments of our emergency medical services providers by designating Emergency Medical Services Week; now, THEREFORE, the Town of Millinocket Council, in Council assembled on May 23, 2024, do hereby proclaim and recognize the week of May 19th through May 25th, 2024, as EMERGENCY MEDICAL SERVICES WEEK.

Motion- Higgins Second-Dumais Vote 7-0

Council Comment: Councilor Danforth expressing gratitude states every week should be recognized as EMS week noting she is grateful for services and the people that provide them; Chair Madore expressed gratitude and appreciation for the incredible job the Town's EMS does, acknowledges the excellent staff and support and adoration from the town and community.

Public Comment: none

b.) Resolve #3-2024 State of Maine COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
WHEREAS, the Town of Millinocket wishes to apply to the Department of Economic and Community Development for a Community Development Block Grant to carry out a community development program; and WHEREAS, the planning process required by Maine Law and the CDBG Program have been complied with, including participation in the planning process by low- and moderate-income families and individuals and the community has conducted at least one duly advertised public hearing; and WHEREAS, the Town of Millinocket is cognizant of the requirement that should the intended National Objective of the CDBG program not be met all CDBG funds must be repaid to the State of Maine CDBG program; and NOW THEREFORE, be it resolved by the Council of the Town of Millinocket that the Town Manager: Is authorized and directed to submit an application for the Community Enterprise Grant program in an amount of \$100,000 to the State of Maine's CDBG Program, and to the Department of Economic and Community Development on behalf of the Town of Millinocket substantially in the form presented to this council; Is authorized to make assurances on behalf of the Town of Millinocket required as part of such applications, and Is authorized and directed, upon acceptance of said funds to carry out the duties and responsibilities for implementing and said program(s), consistent with the Charter of the Town of Millinocket and the laws and regulations governing planning and implementation of community development programs in the State of Maine.

Motion-Dumais Second-Higgins Vote 7-0

Council Comment: *TM Jamieson informs this resolve is a formality in the application process for CDBG funding, simply allows to proceed with the application for matching funds, an order to come later in the application process.

Public Comment: none

c.) Chief Cameron McDunnah and Corporal Brad Fitzgerald, East Millinocket Police Department Quarterly Updates: provided handout; overview of agency call volumes, staffing: 11 full time and 8 part time staffed between all three communities; 12 hour shifts with 3 shifts of days, evenings, and midday; always two officers on staff as a minimum; Chief McDunnah is always on call; extra staff during special events, evening, details; 1 minimum officer always assigned for primary complaints noting every officer is equipped to work all three towns to back up over flow of calls; informs no administration to staff; Chief, Sergeant, Corporal; all reports and grants done in house by staff; grant purchased Officer k-9 noting huge asset to the department and fortunate for the communities being trained in drug response, etc., grant will cover call ins/overtime; \$45,000 grant received for repeaters, pending grant for implementation of body cameras; ATV Enforcement from IFW; informs hiring in law enforcement is difficult locally, state, and county wide, informs will continue to maintain two staff per shift for appropriate coverage; acknowledges lack of communications with administration, staff and town. Working on improving relationship and communications; overview of call volume completed for

2023, typically reports generated monthly noting the current system is broken with intentions when fixed will submit monthly reports going forward; approximately 11,000 calls for all three communities, majority calls highlighted- assaults, impaired drivers -drug related arrests noting more than alcohol related, mental issues, would like to report quarterly going forward but invites to call or communicate anytime.

Council Comment: Council discussion expresses appreciation and gratitude for the communications and departments updates with anticipation to continue and grow in communications, grateful for the department stepping up and doing best under circumstances ensuring a lot of positive experiences in the community with the police department and acknowledgement of the relations with the school department and children; Council discussion concludes with Councilor Dumais reassuring the Police departments is welcomed in Millinocket, by the community, Town, and Council, recognizing the department for doing their job and doing it well beyond the money acknowledging the PD contract is designed for attractiveness and longevity; Corporal Fitzgerald acknowledges the commitment to the communities are working together towards a common goal, notes combined efforts and budget conscious with all three communities makes availability for specialized trainings and better opportunities, and more grant funding because of three communities combined efforts; appreciates the support.

Public Comment: Bruce Leavitt, 72 Aroostook Ave, reiterates Councilor Dumais statements, believes Millinocket should have its own department, appreciates the department stating doing an excellent job and could not have a better regional department, notes will email concerns, appreciates the positive enforcements for the community.

Sandra Sullivan, 104 Sunset Dr., notes her concerns not on PD location but on the amount of Officers on duty since the budget approved two on in Millinocket at all times noting for community and officer safety concerns; Brad states would love to staff two officers in every town, noting officer shortage, states the procedures being followed is currently not uncommon and used in many other towns.

Resolve #4-2024 WHEREAS, the University of Maine system is currently seeking a feasibility study for a Penobscot County based medical school due to legislation sponsored by Maine Senator Joe Baldacci, passed by the legislature last year, and signed by Governor Janet Mills, and WHEREAS, the useful need for such a school is seen by many people, and WHEREAS, Maine's physician shortage is much greater in rural areas of Maine, and WHEREAS, medical students from schools located in those rural areas are more likely to settle and practice in rural areas after completion of their residencies, and WHEREAS, a medical school located in a rural town like Millinocket can be expected to entice college students from surrounding areas to apply to that medical school, and WHEREAS, the need for such a school in the part of Maine in which Millinocket is located is clear, and WHEREAS, the Town of Millinocket has been making substantial efforts to help Millinocket and the area immediate around Millinocket further develop and prosper, so BE IT HERE RESOLVED, by the Millinocket Town Council to support the development of such a school in or near Millinocket, and FURTHER HERE DIRECTS the Millinocket town staff to inform Governor Mills and Senator Baldacci and the University of Maine system and others of this resolve and assist in locating a place for such a school.

Motion-Danforth Second-McLaughlin Vote 7-0

Council Comment: Councilor Danforth informs Lincoln passed the same resolve and reached out to other northern towns in support for feasibility study, expressed her support; Chair Madore notes support, great idea to benefit our community and rural regional areas expressing medial services are stretched currently with qualified positions to be filled.

Public Comment: none

Unfinished Business: None

New Business: Town Manager's Report 5/23/2024 – Additions: encourages community to sign up for own communications available on all levels, email, texting, etc.

Unorganized Territories Fire & EMS Contracts:

Chief Cote and I had a great meeting with the Penobscot County U.T. Administration recently and came to an agreement on what would be proposed to the County Commissioners regarding our contract to provide Fire & EMS support to the U.T.'s.

This agreement will benefit the Town financial and resolves the burden that the Taxpayers of Millinocket have carried for years related to the cost of providing these services outside of our community.

We are please to have worked through this agreement with the U.T. Administration and thank them for their patience throughout the process. They were wonderful to work with.

It is my understanding that the Penobscot County Commissioners will be presented with this agreement for consideration on Tuesday, 5/21

We will be meeting soon to consider the renewal of our Solid Waste contract with the U.T.'s, as the current agreement ends in June. Public Works Director, Bryan Duprey, and I will be reviewing this contract and presenting necessary updates to the County. Our hope for this one is for it to be short and sweet.

Elks' Land:

I intend to meet in the very future with wood cutting outfits in preparation for clearing the acreage needed for our new Fire Station & Public Safety Building.

We have submitted a request to the Congressionally Directed Spending program that, if rewarded, would fund the engineering and construction of this facility. We are hopeful to receive the funding, however, if we are not awarded these funds, we will continue to search for other funding sources.

I have revived the conversation with Dirigo Solar regarding their interest to construct a solar array at the back of this parcel, near the airport boundary. We are meeting this week to start planning that work and discuss a new lease option. It will be great to have this investment begin to produce revenue as was intended.

Discussions are ongoing regarding the remainder of the acreage. Research is showing conflicting information as to what would be best suited for the area in terms of housing vs. mixed use commercial. More to come!

Court Lease: Completion of the updated court lease is right around the corner!

I have been addressing this with the Court administration with assistance from our attorney.

The new agreement should provide a better financial benefit to the Town as well as help fund necessary improvements to the building.

Upcoming Projects: This will be a busy summer with the various projects set to begin work:

We have more paving work being done than the Town has seen in a very long time.

The Department of Transportation has a major paving project planned for much of Central Street (Rt. 11/157)

The culvert and bridge connecting Penobscot Avenue to Iron Bridge Road will finally be replaced as soon as the water flowage is at the proper level. I understand this generally happens in late July into early August.

Work should begin on the Ski Tow Project.

Millinocket will begin the process of conceptual design of our future community center. The public is encouraged to please participate in the community meetings to share their input on the proposed project.

I know I'm forgetting a couple of projects here, but all of these summer projects and the upcoming fall projects including the start of the main pump station upgrade and the modernization of the municipal building elevator will certainly make for a busy year!

Respectfully submitted, Peter Jamieson, Town Manager.

Department Updates

Public Works: Safety: Bryan Duprey and Jeremy Santerre Attended a "Work Zone Traffic Control" Safety class sponsored by Maine DOT. All PW Employees have now taken this course. Steve Perreault, Tom Creehan, and Mike York attended the "Roadway Fundamentals" class also sponsored by the Maine DOT.

Public Works Garage and Transfer Station facility was visited by the Maine Municipal Association Risk Assessment/Loss Control for an inspection of both facilities. I was informed of a few updates needed to make our facilities safer for employees and the visiting public. Overall, we are in good standing with this inspection. **Operations:** Street Sweeping is underway. We have had multiple breakdowns with sweeper this spring causing delays in getting to all parts of town.

Sand piles can be left in front of residences, but we ask to leave the sand in small rows and not large piles. Our sweeper will pick them up more efficiently this way.

We have been working to repair damage caused by our snow removal efforts over the winter. Contact the Public Works if you have an area damaged by us in need of repair.

Transfer Station: Wood ash from the lumber burn pile has been hauled to Dolby Landfill for the final time. The landfill is in the process of being capped and we will need to find other arrangements for our wood ash in the future. The contractor that grinds the brush has requested that nothing longer than 8 feet be brought to our brush pile. Anything longer than that plugs the grinder. The compost pile is open for residents to drop off brush and yard waste. Bagged leaves must be emptied, and the bags disposed of properly. As always, we are accepting all

the cardboard, plastic jugs, and tin cans that we can get for recycling. Help us keep as much waste as possible from ending up in the landfill.

Cemetery: The Cemetery operations are in full swing with spring burials.

The American Legion has partnered with students from Granite St School to place American Flags on the graves of our veterans. The cemetery was fertilized and treated for grubs this spring. We will be reseeding the areas damaged by grubs last season.

Bryan Duprey – Public Works Director

Treasurer: Worked with the Auditors on some federal grant testing. Federal and State quarterly reporting. Monthly work of reconciling accounts. Overall catching up on things after budget season ended. Attended various TRIO trainings. Completed FY25 Municipal Budget with Town Manager and Department Heads. Respectfully submitted, *Beverly MacLeod, Town Treasurer*

Assessing: Traci is processing the 100+ personal property declarations that we have received to date. Traci and I have been doing street reviews of the revaluation team's completed documentation. Once reviewed, we will send the files off for data entry into our TRIO software.

Traci and I have also been following up on the construction projects that have been done since April 1, 2023. I am also working on the State reports regarding our ratio of assessments as compared to sales. Again, the sales are substantially outpacing our assessments. At this time, despite all of our historical adjustments, we have slipped to 68%. I will be analyzing the sales data to implement cost schedules changes to improve our compliance.

Lorna Thompson – Town Assessor

Human Resources Director: Personnel issues, Drug and Alcohol testing. Municipal Release deeds, Supplies for Municipal building. Employee Benefits.

General Assistance Director: Assisted individuals to meet their unmet needs. Submitted for reimbursements. Yearly updates for GA maximums.

Bookkeeper: Process payroll for Town and Wastewater to include the warrants for the taxes.

Town and WW bills. Lori Santerre, HR Director, GA Director, Bookkeeper

Code Enforcement / Public Health & Safety: Following up on residential property projects inspections.

Working to finish the Solar Energy System Ordinance to take to the Planning Board.

Followed up on several trash and sewer complaints received from citizens. Followed up on complaints received concerning items on properties around community. Working with subcommittee of Age Friendly on this year's Farmers Market. Attended Manufactured Housing (Tiny Homes) put on by MBOIA. Received certification from Age Friendly Master Class program. Attended continuing education training for LHO around Mold and Moisture in rental properties. Attended class with Maine DHHS on Maine Health Inspection Program updates for coming summer season. Check and work with Vendors at Peddlers Hill. Completed LSC inspections for citizens receiving Town rental assistance. Collaborated with Solar Companies installing home based Solar projects. Talked with LUPC and have flyer with information for persons looking for information on doing work around their properties located near bodies of water. Attending online Life Safety Code classes as required for re-certification. Jason Johnson from MMA Safety Coordinator conducted inspections at the Town Office, Airport, Public Works, and the Transfer Station as part of our annual inspections this year. Items addressed will be addressed and report sent to Jason. Continue to work with Bob Benjamin on property at 181 Penobscot Ave. Thomas Malcolm – CEO, Public Health & Safety

Airport: All the winter equipment has been stored and replaced with summer equipment. Spring cleaning of the facility along with mowing and trimming has begun. The Rotating Beacon is now back in service thanks to Pine State Electric (Rick W) Runway lights that were damaged by snow removal equipment are fixed. (we have a few every year) The annual FAA AIP (airport improvement plan) also known as the CIP (capital improvement plan) process has begun. I attend the first meeting at MEDOT in Augusta on May 21st. I have been asked to attend the National Paper Airplane Day at Granite Street School on May 24th. I am looking forward to presenting the award for the longest paper airplane flight. The Based Aircraft List has been updated to show that we now have 22 aircraft that call KMLT home. This number is up two from last year as we have two new aircraft that were built here over the last several months. We currently have four people taking flying lessons here with the new instructor. The G.A.R.D. system has recorded 109 aircraft operations this month to date. 5-17-24. I have had several meetings with Hoyle Tanner on the design of the main runway and taxiway extension.

Jeff Campbell – Airport Manager

Wastewater Treatment: The month of April percent removals dropped a bit into the 80th percentile for BOD and TSS removals. This is due to the lagoons' heavy algae which occurs around this time of year. The good news is that it is slowly but steadily improving day by day and we will be reporting back up into the mid 90's on removal. On May 16, we had our annual DEP state inspection. The inspection went very well and there were no issues with the way the plant and process are being operated. This will be followed by a state report outlining areas covered in the inspection. It is a great feeling knowing we are doing the job we have been hired to do. Kirk, Everett and I work well together and take great pride in what we do that reflects the State inspection. We continue to provide great service to our town and the environment in which we live in. On the agenda for the summer, we will be taking care of some much-needed maintenance, pump installation, and the start of our new Main pump station upgrade. We are excited for the upgrade which will help the wastewater process run a lot smoother.

Jason Ingalls – Wastewater Superintendent

Community Initiatives: Worked on the community newsletter “Magic City Monthly” along with the Manager and various departments/organizations! Used Facebook, Constant Contact, and digital sign to communicate with the community. Senior Sign Project 2024 is now live. Assisting Age Friendly Committee with various projects. Worked alongside DesignLab on the following projects: Community Calendar, Social Media, Advertising, Welcome Home Guide, Still fine tuning, Street Pole Banners, Final designs have been ordered.

Overseeing the following projects: Concept design of the Community Center, Brownfields Community Wide Assessment, Sevee and Maher continue assessments. New Awnings for Municipal Building They are up! Ski Tow Project, Planning meeting will happen in the next few weeks. RFP for electrical work to follow shortly after. Researched various grant opportunities. The events team has selected two winners of the Town of Millinocket Scholarship. The winners will be announced during Senior Night at the High School.

Formal resolutions will be submitted for the council meeting on June 13th to honor the recipients. Continued the planning of the Independence Day celebration with Events Team. Submitted a grant for the construction of the airport terminal building through the Northern Border Regional Commission Timber for Transit Program in the amount of five million dollars. Submitted a CDS request both to Senator King and Senator Collins for the design and construction of a new Fire Station / Public Safety Building. Received news that Millinocket was selected for the CDBG grant to start a façade program in Millinocket in the amount of \$100,000.

We are working on the next steps now. More info and RFA (Request for Applications) to come within the next few weeks. Received news that the Town was awarded the Energy Efficiency Priorities Grant in the amount of \$100,00 to replace some windows in the Municipal Building. Attending the Brownfields Summit in Portland at the end of the month. Received news that Millinocket was selected to receive a \$10,000 grant toward the Ski Tow Project. This will be extremely helpful as costs have increased since the original budget was created!

Amber Wheaton – Community Initiatives Director

Town Clerk/Tax Collectors Office: Totals include March 26, 2024, through May 17, 2024: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$2,558,762.60 were collected, which involved 3808 transactions processed in Trio.

****Report Attached***

FY23/24 Real Estate & Personal Property: past due; Tax paid summary as of 5/17/2024: ****Reports Attached***
- 2024 Real Estate: 355 accounts; Amount Due: \$353,474.81. - 2024 Personal Property: 28 accounts; Amount Due: \$9,849.95 - Mailed reminder letters to delinquent Personal Property accounts on February 29, 2024.
April Sewer Billing – 2024 2nd Quarter: Bill Date 4/25/24; Due Date 5/23/24; Interest Date 5/24/24 (8%)
Sharon, Tax Collector, mailed reminder notices to delinquent tax account holders and made phone calls for some account holders with smaller balances due. ****TC Letter Attached***; Mailed renewal reminder letters to current Victualer License holders on 3/20/24. Motor Vehicle reports current, reconciled, and submitted to BMV. April month end reports for Vital Records, IF& Wildlife, and Dogs were reconciled and collected monies were submitted to all State agencies accordingly. Marriage and Cemetery season is gearing up – Recording sales,

deeds, electronic/card file. finalizing prior council meeting minutes. Fulfilling requests for tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls. Processing daily mail, online, phone, and drop box payments. Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries. Elections Department: June 11, 2024, Primary and FY25 School Budget Validation elections; Items of interest: Certified, and Submitted all required Clerk documents to SOS (Secretary of State-Elections Division) by timeline provided; Absentee Ballots Available May 10, 2024 through June 6, 2024

Absentee Ballot Applications only are available for the June 11th, 2024, Primary: request can be made by electronic ABR system, mail in, in person, or over the phone. Other Items: Boards/Committees:

Recreation Advisory Committee: (1) Full Seat available and (1) Partial Term to expire 3/2025.

2024 Annual Transfer Site stickers available; Resident fee: \$20/Non-Resident fee: \$10

2024 ATV and Boat Registration Stickers available: Reminder: IF & Wildlife mandatory agent fee increase to \$5 on ATV snowmobile registrations

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk

Fire & Ambulance: The Department is taking part in celebrating the 50th National EMS Week during May 19th - May 25th. Attended various committee meetings. Chief Cote attended the Penobscot County Fire Chiefs Association Meeting via zoom. Millinocket Fire will be hosting the June County Chiefs Meeting.

Chief Cote attended the Healthcare Coalition of Maine State Leadership Committee Meeting.

Chief Cote attended the Maine EMS report writer workshop. Chief Cote attended the Fire Reporting Data Framework and Update workshop for new fire reporting. Chief Cote hosted a meeting for mutual aid chiefs to discuss the new potential OSHA draft ruling. Chief Cote held a After Action Review Meeting for area departments and agencies on the April 8th Eclipse. Fire Department has partnered with Age Friendly to start a File of Life program with a start date of June. Chief Cote is working on an inspection program for facility inspections of the Millinocket Fire Dept. Chief Cote is working to get the department ready for a SHAPE (Safety & Health Award for Public Employers) Inspection with Maine Safety Works. Chief Cote is working with T-Mobile to put cell phones in each Ambulance and Fire Truck, as well as back up cell phone in dispatch with a start date of July 1st. Maine Forest Service Volunteer Fire Assistance Grant has been closed out and submitted for reimbursement. Chief Cote is working on a Live Fire Burn Plan to conduct Live Fire Training for Millinocket Fire Department and Katahdin Regional Firefighter 1&2 Class to take place on June 23rd in Hodgdon. All Tier II Reporting for the Millinocket Area has been reported by local business and submitted to the Fire Department and County & State Emergency Management Offices. Chief Cote working on updating the Town of Millinocket Emergency Action Plan. Fulltime crews are training on pumps, hydrants, and scene size up during shifts. Driver Recertification Training is happening for full-time and paid call staff. One fulltime member just completed the Advance EMT Class in Lewiston and is awaiting national registry testing. One paid call member just completed Emergency Vehicle Driver's Training and is signed up to take the EMT-Basic class in July. Katahdin Area Regional Firefighter I&II is going full speed at Millinocket Fire, with 18 students in the program throughout the region. Lost three students recently in the program for various reasons. Two new EMS Jump Bags and a suction unit have been purchased for the ambulances. Inspecting various open burn/campfire sites in the community and educating community members on the new state open burning laws & regulations. Chief Cote continues to work with Town Manager and the Unorganized Territory Administrator on Fire & EMS contracts with Penobscot County. Chief Cote continues working on updating mutual aid plans, response plans, and preplans. One FF/Paramedic and One Paid Call Firefighter out for on-the-job injury, unknown at this time how long personnel will be out. One Fulltime Opening is posted and being advertised. Full-time and Paid Call Staff Meetings and Training continue monthly.

Jon Cote – Fire Chief / Emergency Manager Director

Millinocket Memorial Library Update Attached

Council Comment: Council Higgins noted that it is good to see the scholarship include vocational training centers.

Councilor Danforth inquires update on revaluation process; *TM informs property inspectors out making reassessments on properties, anticipates revaluation be complete with report by April 2025, intension to hire data entry position when data available.

Public Comment: Diana Lakeman, Town Clerk, informs Tax Collector preparing to send 30-Day Notices on unpaid tax accounts, informs absentee ballots available for the municipal election.

Bruce Leavitt, 72 Aroostook Ave, suggests public works looks at increasing staffing, noting they are doing a god job with the current staff, suggests get a bidder street sweeper; suggests the fire department find a more central location for their proposed fire department noting the majority of the town are senior citizens, seconds and minutes can be life or death and dangerous for response time; significant amount of time to respond added if moved to proposed outer central street location noting there are more prime locations with less congestion, ended with no interest from seller; *TM Jamieson informs held many public meetings with discussion of chosen location confirming location will actually not effect time response with comparison to current location being congested on Aroostook Avenue, experts weighed in on study and was noted may improve call times.

Councilor Higgins confirms access to the airport for FAA requirements for location, availability a factor as well as Fire Department accessible.

ORDER #133-2024 PROVIDING FOR: Execution of the Town Warrant for May 23, 2024 IT IS ORDERED that the Town Warrant for May 23, 2024, in the amount of \$172,415.70 hereby approved.

Motion-McLaughlin Second-Danforth Vote 7-0

Council Comment: Noted larger expenses: Greenthumb, Harris Co. Systems, Hol Tanner Assoc., Lincoln Rental Systems, ME Technology, ME Water Co., Striker Flex Financial, , Versant Power.

Public Comment: Jeff Campbell, Airport Manager clarifies Airport engineering services not for legal services.

ORDER #134-2024 PROVIDING FOR: Execution of the Wastewater Warrant for May 23, 2024 IT IS ORDERED that the Wastewater Warrant for May 23, 2024, in the amount of \$16,228.96 is hereby approved.

Motion-McLaughlin Second- Danforth Vote 7-0

Council Comment: Noted larger expenses: n/a

Public Comment: none.

ORDER #135-2024 PROVIDING FOR: Approval of an Application for a Victualer License for McDonald's IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

RC Management LLC, Ronald Lydick, Address: Falmouth, Maine d/b/a McDonald's, 1 Sycamore Street, Millinocket.

Motion-Higgins Second-McLaughlin Vote 7-0

Council Comment: none

Public Comment: none.

ORDER #136-2024 PROVIDING FOR: Approval of an Application for a Victualer License for Millinocket Variety IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Daniel Nelson, Business Address: 112 Central Street, Millinocket d/b/a Millinocket Variety, 112 Central Street, Millinocket.

Motion-Mackin Second-Madore Vote 7-0

Council Comment: none

Public Comment: none.

ORDER #137-2024 PROVIDING FOR: Approval of an Application for a Victualer License for Appalachian Trail Café IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Leah Malcolm, Business Address: 210 Penobscot Avenue, Millinocket d/b/a Appalachian Trail Cafe, 210 Penobscot Avenue, Millinocket.

Motion-Danforth Second-Higgins Vote 7-0
Council Comment: none
Public Comment: none.

ORDER #138-2024 PROVIDING FOR: Approval of Municipal ATV Grant Application with Northern Timber Cruisers WHEREAS The Northern Timber Cruisers are seeking a Municipal ATV grant from the Maine Department of Agriculture, Conservation & Forestry Bureau of Parks & Lands to fund the bridge work necessary for completion of the trail connection to East Millinocket; IT IS ORDERED that the Millinocket Town Council approves of the submission of the attached application and authorizes the Town Manager to sign any necessary documents.

Motion-Higgins Second-McLaughlin Vote 7-0
Council Comment: none
Public Comment: none.

ORDER #139-2024 PROVIDING FOR Renewal of Contract for Police Services
WHEREAS Order #318-2020 (extended via order #129-2021 and amended via order #10-2022) provided approval of contracted police services to be provided by the Town of East Millinocket, the term of which is set to expire June 30th, 2024; and WHEREAS representatives from both parties have met within the terms of the agreement to present a proposed renewal of said contract; IT IS ORDERED That the Millinocket Town Council approves the attached five-year Contract for Police Services to continue being provided by the Town of East Millinocket, beginning July 1, 2024.

Motion-Dumais Second-Danforth Vote 7-0
Council Comment: none
Public Comment: none.

ORDER #140-2024 PROVIDING FOR Approval of Penobscot County Ambulance Protection Agreement
WHEREAS The most recent agreement for providing ambulance services to Unorganized Territories in Penobscot County has expired and administrative teams from both the Town of Millinocket and the Penobscot County Unorganized Territories have agreed to present the terms set forth in the attached agreement to their governing bodies; IT IS ORDERED that the Millinocket Town Council, at the recommendation of it's Town Manager and Fire Chief, approve the attached Penobscot County Ambulance Protection Agreement.

Motion-Mackin Second-McLaughlin Vote 7-0
Council Comment: none
Public Comment: none.

ORDER #141-2024 PROVIDING FOR Approval of Penobscot County Fire Protection Agreement
WHEREAS the most recent agreement for providing firefighting services to Unorganized Territories in Penobscot County has expired and administrative teams from both the Town of Millinocket and the Penobscot County Unorganized Territories have agreed to present the terms set forth in the attached agreement to their governing bodies; IT IS ORDERED that the Millinocket Town Council, at the recommendation of it's Town Manager and Fire Chief, approve the attached Penobscot County Fire Protection Agreement.

Motion-McLaughlin Second-Higgins Vote 7-0
Council Comment: none
Public Comment: none

Reports and Communications: a. Warrant Committee for the June 13, 2024, Regular Council meeting will be Councilor Pelletier and Councilor Danforth.

b. Chair Committee Reports: Councilor Danforth Farmer's Market starts July 6th through October 12th excluding September 13-15 for Trails End Festival, notes advertising is coming along; informs 9 out of the 10 spots have been utilized at the community garden

c. Two Minute Public Comment: John Raymond, thanks the council and Town of Millinocket for continuing support of the club; informs bridge is half constructed and waiting for LUPC permits to finish the bridge to completion and anticipating economic development to community with its connectivity; Pictures shared viewing current construction.

Jessica Currier Pelkey, email read by Town Clerk Diana Lakeman, submitted into minutes.

Sandra Sullivan, 104 Sunset Drive, inquires the status of the charter revisions from Charter Review committee with legal; Councilor Pelletier informs still pending.

Thomas Malcolm, School Street, reminder for the submit project is this Saturday, encourages community to support motorcycle parade in honor of the fallen; informs 50th anniversary of EMS Week.

Chair Madore statement of clarification – description of the Town Manager for Economic Director, has not recalled one business solicited by a town manager and notes it is only one tool, not the only tool for the manager.

Motion to adjourn at 7:45 p.m. –McLaughlin, Second – Danforth Vote 7-0

September 17, 2024

The Special Meeting for Executive Session was brought to order in the Town Manager's office and via Zoom at 5:35 pm by Chair Madore.

Roll Call:

Town Council Members Present:

Danforth	Madore
Dumais	McLaughlin
Higgins via Zoom	Pelletier
Mackin	

Also in attendance: Town Manager Peter Jamieson, Our Katahdin Reps. Pete Malikowski, Steve Sanders, Shane Flynn, and Peggy Daigle; 0 in public attendance, and 0 in Zoom attendance.

- Entered Executive Session - @ 5:40 pm.

Order #217-2024 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(C) to Discuss Economic Development.

Motion – McLaughlin Second – Pelletier Vote 7-0

Council Comment: none

Public Comment: none

Motion to Adjourn @ 6:58 pm –Councilor Danforth,

Second- Councilor Higgins

Vote 7-0



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Town Manager's Report – 9.26.24

Meet the Candidates:

- The Millinocket Memorial Library has once again arranged a “Meet the Candidates” night in preparation for the upcoming local election.
 - It will be held October 16th, from 6:00-8:00 at the library with streaming available on Zoom.
 - Event flyer attached!
-

Department Updates:

Public Works:

- Public works has repaired more failing storm basins.
- The crew has been spot paving many low spots, washouts and utility cuts in town.
- Repair paving is also underway on Medway Rd/Rice Farm Road in the areas that will not be seeing complete paving this season.
- 2400 cubic yards of winter sand has been purchased and hauled from Adam Qualey Inc. We have been mixing it with road salt and stacking it in the sand shed for the upcoming winter.
- B and B paving has started paving the streets that were selected for paving summer. I expect this work to take about a week.
- The culvert replacement on Penobscot Ave has begun. The excavation of the area uncovered two abandoned bridge supports that has set the project back by a few days, but the work is ongoing.
- Public Works has been trimming brush that has grown into the roadways and sidewalks. There is much more to do as time allows.

Transfer Station:

- This is a reminder that any refrigerator or freezer brought to the transfer station for disposal needs to be empty, and all grates, trays, or compartments need to be removed.
- *The contractor that grinds the brush has requested that nothing longer than 8 feet be brought to our brush pile. Anything longer than that plugs the grinder.
- The compost pile is open for residents to drop off brush and yard waste. Bagged leaves must be emptied, and the bags disposed of properly.
- As always, we are accepting all the cardboard, plastic jugs and tin cans that we can get for recycling. Help us keep as much waste as possible from ending up in the landfill.



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Cemetery:

- The cemetery crew has been scraping and painting the steel fence along East Ave leading to the entrance of the Cemetery.
- As the summer sun and wind have begun taking its toll on some of the decorations, we ask that you remove any that are starting to fall apart and blow across the cemetery.
- **We will be doing a fall cleanup of the cemetery to include all decorations on or around October 15th. Please plan accordingly to remove any decorations at the cemetery before this time.**

Bryan Duprey – Public Works Director

Airport:

- The G.A.R.D. system has recorded 216 aircraft operations as of 9-19.
- The planning and engineering for the runway reconstruction and extension is progressing well.
- The Taxiway extension project is also going well. It is also in the planning and engineering phase.
- Actual construction of both projects is slated to begin in the spring of 2025.
- The first new hangar construction since 1985 has started. This is very exciting news.
- LifeFlight of Maine and The Maine Forest Service have been very active this Month, resulting in several hundred gallons of jet fuel being sold.
- Planning and advertising are ongoing for our upcoming Annual Fly-In, Cruz-In, and Barbeque on Oct. 12th.

Jeff Campbell, Airport Manager

Code / Public Health & Safety

- Completed final inspection with Lorna and Jon Crawford of Solar One LLC project and signed off to hook up with Versant to go online.
- Followed up on complaints received concerning items on properties around community.
- Continued to work on Solar Energy Ordinance.
- Meet with Mr. Benjamin concerning property at 181 Penobscot Ave. and his intent to move forward with this project.
- Continued follow-up inspections for permits that have been issued.
- Continued CEO training.
- Continue to collaborate with Vendors at Peddlers Hill
- Continue to work on additional CEO training.
- Continued to follow up on inspections for permits that have been issued.
- Awaiting new signage for Peddlers Hill.



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- Continued to collaborate with architects on MRH project to get Site Plan Review application in and set up meeting with Planning Board. Site Plan Review and public hearing will be held on Thursday, Oct. 3rd at 6:30 pm in Council Chambers.
- Attended meeting with Peter, Lori, Bev, and Lorna along with legal consult concerning the new law around property that has reverted to Town also discussed Dangerous building statue.
- Continue to follow up with 316 Penobscot Ave. to move forward on cleaning this property.
- Contacted legal consult concerning questions around our current Marjana ordinance and seeking advice.
- Attended training in Brewer for Shoreland Zoning and Floodplain Planning through MBOIA and DEP.
- Webinar training through DHHS on hoarding and sample legislation that is being proposed to try and help communities with this issue.
- Webinar with FEMA on Floodplain reimbursement for floods during recent declared storms.
- Meet with contractor on proposed alterations to a building in Millinocket and check zoning issues.
- Meet with several individuals purchasing lots on Medway Road and looking for guidance on what they can build on these properties, Preble Subdivision.
- Check on issues of concern with Railroad as they continue to develop a plan.

Thomas Malcolm CEO, LHO, LSO, FLSE, JFS II

Community Initiatives Director

- Worked on the community newsletter "Magic City Monthly" along with the Manager and various departments/organizations!
- Used Facebook, Constant Contact, and digital sign to communicate with the community.
- Worked alongside DesignLab on the following projects:
 - Community Calendar
 - Social Media
 - Advertising
 - Welcome Home Guide
 - Website updates
- Overseeing the following projects:
 - Concept design of the Community Center
 - Brownfields Community Wide Assessment
 - Sevee and Maher continue their assessments.
 - Hopeful Sign
 - New donation from Boreal Theater and Northern Forest Center.
 - Applied to the T-Mobile Hometown Fund for \$50,000 for the Hopeful Project



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- New Windows for the Municipal Building
- Ski Tow Project
 - Groundwork began 8/23
 - Warming hut has been ordered.
- CDBG Façade Program
 - Reviewed applications with selection team.
 - Award notices went out this week.
- Researched various grant opportunities.
- Working on an application for Penobscot County PILT Funding for a new fire truck.
- Working on an application to the Maine Resilience Partnership for another electronic sign to be placed on Peddler's Hill, further enhancing Millinocket's communications with the public.
- Assisted Municipal Team with various initiatives.
- Begun planning Trunk or Treat with Events Team.
- Planted mums that are along Penobscot Ave.

Amber Wheaton, Community Initiatives Director

Town Clerk/Tax Collectors Office:

Totals include August 17, 2024, through September 19, 2024: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$1,335,851.42 were collected, which involved 1302 transactions processed in Trio. **Report Attached*

- FY23/24 Total Tax Summary as of 9/19/2024: **Reports Attached*
 - 2024 Real Estate: 232 total accounts; Amount Due: \$137,379.52
 - 2024 Personal Property: 27 accounts; Amount Due: \$9,643.80
 - Mailed reminder letters to delinquent Personal Property accounts
- October Sewer Billing – 2024 4th Qtr.; preparation
- Motor Vehicle reports current, reconciled, and submitted to BMV.
- August month end reports for Vital Records, IF& Wildlife, and Dogs were reconciled and collected monies were submitted to all State agencies accordingly.
- Marriage and Cemetery season is in full swing – Recording sales, deeds, maps, and electronic/card files.
- Dog Rabies Certificates filed and communications with ACO
- Finalizing prior council meeting minutes.
- Fulfilling requests for tax information, providing normal daily requests of motor vehicles, wastewater, and tax account balances via e-mail, fax and phone calls.
- Processing daily mail, online, phone, and drop box payments.
- Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries.



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- Continued restoration efforts of vital records by filing, indexing, and storage.

Elections Department:

- Received first 4 mailings for the November 5, 2024 General Election; process all required documents by posted deadlines; Absentee ballots expected to be available by October 4, 2024; Absentee Ballot Request Applications are available now in person, online, by telephone, website or by mail request.
 - Municipal Election – **Ballot Candidates:**
 - Town Council: Two (2) – 3-Year terms available (Madore/McLaughlin)
 - Matthew Bragdon
 - Tembar (Tammy) Craig
 - Tammy McLaughlin
 - Gilda Stratton
 - School Board: One (1) – 3-Year term available (Steward)
 - Warren Steward (has expressed he would like to be removed)
 - Rachel Cyr

Other Items:

- Boards/Committees: **Volunteers needed** – Recreation Advisory Committee: (1) Partial Term (Alternate Seat) to expire 4/2026.
- 2025 Dog Licenses – Projected date to be available is 10/15/2024.

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk

Wastewater:

- As you know we have had a very dry summer. The flows are very low due to the lack of rain. We turn our attention to the infrastructure and pump stations and what is being flushed and will it create plugs, and which means potential trouble for blocks out in the streets as well as at the pump stations. It is very crucial that the residents pay close attention what is being flushed we do not want any problems out there. Public Works does what they can with manpower and extra projects to keep the town in good shape. We want the infrastructure in good shape as well. Let's be very mindful.
- The month of August came in good on the treatment end of things. TSS was at 99 percent and BODS were at 97 percent, which is very good. We are still working on some summer projects but keep pushing to achieve what needs to be done. Summer is slowly winding down for another year and fall is quickly approaching. For now, we will keep enjoying the sunshine and keeping committed to our environment and our receiving waters.

Jason Ingalls – Wastewater Chief Operator



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Fire & Ambulance:

- Chief Cote attended various committee meetings.
- Chief Cote attended the Penobscot County Fire Chiefs Association Meeting.
- Chief Cote attended the Region 4 EMS Council Meeting.
- Chief Cote will be attending the upcoming Fire Act Grant Workshop in Bangor on Monday September 23rd.
- The department took part in the Trails End Festival Parade and Touch a Truck Event.
- Engine 781 completed its 2nd pump test by Northeast Fire Apparatus and has failed. Chief Cote has been working with the Town Manager and Community Initiatives Director on a plan to update/replace this apparatus ASAP.
- The new Ambulance (788) arrived, and crews have worked to get everything set up in it and has officially been placed in service.
- Department members resumed back to regular training from summer break on Sept 4th.
- Stryker has been on site and has trained department members on the Lucas Device.
- Department Hose Testing will be complete on Sunday September 22nd by CMHT Fire Safety Services.
- Department members toured the Airport with Jeff Campbell as part of series of trainings moving forward on Fire & EMS operations at the Airport.
- Department members are moving forward in Decon procedures for after calls with cleaning gear, swapping out Nomex hoods, and have limited where gear goes in the station, to limit and prevent any exposure to the duty crew and the living quarters.
- Chief Cote is instructing fire extinguisher training at Millinocket Regional Hospital for the staff during the month of September.
- Maine EMS visited the department for a tour and its operations and met with Chief Cote to review the progress on the Maine EMS Stabilization Grant.
- Chief Cote has been working with Northern Maine Community College on the Millinocket Fire Department being used as a Clinical Site for EMS Students.
- Chief Cote is working with Millinocket Regional Hospital on a Flu Shot clinic for fire department staff.
- Chief Cote is working on the Maine Forest Service Volunteer Assistance Grant for equipment.
- Katahdin Area Regional Firefighter I & II Class will complete their Skills End Test on Sept 7th and Sept 21st, great results from the Sept 7th test day.
- The department was chosen by Maine EMS to take part in a 5-year Community Paramedic Grant for the Community.
- Chief Cote is working with Millinocket Regional Hospital Staff, Maine CDC on Saturday Sept 28th to instruct a Hazmat Decon Training for area fire & EMS departments in the region.
- New radios have been installed in all the departments ambulances, chief's vehicle, and a used-good radio was installed for the side by side.



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- Inflatable Boat and all new rescue suits have arrived, and a training will take place in November on the new equipment and suits.
- All three ambulances now have WIFI in them, and this has been working well with completing patient care reports on the road during a transfer or having the needed service out of town at the lakes.
- The new SCBA's have been ordered and are waiting for those to arrive and be placed in service.
- One department member has recently achieved his national registry EMT-Basic certification and is now licensed in Maine.
- Chief Cote is working with area agencies/departments on the Emergency Planning for the Marathon in December.
- Chief Cote is continuing to work to get the department ready for a SHAPE (Safety & Health Award for Public Employers) Inspection with Maine Safety Works.
- Chief Cote continues working on updating standard operating guidelines, written plans, mutual aid plans, response plans, and preplans.
- The Department continues to distribute File of Life Cards and Naloxone to residents.
- One FF/Paramedic out for an on-the-job injury, unknown at this time how long personnel will be out.
- One Fulltime Opening is posted, and interviews are set to take place on Wednesday Sept 25th.

Jon Cote – Fire Chief

Millinocket Memorial Library: SEE ATTACHED REPORT

- Diana Furukawa will join us on October 24th for the Library's quarterly presentation.

Respectfully Submitted,

Peter Jamieson, Town Manager.

Receipt Search Report

Actual Date Between 08/17/2024 and 09/19/2024, Receipt Type Between 1 and 804

Receipt Summary

Type	Count	Amount
1 MOTOR VEHICLE	7	2,005.11
2 BOAT REGISTRATION	8	516.30
3 ATV REGISTRATIONS	8	776.00
5 GAME LICENSES	9	87.00
7 CODE ENFORCEMENT	11	731.00
8 ASSESSING MISCELLAN	3	422,890.40
9 POLICE DEPARTMENT	1	10.00
11 TRANSFER SITE	1	1,050.00
12 TRANSFER SITE RECYC	1	132.10
14 GENERAL ASSISTANCE	4	2,700.24
15 AIRPORT	3	315.46
16 AIRPORT EXC/SALE TX	1	448.39
18 PAYMENT IN LIEU TAX	1	4,000.00
19 BD CHECK & WASH ACC	2	50.00
22 ADM COPIES /AUDIT	4	10.97
26 NOTARY FEES	7	40.00
29 TOWN DONATIONS & EVENTS	1	100.00
30 REV SHARING/BETE	1	209,250.84
39 AMB AR COLLECTIONS	1	542.83
40 GRANTS	1	11,250.00
42 CDBG MLKT HIST SOC	1	465.86
50 MUNICIPAL BLDG	1	2,333.33
53 AMBULANCE PAYMENTS	20	5,963.88
56 RECREATION	1	661.00
61 SCHOOL APCON 2597	3	1,106.69
62 SCHOOL REVENUE 2597	7	369,059.57
63 VIC/ENT/PED/VND/BUS	7	140.00
65 PUBLIC WORKS/EXPENS	2	586.10
70 SCHOOL PAYROLL TAX	5	57,608.08
74 CEMETERY BILLING	17	5,000.00
77 WASTEWATER TREATMEN	2	847.00
90 Real Estate Payment	51	9,938.34
91 Tax Lien Payment	34	38,786.47
94 Utility - Sewer Payment	580	52,238.67
95 Utility - Sewer Lien	4	1,159.87
99 Motor Vehicle	396	126,755.54
100 WASTE WATER PR TAX	5	4,545.38
111 TRANSFER STICKER TO	26	520.00
112 TRANSFER STICKER UN	13	210.00
800 Dog Registration	8	129.00
801 Death Certificate	10	282.00
802 Birth Certificate	25	417.00

Receipt Search Report

Actual Date Between 08/17/2024 and 09/19/2024, Receipt Type Between 1 and 804

Receipt Summary

Type	Count	Amount
803 Marriage Certificate	9	191.00
	1302	1,335,851.42

Real Estate

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
1819 L	NELSON, DANIEL R	2024	763.67	0.00	763.67
1143 L	NIQUETTE, MATTHEW A	2024	905.36	0.00	905.36
1995 L	OLIVER, KAREN M	2024	813.37	0.00	813.37
1484 L	OLOUGHLIN, KAREN M	2024	1,408.24	91.25	1,316.99
611 L	PELLETIER, CHARLES	2024	1,679.81	0.00	1,679.81
647 L	PELLETIER, DANIEL &	2024	985.20	293.46	691.74
316 L	PEVERETT, NIKKI A	2024	146.18	0.00	146.18
1781 L	PLOURDE, BRIAN T	2024	108.20	0.00	108.20
986 L	POTVIN, LLC	2024	860.85	0.00	860.85
987 L	RAY, LAUREN JAX	2024	1,139.83	0.00	1,139.83
449 L	RAYMOND, BOBBY J	2024	864.56	0.00	864.56
2143 L	REZENDES, PAUL J	2024	636.21	0.00	636.21
2443 L	RIDLEY, JILL A	2024	1,412.76	0.00	1,412.76
597 L	RUSH, ANDREA J HEIRS	2024	1,790.35	0.00	1,790.35
1253 L	RUSH, FRANK W & SONS INC	2024	1,821.43	0.00	1,821.43
1254 L	RUSH, FRANK W & SONS INC	2024	182.82	0.00	182.82
606 L	SCOTT, HEATHER LYNN	2024	399.48	0.00	399.48
565 L	SEAMANS, TARA G &	2024	1,205.79	0.00	1,205.79
1644 L	SHERWOOD, TIMOTHY G	2024	2,736.90	0.00	2,736.90
1971 L	SIERRA, MELISSA	2024	1,505.48	0.00	1,505.48
918 L	SOUND THOUGHT REALTY LLC	2024	1,460.24	0.00	1,460.24
1923 L	SPEED, MISHA	2024	775.54	0.00	775.54
837 L	STANLEY, DUSTIN &	2024	1,494.65	0.00	1,494.65
160 L	THE 1903 COMPANY INC	2024	11,752.93	0.00	11,752.93
269 L	THOMPSON, GENE A	2024	1,611.57	0.00	1,611.57
270 L	THOMPSON, GENE A	2024	1,641.24	0.00	1,641.24
358 L	TOMI LLC	2024	1,935.74	0.00	1,935.74
2464 L	TRACY, RHONDA B	2024	473.42	0.00	473.42
1554 L	WODNICK, FRANK E &	2024	1,091.08	0.00	1,091.08
195 L	YORK, AGNES R &	2024	626.67	0.00	626.67
1871 L	YORK, JENNIFER L (NUTTING)	2024	1,081.16	0.00	1,081.16
Total for 120 Bills:		120 Accounts	138,571.54	1,192.02	137,379.52

Payment Summary

Type	Principal	Interest	Costs	Total
C - Correction	0.00	-36.73	-54.52	-91.25
P - Payment	866.36	86.95	329.96	1,283.27
Total	866.36	50.22	275.44	1,192.02

Lien Summary

2024-1	120	137,379.52
Total	120	137,379.52

Total for 198 Bills: 241,249.99 95,723.79 145,526.20

Non Zero Balance on All Accounts

Tax Year: 2024-1 To 2024-2

Personal Property

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
23 P	AIRPORT CABINS	2024	16.92	0.00	16.92
285 P	ALLEN, RICHARD	2024	56.40	0.00	56.40
321 P	ALLIANCE HEALTHCARE SERVICES	2024	14,610.42	14,608.80	1.62
81 P	AUTOMATIC VENDING & GAMES	2024	98.70	0.00	98.70
338 P	CONOPCO, INC	2024	76.14	75.84	0.30
210 P	COTE, ANGELA	2024	59.22	0.00	59.22
348 P	CSI LEASING, INC	2024	5.64	0.00	5.64
49 P	CYR, ED & SON INC	2024	70.50	0.00	70.50
145 P	DISH NETWORK LLC	2024	552.72	551.73	0.99
2213 P	DOLLAR GENERAL STORE #25421	2024	5,167.93	0.00	5,167.93
108 P	DUVEL ROBERT	2024	28.20	0.00	28.20
19 P	FERLAND, WAYNE	2024	126.90	126.70	0.20
65 P	FSC SUBWAY LLC	2024	205.86	201.88	3.98
278 P	GETCHELL BROS. INC.	2024	28.20	0.00	28.20
2205 P	GLIDDEN, JON	2024	366.60	0.00	366.60
372 P	HALLMARK MARKETING COMPANY LLC	2024	36.66	36.60	0.06
53 P	HERITAGE MOTOR INN INC	2024	1,077.24	1,077.25	-0.01
250 P	JANDREAU CLEANING	2024	22.56	0.00	22.56
374 P	KELLEY MOBILE HOME PARK	2024	129.72	0.00	129.72
248 P	LAMSON REALTY LLC	2024	2,095.26	0.00	2,095.26
393 P	LEASE CORPORATION OF AMERICA	2024	586.56	586.10	0.46
160 P	NORTHWOODS REAL ESTATE LLC	2024	62.04	61.96	0.08
62 P	STERN'S LUMBER COMPANY INC.	2024	1,043.40	1,042.82	0.58
282 P	SURPRENANT DAVID & LUISA	2024	874.20	0.00	874.20
387 P	SURPRENANT, DAVID & LUISA	2024	141.00	0.00	141.00
186 P	THREE RIVERS HOLDINGS LLC	2024	473.76	0.00	473.76
378 P	VIASAT INC	2024	64.86	64.13	0.73
Total for 27 Bills:		27 Accounts	28,077.61	18,433.81	9,643.80

Payment Summary

Type	Principal	Interest	Costs	Total
P - Payment	18,433.81	0.00	0.00	18,433.81
Total	18,433.81	0.00	0.00	18,433.81

Non Lien Summary

2024-1	27	9,643.80
Total	27	9,643.80

No Bills 0.00 0.00 0.00

Payment Summary

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

Lien Summary

Total	0	0.00
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FIRE AND AMBULANCE RUNS REPORT FOR AUGUST 2024

AMBULANCE

Local BLS: 31

Local ALS: 19

Local No Transport: 9

Out of Town BLS: 9

Out of Town ALS: 7

Out of Town No Transport: 3

Police Stage: 3

Public Assist: 4

CHIEF OFFICER CALL IN NO STAFFING: 11

Lost Calls BLS: 3

Lost Calls ACLS (Paramedic): 4

FIRES

Commercial Fire Alarm Activation-1

Residential Smoke Alarm Activation-1

Motor Vehicle Accident with Injuries- 5

Report of a Propane Leak- 1

ATV Accident- 1

Low Hanging Wire-1

Open Burning Complaint-3

PD Assist-1

Public Assist-2

Aid to the Ambulance-1

Chief Jonathan P. Cote
Millinocket Fire Department
fire.ems@millinocket.org

MEET THE CANDIDATES

October 16th, 6-8pm

at Millinocket Memorial Library

Meet the 2024 candidates for the Millinocket School Board and Town Council and hear their answers to key questions. We'll start with the School Board candidates at 6pm, followed by the Town Council candidates.

Town Council Candidates



Matthew Bragdon



Tembar (Tammy) Craig



Tammy McLaughlin



Gilda Stratton

School Board Candidates



Rachel Cyr

Need to join on Zoom? Email the Library for the Zoom link at:

info@millinocketmemoriallibrary.org



Need information about how and where to vote? Contact Millinocket Town Clerk, Diana Lakeman, at 207-723-7000 or townclerk@millinocket.org.

MML MILLINOCKET
MEMORIAL
LIBRARY


Millinocket
Maine's Biggest Small Town

MillinocketLib.org | 207.723.7020 | 5 Maine Ave, Millinocket

Millinocket Memorial Library Director's Report

August/September 2024

Prepared by Library Director, Diana Furukawa, for Millinocket Town Council, 9.20.2024



LIBRARY UPDATES

Programs

Recent programs have included a fly tying workshop for older kids, a couple of card-making craft events for adults, our recurring writing workshop, an adult board game club, and Pokemon Club.

Coming up on October 2nd, we'll be hosting acclaimed Maine author, Monica Wood, for a discussion about her new novel "How to Read a Book", among other things. We'll also be hosting our annual "Meet the Candidates" event with local school board and town council candidates on October 16th, and our annual Halloween Party towards the end of the month.

Collaborative Work

Per a paid contract established with the Katahdin Collaborative back in May, the library has taken on a role facilitating collaborative projects that will contribute to making the Katahdin Region more livable. Livability projects include a wide variety of things, including food, transportation, housing, social inclusion, and access to resources/information to live well. Therefore, a big piece of our initial work as facilitators has been to gather key stakeholders to determine where to put our energy first. Several collaborative workgroups have emerged from this process throughout the summer, including:

- Food council workgroup: this group is attempting to increase coordination between existing food access efforts in the region through forming a food council.
- LGBTQ inclusion workgroup: this group is focused on hosting events throughout the year that bring together members of the LGBTQ community and allies to foster a more inclusive community.

Though outside the typical library scope, MML is committed to aiding mission-aligned efforts like these that will contribute to overall community wellbeing.

Finance

We are in the process of developing our 2025 Operating Budget, as our fiscal year runs from January through December. The library's Finance Committee and Executive Committee have reviewed and revised initial drafts of the budget, and the full board will review it at their October meeting. I will share a version of this budget with the Town Council and the public at my next presentation in October as well.

Imagination Library

In 2023, we started sponsoring Dolly Parton's Imagination Library program, which provides one free book per month to kids ages 0-5. The books are high quality and age-appropriate and are conveniently mailed to the child's home. The program requires local buy-in, so we were able to leverage a MacKenzie Foundation grant to make it available to kids throughout the Katahdin Region. Since we began our sponsorship, we've been able to register over 230 kids, most of which live in Millinocket.

Facilities

Last month, the railing of our Maine Avenue entrance was hit by a driver. We are continuing to work with the driver's insurance company to get the railing replaced, but it's taking longer than expected.

The Help Desk

We are once again partnering with Penquis to help people get signed up for the Low Income Heating Assistance Program (LIHEAP) right at the library. Penquis staff have been here each Wednesday from August through the end of October, and their appointments filled up almost immediately. It's been a successful partnership that helps make this important benefit more accessible to local residents.

Through the Help Desk, we continue to offer technology assistance and resource navigation by appointment, and we're finding that quite often these two services are intertwined. For example, there are many social service/benefits applications that require computer skills, so we often spend time helping folks navigate these applications.

LIBRARY STATISTICS

Patrons	August 2024	July 2024	Change	August 2023	
Cardholders	2951	2920	31	31	2695
Adult Cardholders	2309	2279	30	30	2089
Youth Cardholders	639	639	0	0	606
Millinocket Resident Cardholders	2200	2182	18	18	2028
Out of State Cardholders	74	73	1	1	68

Circulation	August 2024	July 2024	Change	August 2023	
Active Cardholders	463	432	31	31	454
Circulation	1238	1589	-351	-351	1349
Active Cloudlibrary Users	34	33	1	1	33
Imagination Library Users	186	185	1	1	154

Program Engagement	August 2024	July 2024	Change	August 2023	
Library Website Visits	2318	2967	-649	-649	2971
Facebook Likes	1975	1965	10	10	1712
Instagram Followers	713	709	4	4	644
Adult Programs	6	6	0	0	5
Adult Program Attendance	92	42	50	50	39
Children's Programs	26	26	0	0	18
Children's Program Attendance	110	121	-11	-11	299
Community Meetings	11	15	-4	-4	15
Community Meeting Attendance	67	104	-37	-37	84
Foot Traffic	2856	2577	279	279	2717
Library Volunteer Hours		176	-176	-176	146

Facilities	August 2024	July 2024	Change	August 2023	
Hours Open	180.5	183	-2.5	-2.5	170
Computer Sessions	259	301	-42	-42	259
Public Meeting Room Use	81	114	-33	-33	140
EV Charges	13	9	4	4	N/A
Wifi Connections	683	851	-168	-168	841

Gear Library	August 2024	July 2024	Change	August 2023	
Gear Circulation	21	45	-24	-24	71
KGL Programs	13	10	3	3	11
KGL Program Attendance	73	52	21	21	38
KGL Hours Open	85	85	0	0	120
KGL Foot Traffic	179	52	127	127	226

ORDER #218-2024

PROVIDING FOR: Execution of the Town Warrant for September 26, 2024

IT IS ORDERED that the Town Warrant for September 26, 2024, in the amount of \$374,676.00 is hereby approved.

Passed by the Town Council _____

Attest: _____

**TOWN OF MILLINOCKET
WARRANT SHEET
SEPTEMBER 26, 2024**

TOWN #76

TOWN AP WARRANT SEPTEMBER 26, 2024 \$374,676.00

TOTAL \$374,676.00

A / P Check Register

Bank: BANGOR SAVINGS A/P

Town

Type	Check	Amount	Date	Wrnt	Payee
R	36014	56.93	09/26/24	76	1835 AIRGAS, INC.
R	36015	200.00	09/26/24	76	2226 ALLEN, JULIA
R	36016	998.89	09/26/24	76	2095 AMBULANCE MEDICAL BILLING
R	36017	840.00	09/26/24	76	0027 AMERICAN CONCRETE INDUSTRIES INC
R	36018	400.00	09/26/24	76	1178 ATLANTIC PARTNERS EMS, INC.
R	36019	34.62	09/26/24	76	0047 AUTOTRONICS, LLC
R	36020	200.00	09/26/24	76	2079 BERNIER JENNIFER
R	36021	1,258.00	09/26/24	76	0064 BERNSTEIN, SHUR, SAWYER & NELSON
R	36022	390.75	09/26/24	76	0869 BIDDEFORD INTERNET CORPORATION
R	36023	842.35	09/26/24	76	2249 BOUND TREE MEDICAL LLC
R	36024	1,395.00	09/26/24	76	2281 BOWERS FUNERAL HOME
R	36025	200.00	09/26/24	76	2204 CAIL, CRYSTAL
R	36026	48.00	09/26/24	76	0292 CAMPBELL, JEFFREY W
R	36027	321.46	09/26/24	76	0229 CARQUEST AUTO PARTS
R	36028	200.00	09/26/24	76	2154 COTE, JONATHAN P
R	36029	200.00	09/26/24	76	1911 CULLEN, KATIE
R	36030	82.84	09/26/24	76	0157 DEAD RIVER
R	36031	430.95	09/26/24	76	0196 EMERY LEE & SONS, INC.
R	36032	200.00	09/26/24	76	0420 FARRINGTON, MATTHEW P.
R	36033	126.38	09/26/24	76	0226 GALLS LLC
R	36034	229.60	09/26/24	76	1629 GATEWAY PRESS
R	36035	376.00	09/26/24	76	0242 GUAY FIRE EQUIPMENT INC
R	36036	50.00	09/26/24	76	0204 HALE, EVERETT E.
R	36037	675.53	09/26/24	76	0265 HOWARD P. FAIRFIELD, LLC
R	36038	19,777.72	09/26/24	76	0805 HOYLE, TANNER & ASSOCIATES
R	36039	50.00	09/26/24	76	2075 INGALLS JASON M
R	36040	65.00	09/26/24	76	2102 JAMIESON, PETER
R	36041	997.80	09/26/24	76	0319 K & T ENVIROMENTAL EQUIP INC
R	36042	673.88	09/26/24	76	1903 KATAHDIN TRUE VALUE
R	36043	200.00	09/26/24	76	2220 LABBY STACY
R	36044	91.13	09/26/24	76	1270 LAKEMAN, DIANA M.
R	36045	350.00	09/26/24	76	0365 LINCOLN RENTAL SYSTEMS INC.
R	36046	280.00	09/26/24	76	0392 MAINE MUNICIPAL ASSOCIATION
R	36047	21,113.14	09/26/24	76	0391 MAINE MUNICIPAL ASSOCIATION
R	36048	17,185.73	09/26/24	76	0395 MAINE RESOURCE RECOVERY ASSOC.
R	36049	41,128.53	09/26/24	76	0037 MAINE WATER COMPANY
R	36050	10.00	09/26/24	76	1972 MBOIA
R	36051	6,000.00	09/26/24	76	0447 MILLINOCKET FABRICATION AND
R	36052	65.98	09/26/24	76	1819 NAPA AUTO PARTS
R	36053	125.35	09/26/24	76	2023 NORTH COAST SERVICES, LLC
R	36054	40.56	09/26/24	76	1669 OFFICE DEPOT, INC
R	36055	15.00	09/26/24	76	0653 PERREAULT, STEVEN L.
R	36056	11,127.14	09/26/24	76	2178 RADIO COMMUNICATIONS MGMT INC
R	36057	205.18	09/26/24	76	2269 SCP DISTRIBUTORS LLC
R	36058	16,044.83	09/26/24	76	2235 SEVEE & MAHER ENGINEERS, INC
R	36059	350.00	09/26/24	76	0639 SPORTS FIELDS, INC.
R	36060	350.53	09/26/24	76	0649 STERNS LUMBER COMPANY INC
R	36061	1,617.95	09/26/24	76	0968 STRYKER MEDICAL

A / P Check Register
Bank: BANGOR SAVINGS A/P

Type	Check	Amount	Date	Wrnt	Payee
R	36062	1,000.00	09/26/24	76	0919 SULINSKI, MICHAEL J.
R	36063	212,669.30	09/26/24	76	0695 TOWN OF EAST MILLINOCKET
R	36064	61.28	09/26/24	76	0737 UNIFIRST CORPORATION
R	36065	175.60	09/26/24	76	0748 US CELLULAR
V	36066	0.00	09/26/24	76	1502 VERSANT POWER
V	36067	0.00	09/26/24	76	1502 VERSANT POWER
R	36068	12,660.94	09/26/24	76	1502 VERSANT POWER
R	36069	274.50	09/26/24	76	1799 WEST BRANCH AVIATION LLC
R	36070	89.25	09/26/24	76	0781 WIGHTS SPORTING GOODS
R	36071	122.38	09/26/24	76	2073 XEROX FINANCIAL SERVICES LLC
Total		374,676.00			

Count	
Checks	56
Voids	2

ORDER #219-2024

PROVIDING FOR: Execution of the Wastewater Warrant for September 26, 2024

IT IS ORDERED that the Wastewater Warrant for September 26, 2024, in the amount of \$11,952.17 is hereby approved.

Passed by the Town Council _____

Attest: _____

**TOWN OF MILLINOCKET
WARRANT SHEET
SEPTEMBER 26, 2024**

WW# 77

WW AP WARRANT SEPTEMBER 26, 2024 \$11,952.17

TOTAL \$11,952.17

A / P Check Register
Bank: KEY BANK WW A/P FD 3
**** REPRINT ****

Type	Check	Amount	Date	Wrnt	Payee
R	11033	170.00	09/26/24	77	0009 CLEARWATER LABORATORY
R	11034	711.96	09/26/24	77	0330 KATAHDIN MOTORS, INC.
R	11035	2,088.17	09/26/24	77	0391 MAINE MUNICIPAL ASSOCIATION
R	11036	249.75	09/26/24	77	0374 MAINE OXY ACETYLENE SUPPLY CO.
R	11037	44.53	09/26/24	77	0425 MCMASTER-CARR SUPPLY COMPANY
R	11038	230.86	09/26/24	77	1669 OFFICE DEPOT, INC
R	11039	385.25	09/26/24	77	1596 PREBLE OIL COMPANY
R	11040	630.23	09/26/24	77	1145 RUSSELL RESOURCES, INC.
R	11041	150.00	09/26/24	77	1469 STATE OF MAINE
R	11042	444.06	09/26/24	77	1057 USA BLUE BOOK
R	11043	6,502.37	09/26/24	77	1502 VERSANT POWER
R	11044	344.99	09/26/24	77	0792 WINTERPORT BOOT
Total		11,952.17			

Count	
Checks	12
Voids	0

ORDER #220-2024

PROVIDING FOR: Approval for an Event Application for a Malt, Vinous and Spirituous Liquor License for Boreal Theater.

IT IS ORDERED that the Millinocket Town Council approves the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Randy D. Jackson, Business Address: 215 Penobscot Avenue, Millinocket
d/b/a
Boreal Theater, 215 Penobscot Avenue, Millinocket

Passed by the Town Council _____

Attest: _____



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220

FAX: (207) 287-3434

EMAIL INQUIRIES: maineliquor@maine.gov

**Application for a License for an Incorporated Civic Organization
Important Information**

- A. General
- i. The municipality in which the event will take place must have voted to approve on-premises consumption under [Title 28-A, Chapter 5](#).
 - ii. The law requires the application to be submitted at least 24 hours in advance of the event, however, a longer notice is appreciated to allow additional time for processing.
- B. Events open to the public
- i. Your organization must be an incorporated civic organization or a similarly purposed national organization designated under the United States Internal Revenue Code of 1986, Section 501(c)(3) and verifiable with the office of the Maine Secretary of State, Division of Corporations.

Submit completed forms to:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement

Mailing address: 8 SHS, Augusta, ME 04333-0008

Courier delivery: 19 Union Street, 3rd floor, Suite 301-B, Augusta, ME 04330



STATE OF MAINE
 DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
 BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for a License for an Incorporated Civic Organization

Section A: Applicant Information:

1. Legal Name of Applicant: Boreal Theater
2. Contact Name for Applicant: Randy Jackson
3. Mailing Address of Primary Office of Applicant: 215 Penobscot Ave. Suite C
Millinocket, Maine 04462
4. Contact Name Telephone/Mobile Number: (207) 249-5786
5. Email Address of Contact: borealtheater@gmail.com

Section B: Event Information:

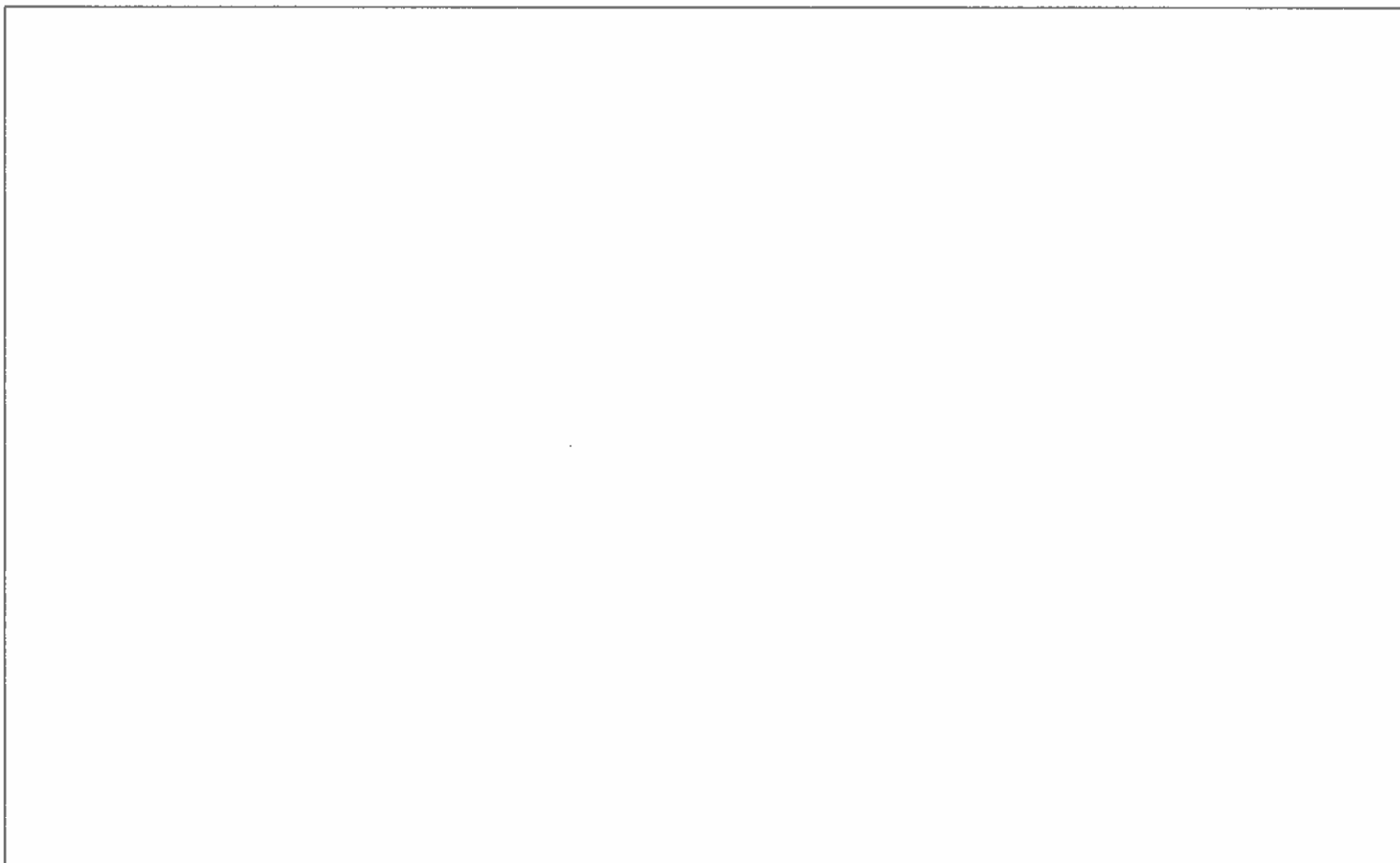
1. Title Event: Piano and violin event
2. Purpose of Event: Presen tation of the Arts to the public
3. Duration of Event (check one): One Day Multiple Days (only 1 permitted per year)
4. Type of Event: (check one) Indoor Outdoor
5. Town or City where Event will take place: Millinocket
6. Complete Physical Address of Event:
215 Penobscot Ave. Suite C Millinocket, Maine 04462
7. Date of Event: October 25th Time: From 3:00 PM To 7:00 PM
Under Maine liquor laws, alcoholic beverages can **only** be served from 5:00 am to 1:00 am of the next day, Sunday through Saturday; event times cannot deviate from this statutory requirement.
8. Number of Persons Attending: 49

Section F: Diagram for Outdoor Events

The following restrictions apply to outdoor events:

- There must be a stanchion or a fence completely enclosing the area.
- Signs must be posted stating “No alcohol beyond this point”.
- There must be sufficient employees at the event to control and monitor the area.

In an effort to clearly define the area that consumption and storage of liquor will occur during this outdoor event, diagrams must be submitted on this form and should be as accurate as possible. Be sure to label the areas of consumption and storage on your diagram.



For Division Use Only

Date Filed: _____

Approved Not Approved

Date Approved: _____

Approved By: _____

License No: _____

Deposit Date: _____

Amt. Deposited: _____

Payment Type: _____

9. Describe specific indoor and/or outdoor area to be licensed: (for an outdoor event, please include a diagram of the outside space in Section F below.)

Interior Boreal Theater

10. Will dancing be part of the event? Yes No
- a. Does the venue have a dance license? Yes No
- b. If yes, please provide a copy of the license from the State's Fire Marshall's Office

Section C: Signature of Applicant

By signing this application, the licensee understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 10/18/24

10/18/24



Signature of Duly Authorized Person

Randy D Jackson

Printed Name of Duly Authorized Person

Section D: For use by Municipal Officers and County Commissioners only
Approval of an Application for a License for an Incorporated Civic Organization

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this catering event application on this date: 9/26/2024

Check only one: City Town Unorganized Territory

Name of City/Town/Unorganized Territory: Town of Millinocket

Who is approving this application? Municipal Officers
 County Commissioners of _____ County

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of license to be issued by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title
	Chair Michael Madore
	Councilor Jesse Dumais
	Councilor Robert Higgins Jr
	Councilor Tammy McLaughlin
	Councilor Jane Danforth
	Councilor Louis Pelletier

Section E: Application Fee; Other Information

1. The license fee is \$50.00 plus a \$10.00 filing fee; make checks payable to Treasurer State of Maine.
2. The law requires the application to be submitted at least 24 Hours prior to the function, however, a longer notice is appreciated to allow additional time for processing.
3. Once issued, this permit is not assignable and is valid only for use by the licensee named in this application and for the date, time, and location listed in this application. This permit is issued subject to Maine liquor laws under Title 28-A and the Bureau's Administrative Rules. Penalties for failure to comply with the laws and rules are provided in Chapter 33 of Title 28-A.
4. The Division is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.
5. Payments to the Division by check subject to penalty provided by 28-A MRS Section 3-B.

ORDER #221-2024

PROVIDING FOR Approval of Street Closures for Halloween Festivities

WHEREAS Halloween is a little over a month away and street closures for several community events and activities are important for the safety of our community members;

IT IS ORDERED that the Millinocket Town Council authorizes the street closures listed below for Halloween festivities on October 31st, 2024.

Massachusetts Avenue from Heritage Drive to New Jersey Street, from 4pm-6pm

Independence Lane at Massachusetts Avenue intersection from 4pm-6pm

Aroostook Avenue from Summer Street to Central Street from 4pm-6pm

Lower end of Westwood Avenue next to Nazarene Church from 4pm-6pm

PASSED BY COUNCIL: _____

ATTEST: _____

Street closure for Halloween Evening

I would like to suggest that we close Massachusetts Avenue from Heritage Drive by Faith Baptist Church to New Jersey Street from 4pm to 7pm on Thursday, October 31st as a safety concern for the considerable number of trick or treaters that seem to go there. Also, would close Independence Lane at the Massachusetts Avenue intersection.

Would like to close Aroostook Avenue from Summer Street to Central Street from, 4pm to 6pm Thursday, October 31st as well for trunk or treaters that would like to set up and join in on the Town of Millinocket's trunk or treat, Millinocket Fire will have it set up on the ramp in front of the Fire Department and the Red Knights also plan to have a set up at Katahdin Appliance.

Would like to close the lower end of Westwood Ave next to the Nazarene Church as this is typically done. This also would be from 4pm to 6pm.

We would only allow residents access to and from their homes. This will help with safety concerns during the events.

**Thomas Malcolm
Health and Safety Officer**

PROVIDING FOR Award of Wastewater Plow Truck Bid

WHEREAS a bid opening for this purchase was held on September 19th, 2024, where four bids were reviewed;

IT IS ORDERED that the Millinocket Town Council, at the recommendation of the Wastewater Chief Operator and Town Manager, award this bid to Katahdin Motors of Millinocket for the amount of \$59,674.00.

Bids received:

1. Katahdin Motors - \$59,674.00
2. Varney GMC - \$59,046.00
3. Quirk Ford - \$50,188.32
4. Darlings Ford - \$61,715.00

PASSED BY COUNCIL: _____

ATTEST: _____



Millinocket

Maine's Biggest Small Town

September 22, 2024

Peter Jameson, Town Manager

Town of Millinocket

197 Penobscot Avenue

Millinocket, ME 04462

Dear Peter,

On September 19, 2024, the bids for the one-ton wastewater plow truck were opened.

After looking through all four bids that were received, it was decided to go with Katahdin Motors, which is located here in Millinocket. Included in this bid was an 8.5' V plow.

They met all the required specifications that we were looking for.

The bids received were as follows:

- | | |
|----------------------------|--------------------|
| 1.) Katahdin Motors | \$59,674.00 |
| 2.) Varney GMC | \$59,046.00 |
| 3.) Quirk Ford | \$60,188.32 |
| 4.) Darlings Ford | \$61,715.00 |

Thank you to all bidders in this process, your participation was appreciated!

Sincerely,

Jason Ingalls

Superintendent of Wastewater Treatment

ORDER #223-2024

PROVIDING FOR: Approval to Carry Forward FY24 Unspent General Fund Budget Items

IT IS ORDERED that the Millinocket Town Council approves the carry forward of \$657,478.51 for the following unspent FY24 Budget items:

ASSESSING MAPS	0105-2037	500.00
ASSESSING OUTSIDE SERVICES	0107-2150	2,500.00
ELEVATOR MAINTENANCE	0108-1910	37,855.52
LEGAL SERVICES	0111-4003	34,042.50
TOWN REVAL	0113-0393	35,727.25
ECONOMIC DEVELOPMENT	0115-3778	16,607.53
ARPA SKI TOW	0119-3783	9,340.60
FIRE VEHICLE MAINTENANCE	0203-2050	6,393.75
AMBULANCE SUPPLIES/TOOLS	0204-2034	1,655.37
AMBULANCE VEHICLE MAINTENANCE	0204-2050	4,239.50
AMBULANCE VEHICLE OPS	0204-2051	6,424.26
FIRE VEHICLE OPS	0205-2051	2,475.00
PUBLIC WORKS ROADS PART TIME	0407-0420	7,352.49
PUBLIC HEALTH/WELFARE DONATIONS	0816-4043	672.15
HOLIDAY/OBS/EVENTS 4TH OF JULY	1106-7010	3,660.00
HOLIDAY/OBS/EVENTS OTHER TOWN COMMITTEE	1106-7011	1,134.18
HOLIDAY/OBS/EVENTS EVENTS COMMITTEE	1106-7012	1,378.39
CAPITAL IMPROVEMENT RESERVE	1300-9502	3,500.00
CAPITAL IMPROVEMENT BUDGETED	1300-9504	375,021.02
MUNICIPAL BUILDING ELEVATOR	1301-9509	106,999.00

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #224-2024

PROVIDING FOR: Approval to Carry Forward FY24 Unspent Wastewater Budget Items

IT IS ORDERED that the Millinocket Town Council approves the carry forward of \$788,274.97 for the following unspent FY24 Wastewater Budget items:

WW CAPITAL IMPROVEMENT WW PUMP STATION	2800-1330	723,155.28
WW CAPITAL IMPROVEMENT WWT PLANT REPAIRS	2800-1387	28,502.52
WW CAPITAL IMPROVEMENT WWT CONTINGENCY	2800-1390	6,950.00
WW CAPITAL IMPROVEMENT SEWER REPAIR	2800-1395	29,667.17

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #225-2024

PROVIDING FOR Adjustment to the FY24 Municipal Budget Regarding Postage

IT IS ORDERED that the Millinocket Town Council approves this FY24 budget adjustment transferring \$2,326.26 from Town Clerk Postage (0104-2018) to Administration Postage (0112-2018).

PASSED BY COUNCIL: _____

ATTEST: _____

PROVIDING FOR Award of Public Works One Ton Dump with Plow Bid

WHEREAS a bid opening for this purchase was held on September 18th, 2024, where two bids were reviewed; and

WHEREAS this is the second round of bidding on this equipment purchase, which was a prior year budgeted item, with the understanding of Councilors that the amount above the original budget amount would be considered from the unassigned fund balance;

IT IS ORDERED that the Millinocket Town Council, at the recommendation of the Public Works Director and Town Manager, award this bid to Katahdin Motors of Millinocket for the amount of \$79,431.00

IT IS FURTHER ORDERED That the Millinocket Town Council approves the additional \$14,431 needed to complete the purchase be allocated from the unassigned fund balance.

Bids received:

1. Katahdin Motors - \$79,431.00
2. Thornton Brothers - \$95,335.00

PASSED BY COUNCIL: _____

ATTEST: _____



Millinocket

Maine's Biggest Small Town

9-18-24

To: Peter Jameison, Millinocket Town Manager

CC: Members of the Millinocket Town Council

This morning, the Town Manager and I opened bids returned for the "One Ton Dump with Plow" requested for the Public Works Department. This is the second bidding opportunity for this item as the budgeted amount of \$65,000 was not high enough during the first round of bids. The budgeted amount was not increased for this second bidding opportunity. We received two bids out of the three hand delivered bid packages. This bid request was also listed on the Town's website and social media pages.

I recommend purchasing a 2025 Chevrolet Silverado 3500 from Katahdin Motors of Millinocket, Maine. The purchase price with all required equipment is \$79,431.00.

A second bid that did not meet our requirements was received from Thornton Bros of Lincoln, Maine. The purchase price of this unit is \$95,335.00.

Please see attached bid information from each participating dealer.

Thank you,

Bryan Duprey

Millinocket Public Works Director



September 16, 2024

Peter Jamieson, Town Manager
Town of Millinocket
197 Penobscot Ave.
Millinocket, Me. 04462

Subject: Public Works 1-ton Dump Truck Bid.

Dear Mr. Manager:

Please find the attached reply for the request to bid a 1-ton chassis cab with a stainless-steel dump body. Every effort was made to meet or exceed bid requirements. Please find the enclosed vehicle summary and upfitter bids from Pelletier Manufacturing and Whitten's.

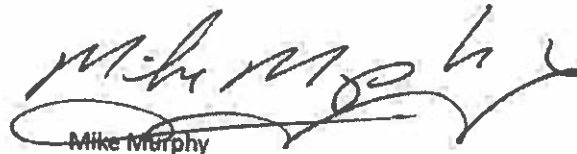
2025 Silverado CK31003 WT 4x4	\$49,216.00
9.5' Stainless Fisher Extreme V	9,665.00
Rubber Snow Deflector	320.00
Shades, Floor Mats, Seat Covers, 2.5 lb. ABC Extinguisher	<u>339.00</u>
Truck Subtotal	\$59,540.00
Pelletier Installed Stainless Dump Body	18,678.94
Whitten's 2-way Radio	<u>1,213.00</u>
Total Payment on Delivery	\$79,431.00

We have included a form that we can submit to General Motors to allow access to factory service information for General Motors vehicles in lieu of traditional printed service manuals, which the factory does not produce. Also, General Motors does not offer extended warranties on 1-ton fleet vehicles.

We encourage you to carefully review the proposal for any unknown deviations from requested specifications.

Availability is better than it was last year, but Chassis Cabs are limited. It is a better time of the year to procure allocation. If awarded, we will promptly submit the order, and in the unlikely event that Chevrolet is unable to produce it, we will promptly notify the Town.

Sincerely,



Mike Murphy

Enclosures

Town of Millinocket

One Ton Truck Bid Form

Bid opening: Sept 18, 2024
10:00 AM

Company Name: Katahdin Motors, Inc.

Address: 991 Central St

Millinocket, Me 04462

Contact Person: Mike Murphy

Phone Number: 207-723-5154

Bid Price Submitted: \$79,431.94

Trade Allowance: _____
(2009 GMC 3500)

Alternate Bid: _____
(Demo or left over)

The Town reserves the right to accept or reject any or all bids submitted. The town reserves the right to purchase with or without trading the 2009 GMC. Any exceptions to the specifications are to be noted on your bid sheet.

Exceptions: Electronic Access through GM for service informaiton enclosed
extended warranty not available.

Town of Millinocket

One Ton Truck Bid Form

Bid opening: Sept 18, 2024
10:00 AM

Company Name: Thornton Brothers Inc.

Address: 125 Main Street
Lincoln, ME 04457

Contact Person: Bill Thornton

Phone Number: 207 - 794 - 8600

Bid Price Submitted: \$95,335.00

Trade Allowance: \$500
(2009 GMC 3500)

Alternate Bid: _____
(Demo or left over)

The Town reserves the right to accept or reject any or all bids submitted. The town reserves the right to purchase with or without trading the 2009 GMC. Any exceptions to the specifications are to be noted on your bid sheet.

Exceptions: As of 9-16-24, the GAS Engine is no longer Available
This Quote is for a 6:7 Cummings Diesel engine.
Printed Service Manuals are NOT Available.

Service Contract Available for 7 years or 100,000 miles \$3275.00