



**TENTATIVE AGENDA  
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM  
THURSDAY, JUNE 26, 2025  
at 5:30 PM**

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**'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'**

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1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of Minutes: 9/12/24, 6/12/2025 Regular meetings.
5. **UNFINISHED BUSINESS:**
6. Special Presentation(s):
  - a. Resolve #3-2025 Proclamation Honoring Brady Brooker for Receiving the Town of Millinocket Scholarship
  - b. Resolve #4-2025 Proclamation Honoring Blake Campbell for Receiving the Town of Millinocket Scholarship
  - c. Diana Furukawa, Millinocket Memorial Library – Quarterly Updates

**NEW BUSINESS:**

7. Town Manager's Report – None
8. ORDER #147-2025 Approval of the Town Warrant for June 26, 2025
9. ORDER #148-2025 Approval of the Wastewater Warrant for June 26, 2025
10. ORDER #149-2025 Acceptance of the Stephen & Tabitha King Foundation Grant
11. ORDER #150-2025 Approval of Agreement with the Millinocket Memorial Library to Provide Library and Community Services to the Town of Millinocket.
12. ORDER #151-2025 Approval of Mutual Aid EMS Agreement with Medway Fire Department
13. ORDER #152-2025 Adjustments to the FY25 Municipal Budget
14. ORDER #153-2025 Approval of Certain Street and Parking Lot Closures – 4<sup>th</sup> of July Celebrations/Bandstand Jams Concert Series
15. ORDER #154-2025 Approval of Street Closures and Detour for Maine Water Company Project

16. Reports and Communications:

- a. Warrant Committee for the July 10, 2025 Council Meeting will be Councilor Bragdon and Chair Danforth
- b. Chair's Committees Reports
- c. Two Minute Public Comment

17. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/2906301567>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/kc0L05Af7m>

**Meetings are open to the public for in-person attendance and via Zoom.**

Submit any public comments to the Town Manager prior to the meeting: [manager@millinocket.org](mailto:manager@millinocket.org) or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: [Millinocket.org](http://Millinocket.org).



# Millinocket

Maine's Biggest Small Town

**Town of Millinocket**  
197 Penobscot Avenue  
Millinocket, Maine 04462  
Manager@Millinocket.org [www.millinocket.org](http://www.millinocket.org)  
207-723-7000 Ext 5

## Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**—This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is [www.millinocket.org](http://www.millinocket.org).

**HOW CAN I GET MORE INVOLVED?** Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

**Want to do more?** Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

September 12, 2024

The Regular meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Madore at 5:39 pm. Roll Call: Town Council Members Present: Danforth-Excused, Dumais, Higgins, Mackin, Madore, McLaughlin, Pelletier. Also present: Town Manager Peter Jamieson, Town Clerk Diana Lakeman, Health Officer/CEO Thomas Malcolm, Airport Manager Jeff Campbell, Fire Chief John Cote; Media: Kat TV & Brian Brown-Zoom, Special Presenters: East Mkt. Corporal Brad Fitzgerald & Sgt. Mallory Clayton w/ K-9 Offc. Derby & MADD Rep., and Matthew Bragdon Charter Committee; 4 in person public attendance and 1 in Zoom public.

Pledge of Allegiance; Adjustments to the Agenda: Updates- Orders #204-2024 & 210-2024; Additions-Resolve #8-2024.; Approval of Minutes: May 9, 2024, August 8, 2024 & August 13, 2024, Motion-Dumais, Second, Higgins, Vote 6-0

*Council Comment:* none; *Public Comment:* none.;

Special Presentation: a) East Millinocket Police Department – Quarterly Updates; Corporal Brad Fitzgerald presented the departments quarterly updates, upcoming special events, anticipates call volume increasing during events, increase staffing, uptick in calls mostly domestic violence and arrests, mental issues, challenges with lack of resources, notes many calls are not police matters but is still a resource for communications and informs the hospital is overtaxed as an outcome; down three positions with one officer in the academy, one resignation, received only one application noting no experience; Offc. Clayton introduced K-9 Officer Derby and displayed some of Derby's trainings through activities, Derby invited to school, Trails End Festival, and sidewalk event to show off trained skill sets, Derby's grant covers new car & cage set up consists of new cage with extra features, notes Dodge Chargers are coming to an end and is looking for SUVs or used Chargers, seeking grants through congressional funding for new body cameras, officer sent to DARE Program training to bring back program; Crpl Fitzgerald expresses concerns with so much information shared/perceived on social media/scanner related pages iterates posting to social media is not a report to the police, cautions that all posted information is not factual; continues keeping conversation open with interests for school resource officer with previous council support, informs spoke with Superintendent of Schools with support noting it's a position building relationships in school and carried forward through years for many and important for the schools and community, seeks council support to include SRO hire, funded under current contract budget with three current vacancies, then will revisit and determine to retain for following years, anticipates moving forward now;

b) Lisa Rivers and Offc. Clayton presented MADD, Mothers Against Drunk Driving, informs the Organization is still active and around seeking interest to host an Awareness walk October 24<sup>th</sup> in Millinocket with collaboration with the East Mkt PD, notes her passion for this event and other events planned for Oct. 10<sup>th</sup> proactive with prevention event.

*Council Comment:* Council discussion express full support of SRO and confirms contract only with Stearns and Granite Street schools, Councilor Dumais encourages position to be positive and proactive throughout the school communities; Brad informs intention to be part of the whole environment not just enforce law, will meet with school again to proceed with information received, pending applications notes he will communicate outcome, Councilor Dumais expressed appreciation for everything Crpl Fitzgerald does daily, reports, and continuous efforts in communication with the town officials; Chair Madore appreciated increase police presence in Millinocket during the events sends a good message for safety.

*Public Comment:* Bruce Leavitt 72 Aroostook Ave., PRCC linked to 911/dispatch system for non-emergency calls concerns emergency call not efficient when dialing 911 in emergency, problem in communication link; Crpl Fitzgerald if time sensitive or urgent matter, dispatch will field calls and detour non urgent to online service reporting.; Matthew Bragdon, concerning discussion on increased mental health, inquires if MRH to build extension wing to accommodate increase volume in mental health; Tom Malcolm informs Planning Board meeting soon on extension plans and if approved will move forward sometime in October.

c) Charter Review Committee Chair – Matthew Bragdon, presented report on proposed Charter amendments; provided slide noting each major change; #1-C202 major change defines to commit a felony during term of office only-strictly during a term; #2-C204 Enumeration of Powers; Chair Madore asks the manager to speak on topic, \*TM Jamieson states the Council only has one employee and is the manager's sole duty to oversee department heads, not the council; Council discussion: Councilor Dumais inquires definition of moral turpitude noting it seems vague, asking if the committee defines moral turpitude pertaining to felony; Councilor Bragdon informs intentions of the true definition of felony is sufficient; Councilor Pelletier states moral turpitude defines as less than felonious and the council can take action on lessor of act; #2 Infringement of duties of Manager; open to conversation and input to assist for direction, but if not holding the line action take on manager from council if crosses the line of duties; Councilor Pelletier states that the charter allows the council to investigate department heads, if deemed an issue and continues noting history of manager to act, the council can investigate and take action; Chair Madore finds the charter as is has many flaws, states the council supersedes chain of commands and fault on manager when no action taken on Department heads, supports remain as is; Councilor Dumais agreeing with Pelletier, until action of suspicion, should not be left on council to act; \*TM Jamieson recommends cease history discussion, Councilor Dumais hopes intentions of discussion is position not person.; Public Comment: Pruce Leavitt 72 Aroostook Ave., primarily town manager has initial authority of department heads, states if council disagrees with TM actions the council would have some authority to investigate and move forward with further action with consciousness of actions; Sandy Sullivan 104 Sunset, feels this is the reason why the council hires the manager giving him the responsibility to manage the departments, if not then is deemed the council to step in if the manager is not doing their job, states she voted in favor concern of the town.; Chair Madore clarified that the council does not and should never have authority over any department head and only the manager; Councilor Bragdon informs the vote was to only bring to the council with some opposition from the committee.; #3-C205, Councilor Dumais favors C205 changes, \*TM clarifies appointment is strictly to those position the manager appoints not hire; #4-C301, Councilor Dumais asks for definition of "safe commutable distance", Councilor Bragdon informs that would be up to the Council to determine at the time of hire; \*TM Jamieson explains further reasons to require the manager reside within a certain distance; Chair Madore does not see the necessity to change; Councilor Dumais notes his personal preference for a manager to reside in town understands the living restrictions only limit qualified applicants; Councilor Bragdon changes does benefit council in future opening up opportunity; states was the recommendation of the committee.; Public Comment: Bruce Leavitt 72 Aroostook Ave., feels this has a lot of ambiguity, does not like nautical miles, as a tax payer should have the right to require the manager as the major officer of the town to reside in town as other departments heads need to reside close; Councilor Bragdon gives examples if reside at the lake restricts working in town as manager; \*TM Jamieson reminds the council the current charter requires the manager to reside in town though his contract reassures he does not have to; Sandy Sullivan 104 Sunset St., questions the if charter limits a resident to locally reside "at the lake" noting intentions wanting to prevent "working from Home" in another State; Councilor Bragdon notes the proposed changes should not allow a contract to supersede charter if amended and suggests the changes should be confirmed by the attorney; #5-C405A, Councilor Bragdon confirmed School in favor; No Comments; #6-C1012- Councilor Bragdon notes no changes to charter in over 10 years, informs there has been a lot of conversations over a lot of time, currently no burden of town, doesn't need to push forward tonight, no repercussions to wait until June for a November vote, notes orders to follow can be tabled with council support.; Councilor Higgins legal had back in January, just received the proposed changes three weeks ago, don't want to burden the town, supports tabling; Councilor Dumais intention to table and hope get second, inquires how much money spend on proposed Charter changes so far; \*TM Jamieson informs half of legal budget for full year.

Unfinished Business: None.; Town Manager's Report – none;

Resolve #8-2024 LET IT BE KNOWN TO ALL PERSONS of the Town of Millinocket that discrimination in the Sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, sex, handicap, familial status or national origin is

prohibited by Title VIII of the 1968 Civil Rights Act (Federal Fair Housing Law). It is the policy of the Town of Millinocket to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, disability, familial status or national origin. Therefore, the Town does hereby pass the following Resolution: BE IT RESOLVED that within available resources the Town will assist all persons who feel they have been discriminated against because of race, color, religion, sex disability, familial status or national origin to seek equity under federal and state laws by filing a complaint with the Maine Human Rights Commission or the U.S. Department of Housing and Urban Development, Boston Regional Office Compliance Division. BE IT FURTHER RESEOLVED that the Town shall publicize this Resolution and through this publicity shall cause owners of real estate, developers and builders to become aware of their respective responsibilities and rights under the federal Fair Housing Law and any applicable state and local laws or ordinances. SAID PROGRAM will at a minimum include but not be limited to (1) the printing and publicizing of this policy and other applicable fair housing information through local media and community contact: (2) distribution of posters, flyers and any other means which will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning equal opportunity in housing. Adopted 9/12/2024. Motion-Dumais Second-Higgins Vote 6-0

Council Comment: \*TM Jamieson informs previously read and adopted, CDBG Grant funds received and requirement to move forward with program.

Public Comment: none

Town Manger's Report – 9/12/2024 Groundwork started on Iron Bridge Rd Culvert; Reval Team moving forward with date entry for 4/1/25 assessments; Tax Commitment Sept 26 meeting; Chief Cote brief update receiving Maine EMS Grant program.

Council Comment: none; Public Comment: none

ORDER #200-2024 PROVIDING FOR: Execution of the Prior Fiscal Year Town Warrant for September 12, 2024 IT IS ORDERED that the Prior Fiscal Year Town Warrant for September 12, 2024, in the amount of \$854.98 is hereby approved.

Motion-McLaughlin Second-Dumais Vote 6-0

Council Comment: *Noted larger expenses:* none.

Public Comment: none.

ORDER #201-2024 PROVIDING FOR: Execution of the Town Warrant for September 12, 2024 IT IS ORDERED that the Town Warrant for September 12, 2024, in the amount of \$583,415.52 is hereby approved.

Motion-Madore Second-McLaughlin Vote 6-0

Council Comment: *Noted larger expenses:* Postage, Warming Hut, DR, Elan Financial Services, Hol Tanner, MWS, Brownsfield, MMA, Ame tech, MWS, .

Public Comment: none.

ORDER #202-2024 PROVIDING FOR: Execution of the Wastewater Warrant for September 12, 2024 IT IS ORDERED that the Wastewater Warrant for September 12, 2024, in the amount of \$196,193.49 is hereby approved.

Motion- McLaughlin Second-Dumais Vote 6-0

Council Comment: *Noted larger expenses:* MMA Bond Bank, SRF, Boretech Services Inc.

Public Comment: none.

ORDER #203-2024 PROVIDING FOR: Approval of Application for Re-Appointment to the Recreation Advisory Committee IT IS ORDERED that the Millinocket Town Council approves the re-appointment of Richard Rideout to the Recreation Advisory Commission for a three-year term to expire August 2027. Note:

Rideout's term expired 8/31/2024 and his application was received on 8/27/2024. If approved, the board has one partial (Exp. 2025) seat available for full commitment.

Motion-Pelletier      Second-Dumais      Vote 6-0

Council Comment: Chair Madore thanks applicant for stepping up again.

Public Comment: none

ORDER #204-2024 PROVIDING FOR: Approval of Application for Appointment to the Recreation Advisory Committee IT IS ORDERED that the Millinocket Town Council approves the appointment of Amanda Shortall to the Recreation Advisory Commission to fulfill the partial term expiring March 2025. Note: Amanda's application was received on 9/2/2024 requesting to vacate her current seat as Alternate and fill the committee seat to complete the partial term.

If approved, the board will have available: one Alternate partial seat term to expire April 2026 for full commitment.

Motion-Mackin      Second-Dumais      Vote 6-0

Council Comment: none

Public Comment: none.

ORDER #205-2024 PROVIDING FOR: Approval of an Application for a Victualer License for Katahdin Bread & Threads. IT IS ORDERED that the attached application for a Victualer License is hereby approved for: Sarah Hale, 27 Cedar Street, East Millinocket, ME d/b/a Katahdin Breads & Threads, 27 Cedar Street, East Millinocket, ME

Motion-Higgins      Second-McLaughlin      Vote 6-0

Council Comment: none

Public Comment: none.

Councilor Dumais motions to Table ORDERS #206-2024 through #212-2024 until further determination after the November election, Second- Higgins, Vote to Table 6-0.

Council Comment: none; Public Comment: none.

ORDER #213-2024 PROVIDING FOR Approval of Street Closure for Trails End Festival

WHEREAS the Trails End Festival Committee has requested an additional street closure in order to accommodate a vendor, allowing appropriate set up time before festivities begin; IT IS ORDERED that the Millinocket Town Council, at the recommendation of the Town Manager and Public Health and Safety Officer, approves closure of Poplar Street from Penobscot Avenue to Katahdin Avenue from 6:00pm Thursday September 12th until Sunday September 15th at 6:00pm.

Motion-Pelletier      Second-McLaughlin      Vote 6-0

Council Comment: none; Public Comment: none.

ORDER #214-2024 PROVIDING FOR Approval of Airport Project Contract Modification with Hoyle, Tanner & Associates, INC. WHEREAS environmental work included in the original agreement has come in underbudget and further necessary environmental work has been identified related to the taxiway reconfiguration; and WHEREAS combining the cost savings with additional funding in the amount of \$15,555.00 will allow for the necessary work to be completed; IT IS ORDERED the Millinocket Town Council, at the recommendation of the Town Manager and Airport Manager, approves the modifications outlined in the attached agreement, the additional \$15,555.00 to be covered through the Unassigned Fund Balance, and for the Town Manager to execute all related documents. NOTE: This additional funding is included in the FAA's reimbursement agreement, which was recently updated to reimburse 97.5% of these expenses. The Town's out-of-pocket cost for this modification is \$388.87.

Motion-McLaughlin      Second-Dumais      Vote 6-0



*Council Comment:* Councilor Higgins acknowledges the project came in under budget but required newly discovered work.; *Public Comment:* none.

**ORDER #215-2024 PROVIDING FOR Acceptance of Deed to 42 Aroostook Avenue**

WHEREAS this property has been identified as a dangerous building and pursued by the Town Manager for action to be taken; and WHEREAS the Town Manager, with legal representation from Attorney Patrick Hunt, has reached an agreement with the property owner to take ownership of this property on behalf of the Town of Millinocket through conveyance of deed; IT IS ORDERED that the Millinocket Town Council accepts the attached Quit Claim Deed and Trustee's Deed to 42 Aroostook Avenue, the agreements stated within these documents, and authorizes the Town Manager to execute any documents related to the matter. IT IS FURTHER ORDERED that the Town Manager is authorized to produce and post a Request for Proposals bid announcement for the demolition and clearing of this parcel.

Motion-Higgins      Second-McLaughlin    Vote 6-0

*Council Comment:* Chair Madore notes the manager did an excellent job getting the property back.

*Public Comment:* none

**ORDER #216-2024 PROVIDING FOR Approval of Self-Contained Breathing Apparatus Expenditure**

WHEREAS the SCBA's used by Millinocket Fire & EMS will soon be out of compliance with NFPA, ISO, and Maine BLS Standards for respiratory protection and SCBA; and WHEREAS this equipment is critical to the operation of the department, the safety of our employees, and the safety of our community; IT ORDERED that the Millinocket Town Council authorizes the purchase of 5 SCBA's with face pieces for a total cost of \$38,375.00, using unassigned funds, as described in the attached email communication.

Motion- Dumais      Second- Higgins      Vote 6-0.

*Council Comment:* none.; *Public Comment:* none

Reports and Communications: a. Warrant Committee for September 26, 2024, Regular Council meeting will be Councilor Pelletier and Councilor Danforth.

b. Chair Committee Reports: Charter Committee will see you in 2025; STR-Final actual waiting for Planning Board; \*TM Jamieson notes Candidates for nomination – Town Council: Tammy McLaughlin, Matthew Bragdon, Gilda Stratton, & Tember Craig; School: Warren Steward, Rachel Cyr.

c. Two Minute Public Comment: Matthew Bragdon 91 Lincoln St., in remembrance of 911 attaches requests to hold moment of silence honoring the loss; chair honored.

Tom Malcom 73 School St., Thank you for approving closure for Trails End Festival, safety with kids activity 35 vendors, great musicians, invites council and all to come.

Motion to adjourn at 7:55 p.m. –McLaughlin, Second –Dumais Vote 5-1 (Pelletier/Opposed)

– Diana M. Lakeman, Town Clerk

June 12, 2025

The Regular meeting of the Millinocket Town Council was brought to order in Council Chambers by Chair Danforth at 5:30 pm. Roll Call: Town Council Members Present: Bragdon, Danforth, Dumais, Higgins, Mackin, McLaughlin, Pelletier-Excused. Also present: Town Manager Peter Jamieson, Town Clerk Diana Lakeman, Health/Code Officer Thomas Malcolm, Fire Chief Jon Cote, PW Director Bryan Duprey, Airport Manager Jeff Campbell, Presenters: none; Media: none, 7 in person public attendance.

Pledge of Allegiance; Adjustments to the Agenda: Removed/Postponed Resolves and Special Presentation; Approval of Minutes: April 10, 2025, April 24, 2025, & May 22, 2025 Regular meetings, and May 20, 2025 Executive Session; Motion- Dumais, Second- McLaughlin, Vote 6-0; *Council Comment*: none; Public Comment: none;

Special Presentation(s): Removed from Agenda/Pending rescheduling.  
Motion-, Second-, Vote; *Council Comment*: Public Comment:

Town Manager's Report – None; No Updates, *Council Comment*: n/a, Public Comment: n/a;  
Unfinished Business: None.

ORDER #140-2025 PROVIDING FOR: Execution of the Town Warrant for June 12, 2025 IT IS ORDERED that the Town Warrant for June 12, 2025, in the amount of \$106,925.88 is hereby approved.

Motion-Mackin                      Second-Higgins                      Vote 6-0

*Council Comment*: *Noted larger expenses*: Dead River, Elan Financial, ME Technologies, O'Brien & Sons Inc.- Playground fix, MWS, Napa, H&R Smith Co., Public Comment: none.

ORDER #141-2025 PROVIDING FOR: Execution of the Wastewater Warrant for June 12, 2025 IT IS ORDERED that the Wastewater Warrant for June 12, 2025, in the amount of \$14,348.67 is hereby approved.

Motion-Higgins                      Second-Bragdon                      Vote 6-0

*Council Comment*: *Noted larger expenses*: Pest Control, Town of Millinocket, Flusher Truck, H&R Smith & CO.; Public Comment: none.

ORDER #142-2025 PROVIDING FOR: Approval of an Application for an Entertainment License for Hillcrest Golf Club. IT IS ORDERED that the attached application for an Entertainment License is hereby approved for: Hillcrest Golf Club, 1 Golf Course Rd., Millinocket, ME.

d/b/a Hillcrest Golf Club, Business Address: 1 Golf Course Rd., Millinocket

Motion-Dumais                      Second-Higgins                      Vote 6-0

*Council Comment*: none  
Public Comment: none

ORDER #143-2025 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Hillcrest Golf Club IT IS ORDERED that the Millinocket Town Council approves the attached application for a malt, vinous and spirituous liquor license is hereby approved for: Hillcrest Golf Club, 1 Golf Course Rd., Millinocket, ME. d/b/a Hillcrest Golf Club, Business Address: 1 Golf Course Rd., Millinocket

Motion-McLaughlin                      Second-Higgins                      Vote 6-0

*Council Comment*: none  
Public Comment: none

ORDER #144-2025 PROVIDING FOR Authorization of Easement Deed to Versant Power IT IS ORDERED that the Millinocket Town Council approves the attached Easement Deed to Versant Power, including all rights, privileges, and easements conveyed therein. IT IS FURTHER ORDERED that Town Manager is authorized to execute all documents and additional work related to the granting of this Easement Deed.

Motion-Bragdon                      Second-McLaughlin    Vote 6-0

*Council Comment:* Chair Danforth asks the manager to explain intention for the order; \*TM Jamieson explains Versant Power contacted to ask for easement to take existing servicing line to dry land that is closer to water treatment fence running parallel to, further explains this easement is more efficient and safer, notes the chipping of trees that they take down.

Public Comment: none.

ORDER #145-2025 PROVIDING FOR Acceptance of Ed MacDonald Safety Grant

WHEREAS the Town of Millinocket has been awarded an Ed MacDonald Safety Grant from the Maine Municipal Association Worker's Compensation Fund in the amount of up to \$2,298.80 toward the purchase of traffic cones, barracks, signs, and safety vests; IT IS ORDERED that the Millinocket Town Council accepts this grant funding and authorizes the Town Manager to execute all related documents and eligible purchases within the limit of these grant funds.

Motion-Mackin                      Second-Bragdon                      Vote 6-0

*Council Comment:* Councilor Higgins and Chair Danforth express thanks to Tom, CEO for searching out the grant.

Public Comment: none

ORDER #146-2025 PROVIDING FOR: Approval of an Application for a Victualer License for Big Daddy's Hot Box - MFT IT IS ORDERED that the attached application for a Victualer License is hereby approved for: Ike Contino, 226 Kendall Corner Rd., Waldo, ME d/b/a Big Daddy's Hot Box - MFT – Business Address: Veterans Memorial Park/Millinocket Events

Motion-Higgins                      Second-McLaughlin    Vote 6-0

*Council Comment:* none

Public Comment.

Reports and Communications: a. Warrant Committee for June 26, 2025 Regular Council meeting will be Councilor McLaughlin and Councilor Pelletier.

- a. Chair Committee Reports: Age Friendly Committee – Community Garden, 10 plots prepared and available, will post to social media, hope community will take advantage.
- b. Two Minute Public Comment: Kyle Fuller, 169 Congress St., provides presentation, poses approval for cannabis dispensary, single source dispensary serving high quality, affordable medicinal cannabis; informs he has all State requirements and has lab testing on regular basis; expressed concerns of current Ordinance prohibits other business opportunities by capping dispensaries at 2 and limiting productivity noting one business is not currently functioning; informs he has established Millinocket as his residence with a growing family, investing time and money to home improvements and upgrades, suggests the ordinance be revisited as it is contradicting, has many concerns with the policy as written and sees many ways to improve it.; Dave Marshall, 153 Congress St, neighbor to Kyle, states he has watched Kyle over the year, improving the property, consistent and compliment with growth with establishment, towns interest to welcome new family to the community, advocates for Kyles intentions for business opportunity and encourages growth in commercial sales; Council Comments: Councilor Bragdon informs he spoke with Kyle about concerns suggesting he bring them to the council to consider, suggests updating the current policy to address many concerns and seeing improvement needed, would like to meet with the Manager and CEO to overview for policy review to revisit and bring back for conversation; Councilor Dumais inquires if we are in compliance with the State's statute; \*TM Jamieson

informs when Millinocket choose to write it's own ordinance, we opted out of State compliance, agrees the policy as written could be better; Councilor Dumais thanks Kyle for his presentation to address concerns, inquires if Kyle's business is already State compliant; \*TM Jamieson informs establishment farm to table with no other business being run; Chair Danforth appreciates the comments, acknowledges policy can be revisited and anticipates to have further conversations.

- c. Motion to adjourn at 5:51 p.m. –Dumais, Second –McLaughlin Vote 6-0

*Diana M. Lakeman Town Clerk 5/28/2025*

**RESOLVE #3-2025**

**A RESOLUTION HONORING BRADY BROOKER FOR RECEIVING THE TOWN OF MILLINOCKET SCHOLARSHIP**

**WHEREAS**, Brady Brooker has been selected as a recipient of the Town of Millinocket Scholarship in recognition of his exceptional dedication to community service and his meaningful contributions to the youth and residents of Millinocket; and

**WHEREAS**, Brady Brooker has volunteered for over 100 hours with the Little Giants Football Program, beginning his service as a freshman and growing into a trusted youth coach for both the Little Giants Flag Football League and the tackle football program, where he played a vital role in teaching fundamentals, promoting teamwork, and inspiring a love for the game in Millinocket's youngest athletes; and

**WHEREAS**, Brady has shown exemplary leadership and commitment by continuing his volunteer efforts even after his own practices, working one-on-one with players on safe techniques, running game operations, and supporting the growth of Stearns High School athletics by investing in the next generation; and

**WHEREAS**, in addition to his volunteer service, Brady has contributed to the town through his employment with the Millinocket Recreation Department, rising from lifeguard and skating rink manager, where he developed strong leadership, communication, and problem-solving skills while serving the public in a professional and community-centered role; and

**WHEREAS**, Brady Brooker has demonstrated unwavering dedication to the Town of Millinocket and emerged as a positive role model and mentor for younger students and peers alike;

**NOW, THEREFORE, BE IT RESOLVED** that the Millinocket Town Council, in council assemble on June 12, 2025, does hereby recognize, honor, and congratulate Brady Brooker for his outstanding service to the community and for being awarded the 2025 Town of Millinocket Scholarship in the amount of \$1,000.

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Diana M. Lakeman  
Town Clerk

**RESOLVE #4-2025**

**A RESOLUTION HONORING BLAKE CAMPBELL FOR RECEIVING THE TOWN OF MILLINOCKET SCHOLARSHIP**

**WHEREAS**, Blake Campbell has been selected as a recipient of the Town of Millinocket Scholarship based on her exceptional commitment to community service and her positive contributions to the Town of Millinocket; and

**WHEREAS**, Blake Campbell has volunteered countless hours since middle school to support the Millinocket community, most notably through her long-standing dedication to Studio One Dance and Acrobatic Center, where she has taught dance and acrobatics to local youth since the sixth grade, helping children learn discipline, self-expression, and confidence through the performing arts; and

**WHEREAS**, Blake Campbell has further demonstrated her community spirit by volunteering at Little League Baseball games, working in the concession stand, learning valuable life skills, and supporting younger players, including her brother, in a way that combined family and service; and

**WHEREAS**, Blake has generously given her time at school and community events, including serving at a cheer competition hosted at Stearns High School, assisting visiting teams and guests; and distributing programs and helping organize seating at the 2022 Stearns High School Graduation Ceremony, ensuring the event was welcoming and meaningful for graduates and families alike; and

**WHEREAS**, Blake Campbell has shown through her actions that community service strengthens the bonds of small towns and builds opportunities for connection, growth, and leadership;

**NOW, THEREFORE, BE IT RESOLVED** that the Millinocket Town Council, in council assemble on June 12, 2025, does hereby recognize, honor, and congratulate Blake Campbell for her outstanding dedication to the Millinocket community and for being awarded the 2025 Town of Millinocket Scholarship in the amount of \$1,000.

---

Diana M. Lakeman  
Town Clerk



## **Quarterly Presentation**

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*June 2025*

### **Outline of Tonight's Presentation:**

1. Operational Updates
  - a. Programs
  - b. Operational Updates
  - c. Facilities Updates
2. 2025 Operating Budget vs. YTD Financials
3. Library/Town Contract Overview

## Program Statistics

So far, in 2025:

- **170** programs
- **900** program participants
- **82** community meetings
- **597** community meeting attendees



## Adult Programs

**Wellness and social connection:** Senior Coffee Chats, "Baby & Me" Postpartum Support Group, LGBTQ+ community potlucks, Chair Yoga, Community Bird Walks, Full Moon Snowshoe Outings, Mahjong for Beginners

**Learning and connection to place:**

- Nature Book Club
- History & cultural programs:
  - The Sinking of the Pamir
  - Moondoggle
  - Creative Minds— Mapping Your Story
  - Writing Workshop
  - Spring Poetry Night
  - A Night of Celtic Celebration





## Adult Programs

### Workforce & technical skills:

- CEI Business Planning Workshops
- A4TD Info Sessions
- Graphic Design Workshop
- Cybersecurity Basics

### Resource-based programs:

- Wabanaki Public Health Info Session
- Efficiency Maine Info Session



## Youth Programs

- April Vacation Camp
- Teen Crafternoons
- "Teen Talk"
- Nature Littles
- Story Time
- Littles at the Library
- Easter Egg Hunt

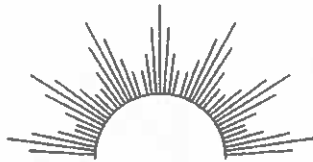


## Summer Reading Program Preview

Special programs include:

- Summer Kick-Off
- Trail Story Time
- Bubble Party
- Maine Animal Story Time
- Teen 4H Activities
- Pokemon Club
- Maine Discovery Museum Science Programs

Summer Lunch Program



### **MILLINOCKET MEMORIAL LIBRARY'S 10TH ANNIVERSARY CELEBRATION**

**JULY 5TH, 2025 | 2-4PM** **RSVP TODAY** [MillinocketLib.org/RSVP](https://millinocketlib.org/RSVP)  
Or call 207-723-7020

FOOD | MUSIC | OPEN HOUSE | LIBRARY TOURS | FACE PAINT | LAWN GAMES | STORYTELLING

This event is generously sponsored by:



**Dead River  
Company**

**Bangor  
Savings Bank**  
You matter more.



**KATAHDIN  
FEDERAL  
CREDIT UNION**  
A financial institution with a clear vision.



**VERSANT  
POWER**

## Operational Updates

- **Extended summer hours**– MML open Tuesdays until 8pm from May through August.
- **Emergency Plan completed**, staff trained



## Facilities Updates- Maintenance

### **Sprinkler system:**

- Issue caused by loose insulation around single sprinkler head
- Sprinkler repair completed, soffit repair scheduled
- Insurance claim in progress



## Facilities Updates- Regrading/Patio

- Project completed in May by Whitney Martin
- Project wins:
  - Added usable outdoor space
  - Regraded land away from the building to address runoff issues
- Paid for through grants, donations, and Library's Capital Reserve



## MML Budget vs. Actuals- Income | January-May 2025

	YTD Actual	Total Budget	over Budget	% of Budget
<b>Revenue</b>				
Total Donations	\$ 18,714.54	\$ 55,000.00	-\$ 38,285.46	30.4%
Fundraising Events	0.00	7,000.00	-7,000.00	0.0%
Grants	1,231.25	22,310.00	-21,078.75	5.5%
Employee Retention Credits	-3,933.44	0.00	-3,933.44	
Penobscot County ARPA	0.00	45,599.00	-45,599.00	0.0%
Sewall Foundation	100,000.00	80,000.00	20,000.00	125.0%
Total Grants	\$ 97,297.81	\$ 147,909.00	-\$ 50,611.19	65.8%
Interest	6,411.96	16,798.00	-10,386.04	38.2%
<b>Library Revenue</b>				
Consulting Work	12,000.00	24,000.00	-12,000.00	50.0%
Copy/Fax Services	2,893.00	5,939.86	-3,046.86	48.7%
EV Chargers	141.47	481.64	-340.17	29.4%
Retail Sales	0.00	500.00	-500.00	0.0%
Total Library Revenue	\$ 15,034.47	\$ 30,921.50	-\$ 15,887.03	48.6%
Sponsorships	0.00	0.00	0.00	
Town of Millinocket	75,000.00	150,000.00	-75,000.00	50.0%
Total Revenue	\$ 210,458.78	\$ 407,628.50	-\$ 197,169.72	51.6%
Gross Profit	\$ 210,458.78	\$ 407,628.50	-\$ 197,169.72	51.6%

Correction for IRS overpayment

Katahdin Collaborative contract payments

## MML Budget vs. Actuals- Expenses | January-May 2025

	YTD Actual	Total Budget	over Budget	% of Budget	
<b>Total Collection and Materials</b>	<b>\$ 6,537.45</b>	<b>\$ 14,279.00</b>	<b>-\$ 7,741.55</b>	<b>45.8%</b>	
<b>Community Engagement</b>					
Computer Software & Supplies	191.25	472.77	-281.52	40.5%	
Marketing	120.00	200.00	-80.00	60.0%	
Membership Fees	50.00	480.00	-430.00	10.4%	
Program Supplies	1,408.78	3,000.00	-1,591.22	47.0%	
Retail Inventory	0.00	500.00	-500.00	0.0%	
Web Hosting	249.45	197.08	52.37	126.6%	
<b>Total Community Engagement</b>	<b>\$ 2,019.48</b>	<b>\$ 4,849.85</b>	<b>-\$ 2,830.37</b>	<b>41.6%</b>	Building repairs over budget, but we expect ~\$5K-\$6K insurance payment for sprinkler
<b>Facilities and Equipment</b>					
Building Repairs & Maintenance	7,400.21	9,246.99	-1,846.78	80.0%	
Computer Equipment, Repairs, & Supplies	0.00	4,777.47	-4,777.47	0.0%	
Contracted Maintenance	5,168.85	9,762.00	-4,593.15	52.9%	
Copier Lease & Supplies	1,372.66	2,838.15	-1,465.49	48.4%	
Elevator	519.38	709.69	-190.31	73.2%	
Furnishings & Fixtures	156.53	1,500.00	-1,343.47	10.4%	
Janitorial Supplies	575.80	1,418.74	-842.94	40.6%	
<b>Total Utilities</b>	<b>\$ 14,706.67</b>	<b>\$ 24,774.26</b>	<b>-\$ 10,067.59</b>	<b>59.4%</b>	
<b>Total Facilities and Equipment</b>	<b>\$ 30,032.20</b>	<b>\$ 55,027.30</b>	<b>-\$ 24,995.10</b>	<b>54.6%</b>	

## MML Budget vs. Actuals- Expenses | January-May 2025

	YTD Actual	Total Budget	over Budget	% of Budget	
<b>Library Administration</b>					
Asset Management Fees (Rent)	32,000.00	32,000.00	0.00	100.0%	
Bank fees	48.19	1,000.00	-951.81	4.8%	
Computer Software & Supplies	416.36	780.00	-363.64	53.4%	
Consulting	0.00	8,675.00	-8,675.00	0.0%	Began bookkeeping contract with Flaherty's Financial Services
Contracted Accounting	768.90	5,544.00	-4,775.10	13.9%	
Financial Reviews & Filings	0.00	8,500.00	-8,500.00	0.0%	
Fundraising	579.45	1,986.00	-1,406.55	29.2%	
<b>Total Insurance</b>	<b>\$ 2,514.00</b>	<b>\$ 13,032.05</b>	<b>-\$ 10,518.05</b>	<b>19.3%</b>	
<b>Legal Fees</b>	<b>10.00</b>	<b>70.00</b>	<b>-60.00</b>	<b>14.3%</b>	
<b>Office Supplies</b>	<b>771.96</b>	<b>1,045.71</b>	<b>-273.75</b>	<b>73.8%</b>	
<b>Postage, Mailing Service</b>	<b>1,398.38</b>	<b>3,945.30</b>	<b>-2,546.92</b>	<b>35.4%</b>	
<b>Professional Development</b>	<b>335.85</b>	<b>4,500.00</b>	<b>-4,164.15</b>	<b>7.5%</b>	
<b>Volunteer/Staff Appreciation</b>	<b>196.40</b>	<b>600.00</b>	<b>-403.60</b>	<b>32.7%</b>	
<b>Total Library Administration</b>	<b>\$ 39,039.49</b>	<b>\$ 81,678.06</b>	<b>-\$ 42,638.57</b>	<b>47.8%</b>	

## MML Budget vs. Actuals- Expenses | January-May 2025

	YTD Actual	Total Budget	over Budget	% of Budget
<b>Payroll Expenses</b>				
Billing Impound, Processing	813.62	1,806.80	-993.18	45.0%
Employer Payroll Taxes	11,044.25	21,273.84	-10,229.59	51.9%
Total Salaries, Benefits, & Employee Payroll Taxes	\$ 95,025.05	\$ 236,376.00	-\$ 141,350.95	40.2%
Total Payroll Expenses	\$ 106,882.92	\$ 259,456.64	-\$ 152,573.72	41.2%
Total Expenditures	\$ 184,511.54	\$ 415,290.85	-\$ 230,779.31	44.4%
Net Operating Revenue	\$ 25,947.24	-\$ 7,662.35	\$ 33,609.59	-338.6%
Net Revenue	\$ 25,947.24	-\$ 7,662.35	\$ 33,609.59	-338.6%

## Town/Library Contract- Background Information

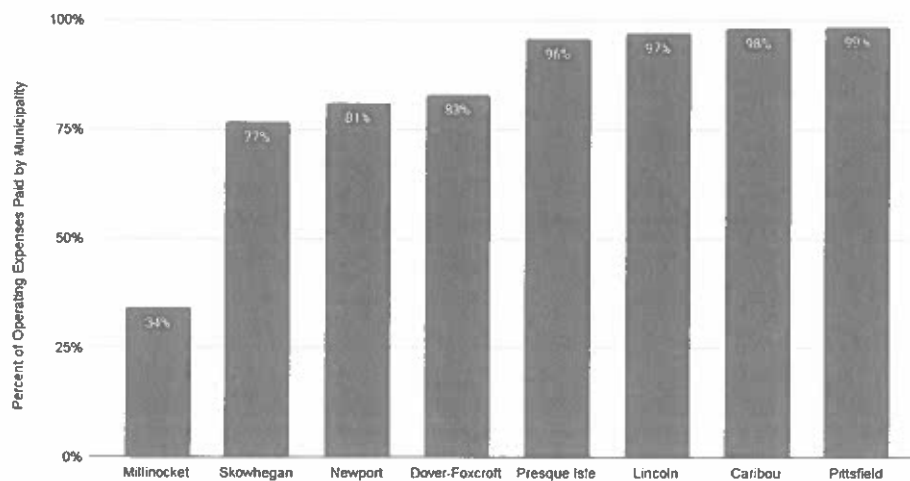
- MML was Town department until 2015
- Today, MML operates as a nonprofit (as do 56% Maine public libraries)
- Over past 10 years, the Town has contributed, on average, 36% of MML's operating budget. The Library has made up the rest with grants, donations, and earned revenue.
- In 2023, the Town approved its first contract with MML: a 2-year contract for \$125K in FY24 and \$150K in FY25.

## Town/Library Contract- Overview

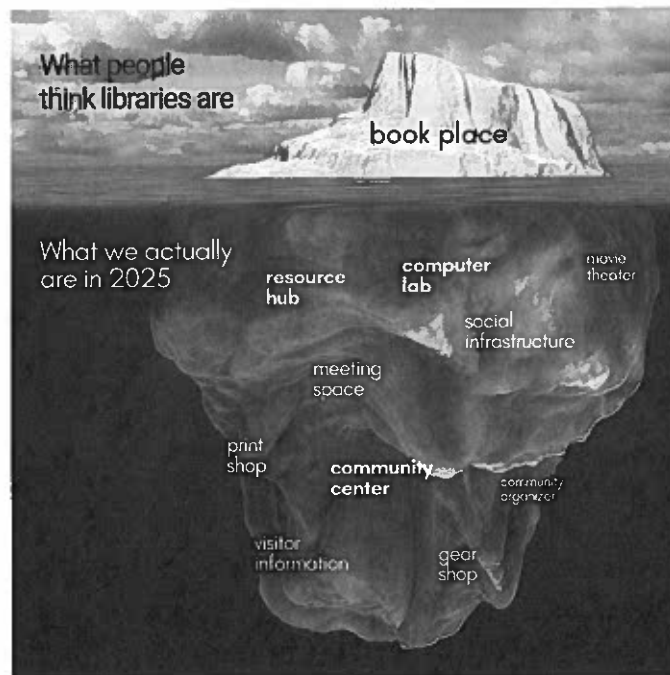
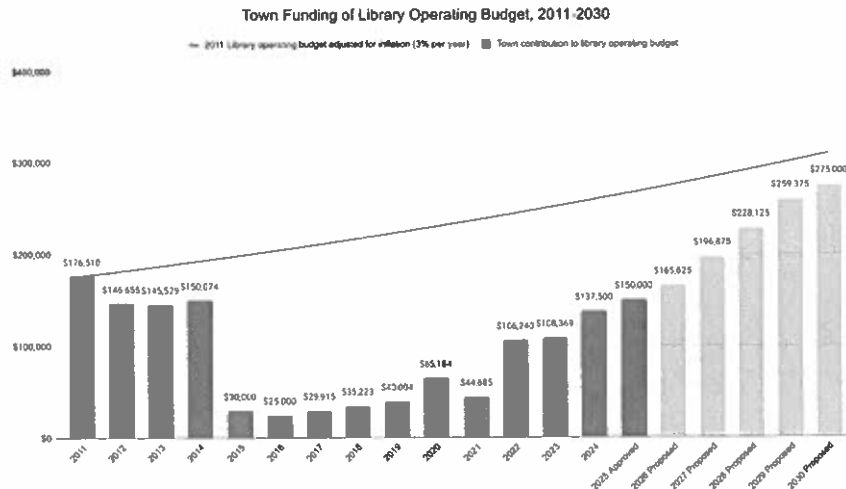
- Outlines library and community services MML will provide, including:
  - Circulation and reference services
  - Collections
  - Community programs
  - Wifi, computers, meeting rooms
  - Printing services
- Defines relationship between Town and MML
- Outlines reporting requirements
- **Length:**1-year
- **Amount:** \$150,000

MML's level of municipal funding is much lower than other comparable towns.

Percent of Operating Expenses Paid by Municipality, 2023



We believe that reaching **60% town funding is a sustainable benchmark**, so MML advocated for a contract that offered a pathway to 60% funding over the next 5 years. Although funding is flat for FY26, our goal remains unchanged.





## **Questions?**

***Presented by Diana Furukawa, MML Director***  
***[director@millinocketlib.org](mailto:director@millinocketlib.org)***  
***207-447-4075***



# Millinocket

Maine's Biggest Small Town

## Town Manager's Report - 6.26.25

### Quarterly Financial Update:

- Year to Date Expense and Revenues reports attached for reference
- I am pleased to report that the Town's finances remain in great shape.
- Looking at the expense report, you'll notice there are lines represented in red that are negative. There are several reasons why this is happening, and we should not be alarmed.
  - Insurance, Computer Maintenance, Phone & Internet, Trio Software, Hydrant Rentals, the Audit Report, and a few others have increased throughout the year, outside of our control. Those are bills we just simply must pay. We will be addressing those and others in a Budget Adjustment Order on this agenda. That order will authorize funds to be transferred from the Unassigned Fund Balance to those expense lines to balance the budget. This is a common practice we perform annually.
  - Other lines, though less impactful, get overspent for various reasons and needs. That is acceptable through our audit so long as the department "as a whole" is flush. The individual lines are not as important as the department's total end balance.
  - Grant Funding is not included in the budgeting process. Those are funds received outside of the tax-raise and other funding sources that entered into the expense budget throughout the fiscal year and offset with an entry into the revenue budget. This shows that funding was received on one side and spent on the other. Those they wash each other out; they have appear as large negatives in the expense report provided by our budgeting software.
- In the revenues report, you'll see that, overall, we are doing just fine for this point in the year. Some lines have done very well and brought in far more than we anticipated, while others have either not hit their mark or are awaiting funds that have not yet been received.
- Keep in mind that though the end of our fiscal year is technically next week on June 30<sup>th</sup>, we will continue to see expenses and revenue transactions for a couple of months as all parties continue through their various billing cycles.
- We have no expectations that other lines will be impacted to the point of concern and are confident that our budget will remain in good standings once the Budget Adjustments on tonight's order are completed.

### Brownfields & Derelict Properties:

- The former Jim's Dry-Cleaning property has been completely abated, demolished, and cleared. A team will be back on or around July 8<sup>th</sup> to finish the project by filling the open crawl space. We will then list the property for sale with the Town's Realtor, Jim Plourde



# Millinocket

Maine's Biggest Small Town

- 143 Medway Rd – We are awaiting final report and sign off for the EPA Brownfields Hazardous Materials Survey. Once received, we will hire for whatever abatement may be necessary, then put out a request for demolition bids.
- One other property is headed back to court after the owner's non-compliance with our court order received in January. We will continue to pursue and remain confident in a successful outcome.
- 42 Aroostook is being offered for purchase to abutting neighbors. If none commit to the purchase, it will likely be listed for sale to the general public.
- Several other properties are in the pipeline and actively being addressed.
- Phase II Brownfields work is set to be begin at Emery Lee & Sons on Central St. soon
- I Care Ministries has opted into the program. Work on this property should begin soon.

#### **Upcoming Informational Community Meeting:**

- I am working with our Brownfields Team, Our Katahdin, the EPA, the MDEP Castlerock, Katahdin Salmon to schedule an information community meeting later this summer at which we will provide updates to cleanup work successes, next steps, and updates to these new business investments in the works.

#### **Medical Director:**

- Chief Cote and I have made official the Town's relationship with our EMS Department's Medical Director, Dr. Matthew Turnquist.
- Dr. Turnquist has been supporting our department for some time, however, we recently formalized and signed a 2-year contract with him and he now receives a stipend from the Town for his crucial services.



# Millinocket

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## Department Updates

### Public Works:

- Public Works attended the 32<sup>nd</sup> annual "Highway Congress" hosted by the Maine Chapter of the American Public Works Association in Skowhegan on June 5th. Here the crew was able to attend short training sessions, participate in equipment demos and interact with vendors of common municipal resources.
- Graded and added crushed rock to the parking area on Pedler's Hill
- Installed a new concrete slab and privacy fence near the Porta John on Peddler's hill
- Repaired a sunken manhole cover at the intersection of Poplar St and Somerset St
- Repaired a sinkhole caused by a broken sewer line on Poplar St. Emery Lee and Son's assisted with an excavator and manpower.
- Repaired a sinking storm drain on Penobscot Ave near the Blue Ox Saloon.
- Repaired a sinking storm drain on New York St
- Paved in multiple utility cuts
- Screened material at the airport gravel pit for stockpiling gravel at Public Work
- Installed a new dog station and repaired a damaged park bench on Penobscot Ave near the Town Office
- Repaired the handrail at the Town Office entrance steps



### Transfer Station:

- AIM Recycling has hauled away the collected tin can and topped off the load with some mixed metal from the metal pile.
- A load of cardboard has been hauled away for recycling through the Maine Resource Recovery Association.



# Millinocket

Maine's Biggest Small Town

- Totes have been placed near the compactor for small amounts of cardboard and plastic jugs. Large amounts of either material are still requested to be dropped off at the recycling building directly.
- Screened gravel has been hauled in to replenish the burn pit and scrap metal pile areas.
- Lumber and trash have been found in the brush pile/compost area multiple times this month. We cannot have any metal or treated wood in this pile.
- Shingle Disposal will now require homeowner and address information along with the disposal fee to curb any out-of-town shingles from coming to our facility.
- Every ton of recycled material saves the Town that tipping fee, as well as a revenue for the material.
- This is a reminder that any refrigerator or freezer brought to the transfer station for disposal needs to be empty, and all grates, trays, or compartments need to be removed.
- \*The contractor that grinds the brush has requested that nothing longer than 8 feet be brought to our brush pile. Anything longer than that plugs the grinder.
- As always, we are accepting all the cardboard, plastic jugs and tin cans that we can get for recycling. Help us keep as much waste as possible from ending up in the landfill.

#### Cemetery:

- 21 burials have taken place at the cemetery so far this season.
- Reseeding of grub damaged areas has been taking place. Pesticide has been applied to the cemetery to prevent further outbreaks.
- Regular mowing and trimming is underway. These machines can send debris many feet away from the work location. Please stay a safe distance from any mower or trimmer while in operation.
- Please refer to the Rules and Regulations of the Cemetery that can be found on the Town's website for information pertaining to the Cemetery.
- No small ornamental or decorative stones are allowed around any foot stone, grave marker or head stone. These present a safety hazard when mowing or trimming.

Bryan Duprey – Public Works Director

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#### Airport:

- The G.A.R.D. System has recorded 110 aircraft operations so far this month.
- The Airport was used for a staging and refueling area for the unfortunate search operation on Katahdin.
- Five helicopters were used in the search, two from the Maine Forest Service and three from the Army National Guard.



# Millinocket

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- 1925 gallons of Jet Fuel was purchased and pumped over 2-1/2 days covering this operation.
- Three more Army Helicopters were here on June 6<sup>th</sup> for a VIP visit to the East Millinocket mill site.
- 708 gallons of Jet Fuel was purchased and pumped to those aircraft.
- Senator Collins announced that we have been awarded an FAA/AIP grant in the amount of \$317,970 for the extension of Taxiway D.
- Mowing and ground maintenance are in full swing.



Jeff Campbell, Airport Manager

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## Code / Public Health & Safety

- Followed up on complaints received concerning items on properties around the community.
- Attended Webinar on Subsurface Wastewater as required for all LPI, Code this was an eight-hour course.
- Continued follow-up inspections for permits that have been issued.
- Follow up on progress at 230 Penobscot Ave. (Our Katahdin)
- Working with numerous committees and events throughout the community.
- Continued to monitor progress on renovations at MRH staying a little ahead of schedule.
- Continue to get requests for Roof Mounted Solar Panel projects in the community and issue permits for these projects.
- Have been following multiple complaints about housing conditions in Millinocket and continue to follow up on these complaints.
- Worked with Emery Lee on water and sewer projects at 230 Penobscot Ave.
- Conducting inspections on STR properties in Millinocket.
- Worked with Randy at Boreal Theater on Americana event he is hosting.
- Worked with Chris on Millinocket Stream Canoe Race.



# Millinocket

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- Worked with Emery Lee on getting street light wiring repaired after damaged during work on sprinkler line at Our Katahdin building.
- Asphalt was repaired on Penobscot Ave where a parking stall was opened for sprinkler lines also repaired the bricks on sidewalk from the same project.
- Office has been busy with many questions and people looking for information and help with what is needed for permitting a project.
- Received notice that MMA Safety Grant was awarded to be used for safety items that can be shared by various departments for projects.
- Attended a webinar with MMA on Mental Health Resources.
- Working with Wabanaki on the 40 Oxford Street project.

Thomas Malcolm CEO, LHO, LSO, FLSE, JFS II

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## Community Initiatives Director

- Worked on the community newsletter "Magic City Monthly" along with the Manager and various departments/organizations!
- Used Facebook, Constant Contact, and digital sign to communicate with the community.
- Worked alongside DesignLab on the following projects:
  - Community Calendar
  - Social Media
  - Advertising
  - Welcome Home Guide
  - Website updates
- Overseeing the following projects:
  - Brownfields Community Wide Assessment
    - Sevee and Maher continue their assessments.
  - CDBG Façade Program
    - Met with awardees to go over contracts and outline the process of the projects.
    - All projects are either ready to begin work or in final contracting phase
    - One project is now complete – Spoiled!
  - Transportation Solutions
    - Continued working on "vision" with GPCOG
- Met with the Millinocket Historical Society
  - Learning the history of Millinocket's "Main Street"
  - Leaning in on an event they're planning
- Researched various grant opportunities.
- Worked on the following Community Events:





# Millinocket

Maine's Biggest Small Town

- Millinocket's Independence Day Celebration
- Bandstand Jams Summer Music Series
- Back to School Supply Giveaway
- End of Summer Pool Party

Amber Wheaton, Community Initiatives Director

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## Town Clerk/Tax Collectors Office:

Totals include May 20, 2025, through June 23, 2025: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$1,078,352.92 were collected, which involved 2018 transactions processed in Trio. *\*Report Attached*

- FY24/25 Real Estate & Personal Property Tax: Mil Rate 27.6; Interest Rate 8.5%;  
Due Date: 1/29/2025; Interest Date: 1/30/2025 *\*Reports Attached*
  - Real Estate: 335 Delinquent accounts totaling \$385,683.83.
  - Personal Property: 29 Delinquent accounts totaling \$8,817.77.
  - *\*Sharon sent reminder letters to delinquent account holders in preparation for the 30-Day Notice/Lien process 2025*
    - **30-Day Notice letters will be mailed June 26<sup>th</sup>, 2025, affecting 272 tax accounts.**
- May's month end reports for Vital Records, IF& Wildlife, and Dogs were reconciled and collected monies were submitted to all State agencies accordingly.
- Large increase in Vital Record requests and sales with impending Real ID requirements.
- Preparing for end of fiscal year reports.
- Motor Vehicle reports current, reconciled, and submitted to BMV
- Advertising – Election, Closure Notices, Board/Committee vacancies and Public Hearings.
- Marriage and Cemetery – *It's that time of Year again*; Recording sales, deeds, maps, and electronic/card files.
- Finalizing prior council meeting minutes.
- Fulfilling requests for tax information, providing normal daily requests of motor vehicles, wastewater, and tax account balances via e-mail, fax and phone calls.
- Processing daily mail, online, phone, and drop box payments.
- Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries.
- Continued restoration efforts of vital records by filing, indexing, and storage.

## Elections Department:

- Maintaining voter registration files: Electronic AVR/OVR/BMV, Agency death acknowledgments, in person requests, and as of 2/5/2025 SOS's system purge of inactive voters who did not vote within 2 federal elections (Since 2018 to current).
- May 20, 2025, School Budget Validation Referendum; Election Results: Yes-98, No-58.





# Millinocket

Maine's Biggest Small Town

## Other Items:

- Boards/Committees – Available Seats
  - Recreation Advisory Committee: (1) Member Seat for Three-year term, (1) Partial Term (Alternate Seat) to expire 4/2026
  - Personnel Appeals Board (1) Partial Term to expire November 2026
  - Board of Appeals (1) Partial Term to expire 4/2027,
- 2025 Transfer Site Permits available - **\$20 fee** for Millinocket & contracted U.T. residents.
- 2025 IF & Wildlife Licenses –Available: Game, ATV, & Boat.

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk

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## Fire & Ambulance:

- Paid Call Firefighter/EMT Isaac Hakes received his Basic Fire School Certification and now is qualified as interior firefighter.
- The Department received a grant from the Stephen & Tabithia King Foundation in the amount of \$9,000 for a Low Angle Rescue Program (Equipment, PPE, & Training).
- Chief Cote is serving on the Emergency Vehicle Drivers Training Committee for Maine Fire Service Institute for the new drivers training program in the United States.
- Chief Cote attended the Penobscot County Fire Chiefs Association Meeting.
- Chief Cote attended the Maine CDC Healthcare Coalition Leadership Team Meeting.
- Chief Cote attended the Maine EMS Board Meeting.
- Chief Cote attended the Maine EMS Community Paramedicine Grant Meeting.
- Chief Cote met with Eastern Maine Community College on upcoming classes and training for staff.
- Chief Cote attended the Maine Fire Service Institute Instructor Regional Meeting.
- Chief Cote met with Ambulance Medical Billing on upcoming EMS bills for unorganized territories starting July 1<sup>st</sup>.
- Chief Cote met with Corporal Fitzgerald and Amber Wheaton on emergency services for July 4<sup>th</sup> Festivities.
- Chief Cote attended meeting with representatives from East Millinocket, Millinocket, & Penobscot County to discuss Fire & EMS operations in area.
- Chief Cote presented a TIMS (Traffic Incident Management) training with Maine DOT & Maine State Police in East Millinocket on June 24<sup>th</sup> to emergency responders in the Katahdin Region.
- Chief Cote attended the Fire Officer Simulation Train the Trainer Class in Bangor at Eastern Maine Community College.
- Chief Cote attended a workshop on the NEIRS the new fire reporting tool replacing NFIRS.
- Chief Cote attended various committee meetings.
- Firefighter/EMT-Advanced Matt Farrington has completed his ICS 300 & 400 training in Bangor.



# Millinocket

Maine's Biggest Small Town

- Long Distance Transfers are now back up and in place for the crews to do, as staffing and coverage allows.
- Chief Cote is working on developing a policy, procedures, & training for the Low Angle Rescue program.
- Chief Cote wrote an agreement between the Fire Department and Dr. Turnquist, Medical Director, as part of his stipend starting July 1<sup>st</sup>.
- Chief Cote has worked with Air Gas on an agreement, and they will take over July 1<sup>st</sup> providing oxygen to the department for the ambulances.
- D-Crew took part in the Granite Street Elementary School end of the year events.
- On Duty Crews have cleaned and serviced all ground ladders and hose in preparation for upcoming hose & ladder testing.
- New IV medication pumps have arrived and will be programmed soon with the Maine Drug Library and crews will start training on them.
- Video Laryngoscopes have been ordered for the ambulances, and after arrival training will take place.
- Pump Testing was completed June 17<sup>th</sup> on Engine 781 & Engine 783 by Northeast Fire Apparatus. Each truck passed pump testing, 783 needs to have a pump/transmission seal replaced soon.
- Ladder & Hose Testing was completed on June 22<sup>nd</sup> by Central Maine Hose Testing, only one hose failed the test and will be replaced.
- Chiefs Truck 780, Engine 783, Ambulances 788, 789, 798 all were serviced and three of the units had state motor vehicle inspections completed.
- Ambulance 789 had new tires placed on the front of it.
- The Station Window project has been delayed until early July, the contractor waiting on windows from factory.
- The overhead garage door for the ambulance bay was damaged and has since been repaired. An insurance claim was approved for it.
- Chief Cote continues working with the town electrical inspector and a local plumber to get the gear extractor washer installed.
- Chief Cote is working on adding a safety side of operations to the Paid Call Department.
- Chief Cote is continuing working on the town's Emergency Action Plan updating that.
- Chief Cote continues working on updating run response cards for the department.
- Chief Cote is continuing to work to get the department ready for a SHAPE (Safety & Health Award for Public Employers) Inspection with Maine Safety Works.
- Chief Cote continues working on updating standard operating guidelines, written plans, mutual aid plans, response plans, and preplans.
- The department currently still has one full-time firefighter/EMS position open.
- The department continues to issue open burn permits during low and moderate. Department is also continuing to educate residents about open burning in Millinocket.
- The department continues to distribute File of Life Cards and Naloxone to residents.
- The department continues to install CO/Smoke Alarms and conduct home safety surveys for residents of Millinocket.



# Millinocket

Maine's Biggest Small Town

Jon Cote – Fire Chief

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**EMPD:**

- East Millinocket PD has responded to over 5,790 calls for service so far in 2025, with over 3,600 of those calls being in the Town of Millinocket.
- Officers have seen a very sharp increase in impaired drivers in the last several months. As the summer months are upon us and we see an increase in traffic our officers will remain highly vigilant in our enforcement of impaired drivers to make our roadways safer.
- We are very excited to announce that we have officially accepted \$94,000 in grant money through Congressman Golden's legislation. The funding is a part of the Congressman's Northern Maine Law Enforcement Equipment Modernization Project. The East Millinocket PD will use the funds to purchase body worn cameras and a TruNarc device which is a handheld drug analyzer that uses Raman spectroscopy technology to more rapidly identify drugs and other substances. This device makes its safer for officers to field test substances due to its non-contact testing abilities. We are hopeful these pieces of vital equipment will be operational in a few short months.
- Lastly, we want to again remind our residents that we have reached our busy tourist and visitor season. Please be mindful of the increase in vehicle and foot traffic during the many local events and as our visitors come to recreate in all that the Katahdin Region has to offer.
- We are working on a COPS Grant in hopes of getting assistance with funding for a School Resource Officer. We are in the early stages of the process and will provide further information as we progress.
- We have three vacant positions currently; however, we have 3 applicants going through our hiring process. Two of the applicants have no prior experience so will require extensive training. All three applicants, if hired, will need to attend the MCJA Basic Law Enforcement Training Program.

Corporal Bradley B. Fitzgerald, East Millinocket Police Department

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# Millinocket

Maine's Biggest Small Town

**Recreation:**

**SEE ATTACHED REPORT**

**Additional Documents Attached:**

- Year to Date Expense Report
- Year to Date Revenue Report
- Fire & Ambulance - May Call Totals
- Town Clerks' Office - Receipts Report
- Code Enforcement Permit Summary 01/01/2025 -

Respectfully Submitted,

Peter Jamieson, Town Manager.



53 Main St., East Millinocket, ME 04430

**Department updates as of 6/24/2025:**

- We served 67 meals at our recent Senior Dinner. Our next dinner is American Classics on Monday July 14th at the East Millinocket Rec Hall - served at 12:00pm - take out is available starting at 12:15pm. The hall is also accessible via stair lift, please let us know if you need any assistance and we can help you. We will be continuing these dinners throughout the Summer, with our Steak or Chicken Taco dinner on August 18th.
- Our Senior Socials are held in the rec/banquet hall from 9:00am to 11:00am on Wednesdays in East Millinocket. We'll have the radio on with cards, coffee, and cribbage at the ready. All are welcome and this program is open to the region.
- The Playgrounds as well as the Basketball, Tennis, and Pickleball courts have been active and available for use daily. Please note that all Recreation areas close at 10pm and reopen at dawn.
- Our Summer camps and clinics have been well attended this year! Our recent clinics for Golf, Cheer, and Basketball have recently ended. We have Baseball starting this week, with two remaining clinics, Softball and Soccer for July. Thank you to all our staff, coaches and volunteers that make these opportunities possible for the kids!
- The Pools are open in both communities, and have been very busy. Thank you to our staff that got these up and running! The updated pool schedule is listed here:

**East Millinocket & Millinocket: Opening June 20th / Closing August 17th**

- General Swim: Monday - Sunday 1:00pm – 4:30pm
  - Adult Swim: Tuesday/Thursday 4:45pm – 6:00pm
  - Night Swim: Monday/Wednesday/Friday 5:30pm – 7:30pm
- Swimming Lesson registration is at the Pool sites this week. If you miss this week, you can register on site on Monday June 30th. This is the first day of Swimming Lessons, and you can still register on the first day. Classes are held at 9AM, 10AM, and 11AM. Arts & Crafts also starts next week and is from 9:00am to 11:30am.
  - The Summer Lunch Program started this week, with lunches distributed during General Swim from 1:00pm to 4:00pm Monday through Friday. Starting next week June 30th, they will be available starting at 11:30am Monday through Friday.

Respectfully submitted,  
Cody McEwen  
Recreation Director

## Expense Detail Report

Department(s): 0101 - 1301

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Account----- Date Jrnl Desc---	Current Budget	Net	Unexpended Balance
<b>0101 - GENERAL GOVERNMENT</b>	<b>412,015.00</b>	<b>0.00</b>	<b>412,015.00</b>
0101 - COUNCIL	15,000.00	9,600.00	5,400.00
0102 - MANAGER	107,544.00	102,800.00	4,744.00
0109 - TREASURER/TOWN AUDITOR	78,000.00	76,442.40	1,557.60
0202 - HR DIR/ASSISTANT BOOKKEEPER	69,896.00	68,400.16	1,495.84
3002 - SOC SEC/MEDICARE TAXES	20,689.00	18,408.90	2,280.10
3003 - WORKMEN'S COMPENSATION	1,085.00	0.00	1,085.00
3004 - HOSPITAL INSURANCE	89,867.00	83,622.43	6,244.57
3005 - UNEMPLOYMENT	920.00	0.00	920.00
3006 - ACCIDENT/SICKNESS INS	2,178.00	0.00	2,178.00
3008 - MAINE PERS	26,160.00	0.00	26,160.00
3012 - FAMILY MEDICAL LEAVE ACT	676.00	677.71	-1.71
Department..	412,015.00	359,951.60	52,063.40
<b>0102 - TAX COLLECTOR</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
0410 - OVERTIME	0.00	773.67	-773.67
3002 - SOC SEC/MEDICARE TAXES	0.00	56.08	-56.08
Department..	0.00	829.75	-829.75
<b>0103 - ELECTIONS &amp; REGISTRATIONS</b>	<b>11,904.00</b>	<b>0.00</b>	<b>11,904.00</b>
0420 - PART TIME	6,000.00	3,166.74	2,833.26
2018 - POSTAGE	400.00	500.04	-100.04
2019 - OFFICE SUPPLIES	2,000.00	352.74	1,647.26
3002 - SOC SEC/MEDICARE TAXES	459.00	240.56	218.44
3003 - WORKMEN'S COMPENSATION	30.00	0.00	30.00
3012 - FAMILY MEDICAL LEAVE ACT	15.00	2.12	12.88
4026 - MAINT/UPDT	3,000.00	1,839.44	1,160.56
Department..	11,904.00	6,101.64	5,802.36
<b>0104 - TOWN CLERKS DEPARTMENT</b>	<b>291,288.00</b>	<b>0.00</b>	<b>291,288.00</b>
0104 - TOWN CLERK	58,000.00	56,157.03	1,842.97
0113 - TAX COLLECTOR	43,680.00	42,807.60	872.40
0391 - CLERK II	41,600.00	40,194.20	1,405.80
0420 - PART TIME	25,741.00	24,800.64	940.36
1520 - REC/FIL FEES	3,000.00	3,344.00	-344.00
1610 - TAXBILL EXP.	1,300.00	1,219.20	80.80
2006 - DUES MEMBERSHIPS SUBSCRIPT	200.00	192.00	8.00
2018 - POSTAGE	5,000.00	3,316.07	1,683.93
2019 - OFFICE SUPPLIES	3,000.00	2,623.82	376.18
2028 - TELEPHONE	2,000.00	1,781.28	218.72
2030 - TRAVEL	600.00	508.23	91.77
2035 - TRAINING/SOFTWARE	1,000.00	168.00	832.00
3002 - SOC SEC/MEDICARE TAXES	12,930.00	11,469.35	1,460.65
3003 - WORKMEN'S COMPENSATION	575.00	0.00	575.00
3004 - HOSPITAL INSURANCE	73,267.00	69,327.55	3,939.45
3005 - UNEMPLOYMENT	1,227.00	7,931.82	-6,704.82
3006 - ACCIDENT/SICKNESS INS	2,023.00	0.00	2,023.00
3008 - MAINE PERS	15,472.00	0.00	15,472.00

## Expense Detail Report

Department(s): 0101 - 1301

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Account----- Date Jrnl Desc---	Current Budget	Net	Unexpended Balance
<b>0104 - TOWN CLERKS DEPARTMENT CONT'D</b>			
3012 - FAMILY MEDICAL LEAVE ACT	423.00	404.11	18.89
4025 - OVER/SHORT	0.00	-2.95	2.95
4027 - PRESENT/AWARDS	250.00	210.26	39.74
Department..	291,288.00	266,452.21	24,835.79
<b>0107 - ASSESSING</b>	141,937.00	0.00	141,937.00
0105 - ASSESSOR	72,301.00	52,223.60	20,077.40
0106 - SHARED ASSESSOR	13,382.00	10,524.80	2,857.20
0420 - PART TIME	21,580.00	20,602.10	977.90
2006 - DUES MEMBERSHIPS SUBSCRIPT	340.00	240.00	100.00
2018 - POSTAGE	200.00	201.27	-1.27
2019 - OFFICE SUPPLIES	300.00	342.05	-42.05
2020 - REGISTRY OF DEEDS	450.00	65.19	384.81
2028 - TELEPHONE	400.00	301.92	98.08
2030 - TRAVEL	200.00	100.80	99.20
2035 - TRAINING/SOFTWARE	500.00	0.00	500.00
2037 - ASSESSOR'S MAPPING	3,500.00	250.00	3,250.00
2042 - PRINTING	300.00	0.00	300.00
2150 - OUTSIDE SERVICES	8,500.00	0.00	8,500.00
3002 - SOC SEC/MEDICARE TAXES	8,206.00	6,392.44	1,813.56
3003 - WORKMEN'S COMPENSATION	3,278.00	0.00	3,278.00
3005 - UNEMPLOYMENT	613.00	0.00	613.00
3008 - MAINE PERS	10,619.00	0.00	10,619.00
3012 - FAMILY MEDICAL LEAVE ACT	268.00	208.78	59.22
Department..	144,937.00	91,452.95	53,484.05
<b>0108 - MUNICIPAL BUILDING</b>	112,284.00	0.00	112,284.00
0420 - PART TIME	21,844.00	17,246.25	4,597.75
1910 - ELEVATOR MAINTENANCE	47,855.52	5,611.01	42,244.51
2007 - ELECTRICITY/WATER/SEWER	26,520.00	36,260.85	-9,740.85
2019 - OFFICE SUPPLIES	0.00	0.00	0.00
3002 - SOC SEC/MEDICARE TAXES	1,671.00	1,328.01	342.99
3003 - WORKMEN'S COMPENSATION	1,027.00	0.00	1,027.00
3005 - UNEMPLOYMENT	307.00	0.00	307.00
3006 - ACCIDENT/SICKNESS INS	697.00	0.00	697.00
3007 - EARNED TIME ACCRUAL	0.00	0.00	0.00
3008 - MAINE PERS	2,163.00	0.00	2,163.00
3012 - FAMILY MEDICAL LEAVE ACT	55.00	42.39	12.61
3015 - HEATING FUEL	20,000.00	17,394.19	2,605.81
3016 - CLEANING SUPPLIES	1,000.00	985.18	14.82
3106 - RECORD PRESERVATION	0.00	0.00	0.00
3108 - BLDG MAINTENANCE	10,000.00	8,909.42	1,090.58
4044 - AIR COND/TEMP CONTROL	17,000.00	8,983.88	8,016.12
Department..	150,139.52	96,761.18	53,378.34
<b>0109 - AUDIT</b>	25,000.00	0.00	25,000.00
4001 - AUDIT REPORT	25,000.00	27,350.00	-2,350.00

## Expense Detail Report

Department(s): 0101 - 1301

July to June

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Account----- Date Jrnl Desc---	Current Budget	Net	Unexpended Balance
0109 - AUDIT CONT'D			
Department..	25,000.00	27,350.00	-2,350.00
0111 - LEGAL EXPENSES	40,000.00	0.00	40,000.00
2030 - TRAVEL	0.00	35.00	-35.00
4003 - LEGAL SERVICES	74,042.50	59,311.89	14,730.61
Department..	74,042.50	59,346.89	14,695.61
0112 - ADMINISTRATION	89,785.00	0.00	89,785.00
0393 - TEMP ASSESSING SERV EMPLOYEES	0.00	0.00	0.00
1112 - COMPUTER SUPPORT	29,600.00	38,736.92	-9,136.92
1630 - COUNCIL EXPENSES	500.00	781.61	-281.61
2001 - ADVERTISING	3,000.00	5,451.46	-2,451.46
2006 - DUES MEMBERSHIPS SUBSCRIPT	6,100.00	7,169.33	-1,069.33
2018 - POSTAGE	3,000.00	3,093.68	-93.68
2019 - OFFICE SUPPLIES	4,200.00	3,892.16	307.84
2020 - REGISTRY OF DEEDS	3,000.00	2,681.00	319.00
2023 - EQUIPMENT CONTRACTS	5,000.00	4,755.89	244.11
2028 - TELEPHONE	4,235.00	7,233.70	-2,998.70
2036 - TESTING/PHYSICALS	2,000.00	1,347.00	653.00
2057 - COMPUTER NETWORK & LICENSES	21,000.00	24,849.46	-3,849.46
3002 - SOC SEC/MEDICARE TAXES	0.00	0.00	0.00
3109 - WELL BEING BENEFIT	500.00	708.80	-208.80
4038 - BANK SERVICE FEES	5,000.00	445.18	4,554.82
4040 - DSL SITE HOSTING	650.00	600.00	50.00
4041 - BUSINESS/MISCELLANEOUS EXPENSE	2,000.00	1,801.64	198.36
Department..	89,785.00	103,547.83	-13,762.83
0113 - TOWN REVALUATION	0.00	0.00	0.00
0393 - TEMP ASSESSING SERV EMPLOYEES	35,727.25	36,446.90	-719.65
1105 - SUPPLIES	0.00	152.96	-152.96
3002 - SOC SEC/MEDICARE TAXES	0.00	2,788.25	-2,788.25
Department..	35,727.25	39,388.11	-3,660.86
0114 - PLANNING CODE DEV.	46,075.00	0.00	46,075.00
0111 - CODE ENFORCEMENT	35,152.00	35,098.00	54.00
2001 - ADVERTISING	200.00	0.00	200.00
2006 - DUES MEMBERSHIPS SUBSCRIPT	250.00	225.00	25.00
2016 - EV CHARGER ELECTRICITY	0.00	0.00	0.00
2018 - POSTAGE	200.00	44.72	155.28
2019 - OFFICE SUPPLIES	300.00	84.83	215.17
2028 - TELEPHONE	1,500.00	1,072.59	427.41
2030 - TRAVEL	1,500.00	1,445.65	54.35
2035 - TRAINING/SOFTWARE	1,500.00	105.00	1,395.00
3002 - SOC SEC/MEDICARE TAXES	2,689.00	2,684.90	4.10
3003 - WORKMEN'S COMPENSATION	1,652.00	0.00	1,652.00
3005 - UNEMPLOYMENT	307.00	0.00	307.00
3006 - ACCIDENT/SICKNESS INS	737.00	0.00	737.00
3012 - FAMILY MEDICAL LEAVE ACT	88.00	0.00	88.00



## Expense Detail Report

Department(s): 0101 - 1301

July to June

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Account----- Date Jrnl Desc---	Current Budget	Net	Unexpended Balance
0114 - PLANNING CODE DEV. CONT'D			
Department..	46,075.00	40,760.69	5,314.31
0115 - ECONOMIC DEVELOPMENT	75,480.00	0.00	75,480.00
1533 - KAT	21,000.00	21,000.00	0.00
2047 - ZOOM	480.00	319.80	160.20
3776 - COMMUNICATIONS CONTRACT	15,000.00	10,589.20	4,410.80
3778 - ECONOMIC DEVELOPMENT	61,607.53	23,385.88	38,221.65
6002 - BROWNFIELD GRANT	0.00	102,288.40	-102,288.40
Department..	98,087.53	157,583.28	-59,495.75
0118 - COMMUNITY INITIATIVES DIRECTOR	102,179.00	0.00	102,179.00
0120 - COMMUNITY INITIATIVES DIR	55,000.00	53,780.22	1,219.78
2006 - DUES MEMBERSHIPS SUBSCRIPT	1,700.00	932.01	767.99
2018 - POSTAGE	30.00	15.18	14.82
2019 - OFFICE SUPPLIES	2,594.00	2,565.76	28.24
2028 - TELEPHONE	500.00	471.36	28.64
2030 - TRAVEL	700.00	870.08	-170.08
2035 - TRAINING/SOFTWARE	600.00	546.06	53.94
3002 - SOC SEC/MEDICARE TAXES	4,208.00	3,651.36	556.64
3003 - WORKMEN'S COMPENSATION	275.00	0.00	275.00
3004 - HOSPITAL INSURANCE	29,956.00	30,635.73	-679.73
3005 - UNEMPLOYMENT	307.00	0.00	307.00
3006 - ACCIDENT/SICKNESS INS	726.00	0.00	726.00
3008 - MAINE PERS	5,445.00	0.00	5,445.00
3012 - FAMILY MEDICAL LEAVE ACT	138.00	132.25	5.75
Department..	102,179.00	93,600.01	8,578.99
0119 - ARPA	0.00	0.00	0.00
1112 - COMPUTER SUPPORT	0.00	316.82	-316.82
3770 - LITTLE ITALY DOG PARK	0.00	258.92	-258.92
3773 - IWORQ ONLINE CODE PERM SYSTEM	0.00	6,000.00	-6,000.00
3774 - MUNICIPAL ELEVATOR MODERNIZATI	0.00	9,087.06	-9,087.06
3781 - PICKLEBALL COURTS CONVERSION	0.00	8,167.24	-8,167.24
3783 - ARPA SKI TOW	9,340.60	0.00	9,340.60
3788 - PARK BENCHES 6' PLAZA	0.00	189.52	-189.52
Department..	9,340.60	24,019.56	-14,678.96
0201 - POLICE DEPARTMENT	848,874.00	0.00	848,874.00
1115 - POLICE DEPT SERVICE CONTRACT	848,874.00	848,874.00	0.00
Department..	848,874.00	848,874.00	0.00
0203 - FIRE DEPARTMENT	97,219.00	0.00	97,219.00
0301 - FIREFIGHTERS	0.00	0.00	0.00
0302 - CALL FIREFIGHTERS	7,500.00	2,852.66	4,647.34
0306 - ACCIDENT/SICKNESS INS.	0.00	564.99	-564.99
0410 - OVERTIME	25,500.00	8,426.78	17,073.22
0422 - TRAINING PAYROLL	15,500.00	6,986.75	8,513.25
0806 - FOREST SERVICE VOLUNTEER GRANT	0.00	1,237.00	-1,237.00
0807 - ME EMS STABILIZATION PROGRAM	0.00	33,602.44	-33,602.44
0808 - FIRE SAFETY UME COMM CONNECTOR	0.00	5,642.46	-5,642.46

## Expense Detail Report

Department(s): 0101 - 1301

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Account-----	Current	Unexpended
Date Jmrl Desc---	Budget	Net Balance
<b>0203 - FIRE DEPARTMENT CONT'D</b>		
0809 - FF CANCER REDUCTION GRANT	0.00	5,000.00 -5,000.00
0810 - EMS SUSTAINABILITY GRANT	0.00	4,211.10 -4,211.10
2006 - DUES MEMBERSHIPS SUBSCRIPT	600.00	475.00 125.00
2008 - EQUIPMENT REPAIRS/REPLACE	12,000.00	9,542.91 2,457.09
2034 - SUPPLIES & TOOLS	2,000.00	4,813.39 -2,813.39
2035 - TRAINING/SOFTWARE	1,500.00	1,105.23 394.77
2036 - TESTING/PHYSICALS	1,200.00	414.00 786.00
2038 - TRAINING-VOLUNTEER	5,500.00	3,246.59 2,253.41
2050 - VEHICLE MAINTENANCE	16,393.75	14,285.18 2,108.57
2051 - VEHICLE OPERATIONS	3,500.00	1,922.77 1,577.23
2070 - FIRE/EMS PREVENT OUTREACH PROG	0.00	185.01 -185.01
3002 - SOC SEC/MEDICARE TAXES	3,710.00	1,719.33 1,990.67
3003 - WORKMEN'S COMPENSATION	6,063.00	0.00 6,063.00
3008 - MAINE PERS	2,525.00	0.00 2,525.00
3012 - FAMILY MEDICAL LEAVE ACT	121.00	29.59 91.41
Department..	103,612.75	106,263.18 -2,650.43
<b>0204 - AMBULANCE</b>	243,528.00	0.00 243,528.00
0374 - AMB PER DIEM	25,000.00	7,473.00 17,527.00
0410 - OVERTIME	85,000.00	40,583.68 44,416.32
0422 - TRAINING PAYROLL	12,500.00	1,362.67 11,137.33
0423 - EMT/VOLUNTEER TRAINING	3,000.00	780.00 2,220.00
0438 - AMBULANCE INS RELACEMENT	0.00	29,578.40 -29,578.40
2008 - EQUIPMENT REPAIRS/REPLACE	5,000.00	4,918.11 81.89
2034 - SUPPLIES & TOOLS	19,655.37	17,498.23 2,157.14
2035 - TRAINING/SOFTWARE	2,000.00	1,679.94 320.06
2043 - EMS LICENSING	2,500.00	680.00 1,820.00
2044 - EMS CED	1,500.00	1,222.73 277.27
2050 - VEHICLE MAINTENANCE	15,239.50	7,942.65 7,296.85
2051 - VEHICLE OPERATIONS	26,424.26	4,979.97 21,444.29
3002 - SOC SEC/MEDICARE TAXES	9,601.00	3,707.00 5,894.00
3003 - WORKMEN'S COMPENSATION	15,688.00	0.00 15,688.00
3008 - MAINE PERS	12,425.00	0.00 12,425.00
3012 - FAMILY MEDICAL LEAVE ACT	314.00	0.00 314.00
4029 - BILLING	20,000.00	15,529.92 4,470.08
Department..	255,847.13	137,936.30 117,910.83
<b>0205 - FIRE &amp; AMBULANCE GENERAL</b>	1,034,806.00	0.00 1,034,806.00
0112 - FIRE CHIEF	75,000.00	74,620.65 379.35
0372 - EMT	422,036.00	316,821.83 105,214.17
0377 - 2ND ASSISTANCE CHIEF STIPEND	4,000.00	0.00 4,000.00
0410 - OVERTIME	70,000.00	154,406.60 -84,406.60
0420 - PART TIME	0.00	35.38 -35.38
0422 - TRAINING PAYROLL	6,500.00	614.22 5,885.78
2007 - ELECTRICITY/WATER/SEWER	3,120.00	2,415.56 704.44
2018 - POSTAGE	75.00	2.86 72.14

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Account----- Date Jrnl Desc---	Current Budget	Net	Unexpended Balance
<b>0205 - FIRE &amp; AMBULANCE GENERAL CONT'D</b>			
2019 - OFFICE SUPPLIES	1,000.00	432.04	567.96
2028 - TELEPHONE	7,000.00	6,260.89	739.11
2051 - VEHICLE OPERATIONS	2,475.00	2,475.00	0.00
2052 - UNIFORMS	20,000.00	18,736.57	1,263.43
2053 - UNIFORM CLEANING	7,200.00	6,000.00	1,200.00
2054 - BUILDING SUPPLIES	2,000.00	1,483.89	516.11
3002 - SOC SEC/MEDICARE TAXES	44,182.00	40,501.99	3,680.01
3003 - WORKMEN'S COMPENSATION	94,716.00	0.00	94,716.00
3004 - HOSPITAL INSURANCE	184,454.00	154,291.35	30,162.65
3005 - UNEMPLOYMENT	2,146.00	0.00	2,146.00
3006 - ACCIDENT/SICKNESS INS	5,767.00	0.00	5,767.00
3008 - MAINE PERS	57,176.00	0.00	57,176.00
3012 - FAMILY MEDICAL LEAVE ACT	1,434.00	180.25	1,253.75
3015 - HEATING FUEL	14,000.00	8,921.80	5,078.20
3111 - RADIO CONNECT	3,000.00	2,226.15	773.85
4008 - BLDG MAINTENANCE	10,000.00	2,766.87	7,233.13
Department..	1,037,281.00	793,193.90	244,087.10
<b>0206 - COMMUNITY SERVICES</b>	583,182.00	0.00	583,182.00
2016 - EV CHARGER ELECTRICITY	0.00	733.40	-733.40
4401 - HYDRANT RENTAL	493,542.00	502,541.40	-8,999.40
4402 - STREET LIGHTS	83,640.00	90,094.73	-6,454.73
4403 - TRAFFIC LIGHT REPAIR	6,000.00	0.00	6,000.00
Department..	583,182.00	593,369.53	-10,187.53
<b>0209 - INSURANCES</b>	119,290.00	0.00	119,290.00
4201 - PROPERTY	24,607.00	25,531.00	-924.00
4202 - FLEET/VEHICLE	49,099.00	71,155.00	-22,056.00
4203 - GENERAL LIABILITY	24,492.00	27,999.00	-3,507.00
4206 - BONDS:TREASURER/TAX COLL	2,000.00	1,725.00	275.00
4208 - PUBLIC OFFICIALS	6,530.00	8,725.00	-2,195.00
4209 - EMPLOYMENT PRACTICES LIABILITY	12,562.00	23,393.00	-10,831.00
Department..	119,290.00	158,528.00	-39,238.00
<b>0213 - ENFORCEMENT OFFICIALS</b>	11,160.00	0.00	11,160.00
0115 - HEALTH OFFICER	5,000.00	4,583.37	416.63
0380 - ELECTRICAL INSPECTOR	5,000.00	5,000.04	-0.04
3002 - SOC SEC/MEDICARE TAXES	765.00	766.44	-1.44
3003 - WORKMEN'S COMPENSATION	370.00	0.00	370.00
3012 - FAMILY MEDICAL LEAVE ACT	25.00	113.02	-88.02
Department..	11,160.00	10,462.87	697.13
<b>0214 - DOG CONSTABLE</b>	15,616.00	0.00	15,616.00
0356 - DOG CONSTABLE	10,400.00	10,185.23	214.77
0358 - PENOBSCOT VALLEY HUMANE SOCIET	1,500.00	900.00	600.00
2028 - TELEPHONE	900.00	620.95	279.05
2034 - SUPPLIES & TOOLS	1,500.00	1,667.46	-167.46
3002 - SOC SEC/MEDICARE TAXES	796.00	780.92	15.08

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<b>0214 - DOG CONSTABLE CONT'D</b>			
3003 - WORKMEN'S COMPENSATION	187.00	0.00	187.00
3005 - UNEMPLOYMENT	307.00	0.00	307.00
3012 - FAMILY MEDICAL LEAVE ACT	26.00	25.00	1.00
Department..	15,616.00	14,179.56	1,436.44
<b>0300 - FRINGE BENEFITS</b>	48,255.00	0.00	48,255.00
3002 - SOC SEC/MEDICARE TAXES	3,195.00	1,155.87	2,039.13
3003 - WORKMEN'S COMPENSATION	0.00	99,652.57	-99,652.57
3005 - UNEMPLOYMENT	0.00	13,991.61	-13,991.61
3006 - ACCIDENT/SICKNESS INS	0.00	16,180.45	-16,180.45
3007 - EARNED TIME ACCRUAL	41,000.00	10,863.64	30,136.36
3008 - MAINE PERS	4,060.00	184,119.75	-180,059.75
Department..	48,255.00	325,963.89	-277,708.89
<b>0402 - P.W. ADMINISTRATION</b>	125,948.00	0.00	125,948.00
0108 - DIRECTOR	83,200.00	81,423.08	1,776.92
2018 - POSTAGE	35.00	29.62	5.38
2019 - OFFICE SUPPLIES	800.00	214.02	585.98
2028 - TELEPHONE	4,200.00	3,865.74	334.26
2030 - TRAVEL	100.00	39.40	60.60
2052 - UNIFORMS	500.00	345.21	154.79
3002 - SOC SEC/MEDICARE TAXES	6,365.00	6,244.36	120.64
3003 - WORKMEN'S COMPENSATION	7,904.00	0.00	7,904.00
3004 - HOSPITAL INSURANCE	13,355.00	12,478.83	876.17
3005 - UNEMPLOYMENT	307.00	0.00	307.00
3006 - ACCIDENT/SICKNESS INS	737.00	0.00	737.00
3008 - MAINE PERS	8,237.00	0.00	8,237.00
3012 - FAMILY MEDICAL LEAVE ACT	208.00	200.00	8.00
Department..	125,948.00	104,840.26	21,107.74
<b>0403 - GARAGE MAINTENANCE</b>	38,500.00	0.00	38,500.00
2007 - ELECTRICITY/WATER/SEWER	12,500.00	9,738.87	2,761.13
2008 - EQUIPMENT REPAIRS/REPLACE	5,000.00	2,933.50	2,066.50
3015 - HEATING FUEL	15,000.00	10,922.74	4,077.26
3108 - BLDG MAINTENANCE	6,000.00	2,314.07	3,685.93
Department..	38,500.00	25,909.18	12,590.82
<b>0407 - P.W. ROADS &amp; CONSTRUCTION</b>	1,513,546.00	0.00	1,513,546.00
0401 - FULL TIME PAYROLL	399,714.00	319,174.92	80,539.08
0410 - OVERTIME	45,000.00	39,935.42	5,064.58
0420 - PART TIME	16,352.49	5,665.82	10,686.67
2007 - ELECTRICITY/WATER/SEWER	0.00	327.31	-327.31
2011 - ROAD PAVING & CONSTRUCTION	500,000.00	474,216.96	25,783.04
2022 - PORTABLE OUT HOUSE	2,000.00	0.00	2,000.00
2029 - TIRES	10,000.00	5,177.74	4,822.26
2032 - GAS/OIL/GREASE	70,000.00	18,926.91	51,073.09
2033 - MAINTENANCE REPAIRS	65,000.00	67,968.14	-2,968.14
2034 - SUPPLIES & TOOLS	2,500.00	1,842.72	657.28

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<b>0407 - P.W. ROADS &amp; CONSTRUCTION CONT'D</b>			
2035 - TRAINING/SOFTWARE	1,500.00	85.00	1,415.00
2052 - UNIFORMS	3,500.00	2,123.79	1,376.21
2802 - WINTER SAND	30,000.00	30,000.00	0.00
2803 - PAINT & SUPPLIES	22,000.00	3,308.45	18,691.55
2804 - SALT	40,000.00	34,851.88	5,148.12
2805 - SHOULDER MAINTENANCE	2,000.00	0.00	2,000.00
2806 - SUPPLIES	2,000.00	1,844.48	155.52
2807 - EQUIP FOR SNOW REMOVAL	7,000.00	2,400.00	4,600.00
2808 - SIGNS	5,000.00	4,276.01	723.99
2809 - COLD PATCH	10,000.00	5,711.20	4,288.80
2810 - CALCIUM	500.00	0.00	500.00
2812 - STORM DRAIN REPAIR	5,000.00	2,390.71	2,609.29
2813 - CULVERTS	2,500.00	448.32	2,051.68
2814 - TREE CARE/REPLACEMENT	2,500.00	1,950.00	550.00
3002 - SOC SEC/MEDICARE TAXES	34,709.00	27,273.22	7,435.78
3003 - WORKMEN'S COMPENSATION	43,103.00	0.00	43,103.00
3004 - HOSPITAL INSURANCE	143,852.00	110,375.44	33,476.56
3005 - UNEMPLOYMENT	2,763.00	0.00	2,763.00
3006 - ACCIDENT/SICKNESS INS	6,353.00	0.00	6,353.00
3008 - MAINE PERS	44,918.00	0.00	44,918.00
3012 - FAMILY MEDICAL LEAVE ACT	1,134.00	3.40	1,130.60
Department..	1,520,898.49	1,160,277.84	360,620.65
<b>0409 - TRANSFER SITE</b>	513,956.00	0.00	513,956.00
0383 - WASTE HAULER, PART TIME	22,000.00	18,148.46	3,851.54
0420 - PART TIME	98,000.00	93,070.20	4,929.80
0604 - WEARING APPAREL	1,200.00	264.99	935.01
2007 - ELECTRICITY/WATER/SEWER	16,000.00	15,630.40	369.60
2008 - EQUIPMENT REPAIRS/REPLACE	15,000.00	16,322.57	-1,322.57
2014 - TOOLS/SMALL EQUIP	150.00	146.05	3.95
2015 - LIBRARY CONTRACT	0.00	0.00	0.00
2028 - TELEPHONE	500.00	444.54	55.46
2029 - TIRES	4,000.00	4,560.00	-560.00
2032 - GAS/OIL/GREASE	30,000.00	17,528.92	12,471.08
2052 - UNIFORMS	0.00	26.59	-26.59
2150 - OUTSIDE SERVICES	2,500.00	2,070.59	429.41
3002 - SOC SEC/MEDICARE TAXES	9,180.00	8,529.18	650.82
3003 - WORKMEN'S COMPENSATION	7,920.00	0.00	7,920.00
3005 - UNEMPLOYMENT	1,226.00	0.00	1,226.00
3008 - MAINE PERS	11,880.00	0.00	11,880.00
3010 - CLEANING SOLVENTS	100.00	0.00	100.00
3012 - FAMILY MEDICAL LEAVE ACT	300.00	270.37	29.63
3015 - HEATING FUEL	6,500.00	4,670.37	1,829.63
3108 - BLDG MAINTENANCE	10,000.00	34.96	9,965.04
3150 - LAND FILL COST	255,000.00	213,088.65	41,911.35

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<b>0409 - TRANSFER SITE CONT'D</b>		
3151 - DISPOSAL/RECYCLING	500.00	413.21 86.79
3152 - PERMITS	1,500.00	1,143.49 356.51
3154 - MEMBERSHIP FEES	4,500.00	4,221.15 278.85
3155 - TIRES DISPOSAL	6,000.00	0.00 6,000.00
3156 - WHITE GOODS/FREON DISPOSAL	2,500.00	1,759.50 740.50
3159 - SHINGLES DISPOSAL	6,000.00	0.00 6,000.00
3160 - WOOD ASH DISPOSAL	1,500.00	5,901.70 -4,401.70
Department..	513,956.00	408,245.89 105,710.11
<b>0501 - LIBRARY</b>	150,000.00	0.00 150,000.00
2015 - LIBRARY CONTRACT	150,000.00	150,000.00 0.00
Department..	150,000.00	150,000.00 0.00
<b>0700 - DEBT &amp; INTEREST</b>	107,204.00	0.00 107,204.00
0730 - GNP ECON DEV PRINCIPAL	48,755.00	48,786.83 -31.83
0731 - GNP ECON DEV INTEREST	13,317.00	13,239.95 77.05
0734 - AMBULANCE POWER COTS LEASE	12,596.00	12,595.28 0.72
0735 - LAND PURCHASE INTEREST	10,264.00	10,255.07 8.93
0736 - LAND PURCHASE PRINCIPAL	22,272.00	22,281.18 -9.18
Department..	107,204.00	107,158.31 45.69
<b>0815 - GENERAL ASSISTANCE</b>	17,150.00	0.00 17,150.00
3701 - RENT	12,000.00	13,862.93 -1,862.93
3702 - ELECTRICITY	500.00	460.98 39.02
3703 - LP GAS	150.00	114.98 35.02
3704 - MEDICAL	300.00	0.00 300.00
3705 - HOUSEHOLD	600.00	595.99 4.01
3706 - WATER	500.00	411.63 88.37
3708 - FOOD	100.00	667.20 -567.20
3709 - BABY	0.00	54.67 -54.67
3710 - FUEL ASSISTANCE	1,000.00	415.07 584.93
3711 - OTHER	2,000.00	2,520.00 -520.00
Department..	17,150.00	19,103.45 -1,953.45
<b>0816 - PUB HEALTH/ WELFARE AGENCY</b>	10,415.00	0.00 10,415.00
3812 - MEMORIAL DAY FLAGS	2,415.00	2,276.38 138.62
4043 - DONATION/DONATION PURCHASES	5,672.15	9,990.42 -4,318.27
4047 - MANAGER DONATIONS	3,000.00	2,992.23 7.77
Department..	11,087.15	15,259.03 -4,171.88
<b>0902 - CEMETERY</b>	76,837.00	0.00 76,837.00
0499 - LABORER	48,000.00	39,072.50 8,927.50
2007 - ELECTRICITY/WATER/SEWER	816.00	772.66 43.34
2008 - EQUIPMENT REPAIRS/REPLACE	1,000.00	1,025.14 -25.14
2022 - PORTABLE OUT HOUSE	1,100.00	600.00 500.00
2028 - TELEPHONE	360.00	0.00 360.00
2032 - GAS/OIL/GREASE	1,000.00	649.75 350.25
2033 - MAINTENANCE REPAIRS	4,000.00	2,306.41 1,693.59
2034 - SUPPLIES & TOOLS	375.00	337.09 37.91
3002 - SOC SEC/MEDICARE TAXES	3,672.00	2,991.65 680.35



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Account----- Date	Jrnl	Desc---	Current Budget	Net	Unexpended Balance
<b>0902 - CEMETERY CONT'D</b>					
3003 - WORKMEN'S COMPENSATION			3,504.00	0.00	3,504.00
3005 - UNEMPLOYMENT			890.00	0.00	890.00
3012 - FAMILY MEDICAL LEAVE ACT			120.00	33.10	86.90
4030 - FERTILIZER & SEED			12,000.00	10,266.86	1,733.14
Department..			76,837.00	58,055.16	18,781.84
<b>1002 - RECREATION</b>					
0384 - MAINTENANCE SUPER.			207,986.00	0.00	207,986.00
0420 - PART TIME			38,537.00	38,160.00	377.00
0498 - PART TIME REC MAINT LABOR			37,066.00	34,121.87	2,944.13
2001 - ADVERTISING			8,660.00	5,146.22	3,513.78
2007 - ELECTRICITY/WATER/SEWER			200.00	110.00	90.00
2008 - EQUIPMENT REPAIRS/REPLACE			19,000.00	5,052.06	13,947.94
2018 - POSTAGE			700.00	1,412.55	-712.55
2019 - OFFICE SUPPLIES			200.00	8.28	191.72
2027 - HARDWARE & PAINT SUPPLIES			300.00	224.65	75.35
2028 - TELEPHONE			1,500.00	1,502.22	-2.22
2032 - GAS/OIL/GREASE			500.00	471.36	28.64
2035 - TRAINING/SOFTWARE			1,800.00	1,741.54	58.46
2036 - TESTING/PHYSICALS			200.00	200.00	0.00
2039 - YOUTH PROGRAMS			400.00	40.00	360.00
2048 - POOL SUPPLIES			2,000.00	1,232.75	767.25
2101 - E MILL REC CONTRACT			5,500.00	4,402.25	1,097.75
3002 - SOC SEC/MEDICARE TAXES			39,803.00	39,803.00	0.00
3003 - WORKMEN'S COMPENSATION			6,447.00	5,627.41	819.59
3004 - HOSPITAL INSURANCE			4,129.00	0.00	4,129.00
3005 - UNEMPLOYMENT			17,804.00	21,869.18	-4,065.18
3006 - ACCIDENT/SICKNESS INS			1,208.00	0.00	1,208.00
3008 - MAINE PERS			706.00	0.00	706.00
3012 - FAMILY MEDICAL LEAVE ACT			3,815.00	0.00	3,815.00
3105 - NEW EQUIPMENT			211.00	120.58	90.42
3117 - POOL MAINTENANCE			500.00	481.63	18.37
4030 - FERTILIZER & SEED			6,000.00	5,830.85	169.15
4042 - FENCE & GATE REPAIRS			10,500.00	10,237.00	263.00
Department..			300.00	210.58	89.42
Department..			207,986.00	178,005.98	29,980.02
<b>1009 - SNOWSLED &amp; ATV PROGRAM</b>					
0615 - ATV TRAIL GRANT			133,500.00	0.00	133,500.00
3649 - LOCAL MATCH			44,000.00	51,336.00	-7,336.00
3650 - SNOW SLED PROGRAM			15,000.00	11,267.85	3,732.15
3651 - CROSS COUNTRY GROOMING			74,000.00	94,152.18	-20,152.18
Department..			500.00	500.00	0.00
Department..			133,500.00	157,256.03	-23,756.03
<b>1101 - AIRPORT OPERATIONS</b>					
0401 - FULL TIME PAYROLL			202,386.00	0.00	202,386.00
0420 - PART TIME			62,995.00	61,679.87	1,315.13
1105 - SUPPLIES			34,000.00	24,618.56	9,381.44
			600.00	355.39	244.61

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<b>1101 - AIRPORT OPERATIONS CONT'D</b>			
2001 - ADVERTISING	250.00	72.00	178.00
2007 - ELECTRICITY/WATER/SEWER	6,000.00	10,776.74	-4,776.74
2008 - EQUIPMENT REPAIRS/REPLACE	10,000.00	11,816.28	-1,816.28
2018 - POSTAGE	150.00	9.56	140.44
2019 - OFFICE SUPPLIES	500.00	85.00	415.00
2028 - TELEPHONE	2,500.00	1,870.28	629.72
2032 - GAS/OIL/GREASE	4,500.00	3,774.58	725.42
2057 - COMPUTER NETWORK & LICENSES	390.00	345.00	45.00
3002 - SOC SEC/MEDICARE TAXES	7,420.00	6,273.81	1,146.19
3003 - WORKMEN'S COMPENSATION	6,014.00	0.00	6,014.00
3004 - HOSPITAL INSURANCE	29,956.00	25,347.85	4,608.15
3005 - UNEMPLOYMENT	920.00	0.00	920.00
3006 - ACCIDENT/SICKNESS INS	726.00	0.00	726.00
3008 - MAINE PERS	9,603.00	0.00	9,603.00
3012 - FAMILY MEDICAL LEAVE ACT	242.00	187.59	54.41
3015 - HEATING FUEL	5,000.00	7,633.47	-2,633.47
3108 - BLDG MAINTENANCE	2,500.00	254.96	2,245.04
3815 - VEGETATION MANAGEMENT	10,000.00	10,000.00	0.00
4207 - AIRPORT INSURANCE	8,120.00	14,060.00	-5,940.00
Department..	202,386.00	179,160.94	23,225.06
<b>1102 - AIRPORT BUSINESS</b>	85,600.00	0.00	85,600.00
1500 - COST OF AVIATION FUEL SOLD	38,000.00	28,009.57	9,990.43
1501 - COST OF MISC ITEMS SOLD	2,500.00	3,249.84	-749.84
1505 - COST OF COFFEE SOLD	400.00	564.61	-164.61
1510 - COST JET FUEL SOLD	38,000.00	13,514.72	24,485.28
2009 - JET REFUEL EQUIP EXPENSE	1,500.00	0.00	1,500.00
2061 - LEASED HANGAR EXPENSE	1,200.00	0.00	1,200.00
2066 - AV GAS EQUIPMENT EXPENSE	1,500.00	0.00	1,500.00
3020 - CC FEES & LEASE	2,500.00	793.02	1,706.98
Department..	85,600.00	46,131.76	39,468.24
<b>1106 - HOLIDAY OBSERVATION &amp; EVENTS</b>	20,000.00	0.00	20,000.00
7010 - 4TH OF JULY	10,660.00	6,250.00	4,410.00
7011 - OTHER TOWN COMMITTEES	4,134.18	1,194.51	2,939.67
7012 - EVENTS COMMITTEE	11,378.39	9,067.93	2,310.46
Department..	26,172.57	16,512.44	9,660.13
<b>1201 - COUNTY TAX</b>	358,138.00	0.00	358,138.00
4601 - COUNTY TAX	358,138.00	358,137.82	0.18
Department..	358,138.00	358,137.82	0.18
<b>1300 - CAPITAL IMPROVEMENTS</b>	169,000.00	0.00	169,000.00
3104 - FLOOR/WALL TRANSFER SITE	0.00	14,000.00	-14,000.00
3414 - SWINGSET REPLACEMENT	0.00	12,285.00	-12,285.00
3509 - FIRE DEPT TRUCK	300,000.00	300,000.00	0.00
3661 - 5 SCBA'S FIRE DEPT	38,375.00	38,375.00	0.00
3662 - 42 AROOKSTOOK AVE DEMO	0.00	25,000.00	-25,000.00



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<b>1300 - CAPITAL IMPROVEMENTS CONT'D</b>			
9002 - PINES CULVERT	0.00	203,305.00	-203,305.00
9502 - CAPITAL RESERVE	13,500.00	0.00	13,500.00
9504 - BUDGETED CAPITAL IMPROVEMENTS	534,021.02	468,400.33	65,620.69
Department..	885,896.02	1,061,365.33	-175,469.31
<b>1301 - SPECIAL CAPITAL IMPROVEMENTS</b>	0.00	0.00	0.00
3118 - AIRPORT GRANTS	0.00	481,817.14	-481,817.14
5010 - SKI TOW PROJECT	0.00	25,516.20	-25,516.20
5015 - FARMERS MARKET	0.00	499.95	-499.95
5020 - WINDOWS MUNICIPAL BLDG	0.00	117,435.00	-117,435.00
5022 - FAA AIRPORT APPROACH LIGHTING	40,662.52	40,662.52	0.00
9002 - PINES CULVERT	0.00	1,562.00	-1,562.00
9509 - MUNICIPAL BLDG ELEVATOR UPGRAD	133,025.48	133,025.48	0.00
9511 - COMMUNITY CENTER	0.00	8,184.50	-8,184.50
9513 - CDBG FACADE GRANT	0.00	32,544.60	-32,544.60
Department..	173,688.00	841,247.39	-667,559.39
<b>Final Totals</b>	<b>9,148,585.51</b>	<b>9,242,583.74</b>	<b>-93,998.23</b>

# REVENUES BY DEPT MAC

Department(s): 0101 - 1301

July to June

Account----- Date Jrnl Desc---	Current Budget	Net	Uncollected Balance
<b>0101 - GENERAL GOVERNMENT</b>	2,495,614.00	0.00	2,495,614.00
0109 - PAYMENT IN LIEU OF TAXES	18,500.00	21,178.62	-2,678.62
0110 - BAD CHECK CHARGE	275.00	75.00	200.00
0148 - BANK/INVESTMENT INT	60,000.00	146,154.38	-86,154.38
0150 - COPIES/FAX	150.00	101.50	48.50
0151 - ADM MISC	1,000.00	187.61	812.39
0154 - LEGAL	7,000.00	751.10	6,248.90
0155 - SALE OF PROPERTY	40,000.00	0.00	40,000.00
0900 - ST MUN REV SHARING	2,119,247.00	2,364,857.60	-245,610.60
0901 - BETE STATE REIMBURSEMENT	45,049.00	287,282.00	-242,233.00
0924 - TRANSFER ANIMAL RESERVE	4,393.00	0.00	4,393.00
0926 - TRANSFER FUND BALANCE	1,250,114.85	0.00	1,250,114.85
0938 - TRANSFER RESTRICTED FUND BAL	18,427.66	0.00	18,427.66
Department..	3,564,156.51	2,820,587.81	743,568.70
<b>0102 - TAX COLLECTOR</b>	0.00	0.00	0.00
0104 - COST & INTEREST	0.00	-11.69	11.69
Department..	0.00	-11.69	11.69
<b>0104 - TOWN CLERKS DEPARTMENT</b>	971,950.00	0.00	971,950.00
0102 - AUTO EXCISE	840,000.00	877,702.87	-37,702.87
0103 - BOAT EXCISE	5,400.00	5,064.60	335.40
0104 - COST & INTEREST	40,000.00	40,045.18	-45.18
0115 - HUNTING FISHING FEES	1,000.00	589.50	410.50
0116 - DOGS/CONST FEES	2,500.00	2,110.00	390.00
0117 - CARE OF DOG FEES	650.00	623.92	26.08
0118 - TOWN CLK LIC FEES	10,000.00	10,585.20	-585.20
0119 - M/V AGENT FEES	26,000.00	25,079.51	920.49
0120 - BOAT REGIS FEES	4,400.00	2,144.50	2,255.50
0121 - ATV/SNOWSLED FEES	1,500.00	2,850.00	-1,350.00
0122 - WW ADM FEES	40,000.00	40,000.00	0.00
0125 - NOTARY FEES	500.00	505.00	-5.00
Department..	971,950.00	1,007,300.28	-35,350.28
<b>0107 - ASSESSING</b>	755,349.00	0.00	755,349.00
0125 - VET REIMB	7,720.00	6,335.00	1,385.00
0126 - TREE GROWTH	25,000.00	7,991.84	17,008.16
0128 - HOMESTEAD	709,247.00	584,275.44	124,971.56
0523 - SHARED TAX ASSESSOR	13,382.00	13,382.40	-0.40
Department..	755,349.00	611,984.68	143,364.32
<b>0108 - MUNICIPAL BUILDING</b>	62,740.00	0.00	62,740.00
0152 - COURT RENT	36,240.00	27,999.96	8,240.04
0153 - GLOBAL NAVI SATELLITE SYS RENT	1,500.00	1,500.00	0.00
0155 - COURT OTHER PROJ FUNDING	25,000.00	0.00	25,000.00
Department..	62,740.00	29,499.96	33,240.04
<b>0114 - PLANNING CODE DEV.</b>	7,000.00	0.00	7,000.00
0516 - BUILDING PERMITS	5,000.00	8,521.00	-3,521.00
0517 - PLUMBING PERMITS	500.00	1,262.50	-762.50
0518 - ELECTRICAL PERMITS	1,500.00	3,033.00	-1,533.00

# REVENUES BY DEPT MAC

Department(s): 0101 - 1301

July to June

06/23/2025

Page 2

Account----- Date Jrnl Desc---	Current Budget	Net	Uncollected Balance
<b>0114 - PLANNING CODE DEV. CONT'D</b>			
0521 - SITE PLAN REVIEW REVENUE	0.00	950.00	-950.00
0522 - SHORT TERM RENTALS	0.00	700.00	-700.00
0525 - LIFESTOCK PERMIT	0.00	5.00	-5.00
Department..	7,000.00	14,471.50	-7,471.50
<b>0115 - ECONOMIC DEVELOPMENT</b>	116,676.00	0.00	116,676.00
1533 - KAT	12,000.00	12,000.00	0.00
1781 - GNP ECON DEV LOAN PAYMENT	104,676.00	104,676.17	-0.17
6002 - BROWNFIELD GRANT	0.00	22,895.69	-22,895.69
Department..	116,676.00	139,571.86	-22,895.86
<b>0201 - POLICE DEPARTMENT</b>	0.00	0.00	0.00
0135 - POLICE REPORTS	0.00	40.00	-40.00
0137 - ORDINANCE FINES	0.00	564.17	-564.17
Department..	0.00	604.17	-604.17
<b>0203 - FIRE DEPARTMENT</b>	10,000.00	0.00	10,000.00
0306 - FIRE/EMS PREVENT OUTREACH PROG	0.00	750.00	-750.00
0307 - PEN CTY FIRE STIPEND	8,000.00	10,000.00	-2,000.00
0310 - PIS CTY FIRE STIPEND	2,000.00	2,000.00	0.00
0652 - DONATIONS	0.00	40.00	-40.00
0806 - ME FOREST SERV VOL ASST GRANT	0.00	1,237.00	-1,237.00
0807 - ME EMS STABILIZATION PROGRAM	0.00	33,602.44	-33,602.44
0808 - FIRE SAFETY UME COMM CONNECTOR	0.00	9,607.00	-9,607.00
0810 - EMS SUSTAINABILITY GRANT	0.00	17,184.80	-17,184.80
0811 - S KING LOW ANGLE RESCUE GRANT	0.00	9,000.00	-9,000.00
Department..	10,000.00	83,421.24	-73,421.24
<b>0204 - AMBULANCE</b>	377,500.00	0.00	377,500.00
0107 - AMBULANCE BILLING	350,000.00	235,359.85	114,640.15
0301 - AMB MISC REV	0.00	2,625.00	-2,625.00
0306 - FIRE/AMB REPORTS	0.00	105.00	-105.00
0309 - PEN CTY AMB STIPEND	25,000.00	20,000.00	5,000.00
0311 - PIS CTY AMB STIPEND	2,500.00	2,500.00	0.00
0312 - INSURANCE PROCEEDS	0.00	29,578.40	-29,578.40
Department..	377,500.00	290,168.25	87,331.75
<b>0206 - COMMUNITY SERVICES</b>	0.00	0.00	0.00
2016 - EV CHARGER PAYMENTS	0.00	633.23	-633.23
Department..	0.00	633.23	-633.23
<b>0300 - FRINGE BENEFITS</b>	0.00	0.00	0.00
0146 - W/C REFUND	0.00	4,412.00	-4,412.00
Department..	0.00	4,412.00	-4,412.00
<b>0402 - P.W. ADMINISTRATION</b>	36,250.00	0.00	36,250.00
0405 - WW FLUSHER REIMBURSEMENT	36,000.00	33,000.00	3,000.00
0406 - PW MISC	250.00	310.00	-60.00
0407 - COUNTY SALT/SHED PREP	0.00	0.00	0.00
Department..	36,250.00	33,310.00	2,940.00
<b>0407 - P.W. ROADS &amp; CONSTRUCTION</b>	45,000.00	0.00	45,000.00
0913 - LRAP LOCAL ROAD ASST PROGRAM	45,000.00	52,604.00	-7,604.00

# REVENUES BY DEPT MAC

Department(s): 0101 - 1301

July to June

Account----- Date Jrnl Desc---	Current Budget	Net	Uncollected Balance
<b>0407 - P.W. ROADS &amp; CONSTRUCTION CONT'D</b>			
Department..	45,000.00	52,604.00	-7,604.00
<b>0409 - TRANSFER SITE</b>	122,500.00	0.00	122,500.00
<b>0503 - COUNTY MSW AGREEMENT</b>	55,000.00	36,659.46	18,340.54
<b>0506 - T/S SITE SHINGLES</b>	3,000.00	2,320.00	680.00
<b>0509 - T/S TIRE PERMIT</b>	4,000.00	3,488.00	512.00
<b>0510 - T/S WHITE GOODS</b>	1,500.00	1,440.00	60.00
<b>0511 - T/S RECYCLING</b>	3,000.00	2,530.91	469.09
<b>0512 - SCRAP METAL</b>	30,000.00	41,670.10	-11,670.10
<b>0513 - UNIVERSAL WASTE</b>	0.00	132.10	-132.10
<b>0514 - TOWN USAGE FEE</b>	20,000.00	19,576.00	424.00
<b>0515 - COUNTY USAGE FEE</b>	6,000.00	7,718.00	-1,718.00
Department..	122,500.00	115,534.57	6,965.43
<b>0815 - GENERAL ASSISTANCE</b>	12,005.00	0.00	12,005.00
<b>0512 - STATE REIMBURSE</b>	12,005.00	11,943.64	61.36
<b>0513 - SOC. SEC. REIMBURSE</b>	0.00	455.70	-455.70
<b>0514 - OTHER GA ASSISTANCE</b>	0.00	140.00	-140.00
Department..	12,005.00	12,539.34	-534.34
<b>0902 - CEMETERY</b>	20,000.00	0.00	20,000.00
<b>0655 - CEMETERY</b>	20,000.00	24,795.00	-4,795.00
Department..	20,000.00	24,795.00	-4,795.00
<b>1002 - RECREATION</b>	0.00	0.00	0.00
<b>0623 - REC MISC REVENUE</b>	0.00	114.95	-114.95
Department..	0.00	114.95	-114.95
<b>1009 - SNOWSLED &amp; ATV PROGRAM</b>	121,200.00	0.00	121,200.00
<b>0609 - SNOW GRANT</b>	74,000.00	94,152.18	-20,152.18
<b>0610 - SNOW REGIS</b>	3,200.00	2,383.20	816.80
<b>0611 - ATV TRAIL GRANT</b>	44,000.00	51,336.00	-7,336.00
Department..	121,200.00	147,871.38	-26,671.38
<b>1102 - AIRPORT BUSINESS</b>	112,780.00	0.00	112,780.00
<b>0707 - NOYES RENT</b>	4,800.00	4,800.00	0.00
<b>0708 - WBA LEASE</b>	3,480.00	0.00	3,480.00
<b>0709 - AVIATION FUEL SALES</b>	45,000.00	30,853.15	14,146.85
<b>0710 - HANGAR RENT</b>	6,000.00	11,400.00	-5,400.00
<b>0711 - TIE DOWN FEES</b>	1,000.00	960.00	40.00
<b>0712 - LAND LEASE</b>	250.00	0.00	250.00
<b>0713 - MISC SALES</b>	3,000.00	2,517.31	482.69
<b>0715 - COFFEE SALES</b>	750.00	803.72	-53.72
<b>0718 - JET FUEL SLS</b>	48,500.00	20,782.22	27,717.78
Department..	112,780.00	72,116.40	40,663.60
<b>1106 - HOLIDAY OBSERVATION &amp; EVENTS</b>	0.00	0.00	0.00
<b>7015 - EVENTS DONATIONS</b>	0.00	2,600.00	-2,600.00
Department..	0.00	2,600.00	-2,600.00
<b>1300 - CAPITAL IMPROVEMENTS</b>	0.00	0.00	0.00
<b>5508 - SWINGSET REPLACEMENT (INS)</b>	0.00	12,285.00	-12,285.00
Department..	0.00	12,285.00	-12,285.00

# REVENUES BY DEPT MAC

Department(s): 0101 - 1301

July to June

06/23/2025

Page 4

Account-----			Current		Uncollected
Date	Jrnl	Desc---	Budget	Net	Balance
1301 - SPECIAL CAPITAL IMPROVEMENTS CONT'D					
1301 - SPECIAL CAPITAL IMPROVEMENTS			0.00	0.00	0.00
5004 - AIRPORT GRANTS			0.00	71,575.71	-71,575.71
5015 - FARMERS MARKET			0.00	500.00	-500.00
5016 - EV CHARGING PROJECT			0.00	8,000.00	-8,000.00
5021 - SKI TOW KATAHDIN AREA TRAILS			0.00	11,250.00	-11,250.00
5023 - UMAINE PAPER SURVEY CID			0.00	3,000.00	-3,000.00
5024 - ADAPTIVE SWING RECREATION			0.00	2,500.00	-2,500.00
5026 - SUMMER MUSIC SERIES			0.00	10,000.00	-10,000.00
Department..			0.00	106,825.71	-106,825.71
Final Totals			6,335,106.51	5,583,239.64	751,866.87



## **FIRE AND AMBULANCE RUNS REPORT FOR MAY 2025**

### **AMBULANCE**

Local BLS: 35

Local ALS: 29

Local No Transport: 12

Out of Town BLS: 4

Out of Town ALS: 0

Out of Town No Transport: 0

Police Stage: 2

Public Assist: 6

### **CHIEF OFFICER CALL IN NO STAFFING: 7**

Lost Calls BLS: 0

Lost Calls ACLS (Paramedic): 0

### **FIRES**

**Building Fire (Kitchen)-1**

**Motor Vehicle Accident with Injuries (T4 Indian Purchase)-1**

**CO Call-1**

**General Fire Alarm Activation-1**

**Utility Line Down-1**

**Aid to the Ambulance-5**

**Public Assist-6**

**Mutual Aid to Howland-1**

**Unauthorized Burn-5**

**Assist to Fire Marshal Office-1**

**Short Term Rental Campfire Inspections-2**

Chief Jonathan P. Cote

Millinocket Fire Department

[fire.ems@millinocket.org](mailto:fire.ems@millinocket.org)

## Receipt Search Report

Actual Date Between 05/20/2025 and 06/23/2025, Receipt Type Between 1 and 804

### Receipt Summary

Type	Count	Amount
1 MOTOR VEHICLE	3	536.00
2 BOAT REGISTRATION	202	19,271.51
3 ATV REGISTRATIONS	47	4,497.00
5 GAME LICENSES	21	808.00
6 DOG LICENSES	10	138.00
7 CODE ENFORCEMENT	16	983.00
8 ASSESSING MISCELLAN	1	1,115.20
11 TRANSFER SITE	1	1,000.00
12 TRANSFER SITE RECYC	2	23,273.50
14 GENERAL ASSISTANCE	2	208.91
15 AIRPORT	1	2,010.00
16 AIRPORT EXC/SALE TX	1	860.72
22 ADM COPIES /AUDIT	4	32.40
23 ADMINISTRATION	1	37.00
26 NOTARY FEES	2	10.00
29 TOWN DONATIONS & EVENTS	1	250.00
39 AMB AR COLLECTIONS	3	1,133.34
40 GRANTS	1	2,500.00
41 CLERK'S OFFICE	1	-0.80
42 CDBG MLKT HIST SOC	3	1,397.58
47 FIRE DEPT	2	10,237.00
48 SALE OF PROPERTY/ASSETS	2	284.00
50 MUNICIPAL BLDG	1	2,333.33
52 FIRE & AMBULANCE MISC	2	34,500.00
53 AMBULANCE PAYMENTS	18	2,812.91
55 PUBLIC WORKS ADMIN	2	25.00
57 SNOWSLED AND ATV	1	69,152.18
61 SCHOOL APCON 2597	6	5,637.78
62 SCHOOL REVENUE 2597	16	403,006.21
63 VIC/ENT/PED/VND/BUS	20	350.00
65 PUBLIC WORKS/EXPENS	4	8,090.04
67 WW & SCHOOL BANK FE	1	1,020.53
70 SCHOOL PAYROLL TAX	9	104,953.18
74 CEMETERY BILLING	17	4,650.00
77 WASTEWATER TREATMEN	1	320.00
80 CAPITAL IMPROVEMENT	1	10,000.00
88 CID	1	37.00
90 Real Estate Payment	193	127,113.84
91 Tax Lien Payment	15	7,891.21
92 Personal Property Payment	5	637.64
94 Utility - Sewer Payment	581	56,911.29
95 Utility - Sewer Lien	6	1,759.07

## Receipt Search Report

Actual Date Between 05/20/2025 and 06/23/2025, Receipt Type Between 1 and 804

### Receipt Summary

Type	Count	Amount
99 Motor Vehicle	598	157,856.23
100 WASTE WATER PR TAX	5	4,915.12
102 CLERK	1	37.00
111 TRANSFER STICKER TO	49	980.00
112 TRANSFER STICKER UN	88	1,780.00
801 Death Certificate	7	237.00
802 Birth Certificate	34	582.00
803 Marriage Certificate	8	157.00
804 Burial Permit	1	25.00
	2018	1,078,352.92



**Non Zero Balance on All Accounts**

Tax Year: 2025-1 To 2025-2

06/23/2025

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*Real Estate*

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
1156 R	WP REAL ESTATE, LLC.	2025	1,954.08	0.00	1,954.08
1765 R	WYMAN, GERTRUDE D	2025	2,031.36	2,029.90	1.46
1316 R	WYMAN, JUSTIN G	2025	1,769.16	884.58	884.58
1317 R	WYMAN, JUSTIN G	2025	1,471.08	735.54	735.54
1318 R	WYMAN, JUSTIN G	2025	1,838.16	919.08	919.08
867 R	YORK, NIKKI-JO	2025	1,998.24	1,959.55	38.69
<b>Total for 335 Bills:</b>		335 Accounts	693,753.60	308,069.77	385,683.83

**Payment Summary**

Type	Principal	Interest	Costs	Total
C - Correction	-1,631.54	0.00	0.00	-1,631.54
P - Payment	303,344.75	0.00	0.00	303,344.75
Y - Prepayment	6,356.56	0.00	0.00	6,356.56
Total	308,069.77	0.00	0.00	308,069.77

**Non Lien Summary**

2025-1	335	385,683.83
Total	335	385,683.83

**No Bills**

0.00 0.00 0.00

**Payment Summary**

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

**Lien Summary**

Total	0	0.00
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**Total for 335 Bills:** 693,753.60 308,069.77 385,683.83

# Non Zero Balance on All Accounts

Tax Year: 2025-1 To 2025-2

*personal Property*

06/23/2025

Page 1

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
23	P AIRPORT CABINS	2025	24.84	0.00	24.84
321	P ALLIANCE HEALTHCARE SERVICES	2025	14,299.56	14,292.78	6.78
81	P AUTOMATIC VENDING & GAMES	2025	96.60	0.00	96.60
338	P CONOPCO, INC	2025	66.24	65.44	0.80
210	P COTE, ANGELA	2025	55.20	0.00	55.20
348	P CSI LEASING, INC	2025	24.84	18.80	6.04
49	P CYR, ED & SON INC	2025	69.00	0.00	69.00
9	P DAYLE ROLLINS PLUMBING & HEATI	2025	113.16	2.97	110.19
2244	P DIANNE MATTHEWS	2025	209.76	0.00	209.76
358	P DIEM LAPIERRE LLC	2025	55.20	55.00	0.20
145	P DISH NETWORK LLC	2025	477.48	476.43	1.05
108	P DUVEL ROBERT	2025	27.60	0.00	27.60
2238	P FISKE, ELIZABETH	2025	60.72	0.00	60.72
65	P FSC SUBWAY LLC	2025	190.44	186.33	4.11
278	P GETCHELL BROS. INC.	2025	27.60	0.00	27.60
2205	P GLIDDEN, JON	2025	358.80	0.00	358.80
2239	P GREAT NORTHERN GIFTS	2025	132.48	0.00	132.48
250	P JANDREAU CLEANING	2025	22.08	0.00	22.08
119	P KATAHDIN GENERAL STORE	2025	2,307.36	2,297.55	9.81
201	P KATAHDIN INN & SUITES	2025	3,118.80	0.00	3,118.80
374	P KELLEY MOBILE HOME PARK	2025	126.96	0.00	126.96
248	P LAMSON REALTY LLC	2025	2,050.68	0.00	2,050.68
154	P LEE, EMERY & SONS INC.	2025	331.20	330.54	0.66
412	P MAINELY COFFEE	2025	416.76	0.00	416.76
399	P MILLI'S	2025	209.76	0.00	209.76
307	P REDBOX AUTOMATED RETAIL LLC	2025	85.56	0.00	85.56
405	P REV LIMIT REPAIR LLC	2025	55.20	0.00	55.20
282	P SURPRENANT DAVID & LUISA	2025	855.60	0.00	855.60
186	P THREE RIVERS HOLDINGS LLC	2025	463.68	231.84	231.84
<b>Total for 29 Bills:</b>		29 Accounts	26,333.16	17,957.68	8,375.48

## Payment Summary

Type	Principal	Interest	Costs	Total
P - Payment	17,954.71	0.00	0.00	17,954.71
Y - Prepayment	2.97	0.00	0.00	2.97
Total	17,957.68	0.00	0.00	17,957.68

## Non Lien Summary

2025-1	29	8,375.48
Total	29	8,375.48



# Millinocket

Maine's Biggest Small Town

## Code Enforcement Permit Summary

5/19/25 – 6/23/25

Permit Type	New	Prev. Total	YTD (Calendar)
Alteration	6	12	18
Principal Structure	0	2	2
Accessory Structure	1	4	5
Demolition / Moving	2	3	5
Sign	0	1	1
Fence	0	3	3
Electrical	7	41	48
Plumbing	0	4	4
Yard Sale	8	2	10
Certificate of Occupancy	0	2	2
Site Plan - Major	0	1	1
Site Plan - Minor	0	1	1
Medical Marijuana Dispensary	0	0	0
Subsurface WWT	0	1	1
Change of Use	0	1	1
Certificate of Completion	1	1	2
Short Term Rental	0	6	6
<b>Permit Totals</b>	<b>25</b>	<b>85</b>	<b>110</b>
<b>Revenue Totals</b>	<b>\$998</b>	<b>\$5,796</b>	<b>\$6,794</b>

**ORDER #147-2025**

**PROVIDING FOR:** Execution of the Town Warrant for June 26, 2025

**IT IS ORDERED** that the Town Warrant for June 26, 2025, in the amount of \$176,993.77 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

**TOWN OF MILLINOCKET**

**WARRANT SHEET**

**JUNE 26, 2025**

**TOWN# 354**

TOWN AP WARRANT	JUNE 26, 2025	<u>\$176,893.77</u>
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**TOWN# 357**

TOWN AP WARRANT	JUNE 26, 2025	<u>\$100.00</u>
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**TOTAL \$176,993.77**

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

Type	Check	Amount	Date	Wrnt	Payee
R	37152	200.00	06/26/25	354	2226 ALLEN, JULIA
R	37153	1,312.43	06/26/25	354	2095 AMBULANCE MEDICAL BILLING
R	37154	166.00	06/26/25	354	0033 AMERICAN STEEL & ALUMINUM LLC
R	37155	397.30	06/26/25	354	0047 AUTOTRONICS, LLC
R	37156	200.00	06/26/25	354	2079 BERNIER JENNIFER
R	37157	4,059.00	06/26/25	354	0064 BERNSTEIN, SHUR, SAWYER & NELSON
R	37158	351.80	06/26/25	354	0869 BIDDEFORD INTERNET CORPORATION
R	37159	2,438.61	06/26/25	354	2249 BOUND TREE MEDICAL LLC
R	37160	200.00	06/26/25	354	2320 BRENENSTUHL JOHN
R	37161	3,125.00	06/26/25	354	0106 CENTRAL MAINE PYROTECHNICS
R	37162	200.00	06/26/25	354	2154 COTE, JONATHAN P
R	37163	200.00	06/26/25	354	1911 CULLEN, KATIE
R	37164	15.54	06/26/25	354	0157 DEAD RIVER
R	37165	128.86	06/26/25	354	0196 EMERY LEE & SONS, INC.
R	37166	200.00	06/26/25	354	0420 FARRINGTON, MATTHEW P.
R	37167	345.66	06/26/25	354	2237 FIRE SAFETY USA
R	37168	107.50	06/26/25	354	0222 FREIGHTLINER OF MAINE, INC.
R	37169	258.25	06/26/25	354	0226 GALLS LLC
R	37170	1,622.75	06/26/25	354	1629 GATEWAY PRESS
R	37171	906.12	06/26/25	354	2344 GLOBAL MARKET INNOVATORS INC.(GMI)
R	37172	278.04	06/26/25	354	0241 GREENWAY EQUIP. SALES
R	37173	45.00	06/26/25	354	0250 HANNAFORD
R	37174	858.50	06/26/25	354	2282 HARRISON SHRADER ENTERPRISES LLC
R	37175	10,628.10	06/26/25	354	2325 HEART OF MAINE CONSTRUCTION
R	37176	195.40	06/26/25	354	1039 HOGAN TIRE, INC.
R	37177	27,004.11	06/26/25	354	0805 HOYLE, TANNER & ASSOCIATES
R	37178	1,343.56	06/26/25	354	1188 INDUSTRIAL PROTECTION SERVICES, LLC
R	37179	4,211.10	06/26/25	354	2343 INFUSYSTEM, INC
R	37180	65.00	06/26/25	354	2102 JAMIESON, PETER
R	37181	212.56	06/26/25	354	0330 KATAHDIN MOTORS, INC.
R	37182	283.21	06/26/25	354	1903 KATAHDIN TRUE VALUE
R	37183	200.00	06/26/25	354	2220 LABBY STACY
R	37184	3,400.00	06/26/25	354	1898 LAX, FREDRICK
R	37185	200.00	06/26/25	354	2318 LONERGAN SEAN
R	37186	45.00	06/26/25	354	2219 MACLEOD BEVERLY
R	37187	4,596.20	06/26/25	354	0395 MAINE RESOURCE RECOVERY ASSOC.
R	37188	310.71	06/26/25	354	1259 MATHESON TRI-GAS, INC.
R	37189	53.09	06/26/25	354	0447 MILLINOCKET FABRICATION AND
R	37190	3,721.32	06/26/25	354	2198 MUNICIPAL WASTE SOLUTIONS, LLC
R	37191	600.00	06/26/25	354	2201 NICE, JEREMY PAUL
R	37192	1,466.16	06/26/25	354	1448 NORTHEAST EMERGENCY APPARATUS LLC
R	37193	13,642.18	06/26/25	354	0506 NORTHERN TIMBER CRUISERS, INC.
R	37194	96.88	06/26/25	354	2306 NORTHWEST RIVER SUPPLIES, INC.
R	37195	81.38	06/26/25	354	1669 OFFICE DEPOT, INC
R	37196	2,105.55	06/26/25	354	0520 P D Q DOOR COMPANY
R	37197	200.00	06/26/25	354	2271 PETTY CASH
R	37198	364.50	06/26/25	354	2178 RADIO COMMUNICATIONS MGMT INC
R	37199	133.00	06/26/25	354	0584 REGISTER OF DEEDS

Millinocket  
4:09 PM

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

06/20/2025  
Page 2

Type	Check	Amount	Date	Wrnt	Payee
R	37200	21.00	06/26/25	354	0584 REGISTER OF DEEDS
R	37201	8,841.93	06/26/25	354	2235 SEVEE & MAHER ENGINEERS, INC
R	37202	2,933.96	06/26/25	354	0841 SHERWIN-WILLIAMS CO
R	37203	107.77	06/26/25	354	0636 SOUTH-WORTH MILTON, INC.
R	37204	1,541.50	06/26/25	354	2335 SPECTRUM BUSINESS
R	37205	755.25	06/26/25	354	1668 STANLEY'S AUTO CENTER LLC
R	37206	55,510.00	06/26/25	354	0730 TWIN PINES SNOWMOBILE CLUB
R	37207	51.38	06/26/25	354	0737 UNIFIRST CORPORATION
V	37208	0.00	06/26/25	354	1502 VERSANT POWER
V	37209	0.00	06/26/25	354	1502 VERSANT POWER
R	37210	13,940.05	06/26/25	354	1502 VERSANT POWER
R	37211	164.50	06/26/25	354	1799 WEST BRANCH AVIATION LLC
R	37212	126.86	06/26/25	354	2238 WITMER PUBLIC SAFETY GROUP, INC
R	37213	124.20	06/26/25	354	2073 XEROX FINANCIAL SERVICES LLC
<b>Total</b>		<b>176,893.77</b>			

**Count**

Checks	60
Voids	2

Millinocket  
2:02 PM

# A / P Check Register

Bank: BANGOR SAVINGS A/P

06/23/2025  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	✓37217	100.00	06/26/25	357	2201 NICE, JEREMY PAUL
Total		100.00 ✓			

## Count

Checks	1
Voids	0



**ORDER #148-2025**

**PROVIDING FOR:** Execution of the Wastewater Warrant for June 26, 2025

**IT IS ORDERED** that the Wastewater Warrant for June 26, 2025, in the amount of \$10,573.73 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

**TOWN OF MILLINOCKET**  
**WARRANT SHEET**

**JUNE 26, 2025**

**WW# 342**

WW AP WARRANT	JUNE 26, 2025	<u>\$10,573.73</u>
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<b>TOTAL</b>	<b>\$10,573.73</b>
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Millinocket  
4:28 PM

**A / P Check Register**  
Bank: KEY BANK WW A/P FD 3

06/20/2025  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	11331	66.95	06/26/25	355	0869 BIDDEFORD INTERNET CORPORATION
R	11332	429.83	06/26/25	355	0157 DEAD RIVER
R	11333	50.00	06/26/25	355	0204 HALE, EVERETT E.
R	11334	50.00	06/26/25	355	2075 INGALLS JASON M
R	11335	41.70	06/26/25	355	0330 KATAHDIN MOTORS, INC.
R	11336	133.00	06/26/25	355	0584 REGISTER OF DEEDS
R	11337	790.00	06/26/25	355	2331 SPEX CERTIPREP, LLC
R	11338	75.99	06/26/25	355	1668 STANLEY'S AUTO CENTER LLC
R	11339	30.87	06/26/25	355	0649 STERNS LUMBER COMPANY INC
R	11340	8,841.67	06/26/25	355	1502 VERSANT POWER
R	11341	63.72	06/26/25	355	0445 W. S. EMERSON COMPANY, INC
<b>Total</b>		<b>10,573.73</b>			

<b>Count</b>	
Checks	11
Voids	0

**ORDER #149-2025**

**PROVIDING FOR:** Acceptance of the Stephen & Tabitha King Foundation Grant

**IT IS ORDERED** that the Millinocket Town Council accepts this grant totaling \$9,000 for a Low Angle Rescue Program, with no cost to the Town of Millinocket.

**NOTE:** These funds will provide the following for our fire department

**Low Angle Rescue Equipment**

**Low Angle Rescue Personal Protective Equipment**

**Low Angle Rescue Training**

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

# STEPHEN & TABITHA KING FOUNDATION

June 4, 2025

Jonathan Cote  
Millinocket Fire Department  
222 Aroostook Avenue  
Millinocket, ME 04462


Dear Mr. Cote,

Please find enclosed a check for \$9000 for rescue equipment.

Depositing or cashing this check is an agreement to use the funds as outlined in your request. We would appreciate a brief and simple update on the project at a time you deem appropriate. You may publicize this award if you state that it was the result of a grant application, however publicity is not our preference. If you have any questions about this, please contact me.

Congratulations and continued success with your good work.

Sincerely,

  
Stephanie Leonard  
Administrator

Stephen & Tabitha King Foundation  
c/o Middle Bay Management  
101 East Park Ave  
PO Box 59  
Long Beach, NY 11561

Date 6/6/2025

Check No. 1176

JPMorgan Chase Bank, N.A.

**NINE THOUSAND DOLLARS AND 0/100 CENTS**

\*\*\*\*\*\$9,000.00

Pay to the order of Millinocket Fire Department

For: Donation

*Allysa Foulund*

⑈0000001176⑈ ⑆021000021⑆ 514992315⑈

# Low Angle Rescue Equipment

**Requestor:**

Jonathan Cote

**Phone:**

2077237026

**Email:**

fire.ems@millinocket.org

**Address:**

222 Aroostook Ave , Millinocket Maine 04462

**Organization:**

Millinocket Fire Department

**Amount Requesting:**

9,118.00

**Project Description:**

The Millinocket Fire Department, located in Millinocket, Maine, serves a predominantly rural community with challenging terrain and landscapes. The Millinocket Fire Departments response area includes providing Fire & EMS services to the Town of Millinocket, Baxter Park, Unorganized Townships in Penobscot and Piscataquis Counties. We provide mutual aid to the following communities as well East Millinocket, Medway, Mattawamkeag, Lincoln, Howland, Sherman, and Brownville. To ensure the safety of our residents and provide efficient emergency rescue services, we seek funding to acquire Low Angle Rescue Equipment. This equipment will enhance our capability to safely and effectively rescue individuals from low-angle environments such as cliffs, ravines, steep embankments, and other difficult-to-access locations. The requested grant will allow us to purchase specialized rescue gear, ensuring our first responders are equipped to handle these types of emergencies safely. The town of Millinocket is located in a rural area surrounded by rugged terrain, including Baxter Park, forests, hills, rivers, and steep cliffs. Due to the nature of our environment, there is an increased risk of accidents in low-angle environments such as hiking accidents, vehicle crashes on remote roads, and recreational accidents near cliffs or embankments. Currently, our department does not have any equipment for low-angle rescues, limiting our ability to respond to these situations in a timely and safe manner. Many of our neighboring towns and fire departments are similarly equipped with outdated or insufficient rescue gear or have no gear at all and with the unpredictable nature of rural emergency situations, having the right tools is critical to saving lives. A lack of proper low-angle rescue equipment puts our responders at risk and limits the overall effectiveness of our rescue efforts. The primary goal of this project is to enhance the rescue capabilities of the Millinocket Fire Department by acquiring Low Angle Rescue Equipment that meets the NFPA Standard 1006, 1670, and 1983 on Low Angle/Technical Rescue. Specifically, our objectives are as follows: 1. Equip the fire department with the necessary tools and gear to perform low-angle rescues efficiently and safely. 2. Train fire personnel on the proper use of the new equipment to ensure a quick and proficient response during emergencies. 3. Improve response times and safety for both the victims and the first responders in challenging terrain or confined spaces. 4. Enhance community safety by being better prepared for emergencies that occur in difficult-to-reach areas. To meet our objectives, the requested funds will be used to purchase the following Low Angle Rescue Equipment: 1. Low Angle Rescue Kits: These will include harnesses, rope systems, ascenders, pulleys, and anchors designed for safe rescue operations on slopes, cliffs, and embankments. 2. Rope Rescue Devices: High-strength, low-stretch ropes suitable for low-angle situations, along with mechanical advantage systems to facilitate easier and safer lifting or lowering. 3. Helmets, Gloves, and Harnesses: Personal protective equipment to ensure the safety of rescuers during operations. 4. Training Materials and Certifications: Courses for fire personnel to become proficient in low-angle rescue techniques and safe equipment usage. 5. Transport and Storage Solutions: To organize and transport the equipment efficiently, such as storage bins, rescue bags, or specialized vehicle. A detailed budget breakdown for the purchase of Low Angle Rescue Equipment is as follows: Item Price Rescue Harness (4) \$2,100.00 Helmet (4) \$500.00 Gloves (4) \$100.00 High Strength Rope \$978.00 Carabiners, Anchors, Pulleys, Anchor Plate, Straps, Clutch, \$2,301.00 Storage Bags & Containers \$250.00 Rescue Manual \$89.00 Training (Class, Certification, Books)\$2,500.00 Total: 9,118.00 Our Implementation Plan: 1. Purchase and Delivery: Once the grant is awarded, the department will immediately place an order for the necessary equipment, with expected delivery within 2 to 4 weeks. 2. Training and Certification: Within 1 to 2 months of receiving the equipment, we will schedule training sessions for our firefighters. These sessions will be conducted by certified rescue instructors and will cover the proper

techniques for low-angle rescue operations. 3. Deployment and Use: Upon completion of training, the equipment will be immediately integrated into our operations. The department will include low-angle rescue capabilities in our regular drills to ensure readiness for any emergency situation. 4. Evaluation: We will regularly assess the effectiveness of the equipment and the competency of our team through ongoing training exercises and post-incident reviews. The Millinocket Fire Department is committed to the ongoing maintenance and care of all equipment acquired through this grant. Regular inspections and upkeep will be carried out to ensure that the equipment remains in optimal condition. Additionally, we will continue to provide periodic training to our personnel to ensure that all team members are well-versed in using the equipment and responding to low-angle rescue scenarios. With the growing demand for swift and effective responses to emergencies in our community, the acquisition of Low Angle Rescue Equipment is crucial to our mission of protecting the lives of our residents and responders. This grant will allow the Millinocket Fire Department to address an urgent need, ensuring that our personnel are well-prepared for low-angle rescues. We respectfully request your consideration in providing the funding necessary to improve our rescue capabilities, enhancing both community and firefighter safety. We thank you for your time and consideration.

**Geographic Area and number of people served by this project:**

This project would serve the Katahdin Region which will include Baxter State Park, as well as the unorganized townships of Penobscot & Piscataquis Counties. The Millinocket Fire Department also has mutual aid agreements with the East Millinocket, Medway, Mattawamkeag, Lincoln, Howland, Sherman, Brownville, and the Maine Forest Service. This project between all these areas will serve about roughly 10,000 people, and will serve even more during the busier times of the year.

**Project Time Frame:**

Time frame is one to two months, to get the equipment purchased, crews trained, and equipment placed in service. This is a very critical project for our area.

**Applied before? If so, when and where any previous grant amount you received:**

Yes, 2023, \$20,000 for PPE

**I attest that the following information is, to the best of my knowledge, accurate and current:**

Yes, I do!



**ORDER #150-2025**

**PROVIDING FOR:** Approval of Agreement with the Millinocket Memorial Library to Provide Library and Community Services to the Town of Millinocket.

**IT IS ORDERED** that the Millinocket Town Council grants approval to enter into the attached Agreement with the Millinocket Memorial Library to provide library and community services to the Town of Millinocket, with said agreement to be effective from July 1, 2025, and remain in effect for a period of one (1) year, until June 30, 2026, at a contracted rate of \$150,000 in fiscal year 2026.

**PASSED BY COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

## **LIBRARY AND COMMUNITY SERVICES AGREEMENT**

THIS AGREEMENT ("the Agreement"), made as of the 30th day of June, 2025, by and between the Town of MILLINOCKET ("the Town"), a municipal corporation organized and existing under and by virtue of Maine law, and the MILLINOCKET MEMORIAL Library ("the Library"), a 501(c)3 nonprofit corporation existing under and by virtue of Maine law,

This Agreement is executed pursuant to the terms of the existing lease ("the Lease") between the Town of Millinocket and Millinocket Library Support Corporation (MLSC), and 33 M.R.S. § 201. This Agreement is not intended to vary from the terms and conditions of the Lease. Should there be any conflict between the terms of the Lease and the terms of this Agreement, the terms of the Lease shall control.

WITNESSETH:

### **Recitals:**

1. The Library currently provides library and community services for the Town's residents.
2. For the purpose of making library and community services available to residents of Millinocket, and in consideration of the respective payment obligation and undertakings set forth below, the Town of Millinocket and the Millinocket Memorial Library hereby agree:

### **Agreement**

1. **Scope of Services.** The Library hereby agrees to plan, implement, administer, and oversee the delivery of library and community services in the Town of Millinocket during the term of this Agreement. Subject to the additional specific provisions below, duties to be performed by the Library shall include the following:
  - a. *Adherence to Public Library Standards.* The Library must adhere to the Maine State Library's minimum public Library standards by maintaining an organized

collection of printed or other Library materials or a combination thereof; paid staff; an established schedule in which the services of the staff are available to the public; and facilities necessary to support such a collection, staff, and schedule.

- b. Public Space.* The Library shall remain open as a public space for an average of at least 37 hours per week, excluding holidays and extenuating circumstances that require temporary Library closure, such major facility repairs or weather closures.
- c. Services.* When open, Library staff shall provide friendly and competent customer service to the public, and the Library shall ensure that computers, Wi-Fi, printing and faxing services, and meeting rooms are available for public use.
- d. Community Programming.* The Library shall offer frequent educational and recreational community programs to residents of all ages, including but not limited to literacy programs for children such as story times or homework help sessions; arts and culture programs such as poetry readings or musical performances; workshops on relevant and practical topics such as computer classes or financial literacy workshops; and career services programs such as resume writing workshops.

- 2. Effective Date and Term of Agreement: Renewal. Subject to prior approval by the Library's Board of Directors and the Millinocket Town Council and budget authorization by the Town, this Agreement shall take effect July 1, 2025 and shall remain in effect for a period of one (1) year thereafter.
- 3. Annual Fee. For all services to be provided under this Agreement, the Town shall pay an annual fee to the Library. The fee for fiscal year 2026 in this agreement is \$150,000. This annual fee shall be paid in four equal installments, on a quarterly basis each year. The annual fee shall be subject to review and amendment as provided in Section 4 of this Agreement relating to the review process.
- 4. Review. Representatives from the Town Council and the Library's Board of Directors shall meet in March and annually thereafter for the purpose of reviewing operations under this Agreement and recommending any necessary changes hereto to the Millinocket Town Council and the Library's Board of Directors, respectively.

5. Financial Provisions. The funds allocated to the Library per this Agreement shall be applied to the Library's operating budget. Such funds shall not be used to support the Library's restricted programs and activities, including but not limited to the Katahdin Gear Library or capital improvements.
6. Reporting. The Library Director (incumbent Diana Furukawa) shall provide reports on Library operations and finances to the Millinocket Town Council, including monthly written reports and quarterly presentations on Library finances and program activities. The Library Director shall be responsive to taxpayer questions about the use of Library funding.
7. Legal Provisions.
  - a. *Choice of Law; Venue for Suits.* This Agreement is made under and shall be construed and enforced in accordance with the laws of the State of Maine. No action between the parties to this Agreement to construe or enforce its terms shall be valid unless filed in the District of Superior Courts of Penobscot County, Maine, and otherwise shall be barred.
  - b. *No Waiver of Immunities.* Except as expressly provided herein, nothing in this Agreement shall be deemed to waive or modify any immunity from judgment or suit, including limitations on damages, enjoyed by the respective parties under provision of the Maine Tort Claims Act, 14 MRSA § 8101 et seq. or other provisions of law.
  - c. *No Private Benefit.* Nothing in this Agreement shall be construed as creating any private right, benefit claim or cause of action on the part of any private person or organization, it being the parties' intention that this Agreement is for the sole and exclusive benefit of the parties hereto.
  - d. *Status of Library Employees.* Throughout the term of this Agreement (including extensions hereof), all Library employees shall for all purposes be deemed to be employees of Millinocket Memorial Library, which shall be solely responsible for selection, hiring, compensation, evaluation, promotion, disciplining, and termination of said employees.
  - e. *Status of Agreement.* This Agreement shall be deemed to be a contractual agreement for the purchase and provision of Library and community services

between the respective parties hereto. This Agreement shall not be deemed to constitute a joint exercise of powers agreement under 30-A MRSA § 2101 et seq. or to constitute a delegation of governmental powers between parties. Notwithstanding provisions in this Agreement regarding consultation for various purposes, the Library, as the services provider, shall have final authority in the event of any dispute to determine all operations questions related to the provisions of services contemplated herein.

7. Amendments. This Agreement may be amended only in writing, approved by majority vote of both the Millinocket Town Council and the Library's Board of Directors and duly executed on their respective behalves.

WITNESS THE FOLLOWING SIGNATURES:

TOWN OF MILLINOCKET:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Peter Jamieson

Town Manager

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Jane Danforth

Chair, Town Council

MILLINOCKET MEMORIAL LIBRARY:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Diana Furukawa

Library Director

**ORDER #151-2025**

**PROVIDING FOR:** Approval of Mutual Aid EMS Agreement with Medway Fire Department.

**IT IS ORDERED** that the Millinocket Town Council approves the attached Mutual Aid EMS Agreement with the Medway Millinocket Fire Department and authorizes the Town Manager and Fire Chief to execute said agreement.

PASSED BY THE COUNCIL: \_\_\_\_\_

ATTEST: \_\_\_\_\_



# Medway Fire Department

Protecting Katahdins Gateway Since 1973

**MUTUAL AID AGREEMENT FOR EMS SERVICES  
MEDWAY FIRE DEPARTMENT  
AND  
MILLINOCKET FIRE DEPARTMENT**

---

## DEFINITIONS

For the purposes of this Agreement, the following terms shall have the meanings ascribed to them below:

1. **Mutual Aid:** The provision of assistance by one party to another in response to an emergency or situation requiring additional resources, personnel, or equipment.
  2. **EMS (Emergency Medical Services):** Medical services provided in response to emergencies, including Basic Life Support (BLS) and Advanced Life Support (ALS), delivered by trained and licensed personnel.
  3. **Maine EMS:** The regulatory authority in the State of Maine responsible for licensing, permitting, and overseeing emergency medical services providers and personnel.
  4. **Title 30-A, Section 2251 of the Maine Revised Statutes:** A Maine state law that authorizes municipalities, including their fire departments, to enter into mutual aid agreements for emergency assistance. This statute provides the legal framework enabling municipal entities to share personnel, equipment, and resources during emergencies while outlining responsibilities and liabilities.
  5. **Primary Mutual Aid Provider:** The department designated to be the first responder or primary source of mutual aid assistance based on factors such as proximity and resource availability.
  6. **Secondary Mutual Aid Provider:** The department designated to provide mutual aid assistance after the primary provider or when additional support is needed.
- 

## I. PURPOSE

This Mutual Aid Agreement ("Agreement") is entered into by and between the **Medway Fire Department**, hereinafter referred to as "Medway," and the **Millinocket Fire Department**, hereinafter referred to as "Millinocket," for the purpose of providing mutual assistance in **Emergency Medical Services (EMS)** operations. The goal is to ensure timely, efficient, and cooperative EMS response between the Parties in the event of resource limitations, high call volume, or other emergencies.

---



# Medway Fire Department

Protecting Katahdins Gateway Since 1973

## II. AUTHORITY

This Agreement is executed pursuant to the authority granted under **Title 30-A, Section 2251 of the Maine Revised Statutes** and other applicable state and local laws. Implementation of this Agreement is contingent upon Medway receiving EMS service licensure at the EMT level from **Maine EMS**.

---

## III. EMS LICENSURE LEVELS

1. **Medway Fire Department** will be licensed by Maine EMS at the **Emergency Medical Technician (EMT)** level upon the effective date of this Agreement.
  2. **Millinocket Fire Department** is currently **permitted** by Maine EMS at the **Paramedic** level and may provide both Basic Life Support (BLS) and Advanced Life Support (ALS) services as permitted by its licensure and protocols.
  3. Each department agrees to operate within the scope of practice allowed by its current Maine EMS licensure and applicable medical control protocols.
- 

## IV. SCOPE OF AGREEMENT

This Agreement applies **solely to EMS services**, including but not limited to:

- Emergency scene response
  - BLS and ALS level care (as appropriate to each Party's license)
  - Interfacility transfers (only if mutually agreed upon)
  - Standby medical services for emergency or planned events (as needed)
-





# Medway Fire Department

Protecting Katahdins Gateway Since 1973

## V. MUTUAL AID PROVISIONS

1. **Requests for Aid:** Either department may request EMS assistance during incidents in which it lacks adequate staffing, is experiencing overlapping calls, or requires additional EMS resources.
2. **Secondary Mutual Aid Role:** Millinocket Fire Department shall serve as the **secondary mutual aid provider to Medway for EMS services**, when available. This designation ensures an established response hierarchy, with Millinocket providing backup when the primary mutual aid provider is unavailable or additional assistance is required.
3. **Response Expectations:** The assisting department shall respond as resources allow, without compromising its own service area obligations. There is no guarantee of response if resources are unavailable.
4. **Operational Structure:** Responding units will report to the Incident Commander or EMS Officer on scene and follow all applicable incident command and communication protocols. All operations will align with the **National Incident Management System (NIMS)**.
5. **Medical Direction:** EMS care will be delivered under each Party's established protocols and medical direction as approved by Maine EMS. ALS care shall be provided only by personnel permitted and authorized to do so.
6. **Personnel and Equipment:** Personnel responding under this Agreement remain under the employment and supervision of their home department and shall operate under that department's policies, procedures, and insurance.

---

## VI. COST AND REIMBURSEMENT

1. **Routine Mutual Aid:** No charges shall be exchanged for mutual aid responses covered under this Agreement **except as provided in subsection (2) below**, unless otherwise agreed in writing for specific events or arrangements.
2. **ALS Backup Services:**  
Medway agrees to pay Millinocket Fire Department its **current established rate for Advanced Life Support (ALS) backup services** provided in response to Medway's request for ALS-level care. Payment shall be made within **30 days** of receiving an invoice detailing the services rendered, in accordance with Millinocket's standard billing practices.
3. **Billing and Transport:** The transporting department retains the right to bill for EMS transports conducted under mutual aid, in accordance with applicable laws and policies.



# Medway Fire Department

Protecting Katahdins Gateway Since 1973

## VII. EFFECTIVE DATE

This Agreement shall become effective **on the date Medway Fire Department receives official EMS licensure at the EMT level from Maine EMS**. Written confirmation of said licensure shall be provided to Millinocket prior to the Agreement taking effect.

---

## VIII. TERM AND TERMINATION

1. This Agreement shall remain in effect unless terminated by either Party upon **thirty (30) days' written notice**.
  2. Amendments to this Agreement must be made in writing and signed by authorized representatives of both Parties.
- 

## IX. LIABILITY

Each department shall be responsible for its own acts and omissions, including those of its officers, employees, and agents. Nothing in this Agreement shall be construed as a waiver of any governmental immunity or limitations on liability provided under Maine law.

---

## X. SEVERABILITY

If any part of this Agreement is deemed invalid or unenforceable, the remaining provisions shall remain in full force and effect.

---

## XI. ENTIRE AGREEMENT

This document represents the full and complete agreement between the Parties regarding EMS mutual aid and supersedes all previous written or oral understandings.

---



# Medway Fire Department

Protecting Katahdins Gateway Since 1973

## SIGNATURES

IN WITNESS WHEREOF, the undersigned have executed this Agreement on behalf of their respective departments and municipalities as of the dates indicated below.

### Town of Medway

1. Signature: [Signature]  
Name: Dustin Hunt  
Title: selectman  
Date: 6-16-25
2. Signature: [Signature]  
Name: Christine Whitmer  
Title: select person  
Date: 6/16/25
3. Signature: [Signature]  
Name: Donald P Demers  
Title: selectman  
Date: 6/16/25
4. Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_
5. Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

### Public Safety Director (Medway):

Signature: [Signature]  
Name: Aaron T. Lee  
Title: Public Safety Director  
Date: 6-16-25



# Medway Fire Department

Protecting Katahdins Gateway Since 1973

## Town of Millinocket

1. Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_
2. Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_
3. Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_
4. Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_
5. Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## Fire Chief (Millinocket):

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**PROVIDING FOR** Adjustments to the FY25 Municipal Budget

**WHEREAS** The Town Manager and Town Treasurer request these adjustments to be made to the FY25 Municipal Budget in preparation for year-end accounting;

**IT IS ORDERED** that the Millinocket Town Council approves the budget adjustments listed below:

- \$2,500.00 from UFB to 0109-4001 Audit Report
- \$14,500.00 from UFB to 0112-1112 Computer Support
- \$4,000.00 from UFB to 0112-2057 Computer Network & Licenses
- \$900.00 from UFB to 0206-2016 EV Charger Electricity
- \$9,000.00 from UFB to 0206-4401 Hydrant Rental
- \$950.00 from UFB to 0209-4201 Property Insurance
- \$22,060.00 from UFB to 0209-4202 Fleet / Vehicle Insurance
- \$3,510.00 from UFB to 0209-4203 General Liability Insurance
- \$2,200.00 from UFB to 0209-4208 Public Officials Insurance
- \$10,850.00 from UFB to 0209-4209 Employment Practices Liability Insurance
- \$2,000.00 from UFB to 0815-3701 General Assistance Rent
- \$320.00 from UFB to 0816-4043 Donation
- \$2,800.00 from 0103-0420 Elections Part-Time to 0104-2019 Clerks' Office Supplies
- \$1,000.00 from 0104-2019 Elections Maintenance to 0104-2019 Clerks' Office Supplies

PASSED BY COUNCIL: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**ORDER #153-2025**

**PROVIDING FOR** Approval of Street and Parking Lot Closures for 4<sup>th</sup> of July Celebrations and Bandstand Jams Concert Series

**IT IS ORDERED** that the Millinocket Town Council authorizes the following street and parking lot closures listed below for the Town's 4<sup>th</sup> of July celebrations and Bandstand Jams Concert Series:

- Penobscot Ave. from Central St. to Kathadin Ave. including all other street entrances to Penobscot Ave. – Friday, July 4<sup>th</sup> 6:00am to 12:00pm – Parade
- Veterans Park/Bandstand parking lot – Friday, July 4<sup>th</sup> 6:00am to Saturday, July 5<sup>th</sup> 10:00pm – Activities in Veterans Park
- Poplar St. from Penobscot Ave. to Katahdin Ave. – Friday, July 4<sup>th</sup> 6:00am to Saturday, July 5<sup>th</sup> 6:00pm – Activities in Veterans Park
- Veterans Park/Bandstand parking lot – Wednesday, July 9<sup>th</sup> 4:00pm to 10:00pm – Vendors and performance by 195<sup>th</sup> Army Band
- Veterans Park/Bandstand parking lot – All Fridays July 18<sup>th</sup> through September 12<sup>th</sup> 4:00pm to 10:00pm – Bandstand Jams Concert Series

4<sup>th</sup> of July Parade:

- Line up – 9:30am at Northern Shopping Plaza / Tractor Supply parking lot
- Kickoff – 10:00am
- Route – Down Central St. to Penobscot Ave. End at Veterans Park

**PASSED BY COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

## **Street closures for Events**

- 1) Requesting permission from the Town Council to close the streets and parking lot for 4<sup>th</sup> of July celebrations.**

**Close Penobscot Avenue from Central Street to Katahdin Avenue and all side streets that come onto Penobscot Ave. on Friday, July 4<sup>th</sup> from 6am to Noon for the annual 4<sup>th</sup> of July Parade.**

**Close Bandstand Parking Lot from 6am on Friday, July 4<sup>th</sup> through 10pm Saturday, July 5<sup>th</sup> for activities in Veteran's Park.**

**Close Poplar Street from Penobscot Avenue to Katahdin Ave from 6am Friday, July 4<sup>th</sup> through 6pm Saturday, July 5<sup>th</sup> for activities in Veterans Park.**

**Following information, the Parade plans to line up at 9:30am with a kickoff scheduled for 10am from the Northern Shopping Plaza down Central Street and onto Penobscot Avenue leading to Veterans Park where the parade will end.**

- 2) Close Bandstand parking lot for performance by "195<sup>th</sup> Army Band" on Wednesday, July 9<sup>th</sup> from 4p to 10p for musicians and vendors.**

- 3) Close Bandstand parking lot for events committee "Bandstand Jams" that will start on July 18<sup>th</sup> and will run every Friday night till Sept. 12<sup>th</sup>. Would like to close the Bandstand area from 4p through 10p for musicians and vendors.**

**Tom Malcolm  
Health and Safety Officer**

**PROVIDING FOR Approval of Street Closures and Detour for Maine Water Company Project**

**WHEREAS** the Maine Water Company's infrastructure beneath the intersection of Central Street and Penobscot Ave is in need of crucial repairs; and

**WHEREAS** the Maine Water Company has communicated their plan with the Town's administrative team to complete this repair overnight on July 8<sup>th</sup>, 2025, with a possible rain date of July 9<sup>th</sup>, 2025; and

**WHEREAS** the proximity around the project site will require street closures and the establishment of a detour route while work is being completed;

**IT IS ORDERED** that the Millinocket Town Council approves the closures of Central Street from Aroostook Ave. to Highland Ave. and Penobscot Ave from Spring St. to Summer St. during the evening of July 8<sup>th</sup>, 2025, into the morning of July 9<sup>th</sup>, 2025, with the understanding that if weather conditions deter this project from beginning July 8<sup>th</sup>, it will likely begin July 9<sup>th</sup> and this approval will be reflective of the date the work is performed.

**IT IS FURTHER ORDERED** that the attached detour route is approved.

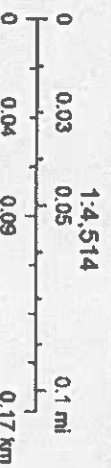
**NOTE:** The Maine Water Company expects this work to be completed in one night and through their communication with the MDOT and area logging/trucking companies believe this will have little to no impact on traffic given the estimated timeframe of work. All proper signage for the detour route will be placed according to MDOT standards. Should the work not be completed in the estimated time frame, the Maine Water Company will fill the ground for traffic to continue and revisit at a later date. Once these repairs are completed, the Maine Water Company will have the intersection repaved back to the standards of the Town of Millinocket and MDOT. The Maine Water Company and Town Administration will partner to communicate this to the public.

**PASSED BY COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_



# ArcGIS Web Map



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