



**TENTATIVE AGENDA
WORKSHOP, PUBLIC HEARINGS, & REGULAR TOWN COUNCIL MEETING
in COUNCIL CHAMBERS & via ZOOM
THURSDAY, JANUARY 8th, 2026 at 5:30 PM**

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, or similar products.'

1. Council Workshop – STR Ordinance Review
2. Roll Call
3. Pledge of Allegiance
4. Adjustments to the Agenda: Updates-11/24/25 Minutes, & Order #3-2026 Back-up.
5. Approval of Minutes: November 24, 2025, and December 11, 2025 PH & Regular Council Meetings
6. Special Presentation(s):
 - a. RESOLVE #1-2025 Proclamation Honoring Millinocket's Librarian Diana Furukawa -Pending Doc.
7. Old Business: none

NEW BUSINESS:

8. Town Manager's Report – none
9. ORDINANCE #1-2026 1ST **Public Hearing** – Adoption of Chapter 51, Disorderly Property.
10. ORDER #1-2026 Approval of the Town Warrant for December 22, 2025
11. ORDER #2-2026 Approval of the Wastewater Warrant for December 22, 2025
12. ORDER #3-2026 Approval of the Town Warrant for January 8, 2026
13. ORDER #4-2026 Approval of the Wastewater Warrant for January 8, 2026
14. ORDER #5-2026 Approval of Application for Liquor License – Hang Wong Restaurant
15. ORDER #6-2026 Approval of Application for Entertainment License – Hang Wong Restaurant
16. ORDER #7-2026 Approval of Application for Liquor License – Elks Lodge BPOE #1521
17. ORDER #8-2026 Approval of Application for Entertainment License - Elks Lodge BPOE #1521
18. ORDER #9-2026 Approval of Application for Liquor License – Scootic In Restaurant
19. ORDER #10-2026 Approval of Application for Entertainment License – Scootic In Restaurant

20. Reports and Communications:

- a. Warrant Committee for the January 22, 2026 Council Meeting will be Councilor Gould and Councilor Mackin
- b. Chair's Committees Reports
- c. Two Minute Public Comment

21. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/87490766388>

Meetings are open to the public for in-person attendance and via Zoom.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**–This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

November 24, 2025 *Corrected

The Public Hearings and Regular meeting of the Millinocket Town Council was brought to order in Council Chambers by Chair Bragdon at 5:30 pm. Roll Call: Town Council Members Present: Bragdon, Danforth, Gould, Mackin, McLaughlin, Pelletier, Runyon. Also present: Town Clerk Diana Lakeman, Health/Code Officer Thomas Malcolm, Airport Manager Jeff Campbell, Fire Chief Jon Cote, Treasurer Beverly MacLeod; Presenters: School Superintendent Shelley Lane & Business Manager Rhonda Casey, and RHR Smith & CO. Rep. Heather Hunter-Zoom: Brian Brown-Zoom, 15 in person public attendance and 1 Zoom attendance. Pledge of Allegiance; Adjustments to the Agenda: Addition- none; Approval of Minutes: September 25, 2025 and October 9, 2025 PH & Regular Council meetings- Motion-Pelletier, Second-McLaughlin, Vote 7-0; *Council Comment*: none; Public Comment: none; Unfinished business: none;

Special Presentation(s): a) Resolve #8-2025 A RESOLUTION RECOGNIZING THE STEARNS/SCHENCK 8-MAN FOOTBALL TEAM FOR THEIR 2025 STATE CHAMPIONSHIP WHEREAS, the Stearns/Schenck High School Football Team, joined by student-athletes from Schenck High School, completed an exceptional 2025 season with a 9–2 record, demonstrating resilience, determination, and teamwork throughout the year; and WHEREAS, the team achieved a historic victory by securing the 2025 Class D State Championship, marking the first state football title since 1998 and bringing great pride to the Town of Millinocket; and WHEREAS, Head Coach Herring, in his ninth year leading the program, has shown outstanding dedication, leadership, and commitment to the development of his athletes, both on and off the field; and WHEREAS, Assistant Coaches Nick Cullen, Dave Michaud, Arthur Greenlaw, Josh Studer, and Greg Marter have each contributed invaluable knowledge, passion, and support to the team, helping shape a championship culture; and WHEREAS, the senior players Lucas Pelkey, Ben Waite, Owen Wilson, and Trevor Vandine have provided leadership, sportsmanship, and exemplary effort, serving as role models for their teammates and representing their schools and community with distinction; and WHEREAS, the success of the Stearns/Schenck Football Team has strengthened community spirit, united residents in celebration, and reflected the pride and tradition of athletics in the Katahdin region; NOW, THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in council assembled on November 24th, 2025, does hereby recognize, honor, and congratulate the 2025 Stearns/Schenck 8-Man Football State Champions for their extraordinary accomplishments and extends appreciation to the players, coaches, families, and supporters who contributed to this historic victory.

Motion-Chair Bragdon Second-McLaughlin Vote 7-0

Council Comment: Councilor McLaughlin, Chair Bragdon, and Councilor Gould reflect on Coach Herring himself playing eight years ago; acknowledges how hard the team works every day and recognizes how proud they and the community are and the great opportunity Coach Herring fields for each child.

Public Comment: Coach Herring states his pride in the team and acknowledges the great community support thanking all kids involved.

b) RHR Smith – Audit Review: Heather Hunter, Rep., provided slide show presentation of financial statement; provided positive overview of Town’s control of environment, software efficiency, responsible internal control, and in comply with state laws; found appropriate accounting policies, collectable and renewables, provided 3 year comparison, noted stability in cash, financial ratio 4.25 very strong to pay liabilities, education fund 1.57 Mil in assets with liabilities at 1.08 mill, and ending fund balance at \$491,477, noted prior year corrections ARPA fund to Deferred Revenue; concludes total fund balance is very strong is very strong at \$4,755,670/74.5%, and commends as previously recommended to retain healthy fund balance.; Education fund deficit unassigned fund balance \$24,490 with prior year adjustments and committed fund balance of \$515,967; noted three year fund balance trend, 44% of annual expenditures and transfers out; notes very strong at 5.3 months of coverage; provided budget actuals were not needed as planned; surplus collection of revenues exceeded projections by 4.2%, positive variation attributed to addition state revenue sharing and

inter government revenues which off set the short fall of \$231,624 in anticipated miscellaneous grants; listed school expenditures and use of fund balance not needed; Utility/Wastewater budget-three year static, stable cash is strong at 16.7 current ratio; net capital assets total, net position fell slightly with decline in primary revenue; concerns of late payments noted.

Council Comment: Chair Bragdon expressed appreciation for detailed report; Councilor Danforth appreciates the clean audit report noting excitement to hear of the healthy fund balance; Councilor Pelletier inquires suggestions of last year's recommendations for the retention and use of the Unassigned Fund balance concerns to lower by designations; Heather responds that typically a formal fund balance policy financial fluctuations, brings normalcy evident pecking order if fund balance if exceeds pending contingency; look at adopting policy to use going forward for deliberations; *TM Jamieson expressed his appreciation noting he is incredibly proud with the state of the audit and recognizes our incredible Treasurer, and notes with past years concerns the school finances are respectfully sustainable, recognizes their fantastic team; reminds this is Prior Year audit and the current fiscal year 25/26 will adjust the numbers reflected in this audit; expressed excitement with expectations with the next audit involving solely the current staff as past years audit involved transitional administration.

Public Comment: n/a

c) Dr. Shelley Lane, Superintendent of Schools – Quarterly Update: included Business manager Rhona Casey; provided updates on current programs, athletic programs achievements, assemblies, academics, performing art events, Veterans Day program being well attended and received, engagement interact at all ages levels to encourage attendance with attendance being an issue of concern, noteworthy: grant funds current previously 6 weeks behind, average expenditures as anticipated to date, informs nutrition and international program changes from prior years, seeking more nutritional foods with student feedback (Advisory group) with some foods grown in house with hydroponics system, ELO program opportunity based on grant to provide experienced learning, leaders in education field held a gathering with other communities joining in discussion, concerns insurance increases being a huge impact on budget, stipends hopes to balance of offsets, shared services, proactive school board, attending trainings, anticipating obligations and options going forward with educational services, regional shared services sustain value for students, informs impactful discussion are happening in the district to include proposals and fee structures, anticipate further conversations to be held with surrounding communities, districts, stake holders, all interested parties and an outside research facilitator; SRO (Student Resource Officer) has had tremendous impact on the students and staff, amazing with connecting with kids creating great relationships and experiences for all students, notable value for the town and School System, *Council Comment:* Council discussions express appreciation for detailed report, open dialogue and conversations that are ongoing, shared services for cost savings, and forward-thinking programs involving all youth, noted the importance for the SRO position and how the positive engagement affects the whole community and beyond, also in closing expressed appreciation and advocacy with the opportunity to positively impact a students life by sponsoring an international student, noting the 6 month duration time is shorter than previous programs.

Public Comment: n/a

d) Jon Cote, Fire Chief – Emergency Operation Plan Update: Provided the draft copy; Maine Statute for EOP required, last updated 2021/2022, noted many updates/revisions made: hazardous, contacts, media, shelters, fuel vendors, emergency shelters, equipment list, FD & PW hazardous chemical, clarifies this EOPU is for Millinocket only, informs unorganized territories are covered by the County/State.

Council Comment: Councilor Danforth inquires if the council is responsible to adopt the policy; Chief Cote informs the policy is implemented during the event itself, he will populate the appropriate items depending on the event, and will make sure all elected officials stay updated, to include trainings.

Public Comment: n/a

Town Manager's Report – 11/24/2025: **Public Works:** Rigged the fleet of plow trucks with gear for snowplowing; Assisted in planting ten shade trees donated by Our Katahdin; Completed the annual storm drain cleaning, Completed the annual summer flushing and inspection of the town sewer lines. Recorded defects will be added to the work schedule as time allows. Cleared and built a gravel pad near the dog park to allow for parking out of the driving lane, Added gravel and graded the Rec Complex Road, Cleared and rip rapped the ditch along Central St near Hannaford and Peddler's Hill, Added material to the shoulder along Medway Rd and Rice Farm Rd to match the new hot top, Leveled multiple leaning stones at the Cemetery, Removed a rotting and dangerous tree on Lincoln St., Responded to the season's first two winter storms with salt, sand and plowing.

Director Bryan Duprey and PW Operators Andy Locke and Jordan Lee attended a Snow and Ice control training hosted by MEDOT

Transfer Station: The brick and block pile was hauled away to be used as inert fill

Our freon recycler evacuated the freon from all of the refrigerator and air conditioning units

The Municipal Waste Hub has announced that we will soon be hauling our material to the facility in Hampden instead of the landfill

This is a reminder that any refrigerator or freezer brought to the transfer station for disposal needs to be empty, and all grates, trays, or compartments need to be removed.

The contractor that grinds the brush has requested that nothing longer than 8 feet be brought to our brush pile. Anything longer than that plugs the grinder.

As always, we are accepting all the cardboard, plastic jugs and tin cans that we can get for recycling. Help us keep as much waste as possible from ending up in the landfill.

Cemetery: Public Works have conducted the final burials for the season after the Cemetery Crew completed their season. The Cemetery entrance gate is now closed for the season. Foot traffic is allowed through the pedestrian gate.

Code / Public Health & Safety Met with Sustainable Forest on their building at 196 Penobscot Ave.

Followed up on complaints received concerning items on properties around the community.

Continued follow-up inspections for permits that have been issued.

Continue to work with Suite Pad on accessible housing that they would like to place in our community.

Attended ZOOM meeting for upcoming Marathon to be held on December 6th.

Continued to monitor progress on renovations at MRH staying a little ahead of schedule.

Continue to get requests for Roof Mounted Solar Panel projects in the community and issue permits for these projects., Following up on projects that are ongoing without permits, Office has been extremely busy with questions concerning the sub-division lots on Medway Road with sales of lots for Preble subdivision, also old Boatman's is selling that property off in individual lots., Met with gentleman that is looking to purchase the former Boatman's on Hasbro Road he is looking to buy it and 10 acres to continue as a campground. Talked about issues he will have to deal with to get it reopened., Continuing to take a series of webinars around FPW message "Charge Into Fire Safety" on teaching important safety practice when handling, charging, and storing lithium-batteries., Office has been busy with many questions and people looking for information and help with what is needed for permitting a project., Continuing to work with contractors and owner of 240 Penobscot Ave and renovations being made to the building., Conducted LSC inspections with clients for assistance.

Working with contractors on various projects and answering questions., Continue to work with Amber W. on community events and creating new opportunities for events to benefit our community., Talking with Bryan concerning Town Ordinances regarding snowplowing and citizens parking on tree belts and side of the road hindering plowing activities, he has done up notice and Amber will get it out on our social media.

Started to prepare to get Sand Bucket Program up and running for this coming winter season., Attended Council meetings., Continue to work with electrician to get power hooked up to rear step for Town Office.

Attended ZOOM meeting through DHHS on Bedbugs and LHO responsibilities and resources in Maine.

Follow up with Sevee Mahar on Subdivision plan for Our Katahdin property so can set up meeting with

Planning Board., Met with a resident about home next to them that has mold issues on outside of residence no

one living there presently. I am trying to contact the owner of the property., Work with Amber to plan events during the upcoming Christmas season., Met with a citizen that has recently purchased a food cart that will be set up in East Millinocket but would like to be able to do Millinocket events as well, assisted her with information on getting it inspected and licensed by DHHS., Worked with Diana on reappointment as CEO/LPI. Thomas Malcolm CEO, LHO, LSO, FLSE, JFS II, Retired Fire Chief

Community Initiatives Director Worked on the community newsletter “Magic City Monthly” along with the Manager and various departments/organizations! Used Facebook, Constant Contact, and digital sign to communicate important messages, updates and closures with the community. Covered with General Assistance Covered with Payroll, Worked at the Election, Updated documents for the Senior Sign Project and the Town of Millinocket Scholarship Fund, both have been sent to the school to be shared with the 2026 Senior Class! Worked alongside DesignLab on the following projects: Community Calendar, Social Media, Event Marketing Overseeing the following projects: Brownfields Community Wide Assessment, Sevee and Maher continue their assessments. CDBG Façade Program, Complete: Spoiled, Emery Lee and Sons, Katahdin Chamber and York’s LLC. Currently in progress: Blue Ox Saloon – keep your eyes out for the facelift! Up next: Millinocket Insurance and McLeish. Worked on the applications for the Snowmobile Grants through the State for the following Clubs: Ebeemee Snowmobile Club, Twin Pines Snowmobile Club, Jo Mary Riders Snowmobile Club, Northern Timber Cruisers Snowmobile Club, Researched various grant opportunities Worked on the following Community Events/Projects: Trunk or Treat, Despite the rain and moving locations (shoutout to Granite Street staff for coordinating) the event was a massive success. Participants prepared for roughly 400 children, and all ran out of candy! Halloween Movie Nights, Friday’s movie “Haunted Mansion” had 17 cars, Saturday’s movie “Pet Semetary” had 20 cars, Thank you to Jeff at the Airport, Bryan from Public Works, and all our volunteers who made these nights fun for all! Festival of Lights Parade December 19th Light Up Millinocket, Winners will be announced December 22nd – most “liked” house and business will each win \$100 cash prize, Oh Christmas Tree – Tree Giveaway November 30th, Santa visits with the schools December 18th and 19th, Toys for Tots Ongoing, the Town will be a drop-off site. Granite Street Wreath Lighting December 5th. Amber Wheaton, Community Initiatives Director

Airport: The G.A.R.D. system has recorded 49 aircraft operations as of 11-17-25.

Baxter State Park presented a plaque to the Airport honoring its participation in the 2025 Search & Rescue missions. The local seaplane community has begun landing their planes on the grass in preparation for the changeover to winter operations. All of the mowing equipment has now been changed over to snow removal, as well as the hangars cleaned out to accept seaplanes. The first plowable storm for the year was on 11-16-25, it was a good training exercise for the new Airport employee. The number of based aircraft has again increased this year; the new number is 24 with one more coming next week. Jeff Campbell – Airport Manager

Wastewater Treatment: The month of October we treated 10,143,000 gallons of wastewater. Our Total Settable Solids (TSS) was 98 percent removal and Bio Oxygen Demand (BOD) was also 98 percent removal. Which is good and shows that our system is running smoothly and adequately. We had a total rainfall of approximately 4 inches for the month.

We had a productive month in October wrapping up some loose end projects and preparing for the winter months. Making sure our fuel for generators were topped off and replaced two batteries at the Pines and Central pump stations. We continue to do weekly generator exercises and do our daily routine checks of the 5 pump stations and the plant to ensure everything is in tip top condition. Kirk Birmingham has been completing the required training for a total of 18 credit hours to maintain his Grade 3 license. The Main pump station is just about complete, minus a little cleaning which is being done and should be wrapped up in the coming weeks. It is online now and is running smoothly. We are very excited about the upgrade.

The Public Works crew completed yearly infrastructure flushing which was overdue. Very happy with what they did out on the streets cleaning the main lines. Bryan Duprey does a very good job directing and assisting his crew with the flushing. Everett, Kirk, and I continue to operate the Wastewater Treatment Plant to the best of our ability. Our main goal is to ensure our plant and collection system is running properly and we are

following Maine State Law on the treatment of wastewater for the Town of Millinocket. Jason Ingalls – Superintendent of Wastewater Treatment

Town Clerk/Tax Collectors Office: Totals include September 19, 2025, through November 19, 2025: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$5,436,746.42 were collected, which involved 4980 transactions processed in Trio. *Report Attached FY24/25 Real Estate & Personal Property – Delinquent Account Balances *Reports Attached Real Estate as of 11/18/2025: Lien Summary \$123,513.02; 87 Accounts; (-\$10,307.26;12) Personal Property as of 11/19/2025: Total Summary \$8,063.81; 23 Accounts; (-\$169.38;4) FY25/26 Tax Billing - Commitment date: 10/13/2025, Due Dates: 1st half 11/13/2025; Interest Date: 11/14/2025, 2nd half: 3/13/2026; Interest Date: 03/14/2026, Real Estate as of 11/18/2025: \$3,138,888.16; 1868 Accounts. Personal Property as of 11/19/2025: \$379,027.14; 95 Accounts. FY 23/24 Annual Report September & October month end reports for Vital Records, IF& Wildlife, and Dogs were reconciled & payments sent to all State agencies accordingly. Weekly Motor Vehicle reports are current, reconciled, & submitted to BMV. Preparing Municipal Referendum Charter Amendments for distribution.

Large increase in Vital Record requests and sales with impending Real ID requirements, Advertising – Election, Closure Notices, Board/Committee vacancies and Public Hearings. Marriage and Cemetery –Recording sales, deeds, maps, and electronic/card files. Council meeting minutes. Swearing in newly appointed and elected officials, board, and committee members. Fulfilling requests for tax billing and account information, providing normal daily requests of motor vehicles, wastewater, and tax account balances via e-mail, fax and phone calls. Processing daily mail, online, phone, and drop box payments. Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, reminders sent to expiring/expired committee/board members, returning phone messages and inquiries. Continued restoration efforts of vital records by filing, indexing, and storage.

Elections Department: *Town Council, School Board, & Municipal Referendum Certified Return of Votes Cast:* 11/4/2025 Total Ballots Cast: 1251; TOWN COUNCIL 3 Year (Vote for 2): ROVC: 2502: Gould IV., Melville Asher 716, Madore, Michael A. 466, Runyon, Maghann E. 623, Stratton, Gilda G. 328, Blanks 369; SCHOOL BOARD 3 Year (Vote for 2) ROVC: 2502: Gregory, Kevin 740, Libby, Kevin 908, Malcolm, Thomas 515, Blanks 339.

Question 1: C202 Charter Amendment: ROVC 1252 Yes: 1099, No: 134, Blanks: 19

Question 2: C205 Charter Amendment: ROVC 1252 Yes: 860, No: 363, Blanks: 29

Question 3: C301 Charter Amendment: ROVC 1252 Yes: 898, No: 328, Blanks: 26

Question 4: C402 Charter Amendment: ROVC 1252 Yes: 1128, No: 104, Blanks: 20

Question 5: C405.A Charter Amendment: ROVC 1252 Yes: 935, No: 229, Blanks: 88

Question 6: 405.B Charter Amendment: ROVC 1252 Yes: 987, No: 170, Blanks: 95

Question 7: C1012 Charter Amendment: ROVC 1252 Yes: 994, No: 163, Blanks: 95

Meeting all SOS (Secretary of State) post-election deadlines required for the 11/4/2025 State Referendum; pending confirmation to begin entering VPH (Voter Participation History); Preparing for new roll out of CVR; Maintaining voter registration files: Electronic AVR/OVR/BMV, Agency death acknowledgments, in person requests.

Other Items: Boards/Committees – Available Seats – *SEEKING VOLUNTEERS*; Recreation Advisory Committee: (1) Partial Term to expire 2/2026; Personnel Appeals Board (1) Partial Term to expire 11/2026 Board of Appeals (1) Full 3-Year Term; 2026 Dog Registration – Available October 15th, Online or in person. www.maine.gov Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk

Fire & Ambulance: Chief Cote attended various committee meetings. Chief Cote attended the Penobscot County Fire Chiefs Meeting. Chief Cote attended the Maine EMS Region 3 Council Meeting. Chief Cote hosted a meeting with area chiefs, and officials from Baxter Park and Maine Forest Service on Tanker Taskforce, Manpower, EMS Taskforce, Tech Rescue Taskforce, and Chief Taskforce. Chief Cote attended the Maine Healthcare Coalition Leadership Meeting and the Statewide workgroup meeting naloxone. Chief Cote continues serving on the Emergency Vehicle Drivers Training Committee for Maine Fire

Service Institute for the new drivers training program in the United States. Chief Cote is coordinating the emergency planning meetings with various agencies for the Millinocket Marathon. Chief Cote worked with Penobscot County UT staff to secure funding and a agreement to purchase a transport litter mule wheel to be used on trails in very limited access. Chief Cote signed new clinical agreements with Northern Maine Community College and the United Training Center for EMS students to complete clinicals at Millinocket Fire. Chief Cote is continuing working on coordinating a Basic Fire School for the Winter. Chief Cote has completed all the onboarding requirements for the new fire reporting tool call NERIS, to start up in January. Chief completed the NFPA needs assessment for fire departments. Chief Cote is currently working on the 2026 annual BLS training plan and the 2026 annual training calendar. Chief Cote has met with some local business on Fire & EMS responses to those businesses. Department EMS Service License and Ambulance License were all renewed. Department renewed their CLIA Lab License for EMS blood draws. Annual Fire Extinguishers Inspections and Service were completed for the department. Department took delivery of three video laryngoscopes and will be completing training soon on them before being placed in service. Department cardiac monitors and stretchers were annually inspected and serviced. Department computers recently went under the new Spillman dispatch system software update. Rescue Snowmobile has had its annual service at Lincoln Power Sports for the season. 10 SCBA bottles have been sent out for hydrostatic testing and certification. Full-time crews have been busy completing the new Maine EMS Protocol Updates and Annual Airport training courses. Fulltime crews took off all the forestry equipment off the apparatus and got the apparatus in service for winter. Fulltime crews took part in the Tractor Supply Touch A Truck Event on November 1st. Full-time Crews have been busy installing CO/Smoke Alarms and conducting Home Safety Surveys, and Chief Cote has been assisting with Chimney and wood stove/pellet stove inspections. Department members completed Low Angle Rescue Training on November 6th and the equipment has officially been placed in service. Hazmat Operations Refresher Class has been rescheduled to a later date in December. Chief Cote is continuing to work to get the department ready for the SHAPE (Safety & Health Award for Public Employers) Inspection with Maine Safety Works. Chief Cote continues working on updating standard operating guidelines, written plans, mutual aid plans, response plans, and preplans. Firefighter/EMT-B John Brenenstuhel attended the Fire Officer 3 Class in Bangor. Noah Bachner, Firefighter/Advanced EMT has completed his orientation and has been placed on a regular rotation. Two full-time staff members are out currently on medical leave. One full-time opening remains open currently. The department continues to distribute File of Life Cards and Naloxone to residents. The department continues to install CO/Smoke Alarms and conduct home safety surveys for residents of Millinocket. Chief Jonathan Cote – Fire Chief, Emergency Management Director

Library: SEE ATTACHED REPORT; EMPD: SEE ATTACHED REPORT;

Additional Documents Attached: Fire & Ambulance – October Calls Report, Town Clerks' Office - Receipts Report, Tax Collectors Office – Non-Zero Balance Report, Code Enforcement FY26 Permit Summary 10/20/25 - 11/20/25

Respectfully Submitted, Peter Jamieson, Town Manager.; *TM Jamieson noted impactful points of discussion, high level overview, budget, adding crew members to PW department, first time complete flushing of entire towns sewer lines done in a long time, also inspected for incoming infrastructure; Tom has done an incredible job with the permitting process and providing educational communications to public, documenting fees, and updating data; informs department goals were to offset department costs with prior revenue was almost zero with zero data and now sufficiently generates revenue for itself creating less in tax raise;

Council Comment: Council discussion inquiries about current STR registrations fulfill expectations with intentions for registrations to drive informed decision making at the government level, *TM Jamieson clarified that the timeline led off with calendar year to operate an ordinance as passed then come back to after one to revisit with collected data, recommendation to cease enforcement was discussed until revisited; Council discussion concludes with intentions to regroup in February to revisit and plan accordingly and acknowledged the honor system for STRs to register their business didn't work, acknowledgement public safety with 10year marathon reunion, public works achievements, and confirmation the airport tenants will be housing aircrafts with opportunities for leasing lots or hangers; *TM Jamieson informs intentions to continue repairing larger

sections of deteriorated sidewalks; noted inquires with fluctuation with Hampden Ridge, notes when town is informed of the new facility being available, the association will negotiate for towns to decide if opting in.
Public Comment: n/a

New Business: Time in at – 7:04pm; Ordinance #3-2025 **1st Public Hearing** – Amendment to Chapter 75. General Assistance, Appendices A – H. PROVIDING FOR: Amendment to Chapter 75, General Assistance, Code of the Town of Millinocket in Compliance with Title 22 M.R.S.A. §4305(4) BE IT ORDAINED by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 75, Appendices A - H be amended per the attached appendix. IT IS FURTHER ORDERED that this ordinance take is in effect October 1, 2025 through September 30, 2026.

Motion-Danforth Second- McLaughlin Vote- 1st Reading: 11/24/2025

Council Comment: Councilor Gould inquires amounts allowed concerns they seem greater than expected.; *TM Jamieson informs the limits are set by the State, formal procedure to adopt, notes the state reimburses 70% of expenditures to the Town.

Public Comment: none; Time out – 7:06 pm.

ORDER #242-2025 PROVIDING FOR: Execution of the Town Warrant for November 24, 2025
IT IS ORDERED that the Town Warrant for November 24, 2025, in the amount of \$148,233.11 is hereby approved.

Motion- Mackin Second-McLaughlin Vote 7-0

Council Comment: Noted larger expenses- Bangor Savings, Bernstein Sawyer & Nelson, Charter Communications, Emery Lee & Sons, Me Water Co. New England Salt Co., Versant Power.

Public Comment: none

ORDER #243-2025 PROVIDING FOR: Execution of the Wastewater Warrant for November 24, 2025
IT IS ORDERED that the Wastewater Warrant for November 24, 2025, in the amount of \$10,150.85 is hereby approved.

Motion-Mackin Second-Danforth Vote 7-0

Council Comment: Noted larger expenses- Versant Power; Public Comment: none

Time In- 7:09pm - ORDER #244-2025 PROVIDING FOR: Public Hearing – Approval for an Application for a Malt, Vinous and Spirituous Liquor License for Highlands Tavern. IT IS ORDERED that the Millinocket Town Council enters into a Public Hearing for the attached application for a malt, vinous and spirituous liquor license is hereby approved for: Jennifer Goulet, Business Address: 973 Central Street, Millinocket. d/b/a Highlands Tavern, 973 Central Street, Millinocket.

Motion- Pelletier Second-McLaughlin Vote 7-0

Council Comment: none; Public Comment: none; Time out 7:09pm.

ORDER #245-2025 ***Amended** - PROVIDING FOR: Approval of an Application for an Entertainment License for Highlands Tavern. IT IS ORDERED that the attached application for an Entertainment License is hereby approved for: Jennifer Goulet; Business Address: 973 Central Street, Millinocket d/b/a Highlands Tavern, 973 Central Street, Millinocket, ***pending approval from Code Enforcement.**

Motion- Gould Second-McLaughlin Vote as Amended 7-0

Council Comment: Council discussion notes concerning items on the State of Maine Health Inspection report requiring simple rectification, allotting to address concerns, and not wanting to delay business opening this weekend, appreciation to new business owner with wishes best of luck; Chair Bragdon motions to amend the order to include” pending approval from Code Enforcement”; Second-Danforth, Vote on the Amendment 7-0.
Public Comment: Thomas Malcolm Code/Health & Safety Officer, informs he has been in constant contact with Jennifer ash she is learning the process and is confident she will rectify the concerns with follow up.

ORDER #246-2025 PROVIDING FOR: Approval of an Application for a Victualer License for Highlands Tavern. IT IS ORDERED that the attached application for a Victualer License is hereby approved for: Jennifer Goulet; Business Address -973 Central Street, Millinocket d/b/a Highlands Tavern, 973 Central Street, Millinocket.

Motion- McLaughlin Second-Danforth Vote 7-0

Council Comment: none

Public Comment: none

ORDER #247-2025 PROVIDING FOR: Approval of Appointment to the Board of Assessment Review – R. Angotti IT IS ORDERED that Richard Angotti is hereby Appointed to the Town of Millinocket's Board of Assessment Review for a Three (3) Year term to expire November 2028. Note: Richard's application was received on 11/19/2025 and is the only application on file. If approved, the board will have full commitment.

Motion-Runyon Second-McLaughlin Vote 7-0

Council Comment: none

Public Comment: none

ORDER #248-2025 PROVIDING FOR: Re-Appointment of the Code Enforcement Officer/Licensed Plumbing Inspector IT IS ORDERED that Thomas Malcolm is re-appointed to serve as Code Enforcement Officer/Licensed Plumbing Inspector as of July 2025 for an indefinite period of time.

Note: The Town Manager and Town Council, through Order #170-2024, appointed Mr. Malcolm for a one (1) year term

Motion-Danforth Second-Gould Vote 7-0

Council Comment: Councilor Runyon noted the position's effectiveness and is very happy with the work being done.; *TM Jamieson informed the CEO position was temporary last year pending certification and with Tom recently retiring, states Tom is now having fun in the position noting he happy to have Tom as long as we can.

Public Comment: none; Town Clerk Lakeman swearing in of Thomas Malcolm as CEO/LPI.

ORDER #249-2025 PROVIDING FOR Street and Parking Lot Closures for Millinocket Marathon

IT IS ORDERED that approval is granted for the following street and parking lot closures for the 2025 Millinocket Marathon and related activities: Penobscot Avenue from Central Street to Katahdin Avenue, including intersections 6:00am – 6:00pm, Veterans Park / Bandstand Parking Lot 6:00am – 6:00pm Friday December 5th & Saturday December 6th, Poplar Street from Penobscot Avenue to Katahdin Ave 6:00am – 6:00pm, Poplar Street and all intersections until Golden Road 6:00am until races are underway Birch Street from Penobscot Avenue to Aroostook Avenue 6:00am – 11:00am.

Motion-Pelletier Second-Danforth Vote 7-0

Council Comment: none

Public Comment: none

ORDER #250-2025 PROVIDING FOR: Approval of Snowmobile Trail Maintenance Grant Application to the Maine Department of Conservation – Northern Timber Cruisers IT IS ORDERED that approval is granted to submit the 2025-2026 Northern Timber Cruisers Snowmobile Club application for the Maine Department of Conservation Snowmobile Program Municipal Grant-in-Aid Agreement. The Application requests a total of \$43,196.30 in State funds that are to be supplemented by local/private funds of \$18,512.70 for a total project cost of \$61,709.00. In addition to this, the Town of Millinocket will pay Northern Timber Cruisers Snowmobile Club \$2,400.00 to assist with grooming. IT IS FURTHER ORDERED that the Town Manager is authorized to sign and execute any and all documents necessary in relation to this grant.

Motion-Gould Second-McLaughlin Vote 7-0

Council Comment: Council discussion expressed appreciation to the manager and staff for getting the grant work done with acknowledgment providing to four great assets for economic development.

Public Comment: John Raymond, NTC President & 236 Highland Ave., expressed gratitude to the Town Manager and staff for working through issues to complete this process, appreciates the towns support noting the budget increase from prior year is a big help to the clubs for gas, maintenance and now looks forward to the snow.

ORDER #251-2025 PROVIDING FOR: Approval of Snowmobile Trail Maintenance Grant Application to the Maine Department of Conservation – Twin Pines Snowmobile Club IT IS ORDERED that approval is granted to submit the 2025-2026 Twin Pine Snowmobile Club application for the Maine Department of Conservation Snowmobile Program Municipal Grant-in-Aid Agreement. The Application requests a total of \$118,148.10 in State funds that are to be supplemented by local/private funds of \$50,634.90 for a total project cost of \$168,783.00. In addition to this, the Town of Millinocket will pay Twin Pines Snowmobile Club \$21,600.00, to assist with grooming. IT IS FURTHER ORDERED that the Town Manager is authorized to sign and execute any and all documents necessary in relation to this grant.

Motion- McLaughlin Second-Runyon Vote 7-0

Council Comment: none

Public Comment: none

ORDER #252-2025 PROVIDING FOR: Approval of Snowmobile Trail Maintenance Grant Application to the Maine Department of Conservation – Jo Mary Riders IT IS ORDERED that approval is granted to submit the 2025-2026 Jo Mary Riders Snowmobile Club application for the Maine Department of Conservation Snowmobile Program Municipal Grant-in-Aid Agreement. The Application requests a total of \$98,560.00 in State funds that are to be supplemented by local/private funds of \$42,240.00 for a total project cost of \$140,800.00. In addition to this, the Town of Millinocket will pay Jo Mary Riders Snowmobile Club \$1,000.00 to assist with grooming. IT IS FURTHER ORDERED that the Town Manager is authorized to sign and execute any and all documents necessary in relation to this grant.

Motion- Runyon Second-Gould Vote 7-0

Council Comment: none

Public Comment: none

ORDER #253-2025 PROVIDING FOR: Approval of Snowmobile Trail Maintenance Grant Application to the Maine Department of Conservation – Ebeemee Snowmobile Club IT IS ORDERED that approval is granted to submit the 2025-2026 Ebeemee Snowmobile Club application for the Maine Department of Conservation Snowmobile Program Municipal Grant-in-Aid Agreement. The Application requests a total of \$30,919.00 in State funds that are to be supplemented by local/private funds of \$13,251.00 for a total project cost of \$44,170.00. IT IS FURTHER ORDERED that the Town Manager is authorized to sign and execute any and all documents necessary in relation to this grant.

Motion- Danforth Second-McLaughlin Vote 7-0

Council Comment: none; Public Comment: none

ORDER #254-2025 PROVIDING FOR Approval of Remote Participation in Public Proceedings Policy WHEREAS the Millinocket Town Council seeks framework and structure related to remote participation for official meetings of the Town Council by Councilors and members of the public; IT IS ORDERED that the attached Remote Participation for Public Proceedings Policy is approved and adopted.

Motion-McLaughlin Second-Danforth Vote 7-0

Council Comment: Councilor Danforth informs draft policy, informative role call procedures from MMA training; Chair Bragdon appreciates the updated policy noting will assist during certain meetings.

Public Comment: none

ORDER #255-2025 PROVIDING FOR Street and Parking Lot Closures for Festival of Lights

IT IS ORDERED that approval is granted for the following street and parking lot closures for the 2025 Festival of Lights and related activities: Poplar Street from Penobscot Avenue to Katahdin Ave, 3:00pm – 8:00pm, Friday December 19th, Veterans Park / Bandstand Parking Lot 7:00am – 8:00pm, Friday December 19th, Friday, December 19th, Festival of Lights Parade, Lineup at 3:30pm in Stearns High School parking lot Kick off at 4:00pm. Route: Across Second St. to Penobscot Ave., Turn left and proceed along Penobscot Ave. End at Veterans Park/Bandstand parking lot.

Motion-Runyon Second-McLaughlin Vote 7-0

Council Comment: none

Public Comment: none

Reports and Communications:

- a. Warrant Committee for December 11, 2025 Council meeting will be Councilor Pelletier and Councilor Runyon.
- b. Chair Committee Reports: Danforth informs the next Age Friendly Committee meeting is 12/9/2025 at 2pm at the Millinocket Library and Zoom; notes of intention to include committee report in annual report.
- c. Two Minute Public Comment: John Raymond 236 Highland Ave/NTC President-requests to be on the next agenda for trail updates and elevate ATV access Route plan; Chair Bragdon & TM Jamieson confirms presentation for 12/11 meeting; informs operations for ordinance pending finalization for disorderly property; notes the 12/11/2025 Council meeting will be the only meeting in December as in past practice; states intentions for council to create an achievable goals list of items to track and manage, will retrieve councilor goals to bring back next meeting with a compound list to discuss and proceed.

Motion to adjourn at 7:37 p.m. –McLaughlin, Second –Danforth, Vote 7-0

Diana M. Lakeman Town Clerk 12/16/2025

ORDER #3-2026

PROVIDING FOR: Execution of the Town Warrant for January 8, 2026

IT IS ORDERED that the Town Warrant for January 8, 2026 in the amount of \$121,425.99 is hereby approved.

Passed by the Town Council_____

Attest:_____

Updated 1-8-26
BM

TOWN OF MILLINOCKET

WARRANT SHEET

JANUARY 8TH, 2026

TOWN #161

TOWN WARRANT JANUARY 8TH, 2026 \$121,425.99

Void check 38033 (\$33,552.00)

TOWN #189

TOWN WARRANT JANUARY 8TH, 2026 \$33,552.00

TOTAL \$121,425.99

explanation - Check 38033 in the original Warrant 161 was made out to Twin Pines snowmobile club and it should have been to Northern Timber Cruisers. Check 38033 was voided and a new check 38038 was cut in Warrant 189 to Northern Timber Cruisers. Overall Warrant approval total is the same at \$121,425.99 BM

Millinocket
1:38 PM

A / P Check Register
Bank: BANGOR SAVINGS A/P

01/06/2026
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	38005	123.99	01/06/26	187	1835 AIRGAS, INC.
R	38006	3,488.20	01/06/26	187	2335 CHARTER COMMUNICATIONS
R	38007	724.12	01/06/26	187	1423 CIVES CORP
R	38008	100.25	01/06/26	187	1883 CONSOLIDATED COMMUNICATIONS
R	38009	8,986.21	01/06/26	187	0157 DEAD RIVER
R	38010	790.00	01/06/26	187	1775 DESIGNLAB, LLC
E	38011	7,505.79	01/06/26	187	2173 ELAN FINANCIAL SERVICES
R	38012	81.18	01/06/26	187	0222 FREIGHTLINER OF MAINE, INC.
R	38013	1,013.56	01/06/26	187	0869 GWI - GREAT WORKS INTERNET
R	38014	368.80	01/06/26	187	0826 HARRIS COMPUTER SYSTEMS VOIDED
R	38015	255.00	01/06/26	187	2323 IAAO
R	38016	65.00	01/06/26	187	2102 JAMIESON, PETER
R	38017	3,570.03	01/06/26	187	1849 MAINE TECHNOLOGY GROUP LLC
R	38018	42,358.57	01/06/26	187	0037 MAINE WATER COMPANY
R	38019	229.80	01/06/26	187	0687 MALCOLM, THOMAS M.
R	38020	8,706.97	01/06/26	187	2198 MUNICIPAL WASTE SOLUTIONS, LLC
R	38021	1,812.56	01/06/26	187	1819 NAPA AUTO PARTS
R	38022	51.00	01/06/26	187	0511 OAK GROVE SPRING WATER CO.
R	38023	121.00	01/06/26	187	2206 ORKIN - SONRY LLC
R	38024	88.84	01/06/26	187	0653 PERREAULT, STEVEN L.
R	38025	200.00	01/06/26	187	2271 PETTY CASH
R	38026	408.99	01/06/26	187	0553 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
R	38027	3,410.39	01/06/26	187	1596 PREBLE OIL COMPANY
R	38028	531.25	01/06/26	187	1679 SMITH, SHAWN J
R	38029	17.69	01/06/26	187	0649 STERNS LUMBER COMPANY INC
R	38030	552.50	01/06/26	187	2319 T & S and Son's Transport
R	38031	186.48	01/06/26	187	2347 TOUGH RUGGED LAPTOPS
R	38032	120.56	01/06/26	187	0699 TRANSCO BUSINESS TECHNOLOGIES
R	38033	33,552.00	01/06/26	187	0730 TWIN PINES SNOWMOBILE CLUB
R	38034	86.90	01/06/26	187	0737 UNIFIRST CORPORATION
R	38035	270.45	01/06/26	187	0748 US CELLULAR
V	38036	0.00	01/06/26	187	1502 VERSANT POWER
R	38037	2,016.71	01/06/26	187	1502 VERSANT POWER

Total 121,794.79

- 368.80

Count

Checks 32

Voids 1

121,425.99

Journal Listing

Check Return - 38033 - WRONG VENDOR
Journal No. 482 Post Date: 1/8/2026 Type: AC

Per	Date	Description	Account	Debit	Credit	Enc
	Proj	Wrnt #	Vendor	Check	Reference	
01	01/08/2026	VOID - SNOWMOBILE PT	E 1009-3650		33,552.00	
			00730		SNOWMOBILE PT	
01	01/08/2026	Expense CTL	G 01-500-00		33,552.00	
		CTRL				
01	01/08/2026	Void A/P	G 01-100-00	33,552.00		
		CTRL				
Totals				33,552.00	33,552.00	

Summary

Funds	Exp	Rev	GL	Cash	Due To	Due From	Enc Control
01	-33,552.00	0.00	0.00	33,552.00	0.00	0.00	0.00
Totals	-33,552.00	0.00	0.00	33,552.00	0.00	0.00	0.00

January 2, 2026

Lori:

Please pay the Twin Pines Snowmobile Club (Vendor #730) the amount of \$33,552.00 for the Municipal Snowmobile Grant which was received 1/02/2026 from the State of Maine (pass-thru monies). The account for this will be E 1009-3650. I have attached the receipt and check stub.

Thank you,

BM

Beverly MacLeod, Treasurer

* Voided - wrong vendor *

S/H/B Northern Timber Cruisers
#506

AM