



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, MARCH 27, 2025
at 6:30 PM or Immediately Following the Budget Workshop
****NOTICE OF TIME CHANGE****

‘This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Addition – Order #51-2025
4. Approval of Minutes: March 18, 2025 Executive Session.

UNFINISHED BUSINESS:

5. Special Presentation(s): n/a

NEW BUSINESS:

6. Town Manager’s Report - none
7. ORDER #40-2025 Approval of the Town Warrant for March 27, 2025
8. ORDER #41-2025 Approval of the Wastewater Warrant for March 27, 2025
9. ORDER #42-2025 Approval of Re-Appointment for Appeals Board – M. Jewers
10. ORDER #43-2025 Approval of Victualer License Application – Crepe Elizabeth (MFT)
11. ORDER #44-2025 Approval of Victualer License Application –Hang Wong Chinese Rest.
12. ORDER #45-2025 Approval of Victualer License Application – Steve’s Hot Dog Cart (MFC)
13. ORDER #46-2025 Approval of Victualer License Application – Yum Bake Shop
14. ORDER #47-2025 Approval of Donations to Millinocket Baseball and Softball Programs
15. ORDER #48-2025 Acceptance of Maine EMS Community Paramedicine Grant Funding
16. ORDER #49-2025 Approval of Entertainment License Application – American Legion Post 80
17. ORDER #50-2025 Approval of Liquor License Application – American Legion Post 80

18. ORDER #51-2025 Authorization for Establishment of Banking and Investment Services

19. Reports and Communications:

- a. Warrant Committee for the April 10, 2025 Council Meeting will be Councilor Dumais and Councilor Higgins
- b. Chair's Committees Reports
- c. Two Minute Public Comment

20. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/2906301567>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/kc0L05Af7m>

Meetings are open to the public for in-person attendance and via Zoom.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.

The Town of Millinocket supports optional face masks/coverings and social distancing. **Stay Healthy, Stay Safe**



Millinocket

Maine's Biggest Small Town

Town of Millinocket
197 Penobscot Avenue
Millinocket, Maine 04462
Manager@Millinocket.org www.millinocket.org
207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

ORDER #51-2025

PROVIDING FOR ESTABLISHMENT OF BANKING AND INVESTMENT SERVICES

WHEREAS ORDER #48-2022 AUTHORIZED THE TREASURER TO ESTABLISH INVESTMENT AND OTHER ACCOUNTS WITH WELLS FARGO ADVISORS;

WHEREAS, THE TOWN ESTABLISHED A BROKERAGE ACCOUNT WITH WELLS FARGO ADVISORS FOR THE STEARNS HIGH SCHOOL SARAH JANE THOMPSON MEMORIAL SCHOLARSHIP FUND;

WHEREAS, WELLS FARGO ADVISORS HAS ADVISED THE TOWN THAT IT CAN NO LONGER MAINTAIN THE ACCOUNT AND ASKED THE TOWN TO TRANSFER ITS FUNDS TO ANOTHER ENTITY SO THAT THE WELLS FARGO ACCOUNT CAN BE TERMINATED BY April 1, 2025; AND

WHEREAS, THE TOWN TREASURER IS CHARGED WITH RESPONSIBILITY OF INVESTING ALL MUNICIPAL FUNDS, INCLUDING RESERVE FUNDS AND TRUST FUNDS, AS REQUIRED BY MAINE LAW, THE CHARTER AND THE ADMINISTRATIVE CODE; AND

WHEREAS, THE DEPUTY TREASURER ACTS IN THE ABSENCE OF OR AT THE DIRECTION OF THE TREASURER.

NOW THEREFORE, IT IS ORDERED:

1. THE TREASURER IS AUTHORIZED TO OPEN ONE OR MORE BROKERAGE ACCOUNTS AT BANGOR SAVINGS BANK FOR THE STEARNS HIGH SCHOOL SARA JANE THOMPSON MEMORIAL SCHOLARSHIP FUND AND OTHER SIMILAR TRUST OR RESTRICTED FUNDS SO LONG AS EACH ACCOUNT IS NOT COMMINGLED WITH FUNDS IN OTHER ACCOUNTS;
2. THE TREASURER AND DEPUTY TREASURER SHALL BE THE PERSONS AUTHORIZED TO MAKE DEPOSITS, INVESTMENTS AND WITHDRAWALS FROM THE ACCOUNTS AUTHORIZED BY THIS ORDER AND TO MANAGE THE ACCOUNTS AT THIS INSTITUTION;
3. THE TREASURER, WITH THE CONSENT OF THE TOWN MANAGER AND THE ADVICE OF THE TOWN ATTORNEY, IS AUTHORIZED TO NEGOTIATE THE TERMS AND CONDITIONS OF THE FOLLOWING AGREEMENTS WITH BANGOR SAVINGS BANK AND TO EXECUTE THE FINAL AGREEMENTS ON BEHALF OF THE TOWN OR OTHERWISE COMPLETE THE REQUIRED FORMS;

4. THE TREASURER AND DEPUTY TREASURER ARE AUTHORIZED TO COMPLETE ANY AND ALL DOCUMENTS REQUIRED BY BANGOR SAVINGS BANK TO OPEN ACCOUNTS;
5. THE AUTHORITY GRANTED TO THE TREASURER AND DEPUTY TREASURER BY THIS ORDER IS GRANTED TO THE INDIVIDUAL APPOINTED TO SUCH POSITIONS BUT IS INTENDED TO APPLY IN THE FUTURE WHEN DIFFERENT INDIVIDUALS ARE APPOINTED TO THOSE POSITIONS AND BANGOR SAVINGS BANK MAY CONTINUE TO RELY UPON THIS ORDER EVEN THOUGH DIFFERENT INDIVIDUALS HOLD THE POSITION OF TREASURER OR DEPUTY TREASURER FROM TIME TO TIME;
6. IT IS ALSO REQUIRED FOR EACH SEPARATE ACCOUNT OPENED UNDER THE AUTHORITY OF THIS ORDER HAVE AN INVESTMENT COMMITTEE TO ADVISE THE TREASURER AS TO APPROPRIATE INVESTMENT IN ACCORDANCE WITH THE TRUST OR OTHER GOVERNING DOCUMENT.

Passed by the Town Council _____

Attest: _____

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