



**TENTATIVE AGENDA  
SPECIAL TOWN COUNCIL MEETING via ZOOM ONLY  
THURSDAY, JULY 31, 2025  
at 5:30 PM**

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**'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'**

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of Minutes: none
5. Special Presentation(s): none
6. **UNFINISHED BUSINESS: n/a**

**NEW BUSINESS:**

7. Town Manager's Report – none
8. ORDER #169-2025 Approval of the Town Warrant for July 31, 2025
9. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/87490766388>

**Meetings are open to the public for in-person attendance and via Zoom.**

Submit any public comments to the Town Manager prior to the meeting: [manager@millinocket.org](mailto:manager@millinocket.org) or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: [Millinocket.org](http://Millinocket.org).



# Millinocket

Maine's Biggest Small Town

**Town of Millinocket**  
197 Penobscot Avenue  
Millinocket, Maine 04462  
Manager@Millinocket.org [www.millinocket.org](http://www.millinocket.org)  
207-723-7000 Ext 5

## Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**—This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is [www.millinocket.org](http://www.millinocket.org).

**HOW CAN I GET MORE INVOLVED?** Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

**Want to do more?** Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

**ORDER #169-2025**

**PROVIDING FOR:** Execution of the Town Warrant for July 31, 2025

**IT IS ORDERED** that the Town Warrant for July 31, 2025, in the amount of \$1450.00 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

Millinocket  
9:01 AM

**Warrant Preview**  
Pay Date: 07/29/2025

07/29/2025  
Page 1

Jrnl	Invoice Description	Reference			
Description	Account	Proj	Amount	Encumbrance	
02352 HAMM JEFF					
0070 BAND	BAND				
BAND	E 1301-5026		250.00	0.00	
	SPECIAL CAP - SUMMER MUSIC				
		Vendor Total-	250.00		
02353 RUGG EZRA					
0070 BAND	BAND				
BAND	E 1301-5026		1,200.00	0.00	
	SPECIAL CAP - SUMMER MUSIC				
		Vendor Total-	1,200.00		
		Prepaid Total-	0.00		
		Current Total-	1,450.00		
		Warrant Total-	1,450.00		

# Journal Listing

## TOWN AP WARRANT 07/29/2025

Journal No. 70 Post Date: 7/29/2025 Type: AP

Per	Date	Description	Account	Debit	Credit	Enc
	Proj	Wrnt #	Vendor	Check	Reference	
07	07/29/2025	BAND 27	02353	E 1301-5026	1,200.00	
07	07/29/2025	BAND 27	02352	E 1301-5026	250.00	
07	07/29/2025	Expense CTL CTRL 27		G 01-500-00	1,450.00	
07	07/29/2025	Cash A/P CTRL 27		G 01-100-00	1,450.00 ✓	
				<b>Totals</b>	1,450.00	1,450.00

## Summary

Funds	Exp	Rev	GL	Cash	Due To	Due From	Enc Control
01	1,450.00	0.00	0.00	-1,450.00	0.00	0.00	0.00
<b>Totals</b>	<b>1,450.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,450.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

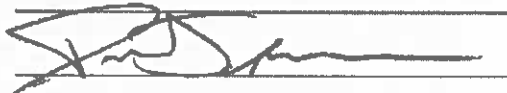
A / P Warrant

Warrant 27

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
02352 HAMM JEFF						
0070	37349	07	BAND	BAND		
BAND			E 1301-5026		250.00	0.00
			SPECIAL CAP - SUMMER MUSIC			
Vendor Total-					250.00	
02353 RUGG EZRA						
0070	37350	07	BAND	BAND		
BAND			E 1301-5026		1,200.00	0.00
			SPECIAL CAP - SUMMER MUSIC			
Vendor Total-					1,200.00	
Prepaid Total-					0.00	
Current Total-					1,450.00	
EFT Total-					0.00	
Warrant Total-					1,450.00 ✓	

TO THE TREASURER OF MILLINOCKET....THIS IS TO CERTIFY THAT THERE IS DUE AND  
CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND  
YOU ARE DIRECTED TO PAY INTO THE PARTIES.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
  
\_\_\_\_\_

J#70 -

Millinocket  
9:04 AM

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

07/29/2025  
Page 1

Type	Check	Amount	Date	Wmnt	Payee
R	✓37349	250.00	07/29/25	27	2352 HAMM JEFF
R	✓37350	1,200.00	07/29/25	27	2353 RUGG EZRA
Total		1,450.00	✓		

Count	
Checks	2
Voids	0