



**TENTATIVE AGENDA
PUBLIC HEARING & REGULAR TOWN COUNCIL MEETING
in COUNCIL CHAMBERS & via ZOOM
THURSDAY, JANUARY 22nd, 2026 at 5:30 PM**

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Updates-Orders #13-2026 & #14-2026, Orders #20-2026 through #22-2026 Backup; Addition(s)- #24-2026 & #25-2026.
4. Approval of Minutes: January 8, 2026 PH & Regular Council Meeting
5. Special Presentation(s):
 - a. RESOLVE #2-2025 Proclamation Honoring Melissa Crocco
 - b. Age Friendly – Award Presentation
 - c. Corporal Brad Fitzgerald – EMPD Quarterly Presentation
6. Old Business: none

NEW BUSINESS:

7. Town Manager's Report – none
8. ORDINANCE #1-2026 2nd Public Hearing – Adoption of Chapter 51, Disorderly Property.
9. ORDER #13-2026 Approval of the Town Warrant for January 22, 2026
10. ORDER #14-2026 Approval of the Wastewater Warrant for January 22, 2026
11. ORDER #15-2026 Approval of Carry Forward FY25 Unspent General Fund Budget Items
12. ORDER #16-2026 Approval of Carry Forward FY25 Unspent Wastewater Budget Items
13. ORDER #17-2026 Authorization to Enter Critical Care Transportation Service Agreement with LifeFlight of Maine
14. ORDER #18-2026 Approval of Position Description and Job Posting for Part-Time Recreation Director
15. ORDER #19-2026 Authorization to Enter Airport Lease Agreement with Noyes Enterprises
16. ORDER #20-2026 Acceptance of Snowmobile Trail Maintenance Grant from the Maine Department of Conservation-Twin Pines

17. ORDER #21-2026 Acceptance of Snowmobile Trail Maintenance Grant from the Maine Department of Conservation-Northern Timber Cruisers
18. ORDER #22-2026 Acceptance of Snowmobile Trail Maintenance Grant from the Maine Department of Conservation-Ebeemee Snowmobile Club
19. ORDER #23-2026 Acceptance of Maine Service Volunteer Fire Assistance Grant
20. ORDER #24-2026 Acceptance of Snowmobile Trail maintenance Grant from the Maine Department of Conservation-Jo-Mary Riders
21. ORDER #25-2026 Approval of District 29 Representative Election Advocacy Letter to the Secretary of State (Pending Order/Backup Letter)
22. Reports and Communications:
 - a. Warrant Committee for the February 12, 2026 Council Meeting will be Councilor McLaughlin and Councilor Pelletier
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
23. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/87490766388>

Meetings are open to the public for in-person attendance and via Zoom.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.
Find all direct links on our website: Millinocket.org.

ORDER #13-2026

PROVIDING FOR: Execution of the Town Warrant for January 22, 2026

IT IS ORDERED that the Town Warrant for January 22, 2026 in the amount of \$72,623.88 is hereby approved.

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKET
WARRANT SHEET
JANUARY 22, 2026

TOWN #198

TOWN WARRANT JANUARY 22, 2026 \$72,623.88

TOTAL \$72,623.88

A / P Check Register

Bank: BANGOR SAVINGS A/P

01/21/2026

Page 1

| Type | Check | Amount | Date | Wrnt | Payee |
|--------------|-------|------------------|----------|------|---|
| R | 38045 | 78.43 | 01/21/26 | 198 | 1835 AIRGAS, INC. |
| R | 38046 | 1,692.22 | 01/21/26 | 198 | 2095 AMBULANCE MEDICAL BILLING |
| R | 38047 | 88.00 | 01/21/26 | 198 | 2036 APPALACHIAN TRAIL CAFE |
| R | 38048 | 4,917.90 | 01/21/26 | 198 | 0056 BANGOR SAVINGS BANK |
| R | 38049 | 1,181.64 | 01/21/26 | 198 | 2249 BOUND TREE MEDICAL LLC |
| R | 38050 | 1,003.85 | 01/21/26 | 198 | 0157 DEAD RIVER |
| R | 38051 | 89.16 | 01/21/26 | 198 | 0181 DYSARTS SERVICE |
| R | 38052 | 600.00 | 01/21/26 | 198 | 0211 FIRE TECH & SAFETY |
| R | 38053 | 31.02 | 01/21/26 | 198 | 0222 FREIGHTLINER OF MAINE, INC. |
| R | 38054 | 465.18 | 01/21/26 | 198 | 1629 GATEWAY PRESS |
| R | 38055 | 21.39 | 01/21/26 | 198 | 0235 GILMAN ELECTRICAL SUPPLY |
| R | 38056 | 355.09 | 01/21/26 | 198 | 0869 GWI - GREAT WORKS INTERNET |
| R | 38057 | 184.40 | 01/21/26 | 198 | 0826 HARRIS COMPUTER SYSTEMS |
| R | 38058 | 49.13 | 01/21/26 | 198 | 1488 HASKELL, LORRI L |
| R | 38059 | 2,598.76 | 01/21/26 | 198 | 0805 HOYLE, TANNER & ASSOCIATES |
| R | 38060 | 3,000.00 | 01/21/26 | 198 | 0322 KATAHDIN AREA TELEVISION INC |
| R | 38061 | 126.39 | 01/21/26 | 198 | 1813 KATAHDIN GENERAL STORE LLC |
| V | 38062 | 0.00 | 01/21/26 | 198 | 1903 KATAHDIN TRUE VALUE |
| R | 38063 | 2,926.03 | 01/21/26 | 198 | 1903 KATAHDIN TRUE VALUE |
| R | 38064 | 879.00 | 01/21/26 | 198 | 1079 LIFESAVERS, INC. |
| R | 38065 | 387.25 | 01/21/26 | 198 | 1516 MAINE FIRE PREVENTION |
| R | 38066 | 585.00 | 01/21/26 | 198 | 0395 MAINE RESOURCE RECOVERY ASSOC. |
| R | 38067 | 432.10 | 01/21/26 | 198 | 0037 MAINE WATER COMPANY |
| R | 38068 | 6,569.19 | 01/21/26 | 198 | 2198 MUNICIPAL WASTE SOLUTIONS, LLC |
| R | 38069 | 1,045.69 | 01/21/26 | 198 | 0471 MUNICIPAL WASTEHUB |
| R | 38070 | 8,196.99 | 01/21/26 | 198 | 1680 NEW ENGLAND SALT CO. LLC |
| R | 38071 | 71.36 | 01/21/26 | 198 | 1669 OFFICE DEPOT, INC |
| R | 38072 | 189.28 | 01/21/26 | 198 | 1537 PELLETIER MANUFACTURING, INC. |
| R | 38073 | 334.97 | 01/21/26 | 198 | 2308 PITNEY BOWES INC |
| R | 38074 | 4,793.30 | 01/21/26 | 198 | 1596 PREBLE OIL COMPANY |
| R | 38075 | 342.57 | 01/21/26 | 198 | 0577 RAMSAY WELDING & MACHINE, INC |
| R | 38076 | 950.00 | 01/21/26 | 198 | 2381 REGIONAL ALLIANCE FOR FIREFIGHTER TRAINING |
| R | 38077 | 20.00 | 01/21/26 | 198 | 2214 SANTERRE, JEREMY |
| R | 38078 | 12,018.82 | 01/21/26 | 198 | 2235 SEVEE & MAHER ENGINEERS, INC |
| R | 38079 | 552.00 | 01/21/26 | 198 | 2380 Sustainable Forest Futures, Inc. |
| R | 38080 | 120.56 | 01/21/26 | 198 | 0699 TRANSCO BUSINESS TECHNOLOGIES |
| R | 38081 | 52.52 | 01/21/26 | 198 | 0737 UNIFIRST CORPORATION |
| V | 38082 | 0.00 | 01/21/26 | 198 | 1502 VERSANT POWER |
| R | 38083 | 14,435.83 | 01/21/26 | 198 | 1502 VERSANT POWER |
| R | 38084 | 252.50 | 01/21/26 | 198 | 1799 WEST BRANCH AVIATION LLC |
| R | 38085 | 741.60 | 01/21/26 | 198 | 0779 WHITED FORD TRUCK CENTER |
| R | 38086 | 244.76 | 01/21/26 | 198 | 2073 XEROX FINANCIAL SERVICES |
| Total | | 72,623.88 | | | |

| Count | |
|--------|----|
| Checks | 40 |
| Voids | 2 |

ORDER #14-2026

PROVIDING FOR: Execution of the Wastewater Warrant for January 22, 2026

IT IS ORDERED that the Wastewater Warrant for January 22, 2026 in the amount of \$29,957.62 is hereby approved.

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKET
WARRANT SHEET
JANUARY 22, 2026

WW #199

WW WARRANT JANUARY 22, 2026 \$30,522.86

TOTAL \$30,522.86

Ch 11580 voided (565.24)
29,951.62

Millinocket
12:03 PM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

01/21/2026
Page 1

| Type | Check | Amount | Date | Wrnt | Payee |
|------|---------|-----------|----------|------|---|
| R | ✓ 11572 | 136.98 | 01/21/26 | 199 | 0157 DEAD RIVER |
| R | 11573 | 89.25 | 01/21/26 | 199 | 0869 GWI - GREAT WORKS INTERNET |
| R | 11574 | 50.00 | 01/21/26 | 199 | 0204 HALE, EVERETT E. |
| R | 11575 | 50.00 | 01/21/26 | 199 | 2075 INGALLS JASON M |
| R | 11576 | 80.21 | 01/21/26 | 199 | 0330 KATAHDIN MOTORS, INC. |
| R | 11577 | 28.98 | 01/21/26 | 199 | 1903 KATAHDIN TRUE VALUE |
| R | 11578 | 285.75 | 01/21/26 | 199 | 0374 MAINE OXY ACETYLENE SUPPLY CO. |
| R | 11579 | 5,977.52 | 01/21/26 | 199 | 0456 MILLINOCKET, TOWN OF |
| R | 11580 | 565.24 | 01/21/26 | 199 | 0485 NCL OF WISCONSIN, INC. - <i>Voided</i> |
| R | 11581 | 428.06 | 01/21/26 | 199 | 1596 PREBLE OIL COMPANY |
| R | ✓ 11582 | 101.52 | 01/21/26 | 199 | 1057 USA BLUE BOOK |
| R | ✓ 11583 | 22,729.35 | 01/21/26 | 199 | 1502 VERSANT POWER |

| | |
|-----------------------------|-----------|
| Total | 30,522.86 |
| <i>(565.24) Voided</i> | |
| <i>29,957.62</i> | |
| Checks | 12 |
| Voids | 0 |

order#20-2026 back up



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
BUREAU OF PARKS AND LANDS
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

AMANDA E. BEAL
COMMISSIONER

Millinocket (Twin Pines)
Attn: Amber Wheaton
197 Penobscot Ave.
Millinocket, ME 04462

Dear Project Director,

We are pleased to inform you that the application from Millinocket (Twin Pines) requesting financial assistance with a snowmobile trail project during the 2025-2026 season has been approved. A copy of the agreement and approved amounts listed is enclosed.

The approval is for an amount not to exceed **\$55,300.00** the amount the State will pay. Any expenses incurred after **12/9/2025** are eligible for partial reimbursement providing they are in compliance with the terms of the agreement and the project description as submitted. Please note the deadline for filing a reimbursement at the end of the season is April 30, 2026.

Be aware that any changes to the trail system, added expenses or changes to the reimbursement requested without prior approval and noted in the project description; may cause you to lose a portion or all of the state's share of this project. All funding is contingent upon registration revenue.

We look forward to working with you again this year and hope our assistance enables you to provide a safe and an enjoyable ride for the snowmobilers in your area.

If I can be of any further assistance to you as the season progresses, don't hesitate to contact me at 287-4957 or Joe.Higgins@maine.gov.

Sincerely,

Joe Higgins
Snowmobile Program
Bureau of Parks and Lands

OFF-ROAD RECREATIONAL
VEHICLE OFFICE
BUREAU OF PARKS AND LANDS
18 ELKINS LANE, HARLOW BUILDING



PHONE: (207) 287-4957
FAX: (207) 287-8111
WEB: WWW.MAINE.GOV/DACF



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
BUREAU OF PARKS & LANDS
SNOWMOBILE PROGRAM, MUNICIPAL GRANTS
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0022

DEC 01 2025

APPLICATION / AGREEMENT / CERTIFICATION
MUNICIPAL/COUNTY GRANT-IN-AID PROGRAM
2025-2026

Municipality/County: Town of Millinocket (Twin Pines)Address: 197 Penobscot Ave.City: MillinocketZip: 04462County: Penobscot

The Project Director is appointed by the municipality/county. All inquiries about the state-aid grant application are directed to this person.

Name: Amber WheatonTitle: Community Initiatives DirectorAddress: 197 Penobscot Ave.City: MillinocketZip: 04462

Home #:

Work #:

Mobile #:

Email Address: cid@millinocket.orgMileage of proposed trail: 115 Miles

(one way)

Requested

Approved

| | | |
|----|----------|-------------|
| \$ | 2,663.45 | \$ 2,663.45 |
|----|----------|-------------|

Estimated cost of facilities such as plowing remote parking, gates. (All other items eliminated.)

| | | |
|----|-----------|--------------|
| \$ | 14,920.00 | \$ 16,000.00 |
|----|-----------|--------------|

Estimated cost of maintenance including grooming of trails, normal ditching, brushing, bridge repair, picking up litter, etc.

| | | |
|----|------------|--------------|
| \$ | 151,199.55 | \$ 72,530.55 |
|----|------------|--------------|

Total Estimated Cost of Project

| | | |
|----|------------|--------------|
| \$ | 168,783.00 | \$ 92,000.00 |
|----|------------|--------------|

For State Use Only

Approved Total Grant

\$ 55,500.00

% of approved cost

70

%

**APPLICATION / AGREEMENT / CERTIFICATION
MUNICIPAL / COUNTY GRANT-IN-AID PROGRAM**

THIS IS TO CERTIFY that the Town of Millinocket
(Municipality/County) has authorized and hereby authorizes

the Amber Wheaton to make application for financial assistance under the provisions of

(Project Director)

Off-road Recreational Vehicle Office, Snowmobile Trail Fund (M.R.S.A. Title 12, Chapter 220, Subchapter 8, § 1893-3) for the maintenance of the Town of Millinocket snowmobile trail system.

THIS FURTHER CERTIFIES that the above named Project Director is familiar with the terms and conditions of the Grant-In-Aid Program administered by the Off-road Recreational Vehicle Office from the Snowmobile Trail Fund and has authorized and hereby authorizes Amber Wheaton to enter into said agreement

(Project Director) between the Town of Millinocket and the State of Maine upon approval of the above

identified project by the Off-road Recreational Vehicle Office.

THIS FURTHER CERTIFIES that the Town of Millinocket has been legally constituted and is

responsible for planning for and carrying out the municipal recreation program and Amber Wheaton will

be responsible, on behalf of the Town of Millinocket for the continued operation and maintenance

(Municipality/County)

of the completed project in accordance with the terms and conditions of the Snowmobile Trail Fund Grant-In-Aid Program. Attached is true and correct information relating to the establishment and organization of the municipal agency or department

AND THIS FURTHER CERTIFIES that except for the financial assistance requested by this project application, no financial assistance has been applied for, given, or promised under other State or Federal programs.

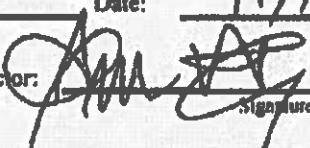
By signing this document we have reviewed, understand and are in compliance with the Information and Guidelines for the Municipal/County Grant-In-Aid Program 2021-2022, are utilizing the Trail Maintenance Labor/Equipment Reimbursement Rate Guidelines for 2021-2022 and the Allowable Grant Expenses for 2021-2022.

MUNICIPAL/COUNTY APPROVAL

Municipality/County: Town of Millinocket County: Penobscot

Municipality/County:  Peter Jamieson Date: 11/18/25

Signature

Title: Town Manager Project Director: 

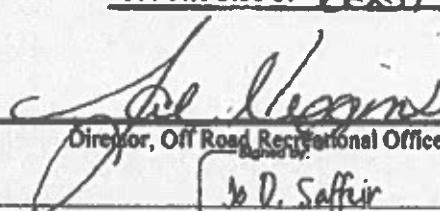
Signature

Chairman of Board of Selectmen
Municipal/County Manager

FOR STATE USE ONLY

VC #: 1000065254 Enc. Amt.: \$ 55,905.00

Appropriation #: 014-01A-8130-81-6531

By:  Date: 12/11/2025

Director, Off Road Recreational Office

J. D. Saffir

36091F71180248C

Date: 12/30/2025

Commissioner, Department of Agriculture Conservation and Forestry



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
BUREAU OF PARKS AND LANDS
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

Order #21-2026 Back4

AMANDA E. BEAL
COMMISSIONER

Millinocket (Northern Tim)

Attn: Amber Wheaton
197 Penobscot Ave.
Millinocket, ME 04462

Dear Project Director,

We are pleased to inform you that the application from Millinocket (Northern Timber Cruisers) requesting financial assistance with a snowmobile trail project during the 2025-2026 season has been approved. A copy of the agreement and approved amounts listed is

The approval is for an amount not to exceed **\$12,740.00** the amount the State will pay. Any expenses incurred after **12/11/2025** are eligible for partial reimbursement providing they are in compliance with the terms of the agreement and the project description as submitted. Please note the deadline for filing a reimbursement at the end of the season is April 30, 2026.

Be aware that any changes to the trail system, added expenses or changes to the reimbursement requested without prior approval and noted in the project description; may cause you to lose a portion or all of the state's share of this project. All funding is contingent upon registration revenue.

We look forward to working with you again this year and hope our assistance enables you to provide a safe and an enjoyable ride for the snowmobilers in your area.

If I can be of any further assistance to you as the season progresses, don't hesitate to contact me at 287-4957 or Joe.Higgins@maine.gov.

Sincerely,

Joe Higgins
Snowmobile Program
Bureau of Parks and Lands

OFF-ROAD RECREATIONAL
VEHICLE OFFICE
BUREAU OF PARKS AND LANDS
18 ELKINS LANE, HARLOW BUILDING



PHONE: (207) 287-4957
FAX: (207) 287-8111
WEB: WWW.MAINE.GOV/DACF

CT 01A - 2025121900000001456

DEC 01 2025



STATE OF MAINE
 DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
 BUREAU OF PARKS & LANDS
 SNOWMOBILE PROGRAM, MUNICIPAL GRANTS
 22 STATE HOUSE STATION
 AUGUSTA, MAINE 04333-0022

APPLICATION / AGREEMENT / CERTIFICATION
 MUNICIPAL / COUNTY GRANT-IN-AID PROGRAM
 2025-2026

Municipality/County: Town of MillinocketAddress: 197 Penobscot Ave.City: MillinocketZip: 04462County: Penobscot

The Project Director is appointed by the municipality/county. All inquiries about the state-aid grant application are directed to this person.

Name: Amber WheatonTitle: Community Initiatives DirectorAddress: 197 Penobscot Ave.City: MillinocketZip: 04462

Home #: _____

Work #: (207) 447-4100Mobile #: (207) 731-4013Email Address: cid@millinocket.orgMileage of proposed trail: 40 Miles

Estimated administrative cost for processing land use permits, grant administrative labor, insurance, remote radios (Many items eliminated.)

| Requested | Approved |
|-----------|-----------|
| \$ 250.00 | \$ 250.00 |

Estimated cost of facilities such as plowing remote parking, gates. (All other items eliminated.)

| | |
|-------------|-------------|
| \$ 8,000.00 | \$ 1,000.00 |
|-------------|-------------|

Estimated cost of maintenance including grooming of trails, normal ditching, brushing, bridge repair, picking up litter, etc.

| | |
|--------------|--------------|
| \$ 53,459.00 | \$ 16,950.00 |
|--------------|--------------|

Total Estimated Cost of Project

| | |
|--------------|--------------|
| \$ 61,709.00 | \$ 18,200.00 |
|--------------|--------------|

For State Use Only

Approved Total Grant

\$ 12,340.00

% of approved cost

70

%

**APPLICATION / AGREEMENT / CERTIFICATION
MUNICIPAL / COUNTY GRANT-IN-AID PROGRAM**

THIS IS TO CERTIFY that the Town of Millinocket
(Municipality/County) Amber Wheaton
(Project Director) has authorized and hereby authorizes

the Off-road Recreational Vehicle Office, Snowmobile Trail Fund (M.R.S.A. Title 12, Chapter 220, Subchapter 8, § 1893-3) for the

maintenance of the Town of Millinocket
(Municipality/County) snowmobile trail system.

THIS FURTHER CERTIFIES that the above named Project Director is familiar with the terms and conditions of the Grant-In-Aid Program administered by the Off-road Recreational Vehicle Office from the Snowmobile Trail Fund and has authorized and hereby authorizes Amber Wheaton
(Project Director) to enter into said agreement

between the Town of Millinocket
(Municipality/County) and the State of Maine upon approval of the above identified project by the Off-road Recreational Vehicle Office.

THIS FURTHER CERTIFIES that the Town of Millinocket
(Municipality/County) has been legally constituted and is responsible for planning for and carrying out the municipal recreation program and Amber Wheaton

be responsible, on behalf of the Town of Millinocket
(Municipality/County) for the continued operation and maintenance

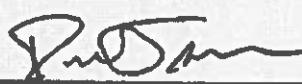
of the completed project in accordance with the terms and conditions of the Snowmobile Trail Fund Grant-In-Aid Program. Attached is true and correct information relating to the establishment and organization of the municipal agency or department.

AND THIS FURTHER CERTIFIES that except for the financial assistance requested by this project application, no financial assistance has been applied for, given, or promised under other State or Federal programs.

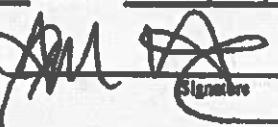
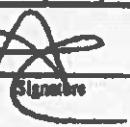
By signing this document we have reviewed, understand and are in compliance with the Information and Guidelines for the Municipal/County Grant-In-Aid Program 2021-2022, are utilizing the Trail Maintenance Labor/Equipment Reimbursement Rate Guidelines for 2021-2022 and the Allowable Grant Expenses for 2021-2022.

MUNICIPAL/COUNTY APPROVAL

Municipality/County: Town of Millinocket County: Penobscot

Municipality/County:  Peter Jamieson Date: 11/15/25

Signature

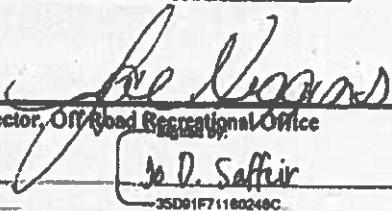
Title: Town Manager Project Director:  
Chairman of Board of Selectmen
Municipal/County Manager

Signature

FOR STATE USE ONLY

VC #: 100065254 Enc. Amt.: \$12,740.00

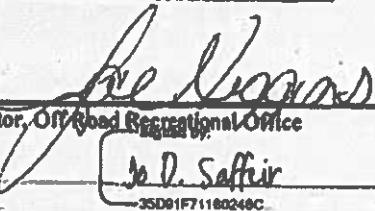
Appropriation #: 014-01A-8130-81- 6331

By:  Date: 12/11/2025

Director, Off-road Recreational Office

Date: 12/29/2025

Commissioner, Department of Agriculture Conservation and Forestry


J. D. Saffir



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
BUREAU OF PARKS AND LANDS
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

AMANDA E. BEAL
COMMISSIONER

Millinocket (Ebeemee)
Attn: Amber Wheaton
197 Penobscot Ave
Millinocket, ME 04462

Dear Project Director,

We are pleased to inform you that the application from Millinocket (Ebeemee) requesting financial assistance with a snowmobile trail project during the 2025-2026 season has been approved. A copy of the agreement and approved amounts listed is enclosed.

The approval is for an amount not to exceed **\$12,600.00** the amount the State will pay. Any expenses incurred after **12/9/2025** are eligible for partial reimbursement providing they are in compliance with the terms of the agreement and the project description as submitted. Please note the deadline for filing a reimbursement at the end of the season is April 30, 2026.

Be aware that any changes to the trail system, added expenses or changes to the reimbursement requested without prior approval and noted in the project description; may cause you to lose a portion or all of the state's share of this project. All funding is contingent upon registration revenue.

We look forward to working with you again this year and hope our assistance enables you to provide a safe and an enjoyable ride for the snowmobilers in your area.

If I can be of any further assistance to you as the season progresses, don't hesitate to contact me at 287-4957 or Joe.Higgins@maine.gov.

Sincerely,

Joe Higgins
Snowmobile Program
Bureau of Parks and Lands

OFF-ROAD RECREATIONAL
VEHICLE OFFICE
BUREAU OF PARKS AND LANDS
18 ELKINS LANE, HARLOW BUILDING



PHONE: (207) 287-4957
FAX: (207) 287-8111
WEB: WWW.MAINE.GOV/DACF

DEC 01 2025



STATE OF MAINE
 DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
 BUREAU OF PARKS & LANDS
 SNOWMOBILE PROGRAM, MUNICIPAL GRANTS
 22 STATE HOUSE STATION
 AUGUSTA, MAINE 04333-0022

APPLICATION / AGREEMENT / CERTIFICATION -
 MUNICIPAL / COUNTY GRANT-IN-AID PROGRAM
 2025-2026

Municipality/County: Town of Millinocket (Ebeemee)

Address: 197 Penobscot Ave.

City: Millinocket Zip: 04462

County: Penobscot

The Project Director is appointed by the municipality/county. All inquiries about the state-aid grant application are directed to this person.

Name: Amber Wheaton Title: Community Initiatives Director

Address: 197 Penobscot Ave.

City: Millinocket Zip: 04462

Home #: _____ Work #: (207) 447-4100 Mobile #: (207) 731-4015

Email Address: cid@millinocket.org

Mileage of proposed trail: 70 miles (one way)
 Requested Approved

Estimated administrative cost for processing land use permits, grant administrative labor, insurance, remote radios (Many items eliminated.)

| | | | |
|----|-------|----|----------|
| \$ | 1,000 | \$ | 1,000 00 |
|----|-------|----|----------|

Estimated cost of facilities such as plowing remote parking, gates. (All other items eliminated.)

| | | | |
|----|-------|----|----------|
| \$ | 1,320 | \$ | 1,320 00 |
|----|-------|----|----------|

Estimated cost of maintenance including grooming of trails, normal ditching, brushing, bridge repair, picking up litter, etc.

| | | | |
|----|--------|----|-----------|
| \$ | 41,850 | \$ | 15,680.00 |
|----|--------|----|-----------|

Total Estimated Cost of Project

| | | | |
|----|--------|----|-----------|
| \$ | 44,170 | \$ | 18,000 00 |
|----|--------|----|-----------|

For State Use Only

Approved Total Grant

\$ 12,600 00

% of approved cost

70

%

APPLICATION / AGREEMENT / CERTIFICATION
MUNICIPAL / COUNTY GRANT-IN-AID PROGRAM

THIS IS TO CERTIFY that the Town of Millinocket (Municipality/County) has authorized and hereby authorizes Amber Wheaton (Project Director) to make application for financial assistance under the provisions of the Off-road Recreational Vehicle Office, Snowmobile Trail Fund (M.R.S.A. Title 12, Chapter 220, Subchapter 8, § 1893-3) for the maintenance of the Town of Millinocket (Municipality/County) snowmobile trail system.

THIS FURTHER CERTIFIES that the above named Project Director is familiar with the terms and conditions of the Grant-In-Aid Program administered by the Off-road Recreational Vehicle Office from the Snowmobile Trail Fund and has authorized and hereby authorizes Amber Wheaton (Project Director) to enter into said agreement between the Town of Millinocket (Municipality/County) and the State of Maine upon approval of the above identified project by the Off-road Recreational Vehicle Office.

THIS FURTHER CERTIFIES that the Town of Millinocket (Municipality/County) has been legally constituted and is responsible for planning for and carrying out the municipal recreation program and Amber Wheaton (Project Director) will be responsible, on behalf of the Town of Millinocket (Municipality/County) for the continued operation and maintenance

of the completed project in accordance with the terms and conditions of the Snowmobile Trail Fund Grant-in-Aid Program. Attached is true and correct information relating to the establishment and organization of the municipal agency or department

AND THIS PURTHER CERTIFIES that except for the financial assistance requested by this project application, no financial assistance has been applied for, given, or promised under other State or Federal programs.

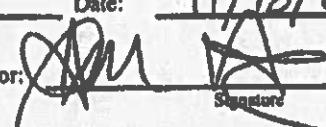
By signing this document we have reviewed, understand and are in compliance with the Information and Guidelines for the Municipal/County Grant-in-Aid Program 2021-2022, are utilizing the Trail Maintenance Labor/Equipment Reimbursement Rate Guidelines for 2021-2022 and the Allowable Grant Expenses for 2021-2022.

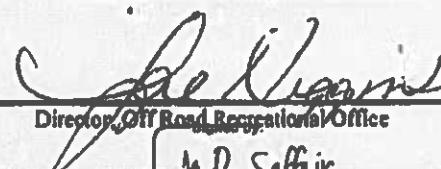
MUNICIPAL/COUNTY APPROVAL

Municipality/County: Town of Millinocket County: Penobscot

 Peter Jamieson

Municipality/County:  Date: 11/18/25

Title: Town Manager Project Director:  

| FOR STATE USE ONLY | |
|---|--|
| VC #: | <u>1000065254</u> |
| Appropriation #: | <u>014-01A-8130-81-6391</u> |
| By: | <u></u> |
| Director, Off-Road Recreational Office | |
| J. D. Saffir | |
| Date: | <u>12/18/2025</u> |
| Date: | <u>12/31/2025</u> |
| Commissioner, Department of Agriculture Conservation and Forestry | |

ORDER #24-2026

PROVIDING FOR: Acceptance of Snowmobile Trail Maintenance Grant from the Maine Department of Conservation

IT IS ORDERED that approval is granted to accept the 2025-2026 Jo-Mary Riders Snowmobile Club award from the Maine Department of Conservation Snowmobile Program Municipal Grant-in-Aid Agreement. The total award is **\$47,110.00**. In addition to this, the Town of Millinocket will pay Jo-Mary Riders Snowmobile Club **\$1,000.00**, to assist with grooming.

Passed by the Council: _____

Attest: _____



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
BUREAU OF PARKS AND LANDS
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

Order #24-2026 Back up
AMANDA E. BEAL
COMMISSIONER

Millinocket (Jo-Mary Ride)
Attn: Cody McEwen
53 Main Street
East Millinocket, ME 04430

Dear Project Director,

We are pleased to inform you that the application from Millinocket (Jo-Mary Riders) requesting financial assistance with a snowmobile trail project during the 2025-2026 season has been approved. A copy of the agreement and approved amounts listed is enclosed.

The approval is for an amount not to exceed **\$47,110.00** the amount the State will pay. Any expenses incurred after **12/1/2025** are eligible for partial reimbursement providing they are in compliance with the terms of the agreement and the project description as submitted. Please note the deadline for filing a reimbursement at the end of the season is April 30, 2026.

Be aware that any changes to the trail system, added expenses or changes to the reimbursement requested without prior approval and noted in the project description; may cause you to lose a portion or all of the state's share of this project. All funding is contingent upon registration revenue.

We look forward to working with you again this year and hope our assistance enables you to provide a safe and an enjoyable ride for the snowmobilers in your area.

If I can be of any further assistance to you as the season progresses, don't hesitate to contact me at 287-4957 or Joe.Higgins@maine.gov.

Sincerely,

Joe Higgins
Snowmobile Program
Bureau of Parks and Lands

OFF-ROAD RECREATIONAL
VEHICLE OFFICE
BUREAU OF PARKS AND LANDS
18 ELKINS LANE, HARLOW BUILDING



PHONE: (207) 287-4957
FAX: (207) 287-8111
WEB: WWW.MAINE.GOV/DACF

CT 01A - 202512220000000001461

DEC 01 2025



STATE OF MAINE
 DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
 BUREAU OF PARKS & LANDS
 SNOWMOBILE PROGRAM, MUNICIPAL GRANTS
 22 STATE HOUSE STATION
 AUGUSTA, MAINE 04333-0022

APPLICATION / AGREEMENT / CERTIFICATION
 MUNICIPAL / COUNTY GRANT-IN-AID PROGRAM
 2025-2026

Municipality/County: Town of Millinocket (Jo-Mary Riders)Address: 197 Penobscot Ave.City: MillinocketZip: 04462County: Penobscot

The Project Director is appointed by the municipality/county. All inquiries about the state-aid grant application are directed to this person.

Name: Amber Wheaton Title: Community Initiatives DirectorAddress: 197 Penobscot Ave.City: MillinocketZip: 04462Home #: _____ Work #: (207) 447-4100 Mobile #: (207) 731-4015Email Address: cid@millinocket.orgMileage of proposed trail: 154 Miles

(one way)

Requested

Approved

Estimated administrative cost for processing land use permits, grant administrative labor, insurance, remote radios (Many items eliminated.)

| | | | |
|----|-----------|----|----------|
| \$ | 11,050.00 | \$ | 5,800.00 |
|----|-----------|----|----------|

Estimated cost of facilities such as plowing remote parking, gates. (All other items eliminated.)

| | | | |
|----|----------|----|----------|
| \$ | 7,000.00 | \$ | 1,500.00 |
|----|----------|----|----------|

Estimated cost of maintenance including grooming of trails, normal ditching, brushing, bridge repair, picking up litter, etc.

| | | | |
|----|------------|----|-----------|
| \$ | 122,750.00 | \$ | 61,000.00 |
|----|------------|----|-----------|

Total Estimated Cost of Project

| | | | |
|----|------------|----|-----------|
| \$ | 140,800.00 | \$ | 67,300.00 |
|----|------------|----|-----------|

For State Use Only

Approved Total Grant

\$ 37,110.00

% of approved cost

70

%

Cyle Noyes 12/23/2025

**APPLICATION / AGREEMENT / CERTIFICATION
MUNICIPAL / COUNTY GRANT-IN-AID PROGRAM**

THIS IS TO CERTIFY that the Town of Millinocket (Municipality/County) has authorized and hereby authorizes Amber Wheaton (Project Director) to make application for financial assistance under the provisions of the Off-road Recreational Vehicle Office, Snowmobile Trail Fund (M.R.S.A. Title 12, Chapter 220, Subchapter 8, § 1893-3) for the maintenance of the Town of Millinocket (Municipality/County) snowmobile trail system.

THIS FURTHER CERTIFIES that the above named Project Director is familiar with the terms and conditions of the Grant-In-Aid Program administered by the Off-road Recreational Vehicle Office from the Snowmobile Trail Fund and has authorized and hereby authorizes Amber Wheaton (Project Director) to enter into said agreement between the Town of Millinocket (Municipality/County) and the State of Maine upon approval of the above identified project by the Off-road Recreational Vehicle Office.

THIS FURTHER CERTIFIES that the Town of Millinocket (Municipality/County) has been legally constituted and is responsible for planning for and carrying out the municipal recreation program and Amber Wheaton (Project Director) for the continued operation and maintenance of the completed project in accordance with the terms and conditions of the Snowmobile Trail Fund Grant-In-Aid Program. Attached is true and correct information relating to the establishment and organization of the municipal agency or department.

AND THIS FURTHER CERTIFIES that except for the financial assistance requested by this project application, no financial assistance has been applied for, given, or promised under other State or Federal programs.

By signing this document we have reviewed, understand and are in compliance with the Information and Guidelines for the Municipal/County Grant-In-Aid Program 2021-2022, are utilizing the Trail Maintenance Labor/Equipment Reimbursement Rate Guidelines for 2021-2022 and the Allowable Grant Expenses for 2021-2022.

MUNICIPAL/COUNTY APPROVAL

Municipality/County: Town of Millinocket County: Penobscot

Municipality/County:  Peter Jamieson
Signature Date: 11/18/25

Title: Town Manager Project Director: 
Chairman of Board of Selectmen
Municipal/County Manager Signature

| FOR STATE USE ONLY | | | |
|---|-----------------------------|-------------------------|---------------------|
| VC #: | <u>1000065254</u> | Enc. Amt.: | <u>\$ 47,100.00</u> |
| Appropriation #: | <u>014-01A-8130-81-6525</u> | | |
| By: | <u>Peter Jamieson</u> | | |
| Director Off-Road Recreational Office | | Date: <u>12/28/2025</u> | |
| <u>J. D. Saffir</u> | | Date: <u>12/30/2025</u> | |
| 35061F711B0246C | | | |
| Commissioner, Department of Agriculture Conservation and Forestry | | | |