



Millinocket

Maine's Biggest Small Town

BUSINESS LICENSE FEE SCHEDULE

On the MTCCA website is the most recent posting of a business license fee schedule survey conducted by MTCCA. Go to www.mtcca.org

WHAT TYPES OF FILINGS ARE REQUIRED UNDER MAINE STATE STATUTES?

1) Sole Proprietor Adopting Name other than His Own ("DBA" form)

Title 31, sec 1 & 2

Pages 36 - 37 and Appendix Page 3-11-1 Municipal Clerk's Manual

Any person engaging in a mercantile business as a sole proprietor, and who adopts any business name, style or designation other than his or her own name exclusively, must file with the municipal clerk before engaging in the business.

\$ Filing fee is \$10, as set by state statutes

2) Certificate for Association for Purpose of Engaging in Mercantile Enterprise

Title 31, sec 1 & 2

Pages 36 - 37 and Appendix Pages 3-10-1 and 3-10A Municipal Clerk's Manual

\$ Whenever two or more persons become associated as partners, or otherwise, for the purpose of engaging in any mercantile enterprise, they must, before beginning business, file a certificate in the clerk's office of the municipality in which the business is to be conducted.

\$ A "mercantile enterprise" is a business having to do with trade or commerce or the buying and selling of merchandise.

\$ The primary purpose of this filing requirement is to protect the public against fraud and deceit in extending credit. The filings enable people dealing with merchants transacting business under a partnership or assumed name to ascertain from public records the names of the individuals and the nature of the business.

\$ Filing fee is \$10, as set by state statutes



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STATE OF MAINE

CERTIFICATE OF SOLE PROPRIETOR ADOPTING NAME OTHER THAN THEIR OWN. (R.S.c 181 sec. 13)

The undersigned hereby certifies intention to engage in the
_____ business as sole proprietor thereof, and to adopt the
name _____ in
the conduct of said business.

NAME

RESIDENCE

Email Address _____ Contact # _____

Signature

STATE OF MAINE

PENOBSCOT, SS.

Then personally appeared _____ and made oath to the
forgoing certificate, that the same is true.

Before me,

Notary Public

Print Name _____

My Commission Expires _____

(Note: This certificate shall be deposited in the office of the clerk of the town in which the
business is to be carried on. The Clerk is entitled to a fee of \$10.00 for recording this
certificate.)



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**CERTIFICATE OF ASSOCIATION FOR THE PURPOSE OF
ENGAGING IN MERCANTILE ENTERPRISE**

For Office Use Only

Amount Received: _____

Date Received: _____

Received by: _____

Acct # 63

STATE OF MAINE

Title 31, M.R.S.A., Sec 1

Whenever two or more persons become associated as partners, or otherwise, for the purpose of engaging in any mercantile enterprise, they must before beginning business, file a certificate in the clerk's office of the municipality in which the business is to be conducted. ***A "mercantile enterprise" is a business having to do with trade or commerce or the buying and selling of merchandise.***

BUSINESS NAME

The undersigned hereby certifies that they have become associated as partners for the purpose of engaging in the business of

(Type of business)

Under the partnership name of, or as, _____, this business is located
(Name under which doing business)

at _____ and the business telephone number is _____

Individual Signatures		Residence, Telephone Number & email
Individual Signatures		Residence, Telephone Number & email
Individual Signatures		Residence, Telephone Number & email
Individual Signatures		Residence, Telephone Number & email

Date

INFORMATION BELOW MUST BE COMPLETED BY A NOTARY OR ATTORNEY

STATE OF MAINE

Date _____

County of Penobscot

Then _____ personally appeared and made oath to the foregoing certificate that the same is true

Before me, _____

Attorney or Notary Public (Commission Expires _____)

This Certificate shall be deposited in the office of the clerk of the municipality in which the business is to be conducted. A one- time \$10.00 Fee will be collected